

St. Clair College Retirees' Association
Annual General Meeting Minutes
May 6, 2015 – 3:00 p.m.

1. **Welcome**

JoAn welcomed everyone and thanked them for their continuing support throughout the past 3 years of her presidency. New ideas are always welcomed

2. **Adoption of Agenda**

Margaret Goodman made a motion to accept the agenda for the meeting. Sue Bezaire seconded the motion.

CARRIED

3. **Minutes of the Previous Meeting**

Bill Totten made a motion that the approval of the last year's AGM minutes be held at the next Executive Meeting. Seconded by Lori Caba.

CARRIED

4. **Reports**

a) President's Report – JoAn Dale

See Attached - APPENDIX

b) Auditor's Report – J.E. Chambers

See Attached - APPENDIX

c) Treasurer's Report

See Attached - APPENDIX

d) Memorials – Moment of Silence

JoAn asked everyone to remember friends and colleagues who passed away this past year. She said they would be formally recognized at the President's Brunch in June and their names added to the Memorial plaque.

e) **COORDINATORS' REPORTS**

i. Goodwill – Lori Caba – See attached - APPENDIX

ii. Newsletter Report – Del & John Zangari – See attached - APPENDIX

iii. Chatham-Kent Thames Report – Elizabeth Barr – See attached - APPENDIX

iv. Social Report – Margaret Goodman – See Attached - APPENDIX

v. Membership Report – Anita Blair – See attached - APPENDIX

vi. Archive Committee Report – Lee Garber – See attached - APPENDIX

vii. Fundraising Report – Jay Ertel

Jay reported that fundraising for the Sportsplex has taken place for the last 6 years. Both Campuses have participated in the Brick Sales, and they will be placed in the Landscape this summer by the front doors.

To date \$37,126 or 123% of the target has been raised.

viii. Communication Report – Pat Hallahan

Pat introduced the Folklore Project which the Archive Committee is producing a video presentation on St. Clair College evolution for the 50th anniversary celebration of St. Clair College. He is asking for anyone who is interested to contact him or Bill Totten to come to the college and be interviewed in front of a camera. This will show what was achieved at the college and many memories to be recorded for future events.

5. **Nomination Report** – Cindy Bissonnette, Vice President

Nomination Process

1. Ideally a Nomination Slate showing a Candidate for each Executive position will be presented at the May Annual General Meeting.

2. For all Officers to be Elected”:

a. Nominations from the floor can be made.

b. An election will be held for any “to be elected position” for which there is more than one candidate.

3. For any Executive position still vacant after the AGM, the Board will be responsible for the appointment a suitable candidate.

The following positions were submitted for the coming year 2015/16:

Executive Positions

President	Cindy Bissonnette
Vice-President	Kathy Dupuis
Recording Secretary	Marilyn Portt
Treasurer	Sue Bezaire
Membership Secretary	Anita Blair

Ex Officio Members

President Emeritus	Bill Totten
Past President	JoAn Dale

Appointed Positions

Archive Coordinator	Lea Garber
Board Observer	Vacant
Communications Coordinator	Pat Hallahan
OCRA Observer	Jim Martin
Education Coordinator	Vacant
Fundraising Coordinator	Jay Ertel
Goodwill Coordinator	Lori Caba
Newsletters Editors	Del & John Zangari
Social Coordinator	Margaret Goodman
Thames Representative	Elizabeth Barr

A motion was made to accept the above in these positions made by Bill Jones seconded by Tony Ellul.

CARRIED.

At this point Cindy Bissonnette continued with the meeting as the new president, presenting JoAn Dale with a token of our appreciation for the past 3 years.

6. **New Business** – Update from College – Dr. Strasser
Dr. Strasser reported the latest activities taken place at the college and all the campuses. He thanked the Retiree's Association and all retirees for their support over his time in office
 1. He stated that there were over 60 applications for the position he will be vacating later this year, deadline for applications is 30 of June.
 2. Plans are being worked on for a Sports Field to accommodate sports such as soccer, football and tennis. He is still working on the Sound Stage for students' entertainment activities.
 3. He is working on accreditation for more Degree Programs. These are 3 year programs.

