# ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

#### MINUTES OF THE

# FULL BOARD MEETING of the BOARD OF GOVERNORS

Held on November 27, 2024, at 7:30 p.m. in the President's Board Room #A3315E, Windsor Campus.

### Present:

Ms. R. Anguiano Hurst, virtually

Mr. A. Barron

Mr. W. Beck

Ms. P. Corro-Battagello

Mr. M. Palumbo

Mr. J. Parent

Ms. J. Piccinato, Past Chair

Mr. A. Provost

Mr. G. Rossi. Chair

Ms. S. Sasseville

Mr. M. Silvaggi, President

Ms. G. Wrye

Ms. J. Yee

#### Regrets:

Mr. G. Fenn

Mr. C. Hotham, Vice Chair

Mr. A. Teshuba

Ms. M. Watters

#### Also Present:

Ms. K. Adams, Board Secretary

Mr. J. Fairley, Senior Vice President, Communications, Advancement & External Affairs

Mr. R. Garton, Manager, Communications & Public Relations

Mr. M. Jones, Senior Vice President, Finance, Administration & Chief Financial Officer

Ms. J. Lehoux, Executive Director, President's Office & Corporate Secretary

Mr. R. Nicoletti, Senior Vice President, International Relations & Student Services

Mr. D. Rorai, Observer, Retirees' Association

Mr. R. Seguin, Senior Advisor, President's Office

Mr. J. Sirianni, Senior Vice President, Human Resources & Facilities Services

Ms. M. Staley Liang, Senior Vice President, Academic & Career Supports
Mr. R. Vatish, SRC President

Having a quorum of Governors in attendance either virtually or in person, the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as **Appendix 'A'**.

Mr. Rossi chaired the meeting and Ms. Adams was the recording Board Secretary.

# 1.0 Adoption of the Agenda and Declaration of Conflict of Interest

Hearing no declarations of conflict of interest and no changes to the agenda, it was

**RESOLVED THAT** the Board of Governors adopt the Full Board agenda as presented.

# 2.0 <u>Approval of the Minutes of the Full Board meeting held on Tuesday,</u> October 22, 2024, in Windsor, ON.

Hearing no amendments, errors or omissions to the minutes, it was

**RESOLVED THAT** the Board of Governors approve the Full Board minutes of the October 22, 2024 meeting.

# 3.0 Constituent Reports

Retirees' Association

Mr. Rorai reported the following initiatives and activities on behalf of the Retirees' Association:

- On Wednesday, September 25, 2024, twenty-five retirees attended a joint Chatham-Windsor luncheon held at Rondeau Joe's Pub and Eatery overlooking Rondeau Bay.
   The luncheon was a chance for former staff from the Windsor and Chatham campuses to mix and mingle.
- On Wednesday, October 30, 2024, the Retirees' Association held a luncheon social at Wolfhead Distillery and Restaurant, in Amherstburg. As there has been a positive response to the luncheon socials offered to date, the Retirees' Association is planning one per month, commencing in January 2025.
- The Retirees' Association will be hosting its annual Christmas dinner and show at the St. Clair College Centre for the Arts on Saturday, December 14, 2024. As always, the event is popular among the Retirees' and is nearly sold out. The annual Christmas dinner for the Chatham retirees is scheduled for Wednesday, December 4, 2024, at the Links of Kent Golf Club and Event Centre.

- In the aftermath of two major hurricanes and their effects on Cuba, the Retirees' Association has, after careful consideration, decided to cancel its annual winter vacation.
- The Retirees' Association Archive Committee dedicates time and effort to tracing and documenting the history of artifacts of St. Clair College. Retiree Lea Garber has been the guiding presence of the committee for over 20 years and has spent countless hours working to maintain the College's archives. She has made the decision to step down from the Archive Committee. The Retirees' Association is tremendously grateful to Lea for all of her efforts and dedication.
- The Association is offering a new service to the retirees. A section of their newsletter
  will now offer retirees tips and information on topics related to their computers. The
  topics are covered in a non-technical way and are meant to assist retirees with
  common computer questions/problems they might encounter.
- Mr. Rorai announced that this will be his last meeting as the Retirees' Association observer, as he will be pursuing opportunities outside of the Windsor area. He thanked the Board for the opportunity to participate and report on behalf of the Retirees.
   The Board Chair thanked Mr. Rorai for his efforts and dedication on behalf of the Retirees.

# Student Representative Council (SRC)

Mr. Vatish reported the following initiatives and activities on behalf of the SRC:

- On Wednesday, October 16, 2024, the SRC, in collaboration with the Centre for Academic Excellence (CAE), engaged students in discussions regarding Academic Integrity. Students were encouraged to express what integrity meant to them and in return were offered hot chocolate and Timbits.
- A Class Rep meeting was held on Thursday, November 14, 2024. The focus of the
  meeting was educating the Class Reps regarding Academic Integrity, Academic
  Misconduct and the Grade Appeal process, in order to support and educated their
  classmates where necessary. The SRC also recruited for the Equity, Diversity and
  Inclusion (EDI) Committee during the meeting.
- On October 23 24, 2024, the SRC hosted Crunch and Crunch, where students were provided guidance regarding how to stop procrastinating, while enjoying free snacks.
- On October 29 30, 2024, the SRC hosted Safe Sips and Sharp Turns, where students were provided goggles that simulated symptoms of intoxication. While wearing the goggles, students then played Nintendo Mario Kart and attempted a sobriety test to demonstrate the dangers of driving under the influence.
- The SRC hosted Dirty Bingo and Dialloween which were both well attended.

- On Friday, November 1, 2024, the SRC distributed samosas and sweets on campus in celebration of Diwali.
- On Tuesday, November 12, 2024, the SRC held a candle making initiative, where students were invited to create their own scented candles, for a much-needed break following midterms.
- The SRC will once again hold its annual Toy and Food Drive. Mr. Vatish thanked the Senior Operations Group for their support of the event. Students who need assistance can register online. Toy and Food Baskets will be distributed on Monday, December 16, 2024.

# 4.0 President's Report

The Board Chair called on the President to provide his report to the Board.

President Silvaggi noted that the President's Report was included in the Full Board agenda documents. He highlighted some of the events and initiatives that were included in the report that occurred since the last Board meeting:

- Wednesday, October 16, 2024, marked the two-year anniversary of a massive investment by the College into the state-of-the-art Robotics Lab in the Ford Centre for Excellence in Manufacturing.
- St. Clair College was proud to partner with the Windsor International Film Festival (WIFF). President Silvaggi and John Fairley, Senior Vice President (SVP), Communications, Advancement and External Affairs, attended the opening night of the WIFF, celebrating 20 years in Windsor-Essex.
- On Friday, October 25, 2024, President Silvaggi and SVP John Fairley attended a tour at the St. Anne's Skilled Trades Academy and Learning Centre, hosted by Emelda Byrne, Director of Education, Windsor-Essex Catholic District School Board (WECDSB). The group discussed potential partnerships that will mutually benefit our students and the community, followed by a tour of the masonry, carpentry, plumbing and electrical labs, as well as our new welding booths, CAD and trades simulation labs.
- On Monday, October 28, 2024, President Silvaggi and SVP John Fairley, visited Darrin Canniff, Mayor, Municipality of Chatham-Kent, to discuss potential collaborations and to receive project updates on the lands the College donated to the Municipality.
- On Monday, October 28, 2024, the College celebrated the grand opening of the Patti France Welcome Centre. The Welcome Centre honours former President France's vision of a space where students could access all necessary student services in one location. The Patti France Welcome Centre offers students added service stations, a new queuing system, and lounges in a beautiful space. The Registrar's Office, Financial Aid, One Card, Academic Advising and the International Student Office are now located in the Welcome Centre.

- On Monday, November 25, 2024, former President Patti France was honoured with the 2024 Minister's Lifetime Achievement Award at the Higher Education Summit. The award was presented to Patti in recognition of her years of dedication to strengthening St. Clair College, the local community and the Ontario college system.
- Thursday, November 7, 2024, marked the second annual Windsor Spitfires, St. Clair Night at the WFCU. President Silvaggi dropped the ceremonial puck alongside Bryan Crawford, newly appointed OHL Commissioner, while wearing the special edition St. Clair College jersey. This year's game jersey was designed by St. Clair College Web Developer, Anthony Loncaric.
- On Saturday, November 9, 2024, the St. Clair Saints Football team made history, becoming the first ever college team to win the CJFL National Championship. In addition, Mike Morencie, St. Clair Football General Manager and Defensive Co-ordinator, was named a CJFL Lifetime Member for all his hard work and dedication over many years of service, at the CJFL National Championship banquet on Friday, November 8, 2024. President Silvaggi noted that the feedback and the importance of this championship to the community has been amazing.
- On November 14 17, 2024, Downtown Windsor, along Ouellette Avenue, between Chatham Street and Riverside Drive, was lit up green and gold to commemorate the historic national championship victory by the St. Clair Saints Football team. In addition, Caesars Windsor got into the spirit, lighting up the casino with vibrant green and gold to demonstrate their support. The team will also be making an appearance in the 57<sup>th</sup> Annual Windsor Santa Clause parade on Saturday, December 7, 2024.
- On Thursday, November 14 and Friday, November 15, 2024, St. Clair College hosted the Ontario Colleges' Marketing Competition (OCMC), at the Windsor campus and the St. Clair College Centre for the Arts. Close to 500 students and faculty from 13 colleges attended the event. The event opened with the Quiz Bowl on Thursday evening at the Windsor Campus and the energy in the room was electric. On Friday, the event included a tradeshow and case presentations, followed by the Gala and Awards Banquet in the evening. President Silvaggi thanked Justina Ciarlariello, Co-ordinator, Business Administration Marketing, and the team for organizing and hosting such a successful event.

The President's report is attached to the minutes as Item #4.0.

The President also noted that the media report was sent out electronically and is attached for information.

#### 5.0 Consent Agenda

The Board Chair noted the following items that have been provided on the Consent Agenda:

5.1 Academic – Student Pathways, Continue to Create Academic Pathways (College to College, College to University, University to College).

- 5.2 Increase/Monitor Community Local Impact.
- 5.3 Development of Human Resources Staff Wellness.

**RESOLVED THAT** the Board of Governors receive and approve the contents of the November 27, 2024 Consent Agenda, as presented.

### 6.0 Monitoring Reports

#### 6.1 Mid-Year Review 2024-2025

The Board Chair called upon Mr. Marc Jones to speak to this item. Mr. Jones noted that the 2024-2025 Mid-Year Review, was included in the Full Board agenda package. He provided a PowerPoint presentation, highlighting the following:

 The Mid-Year Budget Report for 2024-2025 was presented to the Board of Governors Audit and Finance Committee on November 12, 2024. The Committee recommended approval of the 2024-2025 Mid-Year Budget Report to the Board of Governors.

#### **Statement of Operations:**

• The original budget forecasted a surplus of \$13.1 million. The mid-year surplus projection is \$23.3 million, an increase of \$10.2 million.

#### Revenues:

- Overall revenues have increased by \$13.8 million or 5% from the original budget projection, which can be attributed to the following:
  - Total Ministry Operating Grants increased by \$13.8 million, or 5% over the original budget, primarily due to an additional \$1.3 million of Ministry funding related to its Postsecondary Education Sustainability fund.
  - Total Contract Income decreased by \$425,536, primarily due to the College being unsuccessful in its grant application for the renewal of Pre-Apprenticeship Brick and Stone and Truck and Coach funding.
- Total Tuition Revenue increased by \$12.2 million over the original budget, which can be attributed to the following:
  - An increase in the Domestic Tuition Revenue budget of \$1.3 million as a result of higher enrolment. At Day 10, domestic enrolment was 369 students higher than the original budget.
  - An increase in the International Tuition Revenue budget of \$17.8 million as a result of higher enrolment. At Day 10, international enrolment was 1,592 students higher than the original budget.

- A decrease in the PCPP Tuition Revenue budget of \$7.2 million, as a result of lower enrolment. At Day 10, PCPP enrolment was 593 students lower than the original budget.
- Total Other Income increased by \$592,000, or 1% over the original budget due to the following:
  - PCPP Fee-for-Service Revenue decreased by \$2.8 million due to lower enrolment.
  - Divisional Income increased \$1.4 million, primarily due to higher fees collected relating to kit and material fees, as well as international student health and dental benefit fees.
  - An increase in Amortization of Deferred Capital Contributions of \$1 million due to the contributed asset additions that were completed earlier than projected from the prior fiscal year.

#### **Expenditures:**

- Overall expenditures have increased over the original budget projection by \$3.6 million or 1%.
- Total Salary and Benefits increased by \$2.6 million or 3% over the original budget, primarily due to the following:
  - An increase in part-time faculty staffing of \$609,000 due to increased enrolment relative to plan.
  - An increase in part-time support staffing of \$2.3 million, across the College to support academic operations and student experience due to increased enrolment relative to plan, along with overspending by budget holders.
  - An increase in part-time administrative staff of \$512,000, as a result of grant funded roles within the Research and Innovation department.
  - A decrease in full-time faculty and support staff due to roles not being backfilled.
  - An increase in Fringe Benefits as a result of the increase in salaries, along with a projected increase in unused vacation days amongst staff.
- Non-Salary Expenses decreased by \$946,000 from the original budget, primarily due to the following:
  - A decrease in Contracted Educational Services of \$6.4 million due to lower PCPP enrolment than planned at the Toronto Campuses and flowing the applicable funds to Ace Acumen.

- An increase in Contracted Service Other of \$4.9 million due to higher agent commissions required because of higher international student enrolment.
- A decrease in Amortization of \$711,000 due to the College's capital budget spending occurring at a slower rate than planned and some projects not proceeding.

# **Ancillary Operations:**

- The Ancillary Operations overall original budget surplus of \$427,585 has decreased by \$1.7 million to a mid-year budget deficit of \$1.3 million.
- This can be primarily attributed to the College's contractual commitments for its leased student housing facilities that are related to the Ministry's Housing Directive for international students and ongoing support provided to the GEM Residence.

#### **Statement of Financial Position:**

- There are no cash flow concerns and the balance sheet continues to be strong.
- Other current assets consist largely of GICs, the majority of which have been locked in beyond this fiscal year to take advantage of interest rates before the rates drop.
- Construction in Progress assumes all capital projects in progress will be completed by March 31, 2025.
- Capital assets reflect the College's \$50.2 million capital plan for 2024-2025, including the Board approved \$7.9 million being spent from Unrestricted Reserves, \$18 million in Deferred Maintenance projects and \$4.5 million from Ministry funded capital projects.
- Liabilities total \$267 million which includes Deferred Revenue of \$44 million which reflects the College's lower international student tuition payments for future semesters.
- Debt levels are low relative to total assets at a total of \$17 million and reflects no new debt and the College is continuing to meet its debt obligations.
- Net Assets are forecasted to be in a surplus position at \$282 million with an Unrestricted Reserves balance of \$5 million and Internally Restricted Reserves of \$137 million.

#### Non-Committed Cash Projection

From a Non-Committed Cash Projection, the College is at just slightly less than breakeven, with a \$300,000 deficit forecasted to March 31, 2025.

# Financial Sustainability Metrics

 The College's metrics are all well above the Ministry benchmarks and zero flags are expected.

#### Capital

 The original capital budget was approved at \$5.9 million and has been increased for the mid-year budget to \$27.9 million, based on prior approvals provided by the Board.

After a brief discussion it was,

**RESOLVED THAT** the Board of Governors approve the 2024-2025 Mid-Year Budget Report.

# 6.2 Business Plan Budget Accrual Template (MCU Format)

The Board Chair called upon Mr. Jones to report on this item. Mr. Jones reviewed the information contained in the Business Plan Budget Accrual Template and noted that this is a requirement of the Ministry of Colleges and Universities (MCU) each January, with the intent to provide an indication of the College's projected financial position at March 31, 2025, based on information known to the College. Because of the timing of the mid-year budget review process, this information is utilized to complete the template.

After a brief discussion it was,

**RESOLVED THAT** the Board of Governors approve the Business Plan – Accrual Budget Template (MCU Format) for the period ending March 31, 2025, for submission to the Ministry.

#### 7.0 Approval Items

#### 7.1 Housing Policy

The Board Chair called upon the President to speak to this item. President Silvaggi noted that this item was included in the Full Board package for review.

The Housing Policy was developed in response to the Ministry directive issued on July 15, 2024, which advised of new requirements for institutions with respect to student housing. Publicly-assisted postsecondary institutions must have Institutional Student Housing Policies in place and publicly available by January 2025.

The included policy meets the requirements and directives set forth by the Ministry of Colleges and Universities. College Administration has created this Student Housing Policy to ensure that all students have access to safe, inclusive and supportive housing options.

President Silvaggi noted that while St. Clair College does not have a formal housing office as some institutions do, housing has been a priority from an international recruitment perspective as part of the College's wrap around services.

A Governor inquired if College Administration will be creating a housing officer position to accommodate the housing needs outlined in the new policy.

President Silvaggi noted that housing services will continue to be accommodated through the international department.

A Governor inquired if the College is able to accommodate housing requests for students with family dependents.

President Silvaggi noted that this request is not common at the College but that the Saints Residence located on Marion does have units that can meet the needs of a student with family dependents. If needed, the GEM Residence at the Windsor Campus could create capacity to accommodate a family.

A Governor inquired if the Housing Policy was applicable for both domestic and international students.

President Silvaggi responded that the Housing Policy is applicable to all students, but the directive was driven from an international perspective.

After a brief discussion it was,

**RESOLVED THAT** the Board of Governors receive and approve the new Student Housing Policy.

#### 8.0 By-law and Policy Review

#### **8**.1 By-law and Policy Review

The Board Chair spoke to this item noting that the Board By-laws were reviewed by the McTague Law Firm. There were minor amendments made to the By-laws, which are outlined in track changes in the attached document.

A Governor asked of By-law #5: Governance, Item #5.2 Unless otherwise changed by law or by By-law, the Board shall be composed of eighteen members appointed or elected in accordance with this By-law and Regulation 34/03 *plus* the President and Past Chair. Should the word *plus* be changed to *including*. President Silvaggi confirmed that the word *including* should be used in place of *plus*, in Item #5.2 of By-law #5: Governance.

After a brief discussion, it was,

**RESOLVED THAT** the Board of Governors approve the 1<sup>st</sup> reading of the By-law Review, as amended.

# 9.0 Other Business

The Board Chair reminded the Board members that a Conflict-of-Interest Declaration form, as per the directive of the Strategic Policy Coordination Branch, MCU, was included in the Board portfolio. He asked that the Board members sign it and return to the Board Secretary by Friday, December 13, 2024.

# 10.0 Date of the Next Meeting

10.1 The next Board meeting is scheduled for Tuesday, January 23, 2025

The Full Board meeting adjourned at 8:00 p.m.

#### MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

#### ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

# **520th FULL BOARD MEETING**

#### of the

# **BOARD OF GOVERNORS**

# NOTICE OF MEETING

DATE: Wednesday, November 27, 2024

TIME: Immediately Following the In-Camera Meeting

PLACE: President's Board Room #A3315E

NOTE: Dinner will be available for Constituents at 5:00 p.m. in the

Staff Lounge.

#### **AGENDA**

- 1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST
- 2.0 APPROVAL OF THE MINUTES OF THE FULL BOARD MEETING HELD ON OCTOBER 22, 2024, IN WINDSOR, ON
- 3.0 CONSTITUENT REPORTS
- 4.0 PRESIDENT'S REPORT
  (Policy Executive Limitations Communication & Counsel #2003-21)

**Information Item** – The President will provide his report to the Board apprising the Board of any new developments since the last meeting.

- 5.0 CONSENT AGENDA
  - 5.1 Academic Student Pathways, Continue to Create Academic Pathways (College to College, College to University, University to College)

**Information Item** – Administration has provided a report on Strategic Direction #1 – Academic Excellence:

- Continue to increase the current number of student pathways year over year.
- Promote student pathways for heightened awareness, attached as Item #5.1.

5.2 Increase/Monitor Community Local Impact

**Information Item –** Administration has provided a report on Strategic Direction #3 – Community Engagement (Leadership, Communication and Partnership) – Monitor and increase economic impact on local community, attached as Item #5.2.

5.3 Development of Human Resources – Staff Wellness

**Information Item –** Administration has provided a report on Strategic Direction #4 – Human Resources (Staff Development, Efficiency, Effectiveness and Wellness) – Monitor institutional WSIB lost sick time, attached as Item #5.3.

#### 6.0 MONITORING REPORTS

6.1 Mid-Year Review 2024-2025

**Approval Item –** Administration has provided the Board with the 2024-2025 Mid-Year Budget Review, attached as Item #6.1.

6.2 Business Plan Budget Accrual Template (MCU Format)

**Approval Item –** Administration has provided the rationale for Board approval, attached as Item #6.2.

#### 7.0 APPROVAL ITEMS

7.1 Housing Policy

**Approval Item –** Administration has provided a report regarding the College's Housing Policy, attached as Item #7.1.

#### 8.0 BY-LAW AND POLICY REVIEW

8.1 By-law and Policy Review

**Information Item –** The Board will review the Board By-laws for 1<sup>st</sup> reading, attached as Item #8.1.

#### 9.0 NEW BUSINESS

#### 10.0 DATE OF THE NEXT MEETING

10.1 The next meeting is scheduled for Tuesday, January 28, 2025, at the Windsor Campus.



#### PRESIDENT'S REPORT

# Meeting of the Board of Governors Full Board – November 27, 2024

#### 1. Robotics Lab Anniversary Celebration

Wednesday, October 16, 2024 marked the two-year anniversary of a massive investment by the College into the state-of-the-art Robotics Lab in the Ford Centre for Excellence in Manufacturing. Six years ago, College faculty and administration embarked on a vision to increase capacity in the Robotics Lab to provide students with learning tools to make them "industry ready" upon graduation. What happened next was a true collaborative effort between the College and its program advisory committee, made up of industry leaders, who were integral in designing and constructing replica workstations in the new-and-improved Robotics Lab.

In 2022, more than \$3 million was invested in the Robotics Lab in the Ford Centre for Excellence in Manufacturing (FCEM), which now features 36 new "manufacturing" robots, including 18 ABB robots and 18 Fanuc robots. The robots, capable of teaching vision, material handling, and welding, have created more capacity in the program to keep pace with growing student enrolment since the program began in 2015. Today, 260 students are enrolled in Robotics programs including the two-year Electromechanical Engineering Technician program, and three-year Electromechanical Engineering Technology program.

For the full story on this event, please visit our website at:

https://www.stclaircollege.ca/news/2024/manufacturing-robots-college-robotics-lab-showcased-during-anniversary-celebration



#### 2. Windsor Police Service Badge Presentation Ceremony

President Silvaggi and John Fairley (Senior Vice President, Communications, Advancement and External Affairs) attended the Windsor Police Service Badge Presentation Ceremony on Wednesday, October 16, 2024 at The Major F. A. Tilston, VC Armoury and Police Training Centre. Incredibly, 7 of the 11 new Constables receiving their badges were St. Clair College graduates. President Silvaggi was on hand to congratulate our graduates on becoming Constables and wished them success in their new roles.



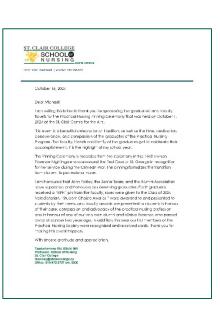


#### 3. Practical Nursing Pinning Ceremony

On October 16, 2024, President Silvaggi received a letter from Tazdia Kemeny, a professor in the School of Nursing to thank the College for sponsoring the graduates' and faculty tickets for the Practical Nursing Pinning Ceremony that was held on October 1, 2024 at the St. Clair Centre for the Arts.

The Pinning Ceremony is modeled from the ceremony in the 1860's when Florence Nightingale was awarded the Red Cross of St. George in recognition for her service during the Crimean War. The pinning formalizes the transition from student to professional nurse.

Tazdia expressed her appreciation to John Fairley, the Senior Team and the Alumni Association who continue to support and honour our deserving graduates.



Each graduate received an "RPN" pin and roses were given to the Class Valedictorian. Student Choice Awards were presented to students by their peers, and faculty awards were presented to students in honour of their care, compassion and advocacy of the practical nursing profession.

#### 4. WIFF Opening Night

St. Clair College was proud to partner with the Windsor International Film Festival (WIFF), who celebrated 20 years of movies in Windsor-Essex. More than 700 school-aged kids from the French Catholic School Board got to trot along the red carpet on opening day of the Windsor International Film Festival. The enthusiastic students packed into the Chrysler Theatre on the morning of Thursday, October 25, 2024 for a screening of 'Butterfly Tale' as part of an education screening sponsored by St. Clair College, making them the first of tens-of-thousands of movie-goers who will enjoy films over the next 11 days at this year's festival, the 20th anniversary of WIFF.

Over the course of the festival, 213 feature length movies from 42 countries will be projected, as well as 40 short films, all of which are produced by locals.

