

## Confidentiality Statement for Accessibility and Personal Counselling

It is recognized that all information obtained by counsellors from students will be kept confidential. This information may be communicated to St. Clair College administration, appropriate professionals or public authorities under the following circumstances:

1. When there is a clear and imminent danger to an individual or society.
2. When there is suspected child abuse or neglect involving a child under the age of 16.
3. When required by law as part of an investigation or court proceeding.
4. When required to report instances of harassment or abuse by a member of a professional association in accordance with the guidelines of the regulated profession.
5. For the purpose of risk management/legal proceedings involving St. Clair College.
6. When there is expressed consent to permit appropriate information to be used in a professional manner.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Consent to Collect and Release Information

I hereby give permission to Student Services at St. Clair College to collect personal information regarding my educational and medical history. I understand that information may be shared within Student Services for counselling and accessibility supports in order to provide effective and efficient service.

With regards to accessibility services, I recognize that in order to determine appropriate services and/or accommodations, it is necessary that I provide accurate, current, and official documents related to my disability.

Please check the following:

I give permission to Student Services at St. Clair College to provide a copy of my Accommodation Plan to professors and/or instructors, every semester for the duration of my studies.

I give permission to Student Services to communicate with my professors and/or instructors for the purpose of clarifying accommodations, assistance in resolving issues or advocating on my behalf.

I understand that it is considered academic misconduct to knowingly falsify, misrepresent, or forge documents— *St. Clair College, Code of Student Rights & Responsibilities, Article 7.1.6.1 – 5f.*

It is my responsibility to notify Student Services of changes that would affect the distribution of my Accommodation Plan such as a new course, faculty or program or withdrawing from my program or discontinuing the use of my accommodation plan.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I also agree to allow Student Services to e-mail my College e-mail account any relevant information, resources, or follow-up surveys related to my involvement with Student Services.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_