7. **Presentation** – Executive
Jay had the honours of presenting Dr. Strasser with a Black Leather Jacket. This jacket represents 50 years of the Ford Motor Company introduction of the Mustang, as we know the Mustang is Dr. Strasser's prize possession. On the back is an embroidered applique of the original Mustang. On behalf of the Retirees' Association, Jay wished Dr. Strasser the best for his retirement.

8. **Upcoming Events 2015** – See attached - APPENDIX
8. **Thank You -**
JoAn thanked everyone for their thoughtfulness and wished Cindy the best in her new position.
9. **Induction of New Executive** – Cindy Bissonnette
The new Executive was introduced and thanked for their involvement in the Association.
10. **Adjournment**
A motion made by Jim Gretes, and seconded by Bill Stammler to adjourn the meeting.

APPENDIX

St. Clair College Retirees' Association 2015 ANNUAL REPORT May 6, 2015

PURPOSE

The St. Clair College Retirees' Association is an organization whose function is to provide its members with fellowship, information, opportunities for service and responses to the concerns.

PRESIDENT'S REPORT- JoAn Dale, President

Three years have passed very quickly and as I write this annual report for the 2014/2015 year, I want to express my sincere thanks to all who have served on the Executive during this time frame. Your support and interest in planning events for the Retiree Association has been very much appreciated. Each of you has your special talents and put these to good use. As a team, much has been accomplished to advance our mission and continue to offer a good variety of programmes for our membership. We welcomed new retirees to the Association, lost several members but overall paid membership increased over the year to almost 300.

This year has been a year when we introduced some new events, continued with the traditional programmes and continued to look for new ideas that would be of interest to the Association members. Four Newsletters were sent to all retirees over the year so that you are informed of the events that are planned. We are currently looking at sending the Newsletter out by email to all who have e-mail as the cost of mailing continues to increase. It is vital that you keep us posted with your e-mail and regular mail addresses as they change. If the Association doesn't have accurate addresses, we can't keep in touch with each of you.

We tried to introduce a Golf Tournament to the list of activities but each time it was scheduled the event was rained out. We are planning to try again this year. The Winter Trip to Cuba had the largest number of retirees and friends attending ever. The weather was perfect and it was good to get away from harsh January weather experienced in Windsor and Chatham. We were thankful to Kathleen Warren for organizing this trip for us.

The Windsor Retirees continue to play bridge throughout the months. A Trivia event was held in February. In May the annual trip to the Victoria Playhouse in Petrolia took place and in September more than 50 retirees and friends did the River Cruise and Dinner along the Windsor and Detroit shores and learned of the history associated with the breweries and smuggling of liquor in the early part of the 1900's. Many retirees attended the dinners served in Eatery 101 and enjoyed the performances put on by the Students at the Centre for the Arts.

The Chatham Retirees meet on the last Wednesday of each month and often have speakers for additional education and enjoyment. Thank you to Elizabeth Barr and Eunice Robinson for organizing these luncheons.

We wish to thank Dr. John Strasser and his administration team for all the support they give to the association. Dr. Strasser is retiring in August and the Association wishes he and his wife all the best in retirement. The growth at the College, both in programming and students numbers has allowed the College to make its mark on the provincial scene under his leadership. We hope you will join our members in some of the events in your retirement.

Congratulations to Patti France as she assumes the role of President later this summer. We wish you well and look forward to working with you and your team.

I want to wish the new executive my congratulations and I know you will continue to support them in their efforts in the coming years. Welcome to the new retirees and please consider taking part in the events plans. The Executive is always looking for new recruits so don't hesitate to step forward and join

the team. The Association is strong and has made its mark in the province. Thank you once again for your support. The best is yet to come as we look forward to celebrating the 50th Anniversary in 2017, of the formation of the Community Colleges in Ontario

AUDITOR'S REPORT – J. E. Chambers

In accordance with my appointment as Auditor, I have examined the Financial Reports and Records of the St. Clair College Retirees Association, for the Fiscal year ended Dec. 31, 2014. After performing those audit tests I deemed necessary, I find that the Reports and Records provided to me by the Treasurer accurately reflect the Financial Position of the Association for the Year ended Dec. 31, 2014.