St. Clair College is heavily involved in WIFF, providing The Chrysler Theatre as a venue, hosting the opening night party, and sponsoring the education screenings. "I echo many of my Presidential predecessors over the years by emphasizing that the first descriptive phrase in the school's official title identifies St. Clair as a College of applied arts," observed College President Michael Silvaggi. "Hands-on technology and trades may be what springs to mind when people think about us. But we also take great pride in our decades-long role in fostering education in all facets of the media; artistic expression in disciplines like graphic, interior and landscape design; the creativity of animation and fashion; the imagination of the culinary arts; and the song-and-dance of music theatre performance. And all of that explains why both the College and our Alumni Association are so pleased to be acting as major sponsors and a venue-host of the Windsor International Film Festival during its 20th anniversary," Silvaggi said.



# 5. St. Anne's Skilled Trades Academy & Learning Centre Tour

On Friday, October 25, 2024, Emelda Byrne, the Director of Education for the Windsor-Essex Catholic District School Board (WECDSB) were delighted to welcome President Silvaggi and Senior Vice President, Communications, Advancement and External Affairs, John Fairley, to the St. Anne Skilled Trades Academy and Learning Centre (located at the former St. Anne High School in Tecumseh) to discuss potential partnerships of mutual benefit to our students and our local economy. During the visit, they toured the masonry, carpentry, plumbing and electrical labs, as well as our new welding booths, CAD and trades simulation labs.



# 6. Chatham-Kent Mayor Meeting

On Monday, October 28, 2024, President Silvaggi and Senior Vice President, Communications, Advancement and External Affairs, John Fairley, visited Chatham Mayor, Darren Canniff, to discuss potential collaborations and to receive project updates on the lands the College donated to the Municipality.



#### 7. St. Clair College Celebrates Official Opening of Patti France Welcome Centre

During her tenure as President of St. Clair College, Dr. Patti France made it her mission to create a space where students could have access to all necessary services in one location. This semester, that vision became reality when France's lasting legacy project opened to students, and on Monday, October 28, 2024, the Patti France Welcome Centre was officially celebrated with a ribbon cutting.

"Having this building named for me is an honour that has filled my heart," said Former President France. During her nearly decade-long presidency of the College, Dr. France strongly advocated for a way to bring all student services from the various locations around main campus into one place, a "one-stop-shop" for incoming students to get the support they need to kick off the school year successfully and more seamlessly. "I hope this facility will serve to recognize and remember my commitment - and that of all current St. Clair employees, and those who follow in our foot-steps – to our service on behalf of our cherished students," France said before a crowd of former colleagues, members of the Board of Governors, and friends.

Students have been using the 16,000 square foot Welcome Centre since the beginning of the Fall 2024 semester, and have enjoyed many upgraded features, including added stations, a new queuing system, and a beautiful, tranquil space. The Registrar's Office, Financial Aid, One Card, International Student Office and Academic Advising all serve students in one location, year-round. During the first few weeks of school, Parking Services is also located in the Welcome Centre, truly making it a one-stop-shop for all student needs.

"Thank you to the architects, engineers and contractors for their brilliant and dedicated design and on-site work," said France. "You have all made my wishes - and my original wish-list priority - come true. It has definitely been worth the wait."



College President Michael Silvaggi, Board of Governor vice-chair Charlie Hotham, Former President Patti France and SRC President Rishi Vatish cut the ribbon at the Welcome Centre on Oct. 28, 2024. (Dax Melmer/St. Clair College)

#### 8. Saints Nation Takes Over WFCU Centre During Windsor Spitfires "St. Clair Night"

Saints Nation helped pack the WFCU Centre Thursday, November 7, 2024 in an Ontario Hockey League tilt against the North Bay Battalion to celebrate the second annual 'St. Clair Night'. The game saw nine goals scored in total, with the Spits coming up just short in the dying seconds, losing 5-4.

But despite the loss, those in attendance were treated to an action-packed game, rich with school spirit. "The increasingly common appearance of school colours – especially in the form of College "swag" clothing – at this event and others throughout the year encourages me in two ways," said St. Clair College President Michael Silvaggi. "First, I assume that many of the people wearing such items are our students and alumni. So, it reinforces the fact that those students and graduates are proud of the educational choice they made in coming to St. Clair. And second, if the people wearing the swag are not students or alumni, that indicates to me that they have been impressed by the school in some manner, such as by our extensive involvement with a number of community projects and programs – so they've attached themselves to the college's reputation like a fan wearing a sports team's jersey," he said.

Before the game, President Silvaggi stood alongside newly appointed OHL Commissioner Bryan Crawford for the ceremonial puck drop, sporting the official game jersey and his number '7,' as he's the seventh president to serve during the College's nearly 60-year history. Wearing the special-edition jersey was a point of pride for the president, as it was designed by a member of the College family. The jersey was designed by St. Clair College Web Developer, Anthony Loncaric, who said the inspiration for the design was to blend a classic style with modern touches. The jersey features the standard Spits' logo on the front, with green and gold stripes wrapping the wrists and waist of the sweater. A gold ring around the neckline was offset by green shoulders, and a stark griffin emblem tucked neatly in the middle. More subtly, white griffin logos were faintly visible all over the white sweater.

Even though the top-ranked Spitfires lost the game, the show of school spirit and camaraderie carried on the tradition of St. Clair Night, exemplifying the soul of Saints Nation.



Players for the Battalion and Spitfires face off as St. Clair President Michael Silvaggi and OHL Commissioner Bryan Crawford drop the puck to celebrate St. Clair Night on Nov. 7, 2024. (Jonathan Beneteau/St. Clair College)

# 9. Saints Football Makes History by Winning CJFL National Championship

On Saturday, November 9, 2024, Saints Football fans were able to witness history when the St. Clair Saints Football team became the first ever College to win the CJFL National Championship. Extra seats were brought in to accommodate the 2,500+ who were in attendance at Acumen Stadium. Saints Nation did not disappoint. With 1,000 rally towels being waved and an anxious crowd that was ready to explode at any moment, got the chance in the 2<sup>nd</sup> half when the Saints erased a 22-9 deficit to score 28 unanswered points to beat the Okanagan Sun 37-22 to win the Canadian Bowl.

The pre-game ceremonies started with the National Anthem being sung by Jody Raffoul, Jeff Burrows and Kelly Hoppe who are members of the S'Aints band. They were accompanied at mid-field by the Windsor Police Services Honour Guard along with Canadian Forces Veteran Captain Eric Willson. The ceremonial coin flip guests were MPP Andrew Dowie, CJFL President Jim Pankovich, OFC President Darren Cocchetto and BCFC President Tyler McLaren.

A special congratulations goes out to St. Clair Football General Manager/Defensive Co-Ordinator Mike Morencie who was named a CJFL Life Member for all his hard work and dedication over many years of service. This award was presented to him at the CJFL National Championship banquet on Friday, November 8, 2024.

Thank you, Saints Nation, for all your support throughout the 2024 season.



# **2024 National Champions**

# 10. Remembrance Day Observation

In observance of Remembrance Day, St. Clair College staff and students, including President Michael Silvaggi, joined together for a moment of silence to honour those who made the ultimate sacrifice and for those who continue to risk their lives in service to our country.





#### 11. Saints Nation Illuminating Downtown Windsor Green and Gold

Downtown Windsor, along Ouellette Avenue between Chatham Street and Riverside Drive, was lit up green and gold from Thursday, November 14<sup>th</sup> to Sunday, November 17<sup>th</sup> to commemorate the historic national championship victory by the St. Clair Saints Men's Football team.

"We're celebrating the Saints," said Ward 3 Councillor Renaldo Agostino, who donned a St. Clair Saints Football jersey to make the announcement. "To go undefeated the entire season, and then make it to the championship and be down after the first half and come back, it's the story of our city. It's a story of how we have this underdog mentality, but we always come out and win." "It's an epic win for the Saints, for St. Clair, and for the City of Windsor, and I want to do my part to show some support," Agostino said.



St. Clair College President Michael Silvaggi said it's a welcome show of support from the community. "The entire College is overjoyed with the Saints Football team's very quick rise to prominence – capped off by winning the Canadian Bowl over the weekend," said St. Clair College President Michael Silvaggi. "They showed the rest of Canada what grit and determination looks like and in doing so, have become the first College program in CJFL history to win the prestigious title. Saints Nation does not shy away from showing how proud we are of the team, but seeing the City of Windsor and other community partners light up the core with our beloved school colours is a true testament to the magnitude of this big victory," President Silvaggi said.

Caesars Windsor, a valued partner, also got into the spirit, lighting up the Casino with vibrant green and gold as a show of pride and support for Saints Nation.

"On behalf of the St. Clair College Board of Governors, we extend a hearty congratulations to the Saints Football team on its historic win at the National Championship last weekend," said Garry Rossi, the Chair of St. Clair College's Board of Governors. "This is the first time a College program has won the Canadian Bowl in its 115-year history, which is exactly what we hoped for when the AKO Fratmen program joined the St. Clair family in 2020. Seeing the community embrace this team's success is the cherry on top and goes to show that everyone belongs in Saints Nation."



# 12. Celebratory Lunch for our National Champs

On Friday, November 15, 2024, celebratory buffet lunch was held in the Eatery 101 ton honour our Saints Football team and their coaching staff for their remarkable CJFL National Championship win. The event was a joyous occasion, with members of the Senior Team also in attendance to join in the celebrations. Congratulations to our champions!



# 13. Ontario Colleges' Marketing Competition 2024

It was a pressure-cooker situation on Thursday, November 14<sup>th</sup> and Friday, November 15<sup>th</sup> as nearly 500 students and faculty from 13 colleges across the province competed for top honours in the Ontario Colleges' Marketing Competition, hosted by St. Clair College at the Centre for the Arts in downtown Windsor and at the Main Windsor Campus. The Ontario Colleges' Marketing Competition (OCMC) is a student-focused experiential learning opportunity which provides participants the ability to demonstrate their essential, vocational and employability skills before industry professionals. OCMC serves as a stepping-stone from academia to industry by creating real-world experiences and networking opportunities. A different Ontario College annually hosts this prestigious competition and this year, it was St. Clair College's turn. This year's theme was "Innovation Powers Growth", symbolizing the growth students experience during the competition and serving as a nod to the exciting economic and business developments unfolding in Windsor-Essex County.

The first major event during the OCMC was the Quiz Bowl on the evening of Thursday, November 14<sup>th</sup> in the Student Life Centre at the Main Windsor Campus. It was a boisterous and electric contest designed to challenge students to think strategically in a fast-paced and time constrained situation. Seneca Polytechnic took first place while St. Clair College finished in fourth place.

On Friday, November 15<sup>th</sup>, the Tradeshow and Case Presentations took place between 9 a.m. and 5 p.m. at the St. Clair College Centre for the Arts, which was followed by a Gala Dinner and Awards Banquet from 6 p.m. to 10 p.m. All events during OCMC were judged by a panel of industry experts, engaging the local business community with students in a unique networking opportunity. The panel of judges scored each team based on predetermined evaluation criteria. St. Clair College received the second-place award. Congratulations, Saints!





TO: BOARD OF GOVERNORS

FROM: MICHAEL SILVAGGI, PRESIDENT

DATE: NOVEMBER 27, 2024

RE: STRATEGIC DIRECTIONS UPDATE (2024-2025) – ACADEMIC

**EXCELLENCE - STUDENT PATHWAYS** 

SECTOR: ACADEMIC AND CAREER SUPPORTS

MONICA STALEY LIANG, SENIOR VICE PRESIDENT

# AIM:

To provide the Board with an update on the Strategic Directions (2024-2025). This update pertains to Strategic Direction – #1 – Academic Excellence – Continue to create academic pathways (college to college, college to university, university to college) and promote student pathways for heightened awareness. Specific details include the following:

Goal	Objective	Measure	Target	
Student Pathways	Continue to create academic pathways for students (college to college, college to university, and university to college).	Continue to increase the current number of student pathways year over year.  Promote student pathways for heightened awareness.	Annually	

#### BACKGROUND:

St. Clair College has several articulation and pathway agreements with post-secondary institutions across Ontario, Canada and internationally. Through these agreements, graduates may receive transfer credit for several courses, a full semester or a full year (or more) toward additional post-secondary credentials. St. Clair College continues to be highly engaged in pathways for students in high school, Pre-Apprenticeship, Apprenticeship and university to college.

St. Clair College added the following new agreement this year:

# 1. <u>Business, Business – Accounting and Business Administration – Accounting</u>

An agreement was signed with Trent University (located in Peterborough, Ontario) for graduates of the Business or Business – Accounting Ontario College Diploma programs, or Business Administration – Accounting Ontario College Advanced Diploma program, with a minimum average of 75%. Graduates will be granted 10.0 credits toward the successful completion of a 20.0 credit Bachelor of Business Administration (Honours) degree.

St. Clair College renewed the following agreements this year:

# 1. Architectural Technology

Articulation agreement with Lawrence Technological University, where students with an Ontario College Advanced Diploma in Architectural Technology can enter the Bachelor of Science in Architecture.

Memorandum of Understanding (MOU) with Architectural Institute in Prague (ARCHIP), the Boston Architectural College (BAC), and St. Clair College to create a tripartite agreement to mentor students in the fields of Architecture and Architectural Technology and organize joint educational seminars, workshops and field trips.

St. Clair College is in development with the following agreements:

#### 1. Paramedic

St. Clair College is working with Wayne State University to develop a pathway for Paramedic students interested in pursuing a career as a Physician Assistant (PA) through the Bachelor of Science in Applied Health Sciences (BSAHS) with a Pre-Physician Assistant Studies Concentration. This pathway is designed to build upon the foundational clinical experience paramedics gain during their training and employment, allowing for a smooth transition into higher education and preparation for the PA profession. Through this pathway, paramedic students can first complete their BSAHS, focusing on core health sciences topics such as medical terminology, anatomy and interdisciplinary patient care. The Pre-Physician Assistant Studies Concentration specifically tailors the coursework to meet the prerequisites needed for PA programs, ensuring that students are well-prepared for the application process. This structured route provides St. Clair College paramedic students with the necessary academic background and enhances their qualifications for the competitive Wayne State University PA school admissions process.

# 2. Occupational Therapist Assistant/Physiotherapist Assistant

A pathway has been developed between St. Clair College's Occupational Therapy Assistant (OTA) and Physical Therapist Assistant (PTA) program and Wayne State University's Occupational Therapy (OT) and Physical Therapy (PT) programs. This pathway allows students who successfully complete their OTA/PTA Ontario College Diploma at St. Clair College to seamlessly transfer into Wayne State's advanced OT and PT degree programs. By starting their education at St. Clair, students can gain hands-on experience. Following successful completion of the OTA/PTA program, students have the opportunity to transfer credits and continue their studies at Wayne State University to pursue a full bachelor's degree and professional certification in OT or PT. This initiative facilitates a smooth academic transition, helping students meet the necessary qualifications for professional practice, while building on the strong foundation established here at St. Clair College.

# 3. Interior Design

St. Clair College is collaborating with Yorkville University for students who successfully complete an Ontario College Advanced Diploma in Interior Design to enter the Bachelor or Interior Design program.

# 4. <u>Electromechanical Engineering Technology – Robotics</u>

Working together with Atlantic Technological University (ATU) in Sligo, Ireland for students with an Ontario College Advanced Diploma in Electromechanical Engineering Technology – Robotics to enter the Bachelor of Engineering in Automation and Robotics.

# 5. Educational Support

Successful graduates of the Educational Support Ontario College Diploma program, upon meeting eligibility requirements, may be granted 15 of 30 units towards certificates and 30 of 60 credits towards diplomas at the University of Victoria in Victoria, British Columbia.

#### 6. Community and Justice Services

The University of Guelph-Humber has a pathway agreement with the Ontario Colleges outlining a direct pathway from the successful completion of the Community and Justice Services Ontario College Diploma to the Justice Studies degree program at the University of Guelph-Humber. Students will earn a Honors Bachelor of Applied Science degree in Justice Studies from the University of Guelph and have the option to complete a Police Foundations or a second Community and Justice Services diploma from Humber Polytechnic through, an additional two years of full-time study at the University of Guelph-Humber.

# 7. Sport and Recreation Management

Graduates of the Sport and Recreation Management Ontario College Advanced Diploma program with a cumulative program average of 75% will be awarded eight credits towards a Bachelor of Sport Management degree from Brock University, located in St. Catharines, Ontario.

# 8. <u>Social Service Worker – Gerontology</u>

Faculty in the Social Service Worker – Gerontology are collaborating with their counterparts at University of Windsor to create a standardized pathway from the two-year diploma program to a Bachelor of Social Work (BSW). This pathway would streamline the process and remove administrative barriers for staff and students. For instance, rather than applying twice – first time for graduates of the Social Service Worker – Gerontology program to enter into year two of the BSW, and then again for the Professional Years of years three and four, St. Clair College students would only apply once for the BSW program.

# Marketing Initiatives to Promote All Student Pathways at St. Clair College

- Several advantages have been identified and will come to the forefront of ad messaging for billboards, print ads and digital ad versions where suited.
- The Degree Pathways billboards are scheduled yearly during the recruitment cycle.
- Additional communication opportunities to promote Pathways will continue as follows:
  - Interior hanging banners at the Student Life Centre.
  - Alumni communications.
  - Posted graphics to the St. Clair College website.
  - o Graphic for the MYST.CLAIR portal.
  - Traditional media.
  - Social Media such as testimonial videos and guick highlights.
  - Blog posts for <a href="https://discoverstclaircollege.ca/">https://discoverstclaircollege.ca/</a>.
  - Online media placement with messaging integrated.
  - Overall transfer pathways messaging priority (larger picture) with different audiences.
  - Designated information sessions or recruitment presentations for degree pathways.
- Student pathways are included annually in the St. Clair College Admissions Handbook.
- Student pathway opportunities are part of all Fall and Spring high school in-person school presentations throughout the catchment area.

- Student pathways are included annually in the guidance counsellor forum presentation and included in the OSCA conference presentation plus ad insertion in the OSCA newsletter.
- Additionally, an ad insertion to MacLean's The Ultimate Guide to Canadian Colleges magazine yearly.
- St. Clair College webpage entitled Credit Transfers and Pathway Agreements, which
  includes all the student pathways available at St. Clair College can be found at:
   <u>Credit Transfer & Pathway Agreements | St. Clair College (stclaircollege.ca)</u>
- Targeted messaging has been implemented for the 2025-2026 recruitment campaign.
  The focus of targeted messaging will be on three core value propositions: affordability,
  real world, and relevant experience, and learning from faculty who work for future
  employers.



St. Clair College degree programs prepare students for high-demand careers in Social Justice and Information Technology. Designed to provide practical and real-world experience, our state-of-the-art facilities feature the same equipment used in the industry. With several pathway agreements, students can earn transfer credits for a full semester (or more) toward a second diploma or degree.

# WHY ST. CLAIR COLLEGE

- · Affordable tuition.
- · Internship opportunities.
- · Low student-to-faculty ratio.
- · Direct interaction with industry leaders.
- Access to over \$6 million in scholarships and bursaries.

# AFFORDABLE DEGREE PROGRAMS

Honours Bachelor of Applied Arts in Social Justice & Legal Studies



Honours Bachelor of Business Administration (Information Communication Technology)



RISE ABOVE THE ORDINARY

WINDSOR · CHATHAM ◎ f X & J stclaircollege.ca



Figure 1 - Full Page Ad

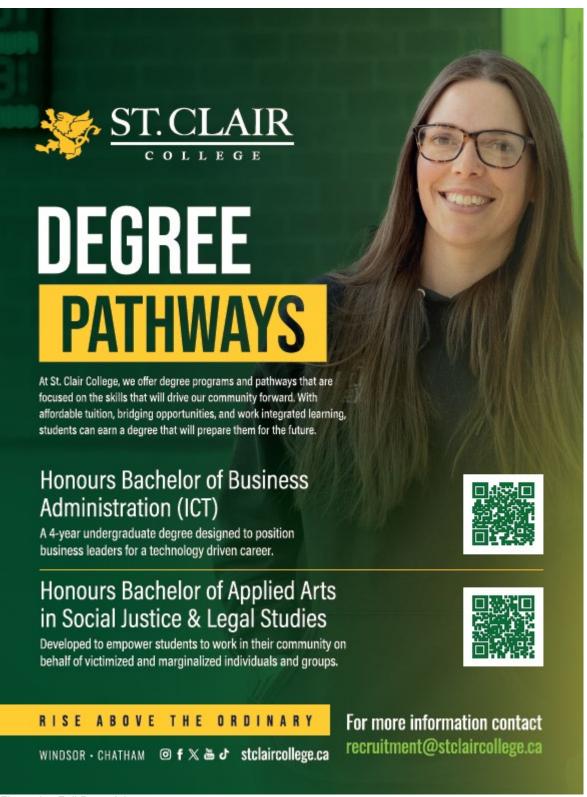


Figure 2 – Full Page Ad



# CONTINUE YOUR EDUCATION JOURNEY

St. Clair College has several pathway agreements, that are a great way to continue your post-secondary education. With seamless transfers from other programs, you can graduate with a diploma and a degree in less time.

# THE BENEFITS



Agreements cover one, two or more years of study which SAVES MONEY in tuition and fees.



SAVE TIME since you don't have to repeat courses you've already completed in university.



Combining theoretical knowledge with hands-on learning allows MORE FLEXIBILITY as a student.

RISE ABOVE THE ORDINARY

WINDSOR · CHATHAM ◎ f X & J stclaircollege.ca





Figure 3 - Full Page Ad



St. Clair College's transfer agreements are a great way to continue a post-secondary journey and graduate with more than one credential. With several pathway agreements graduates can receive transfer credits for courses, a full semester or a full year (or more) toward a second diploma or degree; saving you time and tuition fees.

RISE ABOVE THE ORDINARY

WINDSOR · CHATHAM ◎ f 🗙 🛗 🗸





THIS IS

Figure 4 – ½ Page Ad



Figure 5 – 2025/2026 Admissions Handbook



Figure 6 – Billboard #1



Figure 7 – Billboard #2

#### **RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update as it pertains to Strategic Direction #1 – Academic Excellence – Continue to create academic pathways (college to college, college to university, university to college) and promote student pathways for heightened awareness, for information.



TO: BOARD OF GOVERNORS

FROM: MICHAEL SILVAGGI, PRESIDENT

DATE: NOVEMBER 27, 2024

RE: STRATEGIC DIRECTION UPDATE: COMMUNITY ENGAGEMENT

(LEADERSHIP, COMMUNICATION AND PARTNERSHIP) – INCREASE/MONITOR COMMUNITY LOCAL IMPACT

SECTOR: MARC JONES, SENIOR VICE PRESIDENT

FINANCE, ADMINISTRATION AND CHIEF FINANCIAL OFFICER

# AIM:

To provide the Board with an update on Strategic Directions (2024 – 2025). This update pertains to Strategic Direction #3 – Community Engagement (Leadership, Communication and Partnership), as it pertains to monitoring and increasing the College's economic impact on its local community. Specific details include the following:

Goal	Objective	Measure	Target
Increase / Monitor Community Local Impact	Monitor and increase economic impact on local community.	Conduct annual research of community spending and impact	Annually

# **BACKGROUND:**

The College engaged EMSI in 2018 to perform an economic value study. The study assessed the impact of the College on the regional economy and the benefits generated by the College for its main stakeholders: students, taxpayers, and society. The study reports on two main measures: economic impact and return on investment. The results of the 2018 study showed that the College has a significant positive impact on the business community in the regional economy and generates benefits in return for the investments made by students, taxpayers, and society.

The College had EMSI refresh the economic value study in 2019. This was done in response to the initial parameters outlined in the SMA3, as one of the ten metrics that would be included in performance/outcome-based funding envelope. As the SMA3 process progressed, the College determined that using the economic value study as a metric could present challenges when trying to minimize the risk of reduced performance/outcome-based funding. This is due to the lack of economic value data beyond two years, external data changes (i.e. census) that make year over year comparisons difficult and leads to a problematic allowable performance target set by the Ministry. That being said, the EMSI report provided supporting documentation for our Economic Impact of International Students metric.

The 2019 economic value study was presented to the Board of Governors on January 25, 2020. It showed strong improvement from the 2018 study on the economic impact and return on investment metrics. The College indicated it was committed to continuing with the study on an annual basis for the next five years (2024-2025). An additional benefit of the study is that it allows the College to utilize the data when collaborating with community partners, as it assesses the College's impact on the regional economy and the benefits generated by our main stakeholder groups.

In following through with its five-year commitment, the College had EMSI refresh the economic value study annually from 2020 to 2024. The 2020 to 2023 studies were given to the Board of Governors. Appendix A is attached that includes the 2024 study's Executive Summary and Fact Sheet. While this report is useful in demonstrating the current value of St. Clair College, it is not intended for comparison with previous studies conducted by EMSI. Differences between study results year over year do not necessarily indicate changes in the value of the College. It only reflects that there were changes in external data, modelling assumptions, or the College's data.

