Ministry of Advanced Education and Skills Development Student Financial Assistance Branch

2017-18 OSAP Application Update: Change to Study Period or Program

Instructions

Use this form to obtain updated income information from the student if their study period and/or program changes during the 2017-18 academic year, as long as the school they are attending has not changed.

- School completes Section A: Student and School Information, Section B: Change to Study Period and/or Program of Study and Section C: Declaration and Signature of School Official.
- Student completes Section D: Student Income Update and Section E: Student Declaration.

Section A: Student and School Information (to	be completed by school)					
Social Insurance Number:	Student number:					
First name:						
Last name:						
Institution name:	Institution code:					
Provide the information listed below for the following: • Study Period 1: From the student's study period significant program change. • Study Period 2: From the date of study period and end date.	two time periods: tart date to the date of the study period and/or					
Study Period 1:						
Program name:						
Study period 1 start and end dates:						
From Month Day Year Month Day Cost code: Year entering:	Year Number of weeks in study period 1:					

2017-18 OSAP Application update: Change to study period or program Social Insurance Number:								
Study Period 2:								
Program name:								
Study period 2 start and end dates	3 :							
From Month Day Year Cost code:	Month Day Year entering: _	Year Number of weeks in study period 2:						
Section C: Declaration and Si	ignature of Schoo	l Official						
I confirm that the information I pro	vided in Sections A,	B, and C is complete and true.						
Signature of school official:		Date: Month Day Year						
Section D: Student Income U	pdate (to be compl	eted by student)						
Instructions								
Use the dates provided by your so when providing the income details		Change to Study Period and/or Program and Study Period 2.						
Study Period 1 information:								
Income received during Study P When calculating the amount of fu into account any employment inco	nding that you're elig	gible to receive, your OSAP assessment takes er \$5,600 per term.						
623 Do you expect to earn more employment income per ter Period 1?		Term of Study For OSAP purposes, the word "term" refers to the following: 1 term = 12 to 20 study weeks						
Yes No If "Yes", estimate the amour you will earn during Study P	nt of income Period 1:	2 terms = 21 to 40 study weeks 3 terms = 41 to 52 study weeks						

Social Insurance Number:

626 Do you expect to receive scholarships, bursaries, and/or awards during Study Period 1?
Yes No
If "Yes", indicate the estimated amount:
630 Do you expect to receive financial assistance from other government programs during Study Period 1?
Yes No
If "Yes", indicate the source and estimated amount of government income:
Employment Insurance
Loss of Earnings Benefits (WSIB)
Ontario Disability Support Program
Ontario Works
Canada Pension Plan (Orphans' Benefits, Survivors' Benefits, Disabled Contributors' Child's Benefits)
Second Career
Canada-Ontario Job Grant
Other
Specify source:

Scholarships, Bursaries and/or Awards

- Do not report any award, bursary, and/or needs-based scholarship received from a public Ontario college or university if the college/university informs you in writing that they will report the award to OSAP directly. If you have not received notification in writing from your school, then you must report this income.
- Students over the age of 21 who are receiving support from a Children's Aid Society must report this funding here.
- Do not report entrepreneurial grants to start a business.
- Do not report any OSAP funding you expect to receive.

Government Funding or Income Support:

If you receive Second Career or WSIB funding, you must enter the full amount of funding you are receiving to support this period of study, including amounts for tuition fees, books, transportation costs, dependent care, basic living costs, and any other costs. Do not include amounts you will receive, if any, for disability-related expenses.

If you are an Ontario Disability Support Program or Ontario Works recipient enter the total amount of income support you will receive during your study period. If your spouse or parent(s) are the direct recipient of ODSP or OW, do not enter their income support here. If you are receiving a Canada Apprenticeship Loan for your current study period, you are not eligible to apply for OSAP funding.

2017-18 OSAP Application update:
Change to study period or program

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Social Insurance Number:					

Study Period 2 information:

Income received before Study Period 2

601 Do you expect to receive income from Ontario Disability Support Program (ODSP) or Ontario Works (OW) in the month before the start of Study Period 2?

Example: If your Study Period 2 starts on January ODSP or OW during the period of December 1, 20	
Yes	
☐ No	
If "Yes", indicate source of income:	
Ontario Disability Support Program	
Ontario Works	
Income received during Study Period 2 When calculating the amount of funding that you're elitakes into account any employment income that you e	
623 Do you expect to earn more than \$5,600 in employment income per term during Study Period 2? Yes No If "Yes", estimate the amount of income you will earn during Study Period 2:	Term of Study For OSAP purposes, the word "term" refers to the following: 1 term = 12 to 20 study weeks 2 terms = 21 to 40 study weeks 3 terms = 41 to 52 study weeks
626 Do you expect to receive scholarships, bursar	ies, and/or awards during Study Period 2?
Yes No	Scholarships, Bursaries and/or
If "Yes", indicate the estimated amount:	 Awards Do not report any award, bursary, and/or needs-based scholarship received from a public Ontario college or university if the college/university

If you have not received notification in writing from your school, then you must report this income.

• Students over the age of 21 who are

informs you in writing that they will report the award to OSAP directly.

- Students over the age of 21 who are receiving support from a Children's Aid Society must report this funding here.
- Do not report entrepreneurial grants to start a business.
- Do not report any OSAP funding you expect to receive.

Specify source:

630 Do you expect to receive financial assistance **Government Funding or Income** from other government programs during Support: If you receive Second Career or WSIB Study Period 2? funding, you must enter the full amount Yes No of funding you are receiving to support this period of study, including amounts for If "Yes", indicate the source and estimated tuition fees, books, transportation costs, amount of government income: dependent care, basic living costs, and any other costs. Do not include amounts **Employment Insurance** you will receive, if any, for disabilityrelated expenses. If you are an Ontario Disability Support Loss of Earnings Benefits (WSIB) Program or Ontario Works recipient enter the total amount of income support you will receive during your study period. If your spouse or parent(s) are the direct Ontario Disability Support Program recipient of ODSP or OW, do not enter their income support here. If you are receiving a Canada Apprenticeship Loan for your current study period, you are not **Ontario Works** eligible to apply for OSAP funding. Canada Pension Plan (Orphans' Benefits, Survivors' Benefits, Disabled Contributors' Child's Benefits) Second Career Canada-Ontario Job Grant Other

2017-18 OSAP Application update:
Change to study period or program

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Social Insurance Number:					l

Section E: Declaration and Signature of Student

I declare that I have given complete and true information on this form.

Signature of student:	Date:							
	Month	Day	Year					

Your personal information will be used to administer and finance the Ontario Student Assistance Program (OSAP) as set out in the notice of Collection and Use of Personal Information on your OSAP application form and in accordance with the consents you signed on your OSAP application form. The Ministry of Advanced Education and Skills Development administers and finances OSAP under the legal authority set out on your OSAP application form. If you have any questions about the collection, use and disclosure of your personal information, contact the Director, Student Financial Assistance Branch, Ministry of Advanced Education and Skills Development, PO Box 4500, 189 Red River Road, Thunder Bay, Ontario, P7B 6G9; 807- 343-7260.