

# OFFICIAL DROP/ADD FORM

Please complete and send to [info@stclaircollege.ca](mailto:info@stclaircollege.ca) / drop off at the Registrar's Office

Applications will not be considered if they are not fully completed, including signature of the applicant. Courses can be added before the 10<sup>th</sup> day from the start of each semester. Last day to drop a course without an academic penalty would be before the 2/3 point of your semester.

**PART A** Semester: \_\_\_\_\_  Fall  Winter  Spring  Summer  
 Year

STUDENT NUMBER	LAST NAME	FIRST NAME

**PART B TO BE COMPLETED TO DROP OR ADD COURSE CODES**

CHANGE CODE		COURSE CODE	SECTION
<input type="checkbox"/> DROP	<input type="checkbox"/> ADD		
<input type="checkbox"/> DROP	<input type="checkbox"/> ADD		
<input type="checkbox"/> DROP	<input type="checkbox"/> ADD		
<input type="checkbox"/> DROP	<input type="checkbox"/> ADD		
<input type="checkbox"/> DROP	<input type="checkbox"/> ADD		

**PART C TO BE COMPLETED BY POST-SECONDARY STUDENTS ONLY**

Complete for changes in AAL or CLASS (to transfer from one program to another requires application through the Registrar's Office).

**FROM**

PROGRAM CODE	AAL	CLASS	PROGRAM NAME

**TO**

PROGRAM CODE	AAL	CLASS	PROGRAM NAME

**PART D SIGNATURES**

**NOTE: APPROVAL SUBJECT TO AVAILABLE SPACES**

Student: \_\_\_\_\_ Date \_\_\_\_\_

Registrar's \_\_\_\_\_ Date \_\_\_\_\_