

**Accessibility Committee**  
**December 3, 2025, at 9:00 a.m.**  
**MS TEAMS**

**PRESENT:** Joseph Ibrahim (Chair), Art Barron, Joe D'Angela, Biagio Lattuca, Kyle Rivait, Gerri General, Ryan Peebles, Mark Colangelo, Dina Naser, Lori Ryan-Drago, Cameron Payne

**REGRETS:**

**RECORDING SECRETARY:** N. Johnson

#	AGENDA TOPIC	ACTION REQUIRED
1.0	<p><b>Review/approve November 5, 2025, minutes.</b></p> <p>November 5th minutes approved.</p> <p><b>a. Business arising from minutes:</b></p> <p>i) <b>Submit Compliance Report and Post Accessibility Status Report and Updated Plan:</b></p> <ul style="list-style-type: none"> <li>• Compliance Report was submitted on December 2<sup>nd</sup>, 2025.</li> <li>• Status Report and Updated Plan have been posted to the website.</li> </ul> <p>ii) <b>Ability to Pay Tuition in Chatham:</b> As per follow up with the Registrar's Office, students pay their tuition online since March 2020. If there are any issues or concerns, students can reach out to the RO for assistance. Discussions occurred regarding signage and ensuring students are made aware of the new processes and available assistance. Chatham reported that signage is already in place and students with concerns or questions can come to Student Services for assistance.</p> <p>iii) <b>Support for Accommodated Test Booking:</b> The new test booking process was presented, and the report approved at the September 2025 Accessibility Committee meeting. Data was presented showing that the “no-show” rate dropped from 33% to 8%. The new process allows for better planning and alignment of resources to support students who need accommodations.</p> <p>Students continue to have access to counselors, learning strategists and assistive technologists as well as all testing staff to assist with booking. No students have been denied when forgetting to book tests</p>	

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	<p>on time. The new system allows for quicker response times when assisting students who forget to book their test. Data will continue to be collected on the use of the new testing process.</p> <p><b>b. Action/follow up on communications received:</b></p> <p>No communication received.</p>	
2.0	<p><b>Updates:</b></p> <p><b>a. Facilities updates:</b></p> <ul style="list-style-type: none"> <li>i. Planning for the universal washroom at the Ford Centre has begun. The project will start in 2026.</li> <li>ii. Work continues toward making the corridor to the Classic Gym barrier free.</li> <li>iii. Assessing the need to increase the number of accessible parking spots in response to an increase in need as reported by students.</li> </ul> <p><b>b. Report of possible accessibility issues:</b></p> <p><b>i. Main Campus</b></p> <p>Ensuring a barrier free door is still available during construction at the west end of the main building.</p> <p><b>ii. Chatham Campus</b></p> <p>No report.</p> <p><b>iii. Downtown Campus</b></p> <p>Exams are to be written at the South Campus. Arrangements to write them at the Downtown Campus were offered to students, however no requests were made by students or faculty at this campus location.</p> <p><b>iv. Online</b></p> <p>AODA web report continues to show as compliant.</p> <p><b>v. Student feedback.</b></p> <p>Accessible parking request was made by a student to Facilities through email. Facilities conducting</p>	

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	<p>a review.</p> <p><b>vi. Communications received.</b></p> <p>No report.</p>	
<b>3.0</b>	<b>New Business</b>  No new business.	
<b>4.0</b>	<b>Next meeting January 7, 2026 – 9:00 am – MS TEAMS</b>	

The meeting adjourned at 9:45 am.