

Accessibility Committee Meeting – May 26, 2021

Meeting Minutes

1. Call to Order

Art Barron called the meeting to order at 2:00pm

2. Roll Call:

In attendance:

Art Barron, Gerri General, Jorge Gutierrez Calzada, Kathryn Griffin, Laurisa Kapetanov, Melanie DeSchutter, Stephanie DeFranceschi, Beth Storey, Beth Pirouet, Kyle Schauer, Dina Naser, Elizabeth Bechard, Kimberly Daigneau, Mark Colangelo

Regrets:

Randall Primeau, Conrad McCulligh, Juli Vlaminck, Mary Beth Rush, James Coulter

3. Approval of minutes from previous meeting – April 28, 2021

Concerns noted - None

First – Gerri

Second – Beth

4. Business arising from the minutes

- Automatic door button for TD Centre bathroom

- James was not present today so this will need to be addressed at the next meeting.

- TOR update

- Art stated that the Terms of Reference changes we discussed during the last meeting have been sent to Mike Silvaggi to bring to SOG for approval.

- Alternate list

- Art followed-up on the decision to have alternates during the last meeting and reminded everyone that they can be sent to Kathryn Griffin. If these are not received by next meeting, we will follow-up to ensure they are all received.

- Accessibility website

- This has not yet been established by Art, but they are working on it over the summer. Art stated that we need to set up a way for students and staff to submit complaints regarding accessibility issues. During the TOR meeting, we suggested having a website set-up for this as well as the forms made available.

- Accessibility plan and policy updates

- There have not been any further meetings since last month, but these will be started again so the plan and policy can be put together for next year.

5. Updates

a) Facilities Update (James Coulter)

- not present at the meeting

b) Report of possible Accessibility Issues:

- Chatham – No updates
- Downtown – No Updates
- Main Campus – No Updates
- Online – No Updates

Student Perspective – No Updates

6. **Online AODA Compliance Report:** Beth Storey shared that the college has a contract with a company called “AODA Online” that have given us scripts to run to ensure our website is compliant. There were some issues recently primarily with third party integration pieces, some that are not even used anymore, but they came up on the report. The report looked larger than it should have, but the report is clean as of last week. **There were a few changes that had to be made on certain pages, those changes were made, and the website is now compliant.** Beth shared that they plan to scan the website once a week for compliance issues, which will tell us if any of the new information being posted is non-compliant. This will allow them to fix issues that come up with the website quickly. Art asked that Beth bring this forward every month at meetings to provide an update on any compliance issues. Beth agreed this would assist in efforts to keep this on track.
7. **New Business:** Beth Storey shared there is a kickoff meeting scheduled with Ally tomorrow afternoon and they are still hoping that this will be in place for the Fall. Art asked that when it is introduced to faculty, that counsellors receive this information as well for accessibility purposes.

8. Adjournment:

Meeting adjourned at 2:13pm

Next meeting is the end of June – last meeting for the summer.