The College's 2024 study showed the following results on the report's metrics:

Measure	2024	2023	2022	2021	2020
Operations Spending Impact	174.7	151.1	145.2	123.0	133.1
Student Spending Impact	37.5	22.3	18.7	8.2	25.6
Alumni Spending Impact	710.6	718.6	705.7	653.2	647.9
Total Jobs Supported	10,481	11,282	10,922	8,859	9,381
Investment – Students Gain	2.0	2.0	1.9	2.2	2.1
Investment – Taxpayers Gain	9.3	7.1	8.0	8.6	7.6
Investment – Society Gain	7.8	7.4	7.4	8.7	7.2

The improvement from 2023 to 2024 is due to the following:

- Operations Spending: The College's operating budget increased as we continue our excellence in student service and support, enhance facilities and invest in staffing resources.
- Student Spending: The student headcount at the College increased over the prior year which inherently increased the level of student spending.

The College continues to promote economic growth and impact to the Windsor-Essex and Chatham-Kent regions. The results of these studies were shared with our local municipal leaders and with the Ministry through the College's Annual Report.

#### **RECOMMENDATION:**

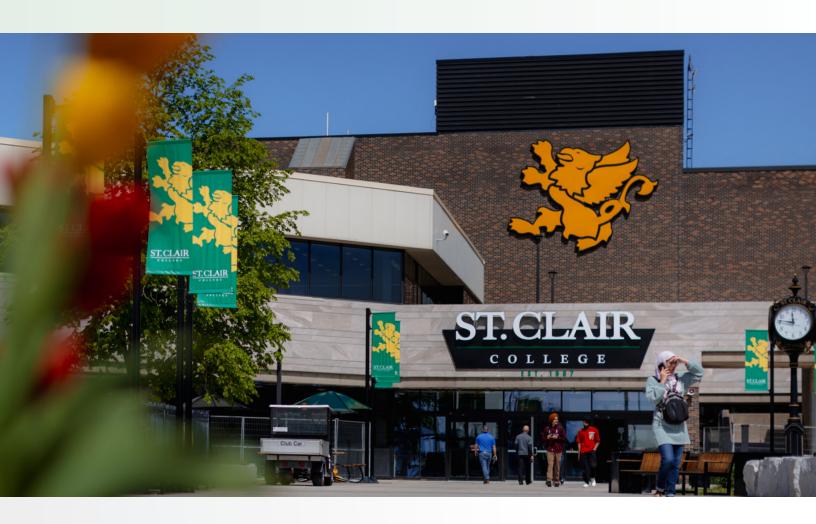
IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #3 – Community Engagement (Leadership, Communication and Partnership), as it pertains to monitoring and increasing the College's economic impact on its local community, as information.



# **Executive Summary**

**PUBLISHED AUGUST 2024** 

# The Economic Value of St. Clair College of Applied Arts and Technology







T. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY (SCC) creates value in many ways. The college plays a key role in helping students increase their employability and achieve their individual potential. It draws students to the region, generating new dollars and opportunities for Windsor & Chatham-Kent. SCC provides students with the education, training, and skills they need to have fulfilling and prosperous careers. Furthermore, SCC is a place for students to meet new people, increase their self-confidence, and promote their overall health and well-being.

SCC influences both the lives of its students and the regional economy. The college supports a variety of industries in Windsor & Chatham-Kent, serves regional businesses, and benefits the provincial government through increased tax revenues and public sector savings. The benefits created by SCC even extend to society as a whole in Ontario, which benefits from an expanded economy and improved quality of life.

This study measures the economic impacts created by SCC on the business community and the benefits the college generates in return for the investments made by its key stakeholder groups—students, taxpayers, and society. The following two analyses are presented:



SCC influences both the **lives of** its students and the regional economy.



#### **Economic impact analysis**



#### **Investment analysis**

All results reflect employee, student, and financial data, provided by the college, for fiscal year (FY) 2023-24. Impacts on the Windsor & Chatham-Kent economy are reported under the economic impact analysis and are measured in terms of added income. The returns on investment to students, taxpayers, and society in Ontario are reported under the investment analysis.

# **Economic impact analysis**



SCC promotes economic growth in Windsor & Chatham-Kent through its direct expenditures and the resulting expenditures of students and regional businesses. The college serves as an employer and buyer of goods and services for its day-to-day operations. The college's activities attract students from outside Windsor & Chatham-Kent, whose expenditures benefit regional vendors. In addition, SCC is a primary source of postsecondary education to Windsor & Chatham-Kent residents and a supplier of trained workers to regional industries, enhancing overall productivity in the regional workforce.

#### **Operations spending impact**

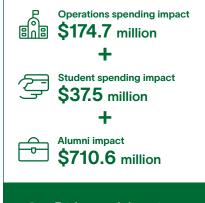
SCC adds economic value to Windsor & Chatham-Kent as an employer of regional residents and a large-scale buyer of goods and services. In FY 2023-24, the college employed faculty and staff equivalent to 927 full-time employees, all of whom lived in Windsor & Chatham-Kent. Total payroll at SCC was \$108.2 million, much of which was spent in the region for groceries, mortgage and rent payments, dining out, and other household expenses. In addition, the college spent \$163.9 million on day-to-day expenses related to facilities, supplies, and professional services.

SCC's day-to-day operations spending added \$174.7 million in income to the region during the analysis year. This figure represents the college's payroll, the multiplier effects generated by the in-region spending of the college and its employees, and a downward adjustment to account for funding that the college received from regional sources. The \$174.7 million in added income is equivalent to supporting 1,724 jobs in the region.

#### Student spending impact

Around 45% of students, including international students, attending SCC originated from outside the region in FY 2023-24, and some of these students relocated to Windsor & Chatham-Kent to attend SCC. These students may not have come to the region if the college did not exist. In addition, some in-region students, referred to as retained students, would have left Windsor & Chatham-Kent if not for the existence of SCC. While attending the college, these relocated and retained students spent money on groceries, accommodation, transportation, and other household expenses. This spending generated \$37.5 million in added income for the regional economy in FY 2023-24, which supported 629 jobs in Windsor & Chatham-Kent.

Impacts created by SCC in FY 2023-24





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#### **Alumni impact**

The education and training SCC provides for regional residents has the greatest impact. Since its establishment, students have studied at SCC and entered the regional workforce with greater knowledge and new skills. Today, thousands of former SCC students are employed in Windsor & Chatham-Kent. As a result of their SCC educations, the students receive higher earnings and increase the productivity of the businesses that employ them. In FY 2023-24, SCC alumni generated \$710.6 million in added income for the regional economy, which is equivalent to supporting 8,129 jobs.

#### Impact of international students

International students are an important part of the SCC community. In FY 2023-24, SCC served 6,774 international students, most of whom relocated to Windsor & Chatham-Kent. These students brought new money to the regional economy through their spending on housing, food, and other living expenses. International student spending in FY 2023-24 generated \$32.3 million in added income for the regional economy.

It is estimated that 50% of international students remain in the region after finishing their time at SCC. Today, thousands of these students are employed in Windsor & Chatham-Kent, receiving higher earnings and increasing the productivity of the businesses that employ them. In FY 2023-24, these active alumni generated \$225.2 million in added income for the regional economy.



#### **Total impact**

SCC added \$922.7 million in income to the Windsor & Chatham-Kent economy during the analysis year, equal to the sum of the operations spending impact, the student spending impact, and the alumni impact. For context, the \$922.7 million impact was equal to approximately 2.4% of the total gross regional product (GRP) of Windsor & Chatham-Kent. This contribution that the college provided on its own is larger than the entire Accommodation & Food Services industry in the region.

SCC's total impact can also be expressed in terms of jobs supported. The \$922.7 million impact supported 10,481 regional jobs, using the jobs-to-sales ratios specific to each industry in the region. This means that one out of every 30 jobs in Windsor & Chatham-Kent is supported by the activities of SCC and its students. In addition, the \$922.7 million, or 10,481 supported jobs, stemmed from different industry sectors. Among non-education industry sectors, SCC's activity and alumni in the Health Care & Social Assistance industry sector supported 2,074 jobs in FY 2023-24. These are impacts that would not have been generated without the college's presence in Windsor & Chatham-Kent.

Top industry impacts (jobs supported)



2,074

Health Care & Social Assistance



1,385

Retail Trade



1,126

Accommodation & Food Services



823

Other Services (except Public Admin)



614

Manufacturing

One out of every 30 jobs in Windsor & Chatham-Kent is supported by the activities of SCC and its students.

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# **Investment analysis**



An investment analysis evaluates the costs associated with a proposed venture against its expected benefits. If the benefits outweigh the costs, then the investment is financially worthwhile. The analysis presented here considers SCC as an investment from the perspectives of students, taxpayers, and society in Ontario.

#### Student perspective

In FY 2023-24, SCC served 15,091 credit and 1,714 non-credit students. In order to attend the college, the students paid for tuition, fees, books, and supplies. Additionally, students gave up money they would have otherwise earned had they been working instead of attending college. The total investment made by SCC's students in FY 2023-24 amounted to a present value of \$401.6 million, equal to \$209.7 million in out-of-pocket expenses and \$191.9 million in forgone time and money.

In return for their investment, SCC's students will receive a stream of higher future earnings that will continue to grow throughout their working lives. For example, the average SCC diploma graduate from FY 2023-24 will see an increase in earnings of \$10,300 each year compared to a person with a high school diploma or equivalent working in Ontario. Over a working lifetime, the benefits of the diploma over a high school diploma will amount to an undiscounted value of \$432.6 thousand in higher earnings per graduate. Altogether, SCC's FY 2023-24 students will receive \$793.1 million in higher future earnings over their working lives, as a result of their education and training at SCC.

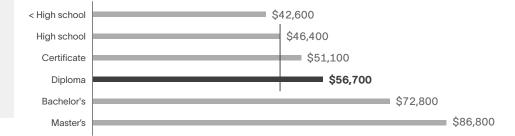
The students' benefit-cost ratio is 2.0. In other words, for every dollar students invest in SCC, in the form of out-of-pocket expenses and forgone time and money, they will receive a cumulative value of \$2.00 in higher future earnings. Annually, the students' investment in SCC has an average annual internal rate of return of 14.0%.



# Average earnings by education level at career midpoint

The average diploma graduate from SCC will see an increase in earnings of **\$10,300** each year compared to a person with a high school diploma or equivalent working in Ontario.

Source: Lightcast employment data



#### **Taxpayer perspective**

SCC generates more in tax revenue than it takes. These benefits to taxpayers consist primarily of taxes that the provincial government will collect from the added revenue created in the province. As SCC students earn more, they will make higher tax payments throughout their working lives. Students' employers will also make

higher tax payments as they increase their output and purchases of goods and services. By the end of the FY 2023-24 students' working lives, the provincial government will have collected a present value of \$464.6 million in added tax revenue.

Benefits to taxpayers also consist of savings generated by the improved lifestyles of SCC students and the corresponding reduced government services. Education is statistically correlated with a variety of lifestyle changes. Students' SCC educations will generate savings in three main categories: 1) healthcare, 2) crime, and 3) income assistance. Improved

health will lower students' demand for health care services. In addition, students will be less likely to interact with the criminal justice system, resulting in a reduced demand for law enforcement and reduced victim costs. SCC students will be more employable, so their reduced demand for income assistance such as welfare and unemployment benefits will benefit taxpayers. For a list of study references, contact the college for a copy of the main report. Altogether, the present value of the benefits associated with a SCC education will generate \$17.9 million in savings to provincial taxpayers.

Total taxpayer benefits amount to \$482.5 million, the present value sum of the added taxes and public sector savings. Taxpayer costs are \$51.6 million, equal to the amount of provincial government funding SCC received in FY 2023-24. These benefits and costs yield a benefit-cost ratio of 9.3. This means that for every dollar of public money invested in SCC in FY 2023-24, taxpayers will receive a cumulative value of \$9.30 over the course of the students' working lives, which compares favorably to other long-term investments in the public and private sectors.

#### Social perspective

Society as a whole in Ontario benefits from the presence of SCC in two major ways. Primarily, society benefits from an increased economic base in the province. This is attributed to higher student earnings and increased business output, which raise economic prosperity in Ontario.

Benefits to society also consist of the savings generated by the improved lifestyles of SCC students. As discussed in the previous section, education is statistically correlated with a variety of lifestyle changes that generate social savings. Note that these costs are avoided by the consumers but are distinct from the costs avoided by the taxpayers outlined above. Healthcare savings include avoided medical costs associated with smoking, alcohol dependence, obesity, and mental illness. Crime savings include reduced criminal justice system expenditures, lower victim costs, and increased productivity of individuals who are working rather than spending time in custody. Income

For every dollar of public money invested in SCC, taxpayers will receive a cumulative value of **\$9.30** over the course of the students' working lives.

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assistance savings include the reduced demand for employment insurance benefits and employment-related social assistance. For a list of study references, contact the college for a copy of the main report.

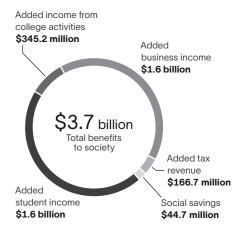
Altogether, the social benefits of SCC equal a present value of \$3.7 billion. These benefits include \$3.7 billion in added income through students' increased lifetime earnings and increased business output, as well as \$44.7 million in social savings related to health, crime, and income assistance in Ontario. People in Ontario invested a present value total of \$477.5 million in SCC in FY 2023-24. These costs include all college and student costs.

The benefit-cost ratio for society is 7.8, equal to the \$3.7 billion in benefits divided by the \$477.5 million in costs. In other words, for every dollar invested in SCC, people in Ontario will receive a cumulative value of \$7.80 in benefits. The benefits of this investment will occur for as long as SCC's FY 2023-24 students remain employed in the provincial workforce.

#### Summary of investment analysis results

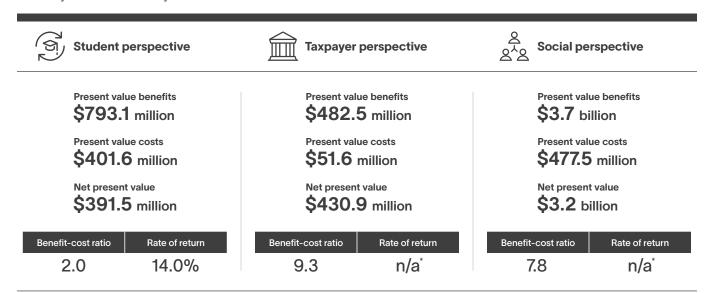
The results of the analysis demonstrate that SCC is a strong investment for all three major stakeholder groups—students, taxpayers, and society. As shown, students receive a great return for their investments in a SCC education. At the same time, taxpayers' investment in SCC returns more to government budgets than it costs and creates a wide range of social benefits throughout Ontario.

## Social benefits in Ontario from SCC



Source: Lightcast impact model

Summary of investment analysis results



<sup>\*</sup>In this case, costs are so low it is not appropriate to calculate a rate of return.

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<sup>\*\*</sup>The rate of return is not reported for the social perspective because the beneficiaries are not necessarily the same as the original investors.

# Conclusion

The results of this study demonstrate that SCC creates value from **multiple perspectives**.

The college benefits regional businesses by increasing consumer spending in the region and supplying a steady flow of qualified, trained workers to the workforce. SCC enriches the lives of students by raising their lifetime earnings and helping them achieve their individual potential. The college benefits provincial taxpayers through increased tax receipts and a reduced demand for government-supported social services. Finally, SCC benefits society as a whole in Ontario by creating a more prosperous economy and generating a variety of savings through the improved lifestyles of students.

#### About the study

Data and assumptions used in the study are based on several sources, including the FY 2023-24 academic and financial reports from SCC, industry and employment data from Statistics Canada, outputs of Lightcast's Canadian Regional Input-Output model, and a variety of studies and surveys relating education to social behaviour. The study applies a conservative methodology and follows standard practice using only the most recognized indicators of investment effectiveness and economic impact. For a full description of the data and approach used in the study, please contact SCC for a copy of the main report.



# **Lightcast**

Lightcast is a labour market analytics firm that integrates data from a wide variety of sources to serve professionals in postsecondary education, economic development, workforce development, talent acquisition, and site selection. Lightcast is a leading provider of economic impact studies and labour market data to educational institutions in Canada, the U.S. and internationally. Since 2000, Lightcast has completed over 2,800 economic impact studies for institutions across three countries. For more information about Lightcast's products and services, visit lightcast.io/solutions/education.



#### **Fact Sheet**

**PUBLISHED AUGUST 2024** 

# The Economic Value of St. Clair College of Applied Arts and Technology



St. Clair College of Applied Arts and Technology (SCC) creates a significant positive impact on the business community and generates a return on investment to its major stakeholder groups-students, taxpayers, and society. Using a two-pronged approach that involves an economic impact analysis and an investment analysis, this study calculates the benefits received by each of these groups. Results of the analysis reflect fiscal year (FY) 2023-24.



#### Economic impact analysis

In FY 2023-24, SCC added \$922.7 million in income to the Windsor & Chatham-Kent economy, a value approximately equal to 2.4% of the region's total gross regional product (GRP). Expressed in terms of jobs, SCC's impact supported 10,481 regional jobs. For perspective, the activities of SCC and its students support one out of every 30 jobs in Windsor & Chatham-Kent.



#### **Operations spending impact**

- SCC employed 927 full-time equivalent (FTE) employees in FY 2023-24. Payroll amounted to \$108.2 million, much of which was spent in the region for groceries, mortgage and rent payments, dining out, and other household expenses. The college spent another \$163.9 million on day-to-day expenses related to facilities, supplies, and professional services.
- The net impact of the college's operations spending added \$174.7 million in income to the regional economy.

#### Student spending impact

- Around 45% of students attending SCC originated from either outside the region or outside Canada in FY 2023-24, and some of these students relocated to Windsor & Chatham-Kent to attend SCC. In addition, a number of local students would have left the region if not for SCC.
- These students spent money on groceries, mortgage and rent payments, and so on at regional businesses. This spending in FY 2023-24 added **\$37.5 million** in income to the Windsor & Chatham-Kent economy. Of this impact, **\$32.3 million** is attributable to international students who relocated to Windsor & Chatham-Kent to attend SCC.

#### Alumni impact

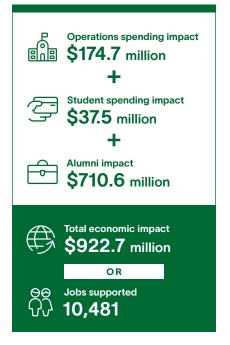
- Over the years, students have studied at SCC and entered or re-entered the workforce with newly-acquired knowledge and skills. Today, thousands of these former students are employed in Windsor & Chatham-Kent.
- The net impact of SCC's former students currently employed in the regional workforce amounted to \$710.6 million in added income in FY 2023-24. Of this impact, \$225.2 million is attributable to former international students working in Windsor & Chatham-Kent.

### **ਤ੍ਰੀਂ**ਦ Investment analysis

#### Student perspective

- SCC's FY 2023-24 students paid a present value of **\$209.7 million** to cover the cost of tuition, fees, and supplies. They also forwent **\$191.9 million** in money that they would have earned had they been working instead of attending college.
- In return for their investment, students will receive \$793.1 million in increased earnings over their working lives. This translates to a return of \$2.00 in higher future earnings for every dollar students invest in their education. Students' average annual rate of return is 14.0%.

Impacts created by SCC in FY 2023-24



#### **Taxpayer perspective**

- Provincial taxpayers provided SCC with \$51.6 million of funding in FY 2023-24. In return, they will benefit from added tax revenue, stemming from students' higher lifetime earnings and increased business output, amounting to \$464.6 million. A reduced demand for government-funded services in Ontario will add another \$17.9 million in benefits to taxpayers.
- For every dollar of public money invested in SCC, taxpayers will receive \$9.30 in return, over the course of students' working lives.

#### Social perspective

- In FY 2023-24, society in Ontario invested \$477.5 million to support SCC, including all student and all college costs. In turn, the Ontario economy will grow by \$3.7 billion, over the course of students' working lives. Society will also benefit from \$44.7 million in present value social savings related to reduced crime, reduced demand for income assistance, and increased health and well-being across the province.
- For every dollar invested in SCC in FY 2023-24, people in Ontario will receive \$7.80 in return, for as long as SCC's FY 2023-24 students remain active in the provincial workforce.

#### For every \$1...



Students gain in lifetime earnings

\$2.00



Taxpayers gain in added tax revenue and public sector savings

\$9.30



Society gains in added income and social savings

\$7.80

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TO: BOARD OF GOVERNORS

FROM: MICHAEL SILVAGGI, PRESIDENT

DATE: NOVEMBER 27, 2024

RE: STRATEGIC DIRECTIONS UPDATE – HUMAN RESOURCES (STAFF DEVELOPMENT,

EFFICIENCY, EFFECTIVENESS AND WELLNESS) – DEVELOPMENT OF HUMAN

**RESOURCES - STAFF WELLNESS** 

SECTOR: HUMAN RESOURCESAND FACILITIES SERVICES

JOE SIRIANNI, SENIOR VICE PRESIDENT

#### AIM:

To provide the Board of Governors with an update on the Strategic Directions (2024 – 2025). This update is related to Strategic Direction #4 – Human Resources (Staff Development, Efficiency, Effectiveness and Wellness) regarding monitoring institutional WSIB lost sick time.

Goal	Objective	Measure	Target
Development of Human Resources.	Staff wellness.	Monitoring institutional WSIB lost sick time.	November 2024

#### BACKGROUND:

The Health, Safety and Wellness department continues to monitor institutional WSIB lost sick time and promote preventative measures to help reduce lost time. Administrators are responsible for monthly health and safety inspections with a specific focus to guide enhanced proactive measures in addition to inspecting their areas for any hazards. WSIB lost sick time outcomes include:

Date	Total WSIB Claims
Aug 1, 2020, to July 31, 2021	16 Claims
Aug 1, 2021, to July 31, 2022	9 Claims
Aug 1, 2022, to July 31, 2023	7 Claims
Aug 1, 2023, to July 31, 2024	13 Claims

In the 2024 academic year, (Aug 1, 2023, to July 31, 2024) St. Clair College reported a total of 13 WSIB claims. Of these, 12 were classified as low-severity health care claims (no lost time), while one claim (a slip and fall in the parking lot) resulted in lost time with 57 days.

The ergonomics program has received positive feedback with improved workstation set-ups for over 20 employees, reducing musculoskeletal strain.

#### **Health and Safety Highlights:**

- 1. **Ergonomics Program Success**: Our ergonomics initiative has significantly contributed to the reduction of musculoskeletal issues among staff.
- 2. **Emergency Preparedness**: We conducted successful evacuation drills across all campusesand compliance with our emergency response protocols, including fire drills and active attacker scenarios.
- 3. **Hazard Mitigation**: Proactive hazard identification assisted in the mitigation of potential safety risks before they escalated into incidents.
- 4. **Proactive Communication of Safety Issues**: Timely and effective communication has allowed for quicker resolution of potential risks, with issues being addressed promptly. This includes initiatives like Safety Spotlights and ongoing safety communications.
- 5. **Injury Rates** SCC no lost time injury rate is 0.58 which maintains a downward trend since 2012.

#### **RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update on Strategic Direction #4 – Human Resources (Staff Development, Efficiency, Effectiveness and Wellness) as it pertains to staff wellness by monitoring institutional WSIB to reduce claims, for information.



TO: BOARD OF GOVERNORS

FROM: MICHAEL SILVAGGI, PRESIDENT

DATE: NOVEMBER 27, 2024

RE: FINANCIAL MONITORING REPORT:

2024-2025 MID-YEAR BUDGET REPORT

SECTOR: FINANCE

MARC JONES, SENIOR VICE PRESIDENT, FINANCE, ADMINISTRATION

AND CHIEF FINANCIAL OFFICER

#### AIM:

To obtain Board approval for the 2024-2025 Mid-Year Budget Report.

#### **BACKGROUND:**

It is the practice of St. Clair College to review its revenue and expenditure patterns at midyear to ensure the financial plan is being achieved and to assist in the preparation of financial plans for subsequent years.

The proposed 2024-2025 Mid-Year Budget Report incorporates the following:

- 1. Statement of Operations Budget
- 2. Statement of Financial Position Projection
- 3. Non-Committed Cash Projection
- 4. Financial Sustainability Metrics

#### **RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the 2024-2025 Mid-Year Budget Report.

#### STATEMENT OF OPERATIONS BUDGET

#### **EXECUTIVE SUMMARY (Schedule I)**

The purpose of the mid-year budget is to review our financial plan based on six months activity and to project whether the planned year-end results will be achieved without significant adjustments to operations. If adjustments are required, appropriate action steps are developed as part of the review process.

The 2024-25 budget approved by the Board on March 26, 2024 provided for a surplus position of \$13,093,586. At that meeting, Administration provided the Board with an update on the ongoing budget pressures and risks.

Administration continues to move forward with capital expenditures and operational requirements within the framework of the current Strategic Directions. Based on the mid-year review analysis, the College is projecting a surplus position of \$23,333,895 at March 31, 2025, which is \$10,240,309 higher than the original budget surplus position.

The revised projection for total operating and ancillary revenue for 2024-25 is \$318,038,337, representing an increase of \$13,831,573 or 5% over the original budget of \$304,206,765.

The revised projection for total operating and ancillary expenditures for 2024-25 is \$294,704,442 representing an increase of \$3,591,263 or 1% over the original budget of \$291,113,179.