TREASURER'S REPORT- Sue Bezaire, Treasurer

	<u>ACTUAL</u> <u>2014</u>	<u>PROJECTED</u> <u>2015</u>
<u>RECEIPTS</u>		
College Grant	\$2,900.00	\$2,500.00
Event Fees	\$4,559.25	\$4,500.00
Membership Dues	\$2,216.60	\$2,700.00
Interest Income	\$5.84	
Other Income		<u>\$300.00</u>
	<u>\$9,681.69</u>	<u>\$10,000.00</u>
<u>DISBURSEMENTS</u>		
Charity/Donations	\$200.00	\$1,550.00
Meeting Expenses	\$328.03	\$1,000.00
Office Expenses	\$214.41	\$600.00
Christmas Lunch	\$2,993.22	\$4,800.00
Event Expenses	\$4,461.73	\$200.00
Memorial Plaques	\$56.50	\$100.00
Travel	\$501.00	\$1,000.00
Miscellaneous	\$382.84	\$300.00
Archive Project	<u>\$285.15</u>	<u>\$1,400.00</u>
	<u>\$9,422.88</u>	<u>\$10,950.00</u>
Surplus (-Deficit)	<u>\$258.81</u>	<u>-\$950.00</u>
Balance, as of January 1, 2014	<u>\$11,412.36</u>	<u>\$11,412.36</u>
Balance, as of December 31, 2014	<u>\$11,671.17</u>	<u>\$7,841.57</u>

MEMORIALS

The Retirees Association continues to maintain the memorial plaques - one at South Campus and one at Thames Campus - remembering our deceased colleagues. Additional members are honoured each year at a brief dedication which takes place at the President's Annual Staff Appreciation Day in June. All retirees are invited to attend this event, with the date to be published in the Retiree newsletter.

GOODWILL COORDINATOR'S REPORT – Lori Caba, Goodwill Coordinator

As one of the mandates of the St. Clair College Retirees' Association the Goodwill Committee is responsible for sending out cards. Since our last AGM was held in May 2014 I have sent out 89 cards to our members, their families and St. Clair College staff. The following list shows the breakdown of the cards sent: Christmas - 4; Get Well/Thinking of You – 28; Retirement – 12; Special Occasion – 3; Sympathy – 36; and Thank You - 6. I would like to thank all who have helped the Executive acknowledge

these retirees and staff members. If you know of someone who should receive a card, please inform Lori Caba or any member of the Executive. The names, phone numbers and e-mail addresses of the Executive are listed on the front page of the newsletter and on the Retirees' Association website – www.stclaircollege.ca/people/retirees

NEWSLETTER EDITOR=S REPORT – Del & John Zangari, Newsletter Co-Editors

The Retirees' Association Newsletter is produced four times a year. You have an option of receiving it by mail or by the internet. The choice is yours. The Retirees' Association uses the newsletter as one way to communicate with you. This ensures that you are kept informed as to what is happening at the College. It also enables the association to encourage you to participate in the many activities that are offered. The newsletter is our desire to give you an opportunity to not only to be informed of the many happening but also for you to be active mentally and physically by participating in the activities offered. We are always open to your comments, whether they be positive or negative. Your contributions and comments are always welcome. Hope to see you at the AGM.

CHATHAM-KENT REPORT – Elizabeth Barr, Thames Representative

The Thames Retirees met throughout the year on the last Wednesday of each month for a social luncheon. The members also wish to thank Eunice Robinson, our Social Convener for taking care of all of the social arrangements and keeping the members informed throughout the year.

Members from the Windsor Chapter of the Retirees joined the Thames Chapter for a tour and luncheon meeting in September at the Bayside Brewery, Erieau, Ontario. In October, a tour of the RM Classic Cars was enjoyed. Retirees from Windsor and Fanshawe College joined with us. RM Classic Cars is the world's largest volume dealer in classic and collector cars with annual sales that have exceeded hundreds of millions of dollars.

