

Accessibility Committee

November 27, 2024, at 9:00 a.m.
MS TEAMS

PRESENT: Joseph Ibrahim (Chair), Ryan Peebles, Art Barron, Biagio Lattuca, Mark Colangelo, James Coulter, Lori Ryan-Drago, Joe D'Angela

RECORDING SECRETARY: N. Johnson

REGRETS: Gerri General

#	AGENDA TOPIC	ACTION REQUIRED
1.0	<p>Review/approve October 30, 2024, minutes.</p> <p>October 30 minutes were approved. Moved</p> <p>The committee agreed to move item a. 2024-2028 Accessibility Plan to New Business.</p> <p>Moved to approve minutes and alter agenda Joe D, Second Ryan P.</p> <p>Business arising from minutes:</p> <p>a. 2024-2028 Accessibility Plan</p> <p>b. Follow up on communications received</p> <ul style="list-style-type: none"> Complaint regarding Notice of Temporary Disruption of Services. Complaint regarding the “RESPECT” video presented to students during orientation. Current format is not accessible to individuals with low vision or who are blind. Also, individuals on the autism spectrum could have difficulty interpreting facial expressions. Request to transform the four accessible parking spaces in lot A to three accessible parking spaces. Current spaces are at the entrance of the Don France Student Commons. Review of the current digital communication against AODA requirements and the creation of a Standard of Practice. Washroom door (U1012) on the first floor of the TD Success Center. <p><i>All of the above items were addressed with the appropriate departments and will be added to the 2024-2028 Accessibility Plan.</i></p>	<p>Move to New Business.</p> <p>Add these items to the 2024-2028 Accessibility Plan</p> <p>Follow up with Facility Services</p>

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	<p><i>Awaiting feedback for additional parking spaces from Facility Services.</i></p> <p><i>Moved to accept Business Arising from Minutes, Mark C; Second Lori R-D</i></p>	
2.0	<p>Updates:</p> <p>Website Compliance Reports: Report of possible accessibility issues</p> <p>No concerns reported. J. Ibrahim receives and reviews weekly compliance reports of our website to ensure that it remains compliant.</p> <p>a. Facilities Updates:</p> <p>No concerns reported.</p> <p>b. Report of Possible Accessibility Issues:</p> <p>No concerns reported.</p> <p>c. Main Campus</p> <p>No concerns reported.</p> <p>d. Chatham Campus</p> <p>No concerns reported.</p> <p>e. Downtown Campus</p> <p>No concerns reported.</p> <p>f. Online</p> <p>L. Ryan-Drago brought up a concern with regards to the LMS not being fully accessible for deaf persons. J. Ibrahim asked L. Ryan-Drago for follow up with the complainant to get additional information.</p>	

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	<p>M. Colangelo added that Blackboard will be upgraded to Blackboard Ultra, anticipating any accessibility issues could be cleared up by this upgrade. A. Barron informed the committee that staff training modules are not on Blackboard</p> <p>g. Student Feedback</p> <p>R. Peebles said there was a possible concern regarding two doors in the fashion design area not being accessible. R. Peebles will provide room number and location for J. Ibrahim to follow up.</p> <p>h. Communication Received</p> <p>No new communications received.</p> <p>Motion to accept Updates Joe D., Second Art B.</p>	
3.0	<p>New Business</p> <p>1) Review of 20-24 Accessibility Plan</p> <p>J. Ibrahim and A. Barron met with Facilities to review the plan. J. Ibrahim is waiting for the full list from Facilities to update the status on the unresolved remaining items. Very good progress has been made on items with others being resolved on an ongoing basis.</p> <p>2) Carry over items for the September 2024 to August 2028 Accessibility Plan</p> <p>The next 5-year plan will follow the same format as previous plans. Accessibility complaints received by the committee will be added to the plan and the status will be updated on an ongoing basis.</p> <p>3) Annual Accessibility Status Report – September 2023 to August 2024</p> <p>The 2023-24 Status Report to be reviewed, approved, and posted. J. Ibrahim asked the committee to review for the next meeting.</p> <p>Moved to accept New Business Ryan P., Second Art B.</p>	
4.0	<p>Next meeting December 18, 2025 – 9:00 am – MS TEAMS</p>	

The meeting adjourned at 9:30 am.