#### **CHANGES TO REVENUE (Schedule II)**

Overall, revenues increased by \$13,831,573 or 5% over the original budget. The following highlights compare the original budget approved by the Board to some of the major changes in revenue:

- Total MCU Operating Grants increased by \$1,320,571 or 3% over the original budget, primarily due to an additional \$1,347,078 of Ministry funding related to its Postsecondary Education Sustainability Fund.
- Total Contract Income decreased by \$425,536 or 5% over the original budget due to the College being unsuccessful in its grant application for renewed Pre-Apprenticeship Brick and Stone and Truck and Coach funding.
- Total Tuition revenue increased by \$12,187,692 or 7% over the original budget due to the following:
  - Increase in the Domestic Tuition revenue budget of \$1,330,355 due to higher enrolment. The current year's Fall semester Day 10 enrolment totaled 7,594

full-time post-secondary domestic students compared to a budget assumption of 7,225 students. Domestic Tuition revenue is subject to adjustments for dismissals, withdrawals, and new students enrolling in the Winter semester.

- Increase in the International Tuition revenue budget of \$17,784,428 due to higher enrolment. The current year's Fall semester Day 10 enrolment totaled 5,269 full-time post-secondary international students compared to a budget assumption of 3,677. International Tuition revenue is subject to adjustments for dismissals, withdrawals, student VISA denials, immigration matters, and new students enrolling in the Winter semester.
- Decrease in the PCPP Tuition revenue budget of \$7,183,591 due to lower enrolment. The current year's Fall semester Day 10 enrolment totaled 3,526 full-time post-secondary PCPP international students compared to a budget assumption of 4,119. PCPP Tuition revenue is subject to adjustments for dismissals and withdrawals.
- Total "Other" income increased by \$592,442 or 1% over the original budget due to the following:
  - Decrease in PCPP Fee-for-Service of \$2,838,505 due to lower enrolment.
  - Increase in Divisional Income of \$1,463,689 primarily due to higher fees collected relating to kit and material fees and international student health and dental benefit fees due to higher enrolment.
  - Increase in Amortization of Deferred Capital Contributions of \$1,059,869 due to contributed asset additions that were completed earlier than projected from the prior fiscal year.

#### **CHANGES IN EXPENDITURES (Schedule III)**

Overall, expenditures increased by \$3,591,263 or 1% over the original budget. The following highlights compare the original budget approved by the Board to some of the major changes in expenditures:

- Total Salaries & Benefits increased by \$2,613,858 or 3%. The increase is primarily due to the following:
  - Increase in Part-Time Administration of \$512,572 due to grant funded roles within the Research and Innovation department.
  - Increase in Part-Time Faculty of \$609,186 due to increased enrolment relative to plan.
  - Increase in Part-Time Support of \$2,361,717 across the College to support academic operations and student experience due to increased enrolment

relative to plan.

- Decrease in Full-Time Faculty and Support of \$807,618 and \$727,289 respectively, due to roles not being backfilled.
- Increase in Fringe Benefits of \$913,860 due to a projected increase in unused vacation days amongst staff and increased salaries.
- Total Non-Salary Expenditures decreased by \$946,207 or 1%. The decrease is primarily due to the following:
  - Decrease in Contracted Educational Services of \$6,488,149 due to lower enrolment than planned at the Toronto Campuses, and flowing the applicable funds to Ace Acumen.
  - Increase in Contracted Services Other of \$4,914,550 due to higher agent commissions because of higher international student enrolment.
  - Decrease in Amortization of \$711,231 due to the College's capital budget spending occurring at a slower rate than planned and some projects not proceeding.

Administration continues its on-going efforts of managing expenditures to achieve the overall expenditures budget.

#### CHANGES IN ANCILLARY OPERATIONS (Schedules IV - A & B)

The Ancillary Operations overall original budget surplus of \$427,585 has decreased by \$1,767,208 to a mid-year budget deficit of \$1,339,623. This is due to the College's contractual commitments for its leased student housing facilities and ongoing support provided to the GEM residence.

#### **PLANNING FOR 2025-26**

The results of this mid-year review will be incorporated into our planning for 2025-26. We will continue to inform the Board as new information is available and our plans are developed.

#### **SCHEDULE I**

St. Clair Colle	ge of Applied Arts ar	nd Technology					
Statement of Operations Summary: 2024-25							
	A B B-A						
	24-25 Original Budget	24-25 Mid Year Review	Variance				
	Daaget	TCVICW					
	\$	\$	\$				
REVENUE							
MCU Operating Grants	42,203,484	43,524,055	1,320,571				
Contract Income	9,293,297	8,867,761	(425,536)				
Tuition	172,720,152	184,907,844	12,187,692				
Other	66,722,254	67,314,696	592,442				
Total Operating Revenue	290,939,187	304,614,355	13,675,169				
Total Ancillary Revenue	13,267,578	13,423,982	156,404				
TOTAL REVENUE	304,206,765	318,038,337	13,831,573	5%			
EXPENDITURES							
Salaries & Benefits	103,060,408	105,674,266	2,613,858				
Non-Salary	175,212,778	174,266,571	(946,207)				
Total Operating Expenditures	278,273,186	279,940,837	1,667,651				
Total Ancillary Expenditures	12,839,993	14,763,605	1,923,612				
TOTAL EXPENDITURES	291,113,179	294,704,442	3,591,263	1%			
TOTAL SURPLUS / (DEFICIT)	13,093,586	23,333,895	10,240,309	78%			

#### **SCHEDULE II**

St. Clair College of A	pplied Arts and Tech	nology		
Statement o	f Revenue: 2024-25			
	Α	В	B - A	
	24-25 Original	24-25 Mid Year	Variance	
	Budget	Review		
REVENUE	\$	\$	\$	
Enrolment Based Envelope: see note 1	12,471,033	11,883,702	(587,331)	
Differentiation Envelope: see note 2	32,260,308	32,840,915	580,607	
Special Purpose / Other Grants: see note 3	(2,527,857)	(1,200,562)	1,327,295	
Total MCU Operating Grants	42,203,484	43,524,055	1,320,571	3%
Apprenticeship	5,122,502	4,670,235	(452,267)	
Literacy & Basic Skills	1,380,172	1,380,172	-	
School College Work Initiative	2,060,033	2,138,945	78,912	
Better Jobs Ontario	98,835	38,935	(59,900)	
Other: see note 4	631,755	639,474	7,719	
Total Contract Income	9,293,297	8,867,761	(425,536)	-5%
Post Secondary - Domestic	24,900,908	26,231,263	1,330,355	
Post Secondary - International	67,492,599	85,277,027	17,784,428	
Post Secondary - PCPP	78,623,145	71,439,554	(7,183,591)	
Continuing Education	1,703,500	1,960,000	256,500	
Total Tuition	172,720,152	184,907,844	12,187,692	7%
Interest Income	15,500,000	15,200,000	(300,000)	
Contract Training	490,000	800,000	310,000	
International Projects	130,000	140,000	10,000	
PCPP Fee-for-Service	26,217,812	23,379,307	(2,838,505)	
Other: see note 5	1,276,838	2,164,227	887,389	
Divisional Income	17,701,500	19,165,189	1,463,689	
Amortization of DCC	5,406,104	6,465,973	1,059,869	
Total Other	66,722,254	67,314,696	592,442	1%
Total Revenue Before Ancillary	290,939,187	304,614,355	13,675,169	
Ancillary Revenue	13,267,578	13,423,982	156,404	1%
TOTAL REVENUE	304,206,765	318,038,337	13,831,573	5%

## SCHEDULE III

St. Clair College of Applied Arts and Technology							
Statement of Expenditures: 2024-25							
	Α	В	B - A				
	24-25 Original	24-25 Mid Year	Variance				
	Budget	Review					
EXPENDITURES	\$	\$	\$				
Administrative: Full-Time	9,642,958	9,394,388	(248,570)				
Administrative: Part-Time	1,809,318	2,321,890	512,572				
Faculty: Full-Time	37,163,436	36,355,818	(807,618)				
Faculty: Part-Time	15,379,080	15,988,266	609,186				
Support: Full-Time	16,078,040	15,350,751	(727,289)				
Support: Part-Time	4,612,830	6,974,547	2,361,717				
Fringe Benefits	18,374,746	19,288,606	913,860				
Total Salaries & Benefits	103,060,408	105,674,266	2,613,858	3%			
Advertising	2,660,531	2,922,267	261,736				
Contracted Cleaning Service	3,850,730	3,879,490	28,760				
Contracted Educational Services	81,999,316	75,511,167	(6,488,149)				
Contracted Services Other	17,917,308	22,831,858	4,914,550				
Equipment Maintenance & Repairs	4,662,531	4,888,016	225,485				
Equipment Rentals	3,360,108	3,488,022	127,914				
Instructional Supplies	7,257,875	7,769,499	511,624				
Insurance	7,315,882	7,804,345	488,463				
Janitorial & Maintenance Supplies	749,930	814,065	64,135				
Memberships & Dues	830,072	888,751	58,679				
Municipal Taxes	733,629	827,150	93,521				
Office Supplies	1,133,204	1,061,307	(71,897)				
Premise Rental	3,160,027	3,158,954	(1,073)				
Professional Development	713,372	690,526	(22,846)				
Security Services	2,937,500	2,993,332	55,832				
Stipends & Allowances & Scholarships	5,277,450	5,243,520	(33,930)				
Student Assistance: 30% Tuition	1,750,000	1,750,000	-				
Travel	1,324,953	1,203,764	(121,189)				
Utilities	4,700,000	4,680,000	(20,000)				
Other: see note 6	7,479,660	7,173,069	(306,591)				
Amortization	15,398,700	14,687,469	(711,231)				
Total Non-Salary Expenditures	175,212,778	174,266,571	(946,207)	-1%			
Total Operating Expenditures	278,273,186	279,940,837	1,667,651	1%			
Ancillary Expenditures	12,839,993	14,763,605	1,923,612	15%			
TOTAL EXPENDITURES	291,113,179	294,704,442	3,591,263	1%			

#### SCHEDULE IV A

St. Clair College of Applied Arts and Technology							
Statement of Ancillary Operations: 2024-25							
	Α	В	B - A				
	24-25 Original	24-25 Mid Year	Variance				
	Budget	Review					
	\$	\$	\$				
Ancillary: Revenue							
Beverage Supplier	79,000	79,000	-				
Bookstore - Windsor & Chatham	135,000	135,000	-				
Senior Advisor Special Events	179,000	179,000	-				
Lockers Administration	42,000	50,000	8,000				
Parking Lots	2,300,000	2,425,000	125,000				
Residence - Windsor	3,705,778	3,778,788	73,010				
St. Clair College Centre for the Arts	4,451,800	4,202,194	(249,606)				
Varsity Sports	1,700,000	1,850,000	150,000				
Sports Park	200,000	200,000	-				
Woodland Hills Golf Course	475,000	525,000	50,000				
Total Revenue	13,267,578	13,423,982	156,404	1%			
Ancillary: Expense							
Bookstore - Windsor & Chatham	-	2,370	2,370				
Senior Advisor Special Events	130,000	130,000	-				
Lockers Administration	-	6,738	6,738				
Parking Lots	1,884,260	1,944,606	60,346				
Residence - Windsor	2,424,712	2,348,321	(76,391)				
Residence - Chatham	141,695	141,695	-				
Residence - GEM	48,740	359,640	310,900				
Residence - 333 King Street	-	667,848	667,848				
Residence - 930 Marion Avenue	-	774,720	774,720				
St. Clair College Centre for the Arts	4,210,922	4,161,940	(48,982)				
Varsity Sports	2,887,464	2,887,012	(452)				
Sports Park	735,000	830,815	95,815				
Woodland Hills Golf Course	377,200	507,900	130,700				
Total Expenditures	12,839,993	14,763,605	1,923,612	15%			

#### SCHEDULE IV B

	DULE IV B pplied Arts and Technological	ogy	
Statement of Ancillary Ope	• •	••	
,	A 24-25 Original Budget	24-25 Original 24-25 Mid Year	
	\$	\$	\$
Beverage Supplier: Revenue	79,000	79,000	-
Bookstore - Windsor & Chatham: Revenue Bookstore - Windsor & Chatham: Expenditures	135,000	135,000 2,370	- 2,370
	135,000	132,630	(2,370)
Lockers Administration: Revenue Lockers Administration: Expenditures	42,000	50,000 6,738	8,000 6,738
·	42,000	43,262	1,262
Senior Advisor Special Events: Revenue Senior Advisor Special Events: Expenditures	179,000 130,000 49,000	179,000 130,000 49,000	- - -
Parking Lots: Revenue Parking Lots: Expenditures	2,300,000 1,884,260 415,740	2,425,000 1,944,606 480,394	125,000 60,346 64,654
Residence - Windsor: Revenue Residence - Windsor: Expenditures	3,705,778 2,424,712 1,281,066	3,778,788 2,348,321 1,430,467	73,010 (76,391) 149,401
Residence - Chatham: Expenditures	141,695	141,695	-
Residence - GEM: Expenditures	48,740	359,640	310,900
Residence - 333 King Street: Expenditures	<del>-</del>	667,848	667,848
Residence - 930 Marion Avenue: Expenditures		774,720	774,720
St. Clair College Centre for the Arts: Revenue St. Clair College Centre for the Arts: Expenditures	4,451,800 4,210,922 240,878	4,202,194 4,161,940 40,254	(249,606) (48,982) (200,624)
Varsity Sports: Revenue Varsity Sports: Expenditures	1,700,000 2,887,464 (1,187,464)	1,850,000 2,887,012 (1,037,012)	150,000 (452) 150,452
Sports Park: Revenue Sports Park: Expenditures	200,000 735,000 (535,000)	200,000 830,815 (630,815)	95,815 (95,815)
Woodland Hills Golf Course: Revenue Woodland Hills Golf Course: Expenditures	475,000 377,200 97,800	525,000 507,900 17,100	50,000 130,700 (80,700)
Total Revenue Total Expenditures Surplus/(Deficit)	13,267,578 12,839,993 427,585	13,423,982 14,763,605 (1,339,623)	156,404 1,923,612 (1,767,208)

#### Notes: Statement of Revenue & Expenditures

#### Note 1 REVENUE: Enrolment Based Envelope

Core Operating Grant

#### Note 2 REVENUE: Differentiation Envelope

Performance Funding

#### Note 3 REVENUE: Special Purpose / Other Grants

Accessibility Funding

Allied Health Enrolment Expansion

Clinical Education / Nursing Expansion

Collaborative Nursing

International Student Recovery

Mental Health Worker and Services

Interpreters

Postsecondary Education Sustainability

Primary Care Paramedic

**Municipal Taxes** 

#### Note 4 REVENUE: Other Contract

Access and Inclusion

Campus Safety

Indigenous Student Success Fund

**WSIB** 

#### Note 5 REVENUE: Other

Administration Fees

Apprenticeship Classroom Fees

Credit Transfer Fees

Diploma Replacement Fees

Gain (Loss) on Sale of Assets

**Grade Appeals** 

**Graduation Fees** 

Miscellaneous Income

Transcript Fees

**Unrestricted Donations** 

#### Note 6 EXPENDITURES: Other

**Audit Fees** 

Bad Debt

**Bank Charges** 

**Building Repairs & Maintenance** 

Capital Non-Depreciable

College Employer Council

Field Studies

Food Service

**Grounds Maintenance** 

Learning Resource Material

Long-Term Debt Interest

Postage

**Professional Fees** 

Staff Employment

Student Scholarships Other

Telephone

Vehicle

#### STATEMENT OF FINANCIAL POSITION PROJECTION

The intent of this report is to provide the Board with a forecast of our financial position at the end of the College's fiscal year in regards to Assets, Liabilities and Net Assets, based on information known when the Mid-Year Budget was developed.

Full Board Minutes: November 27, 2024

#### St. Clair College of Applied Arts and Technology Statement of Financial Position Projection (\$ in 000's)

	3/31/2024	6/25/2024	11/27/2024
	Actuals	Original Budget	Mid-Year Budget
	2023-24	2024-25	2024-25
1 Assets	606,426	580,214	550,227
11 Cash and Cash Equivalents	69,254	29,002	7,579
12 Accounts Receivable	10,687	10,187	10,187
14 Other Current Assets	261,466	251,559	215,690
15 CIP	10,532	140	77
16 Tangible Capital Assets	427,822	478,782	478,058
61 Land	6,036	6,036	6,03
62 Site Improvements	29,918	34,165	35,30
63 Building 64 Furniture and Equipment	289,198 97,921	333,933 99,899	325,76 106,21
69 Other TCA	4,749	4,749	4,749
17 Tangible Capital Asset Accumulated Amortization	(198,666)	(214,065)	(213,354
72 AA Site Improvements	(13,590)	(16,114)	(16,141
73 AA Building	(98,264)	(105,615)	(105,605
74 AA Furniture and Equipment	(82,399)	(87,754)	(87,025
79 AA Other TCA	(4,414)	(4,582)	(4,582
18 Long-Term Receivable	-	-	
19 Investments and Other Long-Term Assets	25,332	24,609	51,990
2 Liabilities	334,127	288,522	267,51
21 Bank Indebtedness	-	-	
22 Accounts Payable and Accrued Liabilities	60,187	60,098	60,09
221 Accounts Payable and Accrued Liabilities	57,973	57,973	57,97
222 Accrued Interest	66	60	6
23 Current Portion of Long-Term Liabilities	2,148	2,065	2,06
23 Deferred Revenue	104,754	66,159	44,96
231 Deferred Revenue	9,366	8,011	9,049
32 Deferred Tuition Revenue	95,389	58,148	35,91
24 Restricted Contributions	15,823	12,396	12,39
25 Deferred Capital Contributions	129,589	128,161	128,350
26 Capital Leases	-	-	-
27 Debt	19,236	17,171	17,17
29 Other Long Term Liabilities	4,537	4,537	4,53
3 Net Assets	272,299	291,692	282,70
31 Unrestricted Net Assets	14,675	21,069	5,09
32 Internally Restricted Net Assets	146,122	130,220	137,36
33 Investment in Capital Assets	88,714	117,615	117,38
36 Restricted Contributions	-	-	
37 Endowments	22,788	22,788	22,864

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November 27, 2024 52 of 116

Assets - Liabilities - Net Assets

#### **NON-COMMITTED CASH PROJECTION**

The intent of this report is to provide the Board with an indication of our non-committed cash position at the end of the College's fiscal year. The report also identifies capital projects that are funded from unrestricted reserves and estimated funds being allocated towards internally restricted reserves.

Full Board Minutes: November 27, 2024

# St. Clair College of Applied Arts and Technology Non-Committed Cash Projection

(\$ in 000's)

	6/25/2024	11/27/2024	
	24-25	24-25	
	Original	Mid Year	
	Budget <sup>{2}</sup>	Budget	Variance
	\$	\$	\$
	¥	<u> </u>	<u> </u>
Unrestricted Net Assets, Prior Year <sup>{1}</sup>	14,675	14,675	-
	,	· ·	
Operating			
Budget Surplus	13,094	23,334	10,240
Amortization (net)	9,993	8,221	(1,772)
Adjusted Budget Surplus	23,086	31,555	8,469
Capital			
Grant Revenues	4,106	4,556	450
Grant Expenditures	(4,106)	(4,556)	(450)
Funded by Unrestricted Reserves	(5,445)	(7,445)	(2,000)
Asset Retirement Obligation Adjustment	-	-	-
Net Outlay for Capital	(5,445)	(7,445)	(2,000)
Debt		1	1
Repayment of Long-Term Debt	(2,148)	(2,148)	
Proceeds from Long-Term Debt	-	-	-
Net Change in Long-Term Debt	(2,148)	(2,148)	-
::: Other::			
iii. Other:	(0.000)	(24.542)	(22.444)
Internally Restricted Reserves (net)  Contribution to Foundation	(9,099)	(31,543)	(22,444)
	(0.000)	(04.540)	(00.444)
Net Change in Other	(9,099)	(31,543)	(22,444)
Unrestricted Net Assets, End of Year	21,069	5,095	(15,974)
Unrestricted Net Assets Adjustment <sup>{1}</sup>	(5,442)	(5,442)	-
New Committed Cook Business	45.00=	(0.47)	(45.074)
Non-Committed Cash Projection	15,627	(347)	(15,974)

<sup>&</sup>lt;sup>{1}</sup> The College uses its unrestricted net assets balance from the prior fiscal year-end (after post-employment and vacation pay adjustments), as a planning benchmark for projecting non-committed cash. Adjustments by management are made to the projected unrestricted net assets balance to account for other estimates and assumptions for reported asset and liability amounts (i.e. collectability of student receivables).

Full Board Minutes: Appendix A
November 27, 2024 54 of 116

<sup>&</sup>lt;sup>(2)</sup> Original Budget 24-25 projection has been updated to reflect the 23-24 actuals per the Statement of Financial Position presented on 6/25/2024.

#### **FINANCIAL SUSTAINABILITY METRICS**

The intent of this report is to provide the Board with an estimate of the 2024-25 Ministry of Colleges and Universities Financial Health Indicators, based on information known when the Mid-Year Budget was developed.

Full Board Minutes: November 27, 2024 Appendix A

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# St. Clair College of Applied Arts and Technology Financial Sustainability Metrics

		3/31/2024 <b>Actual</b> <u>3/31/2024</u>	6/25/2024 Orig. Budget <u>3/31/2025</u>	11/27/2024 MYR <u>3/31/2025</u>
Annual Surplus / Deficit	greater than \$0	\$ 49,271,930	\$ 13,093,586	\$ 23,333,895
Accumulated Surplus / Deficit	greater than \$0	\$ 249,510,686	\$ 268,904,272	\$ 259,844,937
Quick Ratio	greater than 1	5.45	4.84	3.88
Debt to Asset Ratio	less than 35%	14.44%	14.68%	15.51%
Debt Servicing Ratio	less than 3%	0.82%	0.68%	0.65%
Net Assets to Expense Ratio	greater than 60%	130.30%	136.40%	131.72%
Net Income to Revenue Ratio	greater than 1.5%	14.48%	4.30%	7.34%
Number of Flags		0	0	0



TO: BOARD OF GOVERNORS

FROM: MICHAEL SILVAGGI, PRESIDENT

DATE: NOVEMBER 27, 2024

RE: BUSINESS PLAN ACCRUAL BUDGET TEMPLATE

(MCU FORMAT)

**SECTOR: FINANCE** 

MARC JONES, SENIOR VICE PRESIDENT, FINANCE, ADMINISTRATION

AND CHIEF FINANCIAL OFFICER

#### AIM:

To provide the Board with a "Business Plan Accrual Budget Template – Ministry of Colleges and Universities Format" (Pro-Forma Financial Statements) for the period ending March 31, 2025.

#### **BACKGROUND:**

The intent is to provide the readers of the submission with an indication of our projected financial position as at March 31, 2025 based on information known to the College as at November 27, 2024.