The annual Christmas Party was held at noon on December 3, 2014 at the Country View Golf Club. The buffet meal, with a visit from Santa was fun filled and enjoyed by all. At the January luncheon, a speaker from the St. Clair College, Capital Theatre informed the members of different activities occurring at the theatre. The members enjoyed learning about the Kiwanis Music Festival at the February luncheon. All of these events were very successful. Normally, approximately 25 retirees attend the luncheons. We hope to continue with joint luncheons and events in 2015/2016. We invite all retirees to join us at any of the luncheons for fellowship and friendship. The members continue to appreciate the warm, receptive environment that Dr. Strasser has created for retirees at the College and we wish to thank him for his support and offer good wishes for a happy retirement.

COMMUNICATIONS REPORT – Pat Hallahan, Coordinator

This year's communication report is almost exclusively about the implications of CASL (Canadian Anti-Spam Legislation).

The College is bound by this legislation and since we email via their server, we are as well. You may recall being surveyed re whether or not you wish to receive Retiree Association email. This was also associated with the legislation. All new retirees will be asked the same question. The purpose of this well-intentioned legislation is to protect the general public from unwanted emails. However, it also carries with it some unintended negative consequences.

The most significant of these has been in the method required to forward emails from other sources, such as those which promote College events. A once 3 step process is now closer to 20 steps. This has been a great source of frustration for yours truly; fortunately, recent retiree Ken Garber has come to the rescue.

The new system does allow for grouping of emails, such that we can now forward to just Windsor or Chatham-Kent or those outside the area. We can now also identify which emails are of interest to our readers; this may result in even more refining of our groupings.

MEMBERSHIP COORDINATOR'S REPORT– Anita Blair, Membership

As of this writing (April 1/15) we have 266 paid up members and associate members for 2015. We have followed our standard practice and sent out a second reminder with the Spring newsletter to members who paid in 2013 or 2014 but not for 2015. Dr. Strasser has again agreed to match our membership dues. Our dues remain at the low price of \$10.00 which has never been raised. Although the Executive has had numerous discussions, we do not have a life time membership fee. We also collect the \$10.00 membership fee for the Ontario Colleges Retirees' Association (OCRA) the provincial organization. OCRA does have a life time membership fee.

In our Access database we have 470 names with full information including 33 Associate members and 6 Life members who were the original founding members of the Association. We also have 32 names with no address information and 143 on our deceased database.

SOCIAL CONVENER=S REPORT – Margaret Goodman, Social Convener

This has been another busy year for your Retirees' Association. In addition to many of our fixed activities, (Fall Social, AGM, International Trip, Bridge Club, Staff Appreciation brunches, Christmas Parties, monthly Thames luncheons, and Victoria Theatre in Petrolia), the Association experimented with a few new activities and offered some of the old faithful that our members enjoy every year.

A May golf outing was held at Woodland Hills Executive Golf Course. There 14 retirees and friends who participated in the event. After golf the golfers enjoyed a lunch of burgers and salad. Also in May, a Birds and Breakfast was organized at Ojibway Nature Centre in Windsor. The group then proceeded to the Tuscan Grill at the Ambassador Golf Club.

This year the St. Clair retirees teamed up with the Fanshawe College retirees. They toured Erie Shores Wind Farm in the morning, had lunch at the Bayham Family Table both in Vienna and then, proceeded to tour the Ojibwa Submarine at Port Burwell.

In September, a Detroit River Cruise took place in September and 57 retirees, family members, and friends were on the ship. A Five Star Gourmet Meal was enjoyed while cruising the Detroit River. Also in September, the retirees combined a luncheon at Bayside Brew Pub with a tour of the handcrafted beers at Bayside Brewery in Erieau.

A wine tour was conducted at Aleksander Estate Winery in Ruthven in October. Nine people toured the winery and then went to Colasanti's for a chicken dinner. On October 29th, 60 retirees from St. Clair and Fanshawe Colleges attended the RM Classic Cars Tour in Blenheim. The tour was followed by a joint luncheon at T'Bones restaurant in Chatham

A euchre tournament was held with 16 retirees participating at Roseland in November. After the tournament, people adjourned upstairs to enjoy dinner.

