Student Reports absence to Faculty.

Is the absence COVID 19 related due to symptoms, recent travel, close contact with COVID 19 person or a diagnosis of COVID 19?

YES

- Did the student disclose they are COVID 19 positive?
  - YES
    - Faculty: Immediately notify your Chair, AVP Academics, AVP Safety Security and Facilities Management and the Manager, Health Safety and Wellness. Do not provide medical guidance to the student. Refer them to the St. Clair College Health Centre for follow up. Contact by phone at 519-972-2380.
    - Student: Provide supporting documentation to the St. Clair College Health Centre to support the absence and clearance to return to school.
  - NO
    - Did the student report they have been told to self isolate by Public Health.
      - YES
        - Faculty: Advise student to contact the St. Clair College Health Centre by phone (519-972-2380) and to complete the Public Health Self Assessment for further direction. Do not provide medical guidance to the student.
        - Student can return to class when their illness resolves and there is no COVID 19 diagnosis.
      - NO
        - Faculty: Follow regular attendance protocol. Policy 1.6.12 located on the College Intranet.

- NO
  - Faculty: Follow regular attendance protocol. Policy 1.6.12 located on the College Intranet.
  - Student: Provide supporting documentation to the St. Clair College Health Centre to support the absence and clearance to return to school.

This flow chart is a guide. Refer to the Standard Operating Procedure Reducing the Risk of COVID-19 Spread on Campus located on the Intranet.

Legend Responsibilities:
- Orange: Faculty
- Green: Manager
- Yellow: OHS
- Purple: Custodial
- Grey: Registrar
- Dark Pink: Communications
- Light Pink: Student

FOR A COVID 19 POSITIVE CASE:
Staff and community will be notified if there is a positive case and the steps that the College is taking by the Communications Department. Individual privacy will be maintained.