Provided is the following:

- Statement of Operations
- Statement of Financial Position

#### **RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the Business Plan Accrual Budget Template (MCU Format).

#### St. Clair College of Applied Arts and Technology Statement of Operations (\$ in 000's)

	_	3/31/2024	6/25/2024	11/27/20
	-	Actuals 2023-24	Original Budget 2024-25	Mid-Year Budge 2024-2
	_			
4 F	Revenue	340,209	304,207	318,03
41 G	Grant Revenue	58,010	56,903	58,8
411 G	Grant Revenue	51,629	51,497	52,39
414 A	Amortization of Deferred Capital Contributions	6,381	5,406	6,4
43 T	uition Fees	120,919	95,076	114,4
431 T	Fuition Fee - Domestic	26,588	26,604	28,1
433 T	uition Fee - International	91,181	67,493	85,2
434 A	Apprenticeship Classroom Fee	397	419	4
	Student Ancillary Fees	2,753	560	5
45 F	Educational and Other Fees for Services	109,344	105,461	95,7
	Educational Services - Contractual		620	,
		1,077	020	9
	Other Fee-for-Services Private Partnerships Revenue	108,266	104,841	94,8
40.4	No. illama Passamua	40.000	10.000	40.4
40 A	Ancillary Revenue	13,980	13,268	13,4
49 C	Other Revenue	37,957	33,499	35,5
<b>6 6</b>	Expenses	290,937	291,113	294,70
JL	LApenses	230,337	231,113	254,71
51 S	Salaries & Wages	83,639	84,686	86,3
511 S	Salaries - Full Time & Partial Load Academic	41,224	42,509	41,9
512 S	Salaries - Part Time & Sessional Academic	9,652	10,034	10,4
513 S	Salaries - Support Staff	20,918	20,691	22,3
514 S	Salaries - Administrative Staff	11,844	11,452	11,7
52 E	Employee Benefits	19,142	18,375	19,2
521 E	Benefits - Full Time & Partial Load Academic	4,445	4,674	4,8
522 E	Benefits - Part Time & Sessional Academic	1,331	1,341	1,3
523 E	Benefits - Support Staff	2,986	2,766	2,8
524 E	Benefits - Administrative Staff	1,194	1,100	1,1
525 F	Pension Plans	8,335	8,279	8,4
526 F	Post Employment Benefits & Comp. Absences	851	215	5
53 I	ransportation & Communication	1,573	1,993	1,9
	Services	134,629	131,623	130,0
	Services	32,870	30,231	35,9
	Jtilities & Maintenance	14,281	16,249	16,0
	Rental Expenditures	5,944	6,520	6,6
544 F	Private Partnerships Expense	81,533	78,623	71,4
55 S	Supplies & Minor Equipment	8,079	8,803	9,2
56 A	Ancillary Services - Expenditures	13,484	12,840	14,7
57 A	Amortization Expense	13,913	15,399	14,6
59 C	Other Expenditures	16 470	17 204	10 2
	Other Expenditures Interest & Insurance Expenses	16,479	17,394	18,3
	·	5,778	8,470	8,9
JYY (	Other Expenses	10,701	8,924	9,4

Full Board Minutes: November 27, 2024

#### St. Clair College of Applied Arts and Technology Statement of Financial Position Projection (\$ in 000's)

		3/31/2024	6/25/2024	11/27/2024
		Actuals	Original Budget	Mid-Year Budget
		2023-24	2024-25	2024-25
1 Assets		606,426	580,214	550,227
11 Cash and Cash Equival	ents	69,254	29,002	7,579
12 Accounts Receivable		10,687	10,187	10,187
14 Other Current Assets		261,466	251,559	215,690
15 CIP		10,532	140	77
16 Tangible Capital Assets	5	427,822	478,782	478,058
161 Land		6,036	6,036	6,036
162 Site Improvements		29,918	34,165	35,302
163 Building		289,198	333,933	325,761
164 Furniture and Equipment 169 Other TCA		97,921 4,749	99,899 4,749	106,210 4,749
700 00.0. 707.		.,,, .0	.,	.,
17 Tangible Capital Asset	Accumulated Amortization	(198,666)	(214,065)	(213,354)
172 AA Site Improvements	Accumulated American	(13,590)	(16,114)	(16,141)
173 AA Building		(98,264)	(105,615)	(105,605)
174 AA Furniture and Equipm	nent	(82,399)	(87,754)	(87,025)
179 AA Other TCA		(4,414)	(4,582)	(4,583)
18 Long-Term Receivable		-	-	-
19 Investments and Other	Long-Term Assets	25,332	24,609	51,990
2 Liabilities		334,127	288,522	267,518
21 Bank Indebtedness		-	-	-
22 Accounts Payable and	Accrued Liabilities	60,187	60,098	60,098
22 Accounts Payable and A		57,973	57,973	57,973
222 Accrued Interest	coraca Elabilities	66	60	60
223 Current Portion of Long-	Term Liabilities	2,148	2,065	2,065
23 Deferred Revenue		104,754	66,159	44,966
231 Deferred Revenue		9,366	8,011	9,049
232 Deferred Tuition Revenue	e	95,389	58,148	35,917
24 Restricted Contribution	ns	15,823	12,396	12,396
25 Deferred Capital Contri	butions	129,589	128,161	128,350
26 Capital Leases		-	-	-
27 Debt		19,236	17,171	17,171
29 Other Long Term Liabil	lities	4,537	4,537	4,537
_		<u> </u>		
3 Net Assets		272,299	291,692	282,709
31 Unrestricted Net Assets	s	14,675	21,069	5,095
32 Internally Restricted Ne	et Assets	146,122	130,220	137,365
33 Investment in Capital A	ssets	88,714	117,615	117,386
36 Restricted Contribution	ns	-	-	-
37 Endowments		22,788	22,788	22,863
38 Accumulated Re-measi	urement Gain & Losses	-	-	-

Full Board Minutes: Appendix A
November 27, 2024 59 of 116

Assets - Liabilities - Net Assets



TO: BOARD OF GOVERNORS

FROM: MICHAEL SILVAGGI, PRESIDENT

DATE: NOVEMBER 27, 2024

RE: STUDENT HOUSING POLICY

SECTOR: INTERNATIONAL RELATIONS AND STUDENT SERVICES

**RALPH NICOLETTI, SENIOR VICE PRESIDENT** 

#### AIM:

To provide the Board of Governors with an update regarding the new policy pertaining to Student Housing, for approval.

#### **BACKGROUND:**

On July 15, 2024, the Ministry of Colleges and Universities issued a memo advising of new requirements for institutions with respect to student housing. Publicly-assisted postsecondary institutions must have Institutional Student Housing Policies in place and publicly available by January 2025. This policy meets the requirements and directives set forth by the Ministry of Colleges and Universities. College Administration has created this Student Housing Policy to ensure that all students have access to safe, inclusive and supportive housing options.

#### **RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive and approve the new policy pertaining to Student Housing.



#### POLICY AND PROCEDURE MANUAL

Policy Title: STUDENT HOUSING POLICY Area of Responsibility:

Policy Section:

SENIOR VICE PRESIDENT,
INTERNATIONAL
INTERNATIONAL RELATIONS &

STUDENT SERVICES

Effective Date: STUDENT SERVICES

Supersedes: Policy No: 7.10

Mandatory Review 2029 11 14 Page: 1 of 3

Date: Last Review Date: 2024 11 14

#### 7.10 STUDENT HOUSING POLICY

#### **Policy Statement**

This Student Housing Policy is established to ensure that all students have access to safe, inclusive, and supportive housing options. This policy adheres to the requirements set forth by the Ministry of Colleges and Universities. St. Clair College is committed to providing a supportive living environment conducive to academic success and personal well-being.

#### A. Principles/Commitments to Student Housing

#### Accessibility of Information

St. Clair College will ensure that information regarding student housing services, supports and resources are easily accessible. Students will be informed about where to find relevant housing information through dedicated channels such as the College's website and our Registrar's Office.

#### Range of Housing Options

St. Clair College will provide a variety of housing options that reflect the size and enrolment levels of the institution. These options will cater to diverse student needs and preferences.

#### **Inclusivity**

Our housing options will be inclusive and designed to accommodate the diverse student population, including:

- Family housing for students with dependents
- Accessible housing options for students with disabilities.

## Community Engagement

St. Clair College recognizes the importance of considering the local environment when developing housing options and support services. By partnering with local organizations, businesses and residents, we aim to create a housing landscape that is not only beneficial for our students but also respectful and enriching to the community at large and enhancing the student experience.

## B. Appropriate Institutional Infrastructure

## Housing Office/Officer

A dedicated housing office will be established to provide personal support, information and guidance to students seeking housing. This office will be staffed by trained professionals who can assist with various housing-related inquiries.

## <u>Dedicated Webpages/Resources</u>

Comprehensive online resources will be made available to students, including:

- A dedicated webpage with housing information, resources and contact details.
- Frequently asked questions and guides on the housing process.

## C. Off-Campus Housing Resources

# Third-Party Partnerships

The institution will endorse third-party partnerships to provide students with access to housing databases that list available off-campus housing options.

#### **Support Services**

Resources will include:

- Housing search assistance.
- Leasing and legal support, including general information on tenant rights.
- Safety resources and tips for living off-campus.
- Information on short-term housing solutions for transitional needs.
- Financing opportunities and assistance for students facing financial barriers.

## D. Additional Commitments, Supports and Services

#### First-Year Student Housing Guarantee

St. Clair College will offer a housing guarantee (if available) for first-year students, ensuring that they have access to a St. Clair College accommodation location.

# International Student Housing Support

Specific housing options will be made available for international students, in alignment with ministry requirements and the institution's allocation of applications for international students studying in Canada.

# Annual Attestation, Compliance and Review

St. Clair College will annually attest to its compliance with this policy through the student housing survey as required by the Ministry of Colleges and Universities.

This policy will be reviewed annually to ensure it meets the evolving needs of our student population and aligns with any changes in ministry regulations.





TO: BOARD OF GOVERNORS

FROM: MICHAEL SILVAGGI, PRESIDENT

DATE: NOVEMBER 27, 2024

RE: BOARD BY-LAW REVIEW

SECTOR: ALL SECTORS

# AIM:

To provide the Board of Governors with an updated copy of the Board By-laws for first reading and approval.

## **BACKGROUND:**

Following discussion at the April Board meeting, the Board By-laws and Policies were provided to McTague Law Firm LLP, to be reviewed from a legal perspective. McTague reviewed the documents and provided recommendations, included in the attached document for the Board's review.

# **RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the first reading of the updated Board By-laws.



#### ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

#### Board of Governors

#### **OPERATING BY-LAWS**

A By-law Relating Generally to the Conduct of the Affairs of St. Clair College of Applied Arts and Technology.

Approved by: Board of Governors

Supersedes: November 24, 1998

Revised: December 2002 November 11, 2003

February 3, 2004 March 9, 2004 June 4, 2004 June 2011 May 2012 September 2012 September 4, 2013 October 2013 June 2015 March 2016 May 2018 May 2019 September 2022 April 2023

June 2023

[2677244/1]

Full Board Minutes: November 27, 2024



# ST. CLAIR COLLEGE BOARD OF GOVERNORS OPERATING BY-LAW

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Policy Title: Name

Policy Section: Board of Governors By-laws

Effective Date: November 24, 1998

Supersedes: N/A

Mandatory Review February 23, 2027

Date:

Area of Responsibility: Board of Governors

By-law No: 1

Page: 1 of 1

Last Review Date: February 22, 2022

## Name

The name of the College shall be "St. Clair College of Applied Arts and Technology."



**Policy Title:** Head Office

**Policy Section: Board of Governors By-law** 

**Effective Date:** November 24, 1998

Supersedes: N/A

**Mandatory Review** Date:

February 23, 2027

Page: 1 of 1

Last Review Date: February 22, 2022

By-law No: 2

Area of Responsibility: Board of Governors

## Head Office

The Head Office of the College shall be located at 2000 Talbot Road West, Windsor, Ontario, N9A 6S4 or at such other place as the members of the Board may from time to time determine by resolution.



Policy Title: Seal

Policy Section: Board of Governors By-law

Effective Date: November 24, 1998

Supersedes: N/A

Mandatory Review February 23, 2027

Date:

N/A

Area of Responsibility: Board of Governors

By-law No: 3

Page: 1 of 1

Last Review Date: February 22, 2022

#### Seal

The seal, an impression whereof is stamped in the margin hereof, shall be the corporate seal of the College.



Policy Title: Definitions

Board of Governors By-law

Policy Section:
Effective Date:

November 24, 1998

N/A

Supersedes:

Mandatory Review February 23, 2027

Date:

Area of Responsibility: Board of Governors

By-law No: 4

Page: 1 of 2

Last Review Date: February 22, 2022

#### **Definitions**

In this By-law,

- (a) "Board" means the Board of Governors of St. Clair College of Applied Arts and Technology acting as a board of directors;
- (b) "Corporation" means the corporation incorporated under the name "The Board of Governors of St. Clair College of Applied Arts and Technology";
- (c) "College" means the institution maintained, conducted and governed by the Minister with the advice and assistance of the Board under the name "The St. Clair College of Applied Arts and Technology";
- (d) "Minister" means the Minister of Colleges and Universities (MCU);
- (e) "External members" means twelve (12) voting members of the Board none of whom is a full-time employee or spouse of a full-time employee of the Corporation, as defined by the Family Law Act.
- (f) "Internal members" means, where the relevant staff or student group has chosen to exercise an option for membership on the Board, four (4) voting members of the Board, including: one (1) student, one (1) academic staff member, one (1) administrative staff member, and one (1) support staff member, each of whom shall be elected by the relevant constituent group, in accordance with this By-law pursuant to O. Reg. 34/03;
- (g) "Advisory College Council" means the Council mandated under the Ministry of Colleges and Universities Minister's Binding Policy Directive Governance and Accountability Framework. The purpose of this Council is to provide advice to the College President as outlined in the terms of reference;

- (h) "Program Advisory Committee" means a committee assigned to a College program of instruction or cluster of related programs whose structure, terms of reference and procedures are determined in this By-law;
- (i) "Chair" means a Chairperson of the Board or any committee thereof, as the case may be;
- (j) All other definitions and expressions contained in Section 1 of the definitions in Ontario Regulation 34/03, are hereby adopted and used with the same meanings;
- (k) "Regulation" means Ontario Colleges of Applied Arts and Technology Act 2002, Regulation 34/03;
- (I) "LGIC" means Lieutenant Governor in Council established under Regulation 34/03 and referenced in the Colleges of Applied Arts and Technology Policy Framework.



Policy Title: Governance

Policy Section: Board of Governors By-law

Effective Date: April 26, 2022

Supersedes: June 25, 2019

Mandatory Review Date:

April 27, 2027

Area of Responsibility: Board of Governors

By-law No: 5

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Last Review Date: April 26, 2022

#### Governance

- 5.1 The affairs of the College shall be governed by a Board which shall consist of persons elected and appointed Governors of the College in accordance with the provisions of the Ontario Colleges of Applied Arts and Technology Act, 2002 and Regulation 34/03 appended hereto as Appendix "A".
- 5.2 Unless otherwise changed by law or by By-law, the Board shall be composed of seventeen cighteen (187) members appointed or elected in accordance with this By-law and Regulation 34/03 plus the President and the Past Chair.

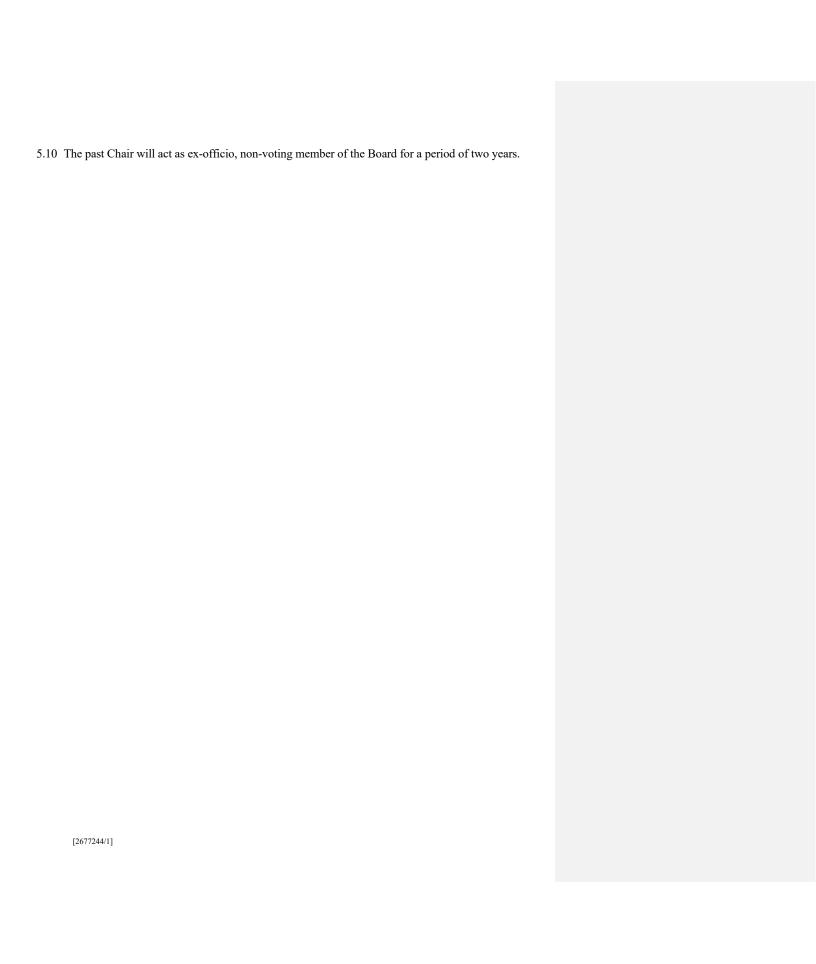
Twelve (12) external members shall be appointed to the Board and approved by the Lieutenant Governor in Council/Order in Council (LGIC/OIC). (Note: 1/3 of the membership (4) is selected by the LGIC, 2/3 (8) are selected by the St. Clair College Board of Governors).

- 5.3 One (1) Academic staff representative, duly elected in accordance with election procedures established by the Board.
- 5.4 One (1) Administrative staff representative, duly elected in accordance with election procedures established by the Board.
- 5.6 One (1) Support Staff representative, duly elected in accordance with election procedures established by the Board.
- 5.7 One (1) Student Representative to be appointed following a selection process to be established by the Board. The eligible candidates to be selected from the duly elected Student Representatives.
- 5.8 The President of the College shall be a voting member of the Board.
- 5.9 No internal Board member may be elected a member of the Board unless in accordance with election procedures (Appendix E) established and approved by Board By-law and included in the operational procedure of the College.

[2677244/1]

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Full Board Minutes: November 27, 2024





**Policy Title:** Term of Office

**Policy Section: Board of Governors By-law** 

**Effective Date:** February 22, 2022

Supersedes: November 24, 1998

Mandatory Review

February 23, 2027 Date:

Area of Responsibility: Board of Governors

By-law No: 6

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Last Review Date: February 22, 2022

#### Term of Office

The term of office of a Governor shall be as prescribed by Ontario Regulation 34/03. Incumbent Governors approaching the completion of their first three-year term, unless term otherwise noted, must declare their intention to continue serving on the Board, in writing and submit the Self-Reflection Form (Appendix G) to the Board Chair for consideration. Other factors for consideration for re-appointment will include meeting attendance, participation, compliance with Board By-laws and Board Policies, and behaviour consistent with the Code of Conduct policy.



**Policy Title: Eligibility for Membership** 

N/A

Area of Responsibility: Board of Governors

**Policy Section:** 

**Board of Governors By-law** 

**Effective Date:** 

Date:

November 24, 1998

Supersedes:

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By-law No: 7

Last Review Date: April 26, 2022

Mandatory Review

April 27, 2027

#### Eligibility for Membership

- 7.1 Eligibility for Board members appointed under Section 5.3 as an external member shall be as prescribed by Ontario Regulation 34/03.
- Board members appointed under section 5.4, 5.5 and 5.6 shall be full-time employees of the College.
- 7.3 Board members appointed under Section 5.7 shall be students enrolled in a full-time program leading to a St. Clair College Certificate, Diploma, or Applied Degree recognized by the Ministry of Colleges and Universities (MCU).
- 7.4 As per the Ontario Not-for-profit Corporations Act 2010 (ONCA), a Governor must be an individual who:
  - Is eighteen or more years of age;
  - Is not an undischarged bankrupt;
  - Has not been found under the Substitute Decisions Act, 1992, or under the Mental Health Act to be incapable of managing property;
  - has not been found to be incapable by any court in Canada or elsewhere; and
  - has not been declared an ineligible individual under the Income Tax Act (Canada).
- 7.5 Each Governor will attest to hold office before or within 10 days after election or appointment as per ONCA requirements.
  - Attestations will be maintained by the Board Secretary.



Policy Title: Vacancies Area of Responsibility: Board of Governors

Policy Section: Board of Governors By-law By-law No: 8

Effective Date: June 25, 2019 Page: 1 of 1

Supersedes: September 25, 2012 Last Review Date: April 26, 2022

Mandatory Review April 27, 2027

## Vacancies

Date:

8.1 Vacancies for members appointed under Section 5.3 shall be determined and filled in accordance with Ontario-Regulation 34/03.

8.2 Board member vacancies under Governance sections 5.4, 5.5, 5.6 and 5.7 shall be determined and filled in accordance with Board By-law established to elect new members and in accordance with Ontario Regulation 34/03.



**Policy Title: Board Officers** 

**Policy Section: Board of Governors By-law** 

**Effective Date:** May 22, 2018

Supersedes: September 25, 2012

Mandatory Review

June 22, 2027 Date:

Area of Responsibility: Board of Governors

By-law No: 9

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Last Review Date: June 28, 2022

#### **Board Officers**

9.1 The Board shall have the following officers as elected or appointed by the Board:

- a) a Chair;
- b) a Vice Chair;
- c) a President;
- d) a Corporate Secretary;
- e) a Treasurer; and
- f) such other officers as the members of the Board may determine from time to time by resolution as elected or appointed in accordance with this By-law.



Policy Title: **Election of Chair and Vice Chair** 

**Policy Section: Board of Governors By-law** 

January 25, 2022 **Effective Date:** 

May 22, 2018 Supersedes:

Mandatory Review

June 22, 2027 Date:

Area of Responsibility: Board of Governors

By-law No: 10

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Last Review Date: June 28, 2022

#### Election of Chair and Vice Chair

- 10.1 Eligibility to serve as Chair or Vice Chair is open to external members, who have successfully completed their Certificate of Good Governance. Eligibility to serve as Board Chair also requires successful completion of the Certificate of Advanced Good Governance.
- 10.2 Board elections of the Chair and Vice Chair shall take place annually at the Board meeting in June or as soon thereafter as possible. The vote shall be by secret ballot by all voting members of the Board in attendance.
- 10.3 The current Chair, if ineligible for re-election, shall act as Chairperson of the process to elect the officers. If the current Chair is standing for re-election, or in the Chair's absence, the Corporate Secretary shall act as Chairperson of the officer election process.
- 10.4 Officers shall serve a one-year term commencing annually on September 1. Officers are eligible for re-election, except that there shall be a limit of two (2) consecutive one-year terms of office for Chair.



Policy Title: Duties of the Chair

Board of Governors By-law

Policy Section:
Effective Date:

January 25, 2022

Supersedes:

November 24, 1998

Mandatory Review Date:

June 22, 2027

Area of Responsibility: Board of Governors By-law No: 11

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Last Review Date: June 28, 2022

#### **Duties of the Chair**

#### The Chair shall:

- 11.1 Preside at meetings of the Board in accordance with the By-law;
- 11.2 Together with the Corporate Secretary, Treasurer or other Board officers appointed for the purpose, sign all By-laws of the College;
- 11.3 Sign such contracts, documents or instruments in writing as require the signature of the Chair;
- 11.4 Have such other powers and duties as may from time to time be assigned by the Board, or as are incidental to the office of the Chair;
- 11.5 Act generally as public spokesperson for the Board;
- 11.6 Shall be an ex-officio member of all standing committees; and
- 11.7 Ensure that Board governance is conducted in accordance with Board policies duly approved by the Board.
- 11.8 The outgoing Board Chair will act as a mentor in an advisory capacity for one year, immediately following the completion of their term, at the request of the Board.



**Policy Title: Duties of the Vice Chair** 

June 22, 2027

**Policy Section: Board of Governors By-law** 

May 28, 2013 **Effective Date:** 

Supersedes: November 24, 1998

Mandatory Review

Date:

Area of Responsibility: Board of Governors

By-law No: 12

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Last Review Date: June 28, 2022

#### Duties of the Vice Chair

- 12.1 The Vice Chair shall have such powers and perform such duties as may be assigned by the Board;
- The Vice Chair will act as Chair in the absence of the Chair with full power and authority; and
- 12.3 The Vice Chair shall be the Chair of the Naming Committee.



Policy Title: The President

**Policy Section: Board of Governors By-law** 

**Effective Date:** November 24, 1998

Supersedes:

Mandatory Review Date:

N/A

October 26, 2027

Area of Responsibility: Board of Governors

By-law No: 13

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Last Review Date: October 25, 2022

#### The President

- The Board shall appoint a President, whose terms and conditions of employment shall be confirmed in a written contract with the Board no later than thirty (30) days following the appointment of the
- 13.2 The President shall have full authority to manage and direct the business and affairs of the College and to employ and discharge agents and employees of the College.
- The President shall report to and be under the direction of the Board, shall conform to all lawful 13.3 orders given by the Board, shall sit on such committees directed by the Board and shall at all reasonable times, provide the Board all information they may require regarding the affairs of the College.
- 13.4 In the event that the President is unable to perform the duties of the position due to illness or extended leave over 30 days, the Board shall approve the appointment of the person or persons delegated the authority of the President.
- 13.5 The President shall not have authority to conduct a review or investigation, or effect a legal settlement, of any matter involving the College that directly or indirectly involves or is related to the President, or the conduct of the President, without the prior approval of the Board. In the event a claim, complaint, action, grievance, lawsuit or other legal proceeding is made against the President (arising out of the discharge of his duties as President of the College), the President shall forthwith notify the Board of the existence of the matter.



Policy Title: Treasurer

Board of Governors By-law

Effective Date: November 24, 1998

Supersedes: N/A

Mandatory Review October 26, 2027

Date:

**Policy Section:** 

ber 24, 1998 Page: 1 of 1

Last Review Date: October 25, 2022

By-law No: 14

Area of Responsibility: Board of Governors

#### **Treasurer**

- 14.1 The Treasurer shall be appointed yearly at the first meeting in the calendar year and approved by the Board of Governors. The Treasurer shall be a signing officer of the Corporation.
- 14.2 The Treasurer shall ensure that the College keeps full and accurate account of all receipts and disbursements of the Corporation in proper books of account and that the College ensures that all moneys or other valuable effects in the name and to the credit of the Corporation are deposited in such banks as may from time to time be designated by the Board of Governors.
- 14.3 A Chair of the Audit Committee, appointed by the Board of Governors will work with the Treasurer, who is a member of the Committee, to ensure that the College distribute the funds of the Corporation under the direction of the Board of Governors, and that the College renders an account of all transactions to the Board of Governors as and when required.
- 14.4 The Treasurer shall ensure that the College cooperates with its auditors during any audit of the accounts and shall also perform such other duties as directed by the Board.
- 14.5 The Treasurer may be the chair of the Audit Committee.