St. Clair retirees enjoyed a week-long warm sunny break in Cuba. This was a sigh of relief to get away from the severe cold, snowy conditions in the Windsor/Chatham area in January.

A 'Trivia' contest was held at Roseland in February. Due to very poor weather conditions and flu bugs, there were only 14 participants and 2 Quiz Masters. However, everyone expressed the desire to have more since it was so much fun to remove some of the cobwebs that had started to accumulate since retirement. After Trivia, 14 people went upstairs to enjoy dinner.

The Social Committee requires a group of dedicated people to ensure all the activities are planned and executed in a timely manner. Many of those that hold other positions also volunteer their time to help organize and sometimes execute the event. If you think that you would enjoy participating, please let us know. Thanks to all of those people willing to give some time and effort to help make the St. Clair College Retirees' Association an active social organization.

ARCHIVE PROJECT – Lea Garber, Coordinator

The Archive Project Group has accumulated a vast store of photos, documents and items that tell the story of the early history of the college including: all past yearbooks; a complete file of The Saint and recorded by the Archive Project and is also stored in 45J. Some of the other material which has been collected, categorized and filed includes: all past year books: a complete file of the Saint and the Journal; and, all past Convocation Programs, and thousands of historic photographs which have been sorted, identified and filed, with MANY more to be reviewed. The pictures are in the process of being digitized for ease of access. A display cabinet is located in the Main Lobby where rotating displays of historical interest are displayed. New and fresh ideas, interests and skills would be welcome. The Archive Project welcomes anyone who would be interested in participating.

NOMINATION REPORT FOR 2014-2015 EXECUTIVE BOARD – Cindy Bissonnette, Vice President

Nomination Process

4. Ideally a Nomination Slate showing a Candidate for each Executive position will be presented at the May Annual General Meeting.
5. For all Officers to be Elected”:
 - a. Nominations from the floor can be made.
 - b. An election will be held for any “to be elected position” for which there is more than one candidate.
6. For any Executive position still vacant after the AGM, the Board will be responsible for the appointment a suitable candidate.

Executive Positions

Candidate(s)

Officers to Be Elected

President	Cindy Bissonnette
Vice-President	Kathy Dupuis
Recording Secretary	Marilyn Portt
Treasurer	Sue Bezaire
Membership Secretary	Anita Blair

Ex Officio Members

President Emeritus	Bill Totten
Past President	JoAn Dale

Appointed Positions

Candidate(s)

Archive Co-Coordinator	Lea Garber
Board Observer	-vacant
Communications Coordinator	Pat Hallahan
OCRA Observer	Jim Martin
Education Coordinator	-vacant
Fundraising Coordinator	Jay Ertel
Goodwill Coordinator	Lori Caba
Newsletters Editors	Del and John Del Zangari
Social Coordinator	Margaret Goodman
Thames Representative	Elizabeth Barr

COMING EVENTS – 2015

	(TBA), determined)	1:30 pm	Annual Retiree Golf Day – Woodland Hills (Date to be determined)
Wed	May 6, 2015	2:00 pm	Retiree tour of SportsPlex
Wed	May 6, 2015	3:00 pm	Retirees' Association Annual Meeting and Spring Social
Fri	May 8, 2015	6:00 pm	Alumni of Distinction Dinner
	TBA	1:30 pm	Retirement planning Workshop Room 139
Wed	May 27, 2015	11:30 am	Thames Luncheon, Tru's Grillhouse Restaurant
Thu	May 28, 2015		Victoria Playhouse, "Church Basement Ladies" - A Comedy
Fri	TBA		President's Year end Brunch (Memorial dedication)
Sat	July 25, 2015	11:00 am	Alumni & Friends golf Tournament – Kingsville G.C.
Sun	Aug 16, 2015		Alumni Family Fun Day
Thu	Sep 10, 2015	3:00 pm	Fall social – Woodland Hills – Golf optional
Thu	Sep 17, 2015	3:00 pm	RAIN DATE - Fall social – Woodland Hills