Policy Title: Corporate Secretary

Policy Section: Board of Governors By-law

Effective Date: June 25, 2013

Supersedes: November 24, 1998

Mandatory Review

Date:

October 26, 2027

Area of Responsibility: Board of Governors

By-law No: 15

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Last Review Date: October 25, 2022

#### Corporate Secretary

The senior person responsible for the administrative duties in the Office of the President will serve as Corporate Secretary.

Whereas the Chair of the Board is responsible for the integrity of the Board process, the Corporate Secretary is responsible for the integrity of the Board documents. The Corporate Secretary ensures that Board procedures are both followed and regularly reviewed. All Governors should have access to the advice and services of the Corporate Secretary and should recognize that the Chair is entitled to the strong support of the Corporate Secretary in ensuring the effective functioning of the Board.

The Corporate Secretary shall be the custodian of the corporate seal of the College and all books, papers, legal and financial records, correspondence, contracts and other documents belonging to the College, which the Corporate Secretary shall publicly disclose only when duly authorized to do so by a resolution of the Board or as required by law.

Specific issues include the following:

- a) The Corporate Secretary will serve as the recording secretary for all In-Camera meetings of the Board. In the absence of the Corporate Secretary, the Board Secretary or a member of the Board will serve as recording secretary at the discretion of the Board Chair.
- b) In the absence of both the Chair and the Vice Chair, the Corporate Secretary shall call the Board meeting to order provided there is quorum and shall serve as Chair while the Board elects a Temporary Chair.



Area of Responsibility: Board of Governors

Last Review Date: October 25, 2022

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Policy Title: Secretary to the Board

Policy Section: Board of Governors By-law

N/A

Effective Date: November 24, 1998

Mandatory Review October 26, 2027

Date:

Supersedes:

#### Secretary to the Board

The Secretary shall be appointed by the office of the President and reports directly to the Corporate Secretary. The Secretary to the Board shall give notice of all meetings pertaining to the Board and related committees and shall keep a full and accurate record of all respective proceedings.

The title "Board Secretary" shall be listed under the attendees list, and in the body of the minutes, the term, "Recording Board Secretary" shall be used for clarification and audit purposes.

The Secretary shall also perform other duties as may from time to time be determined by the Board of Governors and/or the President.

The Secretary will be selected in an interview process that will include the Corporate Secretary, and the Chair and Vice Chair. The Corporate Secretary will serve in the role of Hiring Manager during the selection process.



**Policy Title: Board Officer Vacancies** 

**Policy Section: Board of Governors By-law** 

**Effective Date:** November 24, 1998

Supersedes: N/A

Mandatory Review

Date:

February 22, 2028

Area of Responsibility: Board of Governors By-law No: 17

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Last Review Date: February 28, 2023

#### **Board Office Vacancies**

- 17.1 Should the Office of the Chair or the Vice Chair become vacant for any reason, the members of the Board may appoint a member to fill such vacancy from among eligible members.
- 17.2 If the Office of the President becomes vacant for any reason, the members of the Board shall appoint the eligible person to fill such vacancy on an interim basis, by resolution, until such time as a permanent appointment has been made.
- 17.3 If the Office of any other Board officer shall become vacant for any reason, the members of the Board may appoint a person to fill such vacancy by resolution.



Policy Title: Delegation of Duties of Board Officers

February 22, 2028

Policy Section: Board of Governors By-law

Effective Date: June 28, 2022

Supersedes: November 24, 1998

Mandatory Review

Date:

Area of Responsibility: Board of Governors

By-law No: 18

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Last Review Date: February 28, 2023

#### 1. Delegation of Duties of Board Officers

In the absence of or inability to act of the Chair, the Vice Chair or any other Board officer or for any other reason that the members of the Board may deem sufficient, the Board may delegate by resolution all or any of the powers of such officer to any other eligible person or to any member of the Board for such period of time that the Board deems appropriate.

#### 2. <u>Duties of the Past Chair</u>

To support succession planning of the Board, the immediate Past Chair will serve as an ex-officio non-voting member of St. Clair College Board of Governors. The Past Chair must have completed their Board term in order to be eligible for this role. The Past Chair will oversee special projects as delegated by the Board and performs other duties as assigned for a maximum of two years.



Policy Title: Removal of a Board Member

Policy Section: Board of Governors By-law

May 23, 2028

Effective Date: January 17, 2015

Supersedes: November 24, 1998

Mandatory Review

Date:

Area of Responsibility: Board of Governors

By-law No: 19

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Last Review Date: May 23, 2023

#### Removal of a Board Member

19.1 Any member of the Board, other than the President, who fails to attend 75% of the regular monthly meetings of the Board (In-Camera/Full Board) in a 12-month period (7 of 9 scheduled meetings), without having been granted a leave of absence from the Board, may be removed as a member by the Board by resolution and upon such removal the said member's position on the Board shall be deemed vacant.

"Scheduled meeting of the Board" shall mean the regularly scheduled nine (9) monthly meetings (In-Camera/Full Board) within a 12-month period.

"Leave of absence" shall mean a leave which is requested by a member of the Board for a specified period of time and granted by resolution at the discretion of the Board at an in-camera meeting of the Board of Governors.

- 19.2 In addition to remedies available to the Board to terminate a Board member due to absence, by resolution, the Chair and the Vice Chair may be removed from their respective offices if they are absent for two (2) consecutive meetings of the Board, without having been granted a leave of absence from the Board.
- 19.3 The process for the declaration of any vacancy referred to in sections 19.1 and/or 19.2 shall be initiated by Board motion and returnable at the next regularly scheduled meeting of the Board for decision by the Board.



Policy Title: Remuneration of Governors

**Board of Governors By-law** 

Effective Date: November 24, 1998

Supersedes: N/A

Iandatory Review February 22, 2028

Mandatory Review Date:

**Policy Section:** 

emuneration of Governors Area of Responsibility: Board of Governors

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Last Review Date: February 28, 2023

#### Remuneration of Governors

Members of the Board shall serve without remuneration and no member of the Board shall directly or indirectly receive any gain from the member's position. However, a member of the Board may be reimbursed for reasonable expenses incurred by the member in the performance of Board duties further to Board approval in accordance with section 10 of Regulation 34/03.



Policy Title: Board Meetings

Policy Section: Board of Governors By-law

March 28, 2028

Effective Date: May 24, 2022

Supersedes: March 29, 2016

Mandatory Review

Date:

Area of Responsibility: Board of Governors

By-law No: 21

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Last Review Date: March 28, 2023

#### **Board Meetings**

- 21.1 Meetings of the members of the Board shall normally be scheduled on a monthly basis, from September to June each year at the College or elsewhere as the Board may determine and on such day as the Board shall appoint. A copy of any resolution of the Board fixing the place and time of the regular meeting schedule, once approved, shall be provided to every Board member and no further notice shall be required.
- 21.2 Annual General Meeting of the members of the Board shall be held at the College or elsewhere, as the Board may determine and on such day as the Board shall appoint. At every annual meeting or at such other meeting as the Board may determine, in addition to any other business that may be transacted, reports of members of the Board, the year-end financial statement and the report of the auditors shall be presented and the auditor shall be appointed or confirmed for the ensuing year. The members of the Board may consider and transact any business, either special or general, without any notice therefore at any meeting of the Board.
- 21.3 Annual or any other general or special meeting of the members of the Board may be called by the Chair, the Vice Chair, the President or by the Secretary to the Board on the direction of the Chair, the Vice Chair, the President or any five members at the Head Office of the College or elsewhere in Ontario and on such day and at such time as that person or persons shall determine and the purpose of the meeting shall be disclosed in the notice of meeting.
- 21.4 Notice of the date, time and place of each meeting of the Board, other than meetings set out in Article 21.1, shall be given to each member not less than forty-eight (48) hours (exclusive of any part of a Non-Business Day) before the time when the meeting is to be held. Where every member of the Board is in attendance and provides consent the notice period may be waived.
- 21.5 If all members of the Board present or participating in a meeting consent, a member of the Board may participate in a meeting of the Board or of a committee of the Board by means of such telephone, electronic or other communications facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously. A member of the Board

participating in such a meeting by such means is deemed to be present at the meeting. A maximum of 20% of Board meetings may be attended through virtual means.

- 21.6 A governor present at a meeting is deemed to have consented to any resolution passed, unless:
  - Their dissent is recorded in the minutes;
  - They request that their dissent be entered into the minutes;
  - They give their dissent to the secretary of the meeting before it ends; or
  - They submit their dissent immediately after the meeting ends.
- 21.7 If a governor votes or consents to a resolution, they are not entitled to enter a dissent.
- 21.8 If a governor is not present at a meeting, the governor is deemed to have consented to any resolution or action at that meeting *unless* they dissent within seven (7) days of becoming aware of the resolution.
- 21.9 Subject to section 21.7 all meetings of the Board shall be held in public. All matters of a confidential nature, pursuant to the criteria set out in section 21.5, shall be considered by the Board In-Camera unless the Board, by majority vote, resolves to consider a specific confidential matter in a public session.
- 21.10 Matters of a confidential nature which shall be considered by the Board in closed (In-Camera) session shall include, but not be limited to:
  - a) all matters pertaining to the College President's terms of employment, including selection, evaluation, contract terms and termination;
  - b) all matters pertaining to the terms of employment of any individual employee including, but not limited to, disciplinary matters;
  - c) all matters in litigation, threatened litigation or potential litigation affecting the College;
  - d) the receipt of advice, whether written or oral, that is subject to solicitor-client privilege including all communications for the purpose of pending, threatened or contemplated litigation affecting the College;
  - e) the sale, transfer, gifting, exchange, lease, expropriation, mortgaging, or encumbering of real property by or in favour of the College,
  - f) all matters pertaining to the security of persons and property relating to the College;
  - all matters pertaining to the specific terms of labour relations issues including, but not limited to, collective bargaining;
  - h) any matter of a personal nature involving an individual, unless such individual requests, and the Board agrees, that that part of the meeting may be open to the public, in accordance with subsection 5(7) of Ontario Regulation 34/03;
  - i) all matters comprising information that is prohibited from disclosure by law, including, but not limited to, the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.3 and the Personal Information Protection and Electronic Documents Act, S.C. 2000, c.5;

j)	any other matters which, in the opinion of a majority of the Board, the public disclosure thereof would be prejudicial to or jeopardize the strategic interests of the College or its students.	
k)	all consideration of whether a specific item should be discussed In-Camera.	
[	2677244/1]	

Full Board Minutes: November 27, 2024



**Policy Title:** Quorum

**Policy Section: Board of Governors By-law** 

**Effective Date:** November 24, 1998

N/A

Supersedes:

**Mandatory Review** Date:

March 28, 2028

Area of Responsibility: Board of Governors

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Last Review Date: March 28, 2023

## Quorum

- 22.1 Two thirds (2/3) of the total Board membership (voting members) shall form a quorum at any meeting of the Board of Governors- (11 for membership of 16 or 17).
- 22.2 A quorum of any Committee of the Board shall be a majority of the members of the Committee.



Policy Title: Notice of Meeting

Policy Section: Board of Governors By-law

**Effective Date:** March 28, 2023

Supersedes: November 24, 2001

Mandatory Review Date:

March 28, 2028

Area of Responsibility: Board of Governors

By-law No: 23

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Last Review Date: March 28, 2023

#### Notice of Meeting

- 23.1 The Board shall, by resolution, appoint a day or days to be named for regular meetings in any month or months and shall send a copy of such resolution to each member of the Board and shall post a copy or copies prominently in the College premises for the view of the public, all of which shall constitute "prior notice" to members of the Board and to the public of meetings of the Board.
- 23.2 Any notice may be given by the Corporation to any member of the Board or Corporation either personally, by telephone, fax, text, email, courier or by mail, addressed to the last known address of such member appearing on the books of the Corporation.
- 23.3 Accidental omission to give notice to any member of the Corporation or of the Board entitled to notice shall not invalidate any resolution passed or proceedings taken at such meeting.
- 23.4 Notice of any meeting may be dispensed with if all members of the Corporation or the Board or any Committee thereof are present or if those absent consent in writing (either before or after the meeting) to the meeting being held in their absence; a member of the Corporation or the Board or any Committee thereof may at any time, waive notice of any such meeting and may ratify and approve any and all proceedings taken.
- 23.5 Notice of any regular meeting of the Board or any Committee thereof shall be given at least three (3) days before it is held.
- 23.6 Notice of any special meeting of the Board or any Committee thereof shall be given at least one (1) day before it is held.
- 23.7 Notice of any meeting of the members of the Corporation shall be given at least seven (7) days before it is held.
- 23.8 Any Committee thereof may appoint a day or days to be named for regular meetings in any month or months and of such regular meeting no notice need be sent.

23.9	The statutory declaration of the Secretary to the Board that notice has been given pursuant to this By- law shall be sufficient and conclusive evidence of the giving of such notice.	
	law shall be sufficient and conclusive evidence of the giving of such notice.	
	[2677244/1]	



Policy Title: Voting

Policy Section: Board of Governors By-law

Effective Date: November 24, 1998

Supersedes: N/A

Mandatory Review Date:

ory Review April 25, 2028

Area of Responsibility: Board of Governors

By-law No: 24

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Last Review Date: April 25, 2023

#### Voting

Questions arising at any meeting of the members of the Board shall be decided by a majority vote of those members including the Chair present and eligible to vote. In the case of an equality of votes the motion shall be declared defeated by the Chair. All votes at any such meeting shall be taken by ballot if so demanded by any member of the Board present but if such demand is not made the vote shall be taken by a show of hands.

A declaration by the Chair of the meeting that a resolution has been carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact without proof of the number or proportion of votes recorded in favour of or against such resolution.



Policy Title: Powers

Board of Governors By-law

Policy Section: Effective Date:

November 24, 1998

Supersedes:

N/A

Mandatory Review Date:

-

April 25, 2028

Area of Responsibility: Board of Governors

By-law No: 25

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Last Review Date: April 25, 2023

#### Powers

25.1 The Board shall administer the affairs of the College in all things and make or cause to be made for the College in its name any kind of contract which the College may lawfully enter into and, save as hereinafter provided, generally may exercise all such powers and do all such other acts and things as the College is authorized to exercise and do, as provided by any applicable statute or law and as prescribed by Regulation.

#### 25.2 The Board shall not,

- a) acquire by purchase, lease, deed, contract, grant or devise; or
- b) sell, grant, convey, mortgage, pledge, lease or otherwise dispose of any real property or any part thereof, or any interest therein, without the written approval of the Minister.

#### 25.3 The Board shall not,

- a) approve an annual budget prepared in respect of a fiscal year of a college that would provide for an accumulated deficit at the end of such fiscal year; or
- b) make any expenditures that are not within the financial limits set by the annual budget, without the written approval of the Minister in accordance with section 9(2) of O. Reg. 34/03.



**Policy Title:** Policies

**Board of Governors By-law** 

**Effective Date:** 

**Policy Section:** 

November 24, 1998

Supersedes:

N/A Mandatory Review April 25, 2028

Date:

Area of Responsibility: Board of Governors

By-law No: 26

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Last Review Date: April 25, 2023

#### **Policies**

The Board shall have the power to set policies as provided by legislation and corresponding regulations. Within these limits and subject to the binding policy directives of the Minister, and subject to the Terms and Conditions of Employment for College Staff, the Board shall establish policy to guide the President in operating the college.

The President and the College Administration will establish Administrative Procedures within the parameters defined by Board Policy.



**Policy Title: Indemnities to Governors** 

**Board of Governors By-law** 

**Effective Date:** November 24, 1998

Supersedes:

Mandatory Review Date:

**Policy Section:** 

N/A

May 23, 2028

Area of Responsibility: Board of Governors

By-law No: 27

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Last Review Date: May 23, 2023

#### **Indemnities to Governors**

Every member of the Board and the heirs, executors and administrators, and estate and effects, respectively, of every member of the Board shall from time to time and at all times, be indemnified and saved harmless, out coverage provided by the College, from and against:

- a) All costs, charges, expenses and judgments whatsoever which such member of the Board sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against that member for or in respect of any act, deed, matter or thing whatsoever made, done or permitted by that member in or about the execution of the office of that member, and
- b) All other costs, charges and expenses which that member sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by the willful neglect or default of that member or the failure of a member to act in good faith with a view towards the best interest of the College.



Policy Title: Protection of Governors, Officers and

**Employees** 

May 23, 2028

Policy Section: Board of Governors By-law

Effective Date: November 24, 1998

Supersedes: N/A

Mandatory Review

Date:

Area of Responsibility: Board of Governors

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Last Review Date: May 23, 2023

#### Protection of Governors, Officers and Employees

- 28.1 No member of the Board or officer or employee of the College shall be liable for the acts, receipts, neglects or defaults of any other member of the Board or officer or employee of the College or for joining in any receipt or act for conformity or for any loss, damage or expense happening to the College through the insufficiency or deficiency of title to any property acquired by the College or for or on behalf of the College or for the insufficiency or deficiency of any security in or upon which any of the moneys of or belonging to the College shall be placed out or invested or for any loss or damage arising from the bankruptcy, insolvency or tortious act of any person, firm or corporation with whom or which any moneys, securities or effects shall be lodged or deposited or for any other loss, damage or misfortune whatever which may happen in the execution of duties of the office or trust of that member or in relation thereto unless the same shall happen by or through the wrongful and willful act or neglect or default of that member.
- 28.2 The members of the Board of the College shall not be under any duty or responsibility or respect of any contract, act or transaction whether or not submitted to and authorized or approved by the Board in accordance with the provisions of Section 31 Execution of Documents.
- 28.3 Subject to the provisions of Conflict of Interest rules if any member of the Board or officer or employee of the College shall be employed by or shall perform services for the College otherwise than as a member of the Board or officer or employee of the College or shall be a member of a firm or a shareholder, director or officer of a company which is employed by or performs services for the College the fact of that person being a member of the Board or officer or employee of the College shall not disentitle such person or such firm or company, as the case may be, from receiving proper remuneration for such services.



Policy Title: Conflict of Interest

Board of Governors By-law

May 23, 2028

Effective Date: November 24, 1998

Supersedes: N/A

Mandatory Review

Mandatory Review Date:

**Policy Section:** 

Area of Responsibility: Board of Governors

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Last Review Date: May 23, 2023

#### Conflict of Interest

- 29.1 Every member of the Board or any Committee thereof who has a conflict of interest in any matter under consideration by the College is required to declare the nature of such conflict to the Chair or Vice Chair as soon as said member is aware of the conflict and prior to discussion of such matter at any meeting of the members of the Board or Committee thereof and shall refrain from discussing and voting thereon.
- 29.2 The obligations of Board members shall be prescribed by the Ministry Binding Policy Directive on Conflicts of Interest.
- 29.3 Secretary to the Board and/or Corporate Secretary shall record in the Minutes of the College, the nature of any conflict of interest so declared on the part of any member of the Board.
- 29.4 a) For purposes of Sub-Sections (1) and (2), conflict of interest normally relates, but is not limited, to a direct pecuniary interest of the member, either personally or through a member's family.
  - b) Direct pecuniary interest shall be interpreted as an individual interest rather than one that is common to a class of persons, including situations where a member or a member's immediate family could benefit personally from a decision while a larger group of people could not.
  - c) Immediate family shall be interpreted to include the spouse, parents or children of a member.
- 29.5 A member of the Board or any Committee thereof
  - a) shall not use information obtained as a result of the member's appointment for personal benefit,
  - b) shall not divulge confidential information obtained as a result of the member's appointment unless legally required to do so, and

- c) shall declare any conflict of interest at the earliest opportunity.
- 29.6 An undeclared conflict of interest may be identified by a majority vote of the Board in which the member who is the subject of the motion shall not vote.
- 29.7 Where a Board member fails to comply with this section and/or the Minister's Binding Policy Directive on Conflict of Interest, unless the member's failure is the result of a bona fide error in judgment, the Board shall:
  - a) issue a verbal reprimand; or;
  - b) issue a written reprimand; and/or;
  - c) request that the Board member resign; and/or;
  - d) remove the Board member and declare the member's position vacant.
- 29.8 Removal of a Board member shall be initiated on the basis of Board motion and returnable at the next regularly scheduled meeting of the Board and determined on the basis of a three quarters (¾) majority of the Board, in which the member found to have been in conflict shall not vote.



Policy Title: Disclosure of Interests in Contracts

Board of Governors By-law

Effective Date: November 24, 1998

Supersedes: N/A

Mandatory Review May 23, 2028

Date:

Policy Section:

Area of Responsibility: Board of Governors

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Last Review Date: May 23, 2023

#### Disclosure of Interests in Contracts

- 30.1 Without limiting the generality of Section 29, every member with a proposed contract or a contract with the College shall declare said interest at a meeting of the members of the Board as required by Ministry Binding Policy Directives and any applicable statute or law.
- 30.2 In the case of a proposed contract, the declaration required by this Section shall be made at the meeting of the members of the Board at which the question of entering into the contract is first taken into consideration or, if the said member of the Board is not at the said meeting, at the next meeting of the members of the Board held after that member becomes so interested.
- 30.3 In a case where the member of the Board becomes interested in a contract after it is made, the declarations shall be made at the first meeting of the members of the Board held after that member becomes so interested.
- 30.4 For the purposes of this section, a general notice given to the members of the Board of the College by a member of the Board to the effect that said member is a shareholder of or otherwise interested in any other company, or is a member of a specified firm and is to be regarded as interested in any contract made with such other company or firm, shall be deemed to be a sufficient declaration of interest in relation to a contract so made, but no such notice is effective unless it is given at a meeting of the members of the Board or the said member takes reasonable steps to ensure that it is brought up and read at the next meeting of the members of the Board after it is given.
- 30.5 If a member of the Board has made a declaration of said member's interest in a proposed contract or a contract with the College in compliance with this section and has neither taken part in the discussion nor voted in respect of the contract, that member is not accountable to the College or to any of the Board members or creditors for any profit realized from the contract, and the contract is not voidable by reason only of that member holding that office or of the fiduciary relationship established thereby.

30.6 Notwithstanding anything in this section, a member of the Board is not accountable to the College or to any of the other members of the Board or creditors for any profit realized from such contract and the contract is not by reason only of said member's interest therein voidable if it is confirmed by a majority of the votes cast at a general meeting of the members of the Board duly called for that purpose and if said member's interest in the contract is declared in the notice calling the meeting. [2677244/1]



Policy Title: **Execution of Documents** 

Board of Governors By-law

**Effective Date:** November 24, 1998

Supersedes:

Mandatory Review Date:

**Policy Section:** 

N/A

May 23, 2028

Area of Responsibility: Board of Governors

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Last Review Date: May 23, 2023

#### **Execution of Documents**

- 31.1 Deeds, transfers, licenses, contracts and engagements on behalf of the College shall be signed by any two of the Chair, the Vice Chair, the President and Treasurer or by any two members of the Board if authorized by the Board to do so, and the Corporate Secretary or any member of the Board may affix the seal of the College to such instruments as require the same.
- 31.2 Contracts in the ordinary course of the College's operations may be entered into on behalf of the College by the Chair, the Vice Chair, the President or Treasurer or by any other person authorized by the Board.
- 31.3 Any two of the Chair, the Vice Chair, the President and the Treasurer or any two members of the Board if authorized by the Board, may transfer any and all shares, bonds or other securities from time to time standing in the name of the College in its individual or any other capacity or as trustee or otherwise and may accept in the name and on behalf of the College transfers of shares, bonds or other securities from time to time transferred to the College, and the Corporate Secretary or any member of the Board may affix the corporate seal to any such transfers or acceptances of transfer, and make, execute and deliver under the corporate seal any and all instruments in writing necessary or proper for such purposes, including the appointment of an Attorney or Attorneys to make or accept transfers of shares, bonds or other securities on the books of any company or corporation.
- 31.4 Notwithstanding any provisions to the contrary contained herein, the Board may, by resolution, delegate to any person or persons the right to execute instruments, agreements, contracts, obligations or other similar documents of the College and prescribe policies and procedures relating to the above delegation of duties and responsibilities.



**Policy Title:** Cheques

**Policy Section: Board of Governors By-law** 

**Effective Date:** November 24, 1998

N/A

Mandatory Review May 23, 2028

Date:

Supersedes:

Area of Responsibility: Board of Governors

By-law No: 32

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Last Review Date: May 23, 2023

#### Cheques

All cheques, bills of exchange, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the College shall be signed by such officer or officers, agent or agents of the College and in such manner as shall from time to time be determined by resolution of the Board and any one of such officers or agents may alone endorse notes and drafts for collection on account of the College through its bankers, and endorse notes and cheques for deposit with the College's bankers for the credit of the College, or the same may be endorsed "for collection" or "for deposit" with the bankers of the College by using the College's rubber stamp for the purpose. Any one of such officers or agents so appointed may arrange, settle, balance and certify all books and accounts between the College and the College's bankers and may receive all paid cheques and vouchers and sign all the bank's forms or settlement for balances and release or verification slips.



**Policy Title: Deposit of Securities for Safekeeping** 

**Board of Governors By-law** 

**Effective Date:** November 24, 1998

Supersedes:

Mandatory Review Date:

**Policy Section:** 

N/A

May 23, 2028

Area of Responsibility: Board of Governors

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Last Review Date: May 23, 2023

#### Deposits of Securities for Safekeeping

The securities of the College shall be deposited for safekeeping with one or more bankers, trust companies or other financial institutions to be selected by the Board. Any and all securities so deposited may be withdrawn, from time to time, only upon the written order of the College signed by such officer or officers, agent or agents of the College, and in such manner, as shall from time to time be determined by resolution of the Board and such authority may be general or confined to specific instances. The institution which may be so selected as custodian by the Board shall be fully protected in acting in accordance with the directions of the Board and shall in no event be liable for the due application of the securities so withdrawn from deposit or the proceeds thereof.



Policy Title: Borrowing

Policy Section: Board of Governors By-law

N/A

Effective Date: November 24, 1998

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#### **Borrowing**

Supersedes:

#### The Board may:

- a) borrow money on the credit of the College; or
- b) issue, sell or pledge securities of the College; or
- c) charge, mortgage, hypothecate or pledge all or any of the personal property of the College, including book debts, rights, powers, franchises and undertakings to secure any securities or any money borrowed, or other debts,, or any other obligation or liability of the College.

The Board may authorize any member of the Board, officer or employee of the College or any other person to make arrangements with reference to the moneys borrowed or to be borrowed as aforesaid and as to the terms and conditions of the loan thereof, and as to the securities to be given therefore, with power to vary or modify such arrangements, terms and conditions and to give such additional securities for any moneys borrowed or remaining due by the College as the members of the Board may authorize and generally to manage, transact and settle the borrowing of money by the College.

34.1 The Board shall ensure that borrowing and lending transactions comply with the Financial Administration Act appended hereto as Appendix "B".



**Policy Title: Books and Records** 

**Policy Section: Board of Governors By-law** 

N/A

**Effective Date:** November 24, 1998

Mandatory Review June 27, 2028

Date:

Supersedes:

Area of Responsibility: Board of Governors

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Last Review Date: June 27, 2023

#### **Books and Borrowing**

- 35.1 The Board shall see that all necessary books and records of the College required by the By-law of the College or by any applicable statute or law are regularly and properly kept.
- 35.2 Minutes of Proceedings which accurately reflect the proceedings of the Board shall be made available to the public and shall be posted to the College Internet web site within 30 days of approval by the Board.



**Policy Title:** Auditors

**Policy Section: Board of Governors By-law** 

**Effective Date:** November 24, 1998

Supersedes: N/A

June 27, 2028

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#### Auditors

Auditors licensed under the Public Accountancy Act shall be recommended by the Audit and Finance Committee and approved annually by the Bord of Governors. The auditors shall make an annual audit of such part or all of the books of the Corporation as the Board or the members may direct and shall report to the Audit and Finance Committee of the Board (which shall constitute itself for this purpose as a meeting of the members of the Corporation) following the end of each fiscal year.



Policy Title: Financial Year

Policy Section: Board of Governors By-law

June 27, 2028

Effective Date: November 24, 1998

Supersedes: N/A

Mandatory Review

Date:

Area of Responsibility: Board of Governors

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Last Review Date: June 27, 2023

#### Financial Year

Unless otherwise prescribed by Regulation, the financial year of the College shall end on the thirty-first (31st) day of March.



Policy Title: Committees

Policy Section: Board of Governors By-law

Effective Date: March 29, 2016

Supersedes: November 24, 1998

Mandatory Review

Date:

June 27, 2028

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- 38.1 The Board shall appoint an Audit Committee. Membership shall be established by resolution on or before the September meeting of the Board in each calendar year in accordance with policy adopted by the Board.
- 38.2 There shall be a Committee of the Whole, comprised of all current members of the Board, which shall meet regularly as determined by the Chair of the Board. The Committee of the Whole shall meet to receive information and reports on matters of interest to the College, to informally discuss such matters without being bound by strict rules of procedure for debate and to prepare such reports of its proceedings as the Committee of the Whole considers appropriate. The Committee of the Whole shall not have any final decision-making authority but shall be limited to making a report of its deliberations, which may include recommendations, to the Board.
- 38.3 The Board shall elect and maintain, an Executive Committee whose members shall include not fewer than three (3) Board members including the Chair, Vice Chair and College President and may delegate to the Executive Committee any powers of the Board subject to the restrictions, if any, imposed by the Board. The Executive Committee shall exercise its delegated authority in matters of urgency or when it is not otherwise reasonably feasible to convene a full Board meeting, such as during the summer months of June, July and August. Minutes of all meetings of the Executive Committee shall be presented at the next regularly scheduled meeting or in-camera meeting of the Board, as the case may be.
- 38.4 The Board shall ensure that an Advisory College Council is established and whose structure, composition, terms of reference and procedures are determined by this By-law appended hereto as Appendix "C".
- 38.5 The Board shall ensure that a Program Advisory Committee for each program of instruction or cluster of related programs offered at the College is established and that the structure, terms of reference and procedures are determined by this By-law appended hereto as Appendix "D".



Policy Title: Other Committees of the Board

**Policy Section: Board of Governors By-law** 

Effective Date: March 28, 2018

Supersedes: November 24, 1998

Mandatory Review

Date:

June 27, 2028

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Last Review Date: June 27, 2023

- 39.1 The Board may from time to time appoint Committees consisting of such persons as the Board may appoint to act in an advisory capacity. Membership on Board Committees shall not be limited to Board members only but in all cases a majority of Committee members must be members of the Board. The members of such Committees shall hold office at the pleasure of the Board and the Chair and the President shall be ex officio members of each such Committee.
- 39.2 The Board may fill any vacancies occurring from time to time in such committees and may dissolve and/or re-appoint any such committee.
- 39.3 Minutes of the proceedings of any such Committee shall be kept in a book or books for that purpose, which shall be open for inspection by any member of the Board. The minutes of all meetings of the Board of Governors shall be presented at the next meeting of the members of the Board and confirmed over the signature of the Chair.



**Policy Title:** Adjournment

**Policy Section: Board of Governors By-law** 

June 27, 2028

**Effective Date:** November 24, 1998

Supersedes: N/A

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Date:

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Last Review Date: June 27, 2023

Any meetings of the members of the Board or a Committee thereof may be adjourned to any time, and from time to time, and such business may be transacted at said adjourned meeting as might have been transacted at the ordinary meeting from which such adjournment takes place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding the absence of quorum.



**Policy Title:** Amendments

**Policy Section: Board of Governors By-law** 

**Effective Date:** November 24, 1998

N/A

Supersedes:

Mandatory Review Date:

June 27, 2028

Area of Responsibility: Board of Governors

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Last Review Date: June 27, 2023

The By-law may be amended or repealed at a regular meeting of the Board by an affirmative vote of not less than two-thirds of the Board members present and eligible to vote PROVIDED THAT a notice of motion of the proposed amendment or repeal is brought before the Board at a regular meeting, after which the motion shall be presented at the next regular meeting of the Board, to be read, discussed and voted upon.



This By-law supersedes and repeals all previous By-laws.
Enacted by the Board of Governors and sealed with the Corporate seal this
Day of
Chair
Or
Corporate Secretary

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### Windsor promoter reviving Maple Leaf Wrestling brand

It's been 40 years since Canada had its own national wrestling company, Scott D'Amore said

CBC News · Oct 18, 2024



Windsor wrestler El Reverso, left, will wrestle this weekend at a St. Clair College event to launch Maple Leaf Pro Wrestling. Scott D'Amore, right, heads the company. (Peter Duck, CBC)

The Windsor man who used to run Total Non-Stop Action (TNA) Wrestling is reviving the Maple Leaf Wrestling brand with events Saturday and Sunday at St. Clair College.

Scott D'Amore is calling the new venture Maple Leaf Pro (MLP) Wrestling.

It's been 40 years since Canada had its own national wrestling company, he said.

His goal is to be a "bridge between that unbelievable wrestling history that this country has and the bright future that it can have," he said.

"There was a time when Canadian wrestling was fizzling out in the '80s, and Bret Hart is really the guy who stood up and said, 'We have to be, as Canadians, [helping] Canadians," D'Amore said.

#### **Showcasing Canadian talent**

"And I think MLP is a perfect way to continue that tradition that Bret Hart started and make sure that there's a platform for Canadians to be seen worldwide, to show that they're world class and to give them those opportunities ... to move on to grander stages in the U.S. and elsewhere."

Canadians currently struggle to get opportunities in the U.S. because the threshold to qualify for work visas is extremely high and requires proving that one is as good or better than American talent, he added.

The original Maple Leaf Wrestling was founded by Jack Corcoran in 1930 as the Queensbury Athletic Club, according to Edmonton-based pro wrestling historian Vance Nevada, who spoke to CBC about the business in August.

Its events drew crowds of up to 20,000 at venues that included Toronto's Maple Leaf Gardens.

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Full Board Meeting: November 27, 2024

It was purchased by John and Frank Tunney in the late 1930s and sold to Vince McMahon's World Wrestling Federation (WWF) – later World Wrestling Entertainment (WWE) - in 1984. "Being here in Windsor at Hotel-Dieux Hospital, my grandfather was quite ill, and as a young child, [I was] quite scared," D'Amore explained.

"And the one hour every week that it seemed that I wasn't scared to be there in the hospital was that one hour that wrestling was on Saturdays."

Watching wrestling with his grandfather made the world OK for an hour, he said.

"It gives people a chance to disconnect from all the hustle and bustle and the stress of the real world and get lost in a bit of fantasy and just, enjoy. That's why I've dedicated 30-plus years of my life to trying to provide that to people."

Windsor-based wrestler El Reverso, who is part of this weekend's ticket, said he grew up watching Jack Tunney on the WWF, when Tunney played the role of company president.

He said the opportunity to wrestle for Maple Leaf is a "huge honour," comparable to playing for the Stanley Cup.

"This is what I've worked my whole career for," he said.

"I've been in the gym. I've been at the wrestling school. I've been training constantly. I'm not taking this lightly at all. I'm looking to go out there and show everyone exactly what I can do with that athleticism."

This weekend's bill also includes QPW Qatar champion Classy Ali and wrestlers from New Japan Wrestling, Tokyo Joshi Wrestling and others, D'Amore said.

Full Board Meeting: November 27, 2024

### Maple Leaf Pro Wrestling makes historic debut in Windsor, promises to be company Canada can 'call its own'

CTV News Windsor - Oct. 20, 2024

A sold-out crowd of professional wrestling fans in Windsor, Ont. set the stage for the debut edition of Maple Leaf Pro Wrestling (MLP).

MLP is the successor to Maple Leaf Wrestling, the unofficial name of the promotion run by Frank Tunney in Toronto during the 1970s and 1980s.

The promotion is now led by Scott D'Amore, who owns Border City Wrestling (BCW) based in Windsor and previously served as president of Total Nonstop Action Wrestling (TNA) before being unexpectedly terminated from the position in February.

D'Amore, who acquired the trademarks for Maple Leaf Wrestling, announced in August he would revive the brand under the name Maple Leaf Pro Wrestling.

MLP Wrestling's first show under the revived brand is split into a two-night broadcast, streaming live on Triller TV from the St. Clair College classic gym this weekend.

"After 40 long years, Canada finally has a wrestling company to call its own," D'Amore told fans Saturday.

CTV News spoke with MLP President Scott D'Amore immediately following the promotion's two-night debut event. **Take a look at the full interview(opens in a new tab) below:** 

Some fans travelled from across Canada and the U.S. to attend the first Maple Leaf Pro tapings.

"We're from Ashland, Ohio, so we've made the almost three-and-a-half-hour car ride. We love Canadian wrestling," said Laura Kwiecien. "We've been up here eight or nine times in the last couple of years to see Border City Wrestling as well. We're big TNA fans too."

John Hilt was beaming with excitement before the first match in MLP history. He said he used to watch Maple Leaf Wrestling back in the 70s and 80s.

"They've resurrected it. I'm very happy for what Scott has done because we didn't know what was going to happen to him when he left TNA," said Hilt. "When we heard he's bringing back Maple Leaf, I just said, 'Wow.' I can't wait."

Notable names who appeared under the original Maple Leaf Wrestling banner include Ric Flair, Andre the Giant, and Bruno Sammartino.

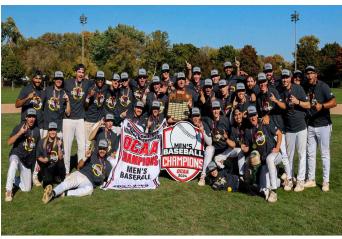
Despite Maple Leaf Wrestling's history, the MLP taping was an opportunity for fans — young and old — to experience something new.

Saturday's MLP taping marked the first time that Adrian Malhiers, a 21-year-old St. Clair College student and lifelong fan, attended a live professional wrestling event.

"I'm really excited to see wrestling here in Canada. As an international student, this is a big thing for me," he said. "I can't put this into words."

Limited tickets are available at the door for Night 2 of MLP's inaugural event. Bell time is at 7 p.m. inside the St. Clair College classic gym.

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St. Clair Men's Baseball team celebrating after winning the 2024 OCAA Championship.

### St. Clair Men's Baseball win provincial gold, St. Clair women's softball claim bronze

BLACKBURN MEDIA - OCTOBER 20, 2024

The St. Clair College Men's Baseball team is once again OCAA Champions.

They beat Lambton College 4-2 on Saturday to claim their 9th provincial title. OCAA introduced men's baseball back in 2013 with St. Clair winning each year except for two.

Lambton opened the scoring in the championship game with an RBI single by Luke Murray in the top of the 3rd inning.

St. Clair would take the lead in the bottom half with RBI singles from Henry Real and Owen Levesque.

Lambton would get an RBI single from Logan Buntrock in the top of the 4th inning to tie the game. However, St. Clair would score two more in the bottom half with an RBI triple from Spencer Morin and an RBI single from Rowan Glasgow.

Neither team would score for the rest of the game with St. Clair's pitchers Michael Grondin and Jonas Le Clair shutting down Lambton's offense.

Morin was named Championship MVP after batting .777 with four RBI over St. Clair's three games.

Glasgow and Jake Heinbuch were also named to the Championship All-Star Squad.

St. Clair College Women's Softball team also took the Bronze Medal at the OCAA Championship.

They lost to Humber Polytechnic 3-0 in the semi-finals.

Shae-Lyn Murphy earned player of the game for St. Clair after hitting a double. The only other hit by the team went to July Lafleur.

Humber would lose in the Gold Medal Game to the Durham College.

# Local roundup: Two-time defending champion Saints eyeing another OFC title

Windsor Star - Oct 21, 2024



Running back M.J. Doyle-Marshall scored one of the St. Clair Saints' three touchdowns in Sunday's 34-6 semifinal win over the Ottawa Sooners. Photo by Dan Janisse /Windsor Star

The two-time defending champion St. Clair Saints will play for another title.

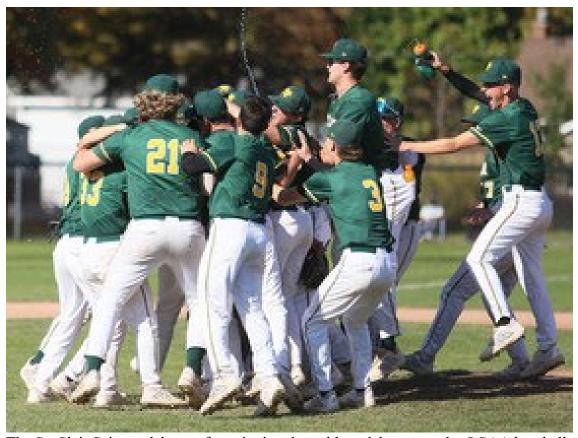
The top-seeded Saints will host the Ontario Football Conference final after a 34-6 win over the Ottawa Sooners on Sunday at Acumen Stadium.

Running back M.J. Doyle-Marshall, who had 76 yards on 17 carries, scored on a six-yard run. Quarterback Matthew Guenette hit receiver Darius France with a 13-yard touchdown pass while receiver Cameron St. Kitts-Park, who had 109 yards receiving on six catches, pulled in a seven-yard touchdown pass from quarterback Maurice Sodja. Kicker Jack Lewis converted all three scores and added three field goals while the St. Clair defence forced two safeties.

The Saints will host the London Beefeaters in the OFC final. London advanced with a 65-7 semifinal win over the Quinte Skyhawks.

## Saints score OCAA baseball gold medal while softball team earns bronze medal

Windsor Star - Oct 20, 2024



The St. Clair Saints celebrate after winning the gold-medal game at the OCAA baseball championship at Errol Russell Park in Sarnia on Saturday. win

This was the way Spencer Morin wanted to go out with the St. Clair Saints.

The 21-year-old Morin won an OCAA baseball title with the Saints in 2022, but did not make the roster last season after suffering a hamstring injury.

"It was heartbreaking for me," said Morin, who is a Villanova high school product. "Last year was supposed to be my last year and I missed out on it and had to watch from the sidelines."

He opted to return to school for one final year and capped it by earning tournament MVP honours in helping the Saints to a fourth-straight OCAA championship on Saturday in Sarnia.

"It was a really nice comeback story," Saints' manager Roberto Duncan said of Morin.

An outfielder, Morin went three-for-four with two runs scored and a run driven in to help the Saints beat the Lambton Lions 4-2 in Saturday's gold-medal game.

"It was more than I could ask for and something I'll remember the rest of my life," Morin said. "I knew it would feel good to win, it always feels good to win, but to put that (gold) medal on, it was extra special and it brought a tear to my eye."

Every season has its challenges and this one was no different for the Saints, who posted a 17-1 record in the regular season.

Full Board Meeting: November 27, 2024

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"This year, the biggest challenge is we had a lot of talent and a lot of guys in their last year that are very talented and a lot of guys in their first year that are very talented," Duncan said. "In the end, it was a mix that helped us win. We had a lot of talent and we had to find a way to develop some of the new talent, but also put ourselves in good position to win games with old talent and keep them in shape."

The top-seeded Saints struggled to escape with a 10-9 win over Centennial to open tournament play on Friday and advance directly to the gold-medal semis where the club rebounded with a solid 7-1 win over the Lions.

"We definitely had to do it the hard way," said Morin, who was seven-for-nine in the tournament with runs scored and four runs driven in. "We want to win every game in five innings (by mercy), but we had to do it the hard way and do the little things right."

Morin's two out, two-run triple in the fourth inning broke a 2-2 tie for the Saints in the final. Right-hander Michael Grondin got the win after scattering eight hits over 5 1/3 innings and allowing two runs. Left-hander Jonas Le Clair came on to earn the save with just a hit allowed in 1 2/3 innings.

"It could have gone to anyone, in my mind, but I'm thrilled to get it and it's super special to me," Morin said of the MVP award. "We had a 25-squad and every guy could contribute in a way that would put us on top."

The St. Clair Saints celebrate after winning the gold-medal game at the OCAA baseball championship at Errol Russell Park in Sarnia on Saturday. win

Along with Morin's MVP Award, St. Clair's Rowan Glasgow and Jake Heinbuch were named to the tournament all-star team.

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Meanwhile, a very young St. Clair softball team captured the bronze medal at the OCAA championship in Oshawa.

"I had 10 first-year players," said Saints' manager Doug Wiseman, whose team had won the previous two titles. "To get there was like a gold medal."

St. Clair opened with a 6-0 win over Sheridan and then beat Humber 3-0. The club fell 5-1 to eventual champion Durham and then lost 3-0 to Humber, which moved to the gold-medal game and gave the Saints the bronze medal.

"We improved immensely during the season," said Wiseman, who had Danna Juarez named to the tournament all-star team. "It was satisfying and gratifying"

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### Ontario invests \$1.24M to train low-income women in skilled trades in Windsor

Local Journalism Initiative Reporter, Lakeshore News - October 22, 2024

"Women deserve equal opportunities in the workforce, and when they have them, our whole economy benefits. I'm proud to see investments from the National Action Plan to End Gender-Based Violence supporting vital initiatives like the Women's Economic Security Program," said Marci Ien, Minister for Women and Gender Equality and Youth.

The Ontario government is committing up to \$1.24 million over three years through the Women's Economic Security Program to provide skilled trades training for low-income women in Windsor. The funding will support the Industrial Mechanic Millwright CNC Pre-Apprenticeship Program for Women, offered by Women's Enterprise Skills Training of Windsor in collaboration with St. Clair College.

"These programs help women achieve financial independence, which is a key step toward safety and empowerment. Together, we're working so every woman can reach her full potential, while building a safer, more inclusive, and equal Canada for everyone," len said.

This funding is part of the government's investment of up to \$26.7 million over three years in 25 local programs across the province that provide career training opportunities for women, helping them gain the skills, knowledge, and experience they need to find a job, start a business, and achieve financial independence.

"The Women's Economic Security Program empowers women to achieve financial independence by breaking down barriers to career training opportunities," said Charmaine Williams, Associate Minister of Women's Social and Economic Opportunity.

"I'm proud of our government's continued support for local, community-based training programs that help women across the province reach their full potential and achieve the career success they deserve."

The Women's Economic Security Program offers training in four streams: skilled trades, entrepreneurship, information technology, and general employment. To help remove barriers to participation, the training programs also include additional support such as providing meals throughout the training day, transportation to and from training, and support in finding childcare.

Through the training program, women who have experienced or are at risk of intimate partner violence can also access wraparound support, including referrals to mental health and well-being services, counselling, housing, and legal support.

"Ontario is taking a government-wide approach to address and prevent gender-based violence and support women's economic empowerment," said Michael Parsa, Minister of Children, Community and Social Services. "Through the Women's Economic Security Program, we are helping women access in-demand careers, achieve financial independence, and succeed in sectors that are vital to the economy."

This investment is part of Ontario's four-year action plan to prevent and address gender-based violence. In addition to the province's \$15 million investment over three years in the Women's Economic Security Program, Ontario is providing up to another \$11.7 million through a bilateral agreement with the federal government under the National Action Plan to End Gender-Based Violence.

"I'm proud to see our government's continued support for women's economic security through this investment in partnership with Women's Enterprise Skills Training of Windsor and St. Clair College. The Industrial Mechanic Millwright CNC Pre-Apprenticeship Program for Women is a tremendous opportunity for women to build both their careers and their independence in an incredible line of work," said Andrew Dowie, MPP for Windsor–Tecumseh.

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### S'Aints return for holiday charity show at Caesars Windsor



The S'Aints offer a sneak peek for upcoming Sleighing Hunger charity concert CTV Windsor - Oct. 22, 2024

The S'Aints group is bringing holiday cheer back to Caesars Windsor.

The collection of philanthropic performers, along with Caesars Windsor Cares and St. Clair College will be sleighing hunger with the all-ages fundraising concert on The Colosseum Stage on Friday, Dec. 20 at 8 p.m.

This festive concert features the talented lineup of Jody Raffoul, Jeff Burrows, Wes Buckley, Kelly "Mr. Chill" Hoppe, David Cyrenne, Kelly Howell, Marty Bak, Liz Robinson, Stephanie Baker, and Jim O'Neil.

In celebration of the holidays, The S'Aints will perform traditional holiday tunes with an electrifying, upbeat rock edge, including those from their latest album Epic Christmas.

The performance will also include the Windsor Optimist Youth Band drumline. The Horns of Dilemma, Walkerville Collegiate Institute students' string section, and The Sinners Choir.

100% of ticket proceeds proudly stay within the local community, benefiting those in need in Windsor-Essex and Chatham.

"The success of this concert is truly a community effort. For every seat we fill in The Colosseum, we know it means more people are being fed and shelves are being filled. This is a collective effort that is very close to our hearts," said drummer Jeff Burrows.

Beneficiaries of this year's Sleighing Hunger concert and holiday CD sales are the Windsor Essex Food Bank Association and Chatham Outreach for Hunger. A brief sneak peek acoustic set will be performed by The S'Aints on Tuesday, Nov. 26 at Devonshire Mall.

The S'Aints past holiday albums are available for purchase online at sleighinghunger.com and at St. Clair College South Campus for \$10 each.

Tickets go on sale Friday, Oct. 25 at 10 a.m. Ticket purchases can be made at caesarswindsor.com and ticketmaster.ca. The Caesars Windsor Box Office is open Friday and Saturday from noon to 8 p.m. and on show days from noon to 10 p.m. Tickets are also available at St. Clair College South Campus (ext. 4258) and Devonshire Mall Guest Services.

For more information, visit caesarswindsor.com and stay tuned for further details. Guests must be 19 years of age or older to enter the casino and all other outlets.

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### The S'Aints returning to Caesars Windsor for holiday fundraising concert

AM800 CKLW - October 22, 2024



The S'AINTS All Ages Show December 20th at Caesars Windsor Caesars Windsor

The S'Aints Band is coming back to Caesars Windsor this December.

The band will hold its all-ages "Sleighing Hunger" fundraising concert inside The Colosseum on Friday, December 20 at 8 p.m.

The annual holiday concert along with sales from the holiday CD raises funds for the Windsor Essex Food Bank Association and Chatham Outreach for Hunger.

<u>Last year's show</u> raised just under \$115,000.

Band member Jeff Burrows says the band works hard to hone the songs in the perfect order. "The song selection is even more geared to Christmas and the holiday spirit,," says Burrows. "So we're just really really looking forward to this."

He says it's a family-friendly concert.

"It's on a Friday evening, it doesn't go late and the kids can stay up," he says. "You can also support by purchasing t-shirts and music that we will have available there at the standard locations where you can normally buy your merchandise."



The S'Aints band will carry on their annual holiday charity concert online this year. Burrows says the band looks forward to the concert every year.

Media Report 10 of 54 "This is our baby we get to do every year and although we've added a few shows throughout the year like for Labour Day events and so on and so forth, this is what we most look forward to obviously and with the Caesars production and the big big show it's just so much fun," says Burrows.

Along with Burrows, the band also includes Jody Raffoul, Wes Buckley, Kelly "Mr. Chill" Hoppe, David Cyrenne, Kelly Howell, Marty Bak, Liz Robinson, Stephanie Baker, and Jim O'Neil.

They will be performing traditional holiday music with the Windsor Optimist Youth Band drumline, The Horns of Dilemma, Walkerville Collegiate Institute students' string section, and The Sinners Choir.

The band is partnering with Caesars Windsor Cares and St. Clair College to host the concert. Tickets for the show go on sale Friday, October 25 at 10 a.m. and are available online, the Caesars Windsor Box Office, Devonshire Mall and St. Clair College South Campus.



am800-news-saints-ninth-concert-november-2019The S'Aints perform a mini concert to promote their Ninth version December 20, Caesars Windsor, November 13, 2019

### On local location: Two films at WIFF created, directed and produced by Windsorites

CTV Windsor News - Oct. 22, 2024

Two films that are showing at the Windsor International Film Festival (WIFF) were both shot across the city and in the County of Essex.

'Vampire Zombies...from Space!' and 'Thundersnake' are two of the 213 films set to be screened at WIFF, running Oct. 24 through Nov. 3.

"99 per cent filmed here. A little bit in Amherstburg," said Michael Poirier, writer, director and co-star of 'Thundersnake'.

"Establishing shots in Toronto. That's about it."

"We really didn't leave this region," said writer, director and producer of 'Vampire Zombies...From Space!', Michael Stasko.

"We were able to, kind of get that 1950s rural look, in our own backyard." Both films also feature local actors in leading roles.

"You try to see the architecture, the people, the places, the history," said Poirier.

"And so, that's one of the reasons that I did it. I wanted it to be about Windsor."

"There's just a continuous appetite and outpouring of support from the region, from the community as far as giving us access to locations," said Stasko.



Michael Stasko (left) and Michael Poirier (right) both have films shot in Windsor screening at the 20th Anniversary of the Windsor International Film Festival.

Both filmmakers also said its cheaper to produce a film in Windsor versus other larger cities, which is important when they are running on shoestring budgets.

"In Hollywood standards, this is zero budget. It's not micro-budget, it's zero!" said Poirier, who is a videographer for St. Clair College.

Stasko is in the film communications department at the University of Windsor.

Media Report 12 of 54 "I want to slowly build-up the idea that -- potentially students -- can get work done here as well and not necessarily have to always move away to a bigger city," said Stasko.

Both share a passion for filmmaking, as evidenced by how long it took to get their films from concept to upcoming screening.

For instance, the vampire movie started as an idea in 2019, was set for production in 2020, only to be sidelined by the pandemic.

"It was a blessing in disguise," said Stasko. "It gave us another couple of years to work on the script and really hone it."

Poirier has been working on 'Thundersnake' since 2018.

"Six years ago, I was writing it. Three years ago, we shot it (and) it took me two years to edit it," said Poirier.

Now with their WIFF screenings just days away, both said they're excited to show their friends and families what all the hard work was for.

"It really is a labour of love by people in this community," said Poirier.

"And that builds up everyone's spirits for an appetite for filmmaking in Windsor," said Stasko. 'Thundersnake' will debut on opening night, Oct. 24.

'Vampire Zombies...From Space!" will be screened on Oct. 26 and on Hallowe'en Night.

# Patti France Welcome Centre officially opens at St. Clair College

AM800 CKLW - October 28, 2024



Patti France Welcome Centre officially opens at St. Clair College. October 28, 2024.

St. Clair College has officially opened the Patti France Welcome Centre. The centre, named after former President Dr. Patti France, provides all necessary services for students in one location.

France has been looking to open the centre as a "one-stop-shop" for students for nearly 25 years.

The Welcome Centre includes services for students such as the Registrar's office, Financial Aid, International Student Office and Academic Advising for students all in one space, with a new queuing system, seating areas, and added stations.

In order to offer students services in one location, the college moved all services into the Student Centre, and then into the Gym, however they continued to run out of space - needing a larger area.



Inside of the Patti France Welcome Centre at St. Clair College. October 28, 2024. Meagan

France says it's surreal to see her name on the building.

Media Report 14 of 54 "I never expected the building to be named after me, I just wanted the services to be centralized so that we could serve our students, that's all I ever wanted. So, when they told me I was pretty overwhelmed then."

She says it's very emotional to see this centre completed.

"This is something that I've wanted to do for probably 25 years. Services were decentralized, and students had to go everywhere to a multitude of buildings, different floors, and at every single point they had to wait in line yet again."

Michael Silvaggi, current St. Clair College President, says this Welcome Centre is a great benefit for students.

"Having a new student walk into a building, to a college campus that perhaps they're not familiar with, to say 'go to this table, come to this table, come to this office', using some technology to make things a little bit more simple, and bring down anxiety and so forth."



Ribbon cutting ceremony for the official opening of the Patti France Welcome Centre at St. Clair College. October 28, 2024. Meagan Delaurier/AM800 News

The Welcome Centre is 16,000 square feet, with a price tag of \$10.5-million. The facility was made possible due to a substantial donation from the College's Alumni Association.

Construction of the centre took 18 months, and was designed by Architecttura Inc., and built by Oscar Construction.

France took over as the sixth president of the college in 2015, and officially retired in June 2024.

## Patti France Welcome Centre opens at St. Clair College



The Patti France Welcome Centre was unveiled on Oct. 28, 2024 at St. Clair College in Windsor, Ont.

CTVNewsWindsor.ca - Oct. 28, 2024

A new building has opened at St. Clair College, honouring former president, Dr. Patti France.

The centre officially opened on Monday morning with a ribbon cutting.

"Having this building named for me is an honour that has filled my heart," said France.

"I hope this facility will serve to recognize and remember my commitment – and that of all current St. Clair employees and those who follow in our footsteps – to our service on behalf of our cherished students."

According to the college, France wanted a space for students where they could access all services in one spot.

"Patti, you were right all along," said Michael Silvaggi, St. Clair's current president.

"As you've been asserting, advocating, lobbying, begging for and demanding for at least two-thirds of your career, St. Clair has desperately needed to centralize its student services in this manner, in a facility of this scope and appearance."

He continued, saying he hopes the finished product meets what she had envisioned.

"You will be happy to know that, even in your retirement, your philosophy of providing the best services possible to student's lives at the college has been achieved, as this Welcome Centre is poised to serve students with new-and-improved convenience, efficiency and effectiveness for generations to come," said Silvaggi.

The new space includes the Registrar's Office, Financial Aid, OneCard, the International Student Office and Academic Advising.

The building was made possible by a donation from St. Clair's Alumni Association. The atrium in the Welcome Centre is named after the association.

"Thank you to the architects, engineers and contractors for their brilliant and dedicated design and onsite work," said France.

"You have all made my wishes, and my original wish list priority, come true. It has definitely been worth the wait."

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# St. Clair College student centre in Windsor named after former president Patti France

Windsor Star - Oct 29, 2024



St. Clair College officially opened the Patti France Welcome Centre on Monday, October 28, 2024 at the main campus in Windsor. Current president Michael Silvaggi, left, board of governors vice-chair Charlie Hotham, former president Patti France and Rishi Vatish, president of the Student Representative Council cut the ceremonial ribbon during the event.

A new welcome centre that provides one-stop services for St. Clair College students at the main Windsor campus has been named after Patti France, the former president of the college.

The 16,000-square-foot centre, which has been open since the beginning of the year but was officially unveiled as the Patti France Welcome Centre Monday, was a longtime quest for France, who saw the centre approved before her retirement in August. France served as president of St. Clair College for more than nine years.

"Having this building named for me is an honour that has filled my heart," said France in a release. "I hope this facility will serve to recognize and remember my commitment — and that of all current St. Clair employees, and those who follow in our footsteps — to our service on behalf of our cherished students."

France pressed for the "one-stop shop" for student services during her tenure as college president but the idea was postponed as the college faced other challenges.

But France persisted.

"Patti, you were right all along," said St. Clair College president Michael Silvaggi. "As you've been asserting, advocating, lobbying, begging for and demanding for at least two-thirds of your career, St. Clair has desperately needed to centralize its student services in this manner, in a facility of this scope and appearance.

"Your philosophy of providing the best services possible to students' lives at the college has been achieved as this Welcome Centre is poised to serve students with new-and-improved convenience, efficiency and effectiveness for generations to come."

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The welcome centre includes the registrar's, financial aid and international student offices, academic advising services and a quiet area for students.

"The construction of new facilities of this sort carries an important message to students," said Rishi Vatish, president of the student representative council.

"It means that the college cares deeply about providing us, not just with knowledge in our classrooms and skills in our labs and workshops, but also with exceptional services to pursue our educations."

The services have been offered for years, but gathering access in one place means "those services have been made even better — have been made the best possible — by housing them in a setting that is so much more accessible, convenient and attractive than was previously the case," said Vatish.

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## St. Clair College projecting a surplus in 2025-2026



CTV News Windsor file photo.

CTVNewsWindsor.ca - Oct. 30, 2024

St. Clair College officials say they are in the midst of their mid-year budget review.

In a previous story, CTV News Windsor inaccurately reported St. Clair College was expected to have a \$40 million deficit in 2025-2026.

The story has been corrected to indicate the college is in a good financial position.

In January 2024, a college official estimated the loss of international student enrolment could lead to a \$40-million loss in revenue.

"We are constantly taking note of the geopolitical context, but at the same time, we think we do have a positive way forward right now," said Silvaggi.

"We're doing everything we can do to ensure students come to St. Clair, continue to come to St. Clair and stay at St. Clair, as well as what can bring them to St. Clair."

#### Correction

In a previous story, CTV News Windsor inaccurately reported St. Clair College was expected to have a \$40 million deficit in 2025-2026. The story has been corrected to indicate the college is in a good financial position.

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## Happy Diwalloween! Oct. 31 sees same-day celebrations of Halloween and Diwali

CTV News Windsor - Oct. 31, 2024

From the outside, Gurneet Kaur's home in LaSalle, Ont., looks like many others across the country on Oct. 31 — with pumpkins and skeletons galore.

But once you step inside, you're transported into the vibrant and more colourful atmosphere of a different celebration altogether.

That's because this year, Halloween and Diwali share the same day, marking the first overlap of these two traditions in eight years.

"Everything is auspicious inside, but everything is spooky outside," said Kaur, speaking to CTV News while at work.

"My plan is to go home to my family, put on Indian dresses and then smudge our makeup so we all become spooky. Then, we can celebrate both at the same time."

Halloween always falls on Oct. 31, based on the Gregorian calendar.

Diwali, however, follows the Hindu lunar calendar, typically falling between mid-October and mid-November, meaning its exact date shifts each year.

For instance, Diwali was celebrated on Nov. 12 in 2023. In 2022, it took place on Oct. 22.

On Halloween, it's common for people at workplaces and schools to dress up in spooky or fun costumes.

But this year, Oct. 31 has many South Asians walking around in traditional Diwali attire.

Mansi Rathee, an international student at St. Clair College, said it's exciting to see a blend of clothing at her school, noting Halloween isn't celebrated on the same scale in India as it is in Canada.

"I never imagined celebrating Halloween and Diwali together," said Rathee.

"It's fascinating to see people dressing up in their costumes and traditional Indian attire as well. I love this mix."

St. Clair College's student body is embracing that blend by hosting a "Diwalloween" hybrid dance party on Thursday.

"I'm looking forward to the experience of bringing two traditions together," said Rishi Vatish, president of St. Clair College's Student Representative Council.

He added that his team was forced into a big debate about how best to set up the event inside the school's Student Life Centre.

Diwali brings a bright and colourful aesthetic, while Halloween leans into darkness and shadows.

"So, we decided to decorate our Student Life Centre half for Diwali and half for Halloween."

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# 'Tiger Woods effect' — Documentary examines dangers of specialization in youth sports

Windsor Star - Nov 01, 2024



Bob Duff, senior writer and editor with GIVE AND GO Sport Education, as well as a former Windsor Star sports columnist, speaks during a press conference on Wednesday, October 30, 2024 at the St. Clair College SportsPlex in Windsor. PHOTO BY DAN JANISSE /Windsor Star

Youth sports are supposed to be fun and healthy, but a new, locally produced documentary exposes the dangers to young athletes of sports specialization.

Produced by the non-profit organization Give and Go Sport Education, the 34-minute documentary features the experiences of Olympic gold medalist Damian Warner (decathlon), NHL Hall of Famer Eric Lindros, as well as local athletes Joe Siddall, Frank Renaud and Danielle Campo McLeod among others.

The documentary, released Wednesday, is available for rental or purchase online at: <a href="https://www.giveandgosport.ca">https://www.giveandgosport.ca</a>.

"Nobody is talking about (the issue) but everyone knows it," said Give and Go Sport Education executive director Mark McGuire, who played and coached professional hockey in Europe and who has been an instructor for both Hockey Canada and the Ontario Minor Hockey Association.

"They're all saying this is true, but they stick with the 12-month schedule of baseball, hockey or soccer for fear of not fitting in or their kid being perceived to be behind.

"We feel it was time for someone to stand up and advocate for the kids and say something, not just on the sports basis, but also on the emotional and mental health piece."

Mark McGuire, a producer with GIVE AND GO Sport Education, speaks during a press conference on Wednesday, October 30, 2024 at the St. Clair College SportsPlex in Windsor. PHOTO BY DAN JANISSE/Windsor Star

McGuire and former Windsor Star sports columnist Bob Duff produced the documentary with local filmmaker Ken Amlin.

Media Report 21 of 54 The \$44,000 project was made possible through in-kind and private donations, grants and support from organizations such as St. Clair College, the Canadian Mental Health Association and Canadian Tire's Jumpstart Charities.

It's the first of three documentaries and accompanying e-learning modules/certifications to examine the topic in depth. The second documentary will focus on coaches and the final film will be for parents.

"Our mandate is to change a mindset to alter a culture," said Duff, who co-founded Give and Go with McGuire in 2018.

"The advent of sport specialization in youth sport is endangering our children and it certainly isn't attaining its supposed objective of making better athletes.

"Experts in the field of medical and mental health offer quantitative data displaying sports specialization won't improve a child's chances of gaining a college scholarship or to even play professionally in a sport.

"In fact, it will actually hurt their chances of advancement."

McGuire said the movement towards sports specialization has roots that stretch back decades. The beginning of the trend also happens to coincide with the growth of the economic riches at the professional level.

"The only reference point we have is the Tiger Woods' effect," McGuire said.

"He was on the Mike Douglas Show (Oct. 6, 1978, not even three years old) and his father Earl was there and brought him up on centre stage and introduced him as going to be a professional golfer.

"Then you have the Williams' sister effect, all-in at age five or six playing tennis only. They came out okay, but they're outliers.

"The majority of them don't make it."

What quickly followed was the expansion of summer camps, clinics, academies and off-season training that soon extended a season to a year-round commitment with no time for the body to rejuvenate. Fundraising to pay for the high cost of travel sports has been added to the list of demands.

"I've heard of a travel team in Ontario where 10-year-olds were playing 110 games," McGuire said.

The results are physical, emotional and mental distress that leads to burnout and quitting sports altogether.

Former University of Windsor Lancer and Canadian Football League player Frank Renaud speaks during a press conference on Wednesday, October 30, 2024, at the St. Clair College SportsPlex. PHOTO BY DAN JANISSE /Windsor Star

Film participant Dr. Robert Litchfield of Western University's Fowler Kenndy Sports Medicine Clinic reports he's performing Tommy John surgery on 13- and 14-year-old baseball players. The surgery repairs a damaged ligament in the elbow joint by transplanting a tendon from another part of the body.

"It's one thing if you're a major league player and you're 30 years old and you want to get another year or two out of your career — you don't have the Tommy John surgery as a teenager," McGuire said.

Wayne McNeil, who co-founded Respect Group with former NHLer and sexual assault victim Sheldon Kennedy, also shared that children who play multiple sports are less likely to be victims of abuse.

Media Report 22 of 54 They recognize inappropriate language or touching in one sport because they have the reference point of acceptable behaviour from their other activities.

"From (a mental health perspective), single-sport athletes who have a path selected for them and don't make it suffer what is called an identity crisis," McGuire said.

"They're uncertain where they fit in after being given a certain message since they were very young. When they're not that, they start to question themselves."

The filmmakers hope by hearing of the perils of sports specialization from elite level athletes, the cycle can be broken.

"The people in the documentary are top shelf," McGuire said.

"Olympic gold medalists, former NHLers and former major league baseball players and national sporting group representatives like Participaction and CMHA. It's a collective message."

### 'Exceptional role models' — Athena scholarship celebrates 25 years

Windsor Star - Nov 02, 2024



The 2024 Athena Scholarship Fund recipients, from left, Crystal Bryan, Aya Abu-Libdeh, Claire Buxton and Nina Jabbari are shown on Friday, November 1, 2024 at the St. Clair Centre for the Arts in Windsor.

Windsor's Athena Scholarship program marked a milestone anniversary on Friday with funding for four high-achieving female scholars.

The annual luncheon, now in its 25th year, awarded \$5,000 each to Aya Abu-Libdeh, Crystal Bryan, Claire Buxton, and Nina Jabbari.

"For 25 years, this scholarship program has embodied the Athena philosophy, which maintains that by elevating individuals with potential and strong values, we help them become exceptional role models," Loretta Stoyka, president of the ATHENA Scholarship Fund Windsor. "The belief is that, through their example, others will be inspired to strive for excellence. Windsor is at the forefront of this scholarship program and continues to enhance the opportunity each year."

Abu-Libdeh completed a bachelor of applied science in electrical engineering with honours in 2022 at the University of Windsor. By the end of this year, she will graduate with a master of applied science in electrical engineering, also from UWindsor. She has also served as chair of the Institute of Electrical and Electronics Engineers (IEEE) Windsor-Essex Chapter, holding STEM outreach events for elementary and high school students.

Bryan, a pilot and lieutenant in the Canadian Armed Forces Reserve, mentors and coaches youth at the 364 Lancaster Air Cadet Squadron. With others, she has organized the African Diaspora Youth Conference for five years. She obtained a bachelor of arts degree in liberal arts and professional studies at the University of Windsor in 2020 and a public relations diploma from St. Clair College in 2024.

Buxton is pursuing a bachelor of science degree with honours, majoring in biomedical science at the University of Guelph. She volunteers with Big Brothers Big Sisters, as well as Windsor Regional Hospital, where she is investigating biomarkers of chronic pain. After her undergraduate program, she plans to attend medical school to become an OB-GYN.

Jabbari received a bachelor of arts degree with a double major in political science and criminology and sociolegal studies at the University of Toronto in 2020. This year, she completed her final year at the University's Faculty of Law in the juris doctor program. In her role as the White Ribbon Chair for Windsor Law's Women and the Law Club, she advocated for women's rights, equality, and an end to violence against women.

The Athena scholarship was created in Windsor in 1999 and is supported by donations from private citizens, corporations, academic institutions, and community organizations.

Full Board Meeting: November 27, 2024

Scholarship recipients are selected for community involvement, potential for leadership, academic excellence, and inspiring women to reach their full potential.

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### ATHENA Scholarship Luncheon Celebrates 25 Years

windsoriteDOTca News Staff - Saturday November 2nd, 2024



The ATHENA Scholarship Fund Windsor and the Windsor-Essex Regional Chamber of Commerce hosted the 25th annual ATHENA Scholarship Windsor Luncheon Friday.

The luncheon also spotlighted four exceptional young scholars who were presented with their official ATHENA Scholarships. This year's recipients are Aya Abu-Libdeh, Crystal Bryan, Claire Buxton and Nina Jabbari.

Selection criteria for this scholarship program include community involvement, potential for leadership, academic excellence and inspiring women to reach their full potential. The scholarships are valued at \$5,000 each. The recipients were on hand to make a brief presentation about their educational experience and career aspirations.

#### More on the winners:

#### Aya Abu-Libdeh

Aya excels academically and is passionate about seeking opportunities to empower women in leadership roles, to mentor others and to improve the quality of life for underrepresented groups within her community. She completed her Bachelor of Applied Science – Electrical Engineering Honours (Co-op) in 2022 at the University of Windsor. By the end of the year, Aya will graduate with a Master of Applied Science Electrical Engineering from the University of Windsor. She has been an outstanding leader in her role as Chair of the Institute of Electrical and Electronics Engineers (IEEE) Windsor-Essex Chapter increasing STEM outreach events for elementary and high school students. Aya has built her purpose in life around volunteerism and leadership. Dr. Linda McKay, in whose memory this ATHENA scholarship is named, would be very proud of this outstanding student leader and female STEM role model.

#### Crystal Bryan

Crystal combines outstanding academic excellence, increasing leadership opportunities for women and mentoring others. She obtained a Bachelor of Arts degree in Liberal Arts and Professional Studies at the University of Windsor in 2020. Crystal graduated in 2024 with a Public Relations Diploma at St. Clair College. As a student advocate, pilot and active Lieutenant in the Canadian Armed Forces Reserve, Crystal mentors and coaches youth at the 364 Lancaster Air Cadet Squadron. She has been an organizer for five years of the African Diaspora Youth Conference, which brings alreporty outh

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she has served as Vice President of Technology for Enactus, a student-run organization to solve community issues. Crystal's goal is to continue to increase leadership for women, enhancing community quality of life, and promoting diversity in our community. Crystal is the recipient of the scholarship named in honour of Patti France, former President of St. Clair College, recognized for her leadership in advancing education and her unwavering support of students and the community, including the ATHENA Scholarship Fund Windsor.

#### Claire Buxton

Claire excels academically while serving as a student leader and mentor. She has an unwavering commitment to empowering and advocating for equity, inclusion and diversity in our community. Claire is pursuing a Bachelor of Science (Honours) degree majoring in Biomedical Science at the University of Guelph. Claire volunteers with Big Brothers Big Sisters and the Windsor Regional Hospital investigating biomarkers of chronic pain while demonstrating her commitment to fostering women's leadership, mentoring others, fostering team building and advocating diversity. After her undergraduate program Claire plans on going to medical school to become an OB-GYN where she can continue to support and advocate for women. This scholarship is named in memory of Melissa Macor, daughter of Loris and Michelle Macor.

#### Nina Jabbari

Nina has maintained outstanding academic excellence while being a fearless leader and advocate for equality in our community. In 2024, Nina completed her final year at the University of Windsor Faculty of Law in the Juris Doctor Program. Prior to law school, in 2020 Nina received a Bachelor of Arts degree with a double major in Political Science & Criminology and Sociolegal Studies at the University of Toronto. In her role as the White Ribbon Chair for Windsor Law's Women and the Law Club, she advocated for women's rights, equality, and an end to violence against women. Her academic excellence, passion and dedication to pursuing diversity makes Nina the ideal recipient of this scholarship named in honour of Loretta Stoyka, LLB, a graduate of the University of Windsor Faculty of Law and Founder and President of the ATHENA Scholarship Fund Windsor.

## St. Clair To Host Two National Championships On Saturday

windsoriteDOTca News Staff - Thursday November 7th, 2024,



St. Clair College is hosting the 'Canadian Bowl' Canadian Junior Football League (CJFL) Championships, as well as the CCAA Cross-Country Running National Championships.

The Canadian Collegiate Athletic Association Cross-Country Running National Championship is being hosted by St. Clair College at Windsor's Malden Park Saturday where hundreds of men and women from 38 Colleges across the country will compete for national bragging rights.

The women run a six-kilometre course at noon, followed by the men, who run eight kilometres at 1:00pm.

Later that evening on the gridiron, the St. Clair Saints are playing host to west-coast powerhouse, the Okanagan Sun at the Canadian Bowl, which serves as the CJFL national championship game. The two teams last squared off at the CJFL national semi-final in 2022, where the Sun edged out the Saints 42-24, later going on to win the Canadian Bowl.

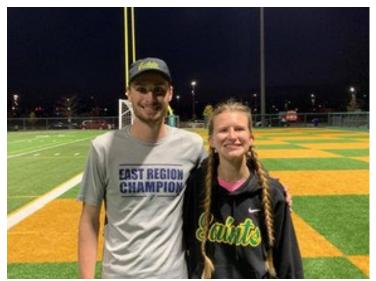
In 1999, the Saints defeated the Sun, which marks the last time the Saints organization, formerly AKO Fratmen, won the Canadian Bowl. A team from Ontario hasn't won the Canadian Bowl since, as the west-coast teams have stepped up and dominated the CJFL circuit ever since.

Game time is 7:00pm at Acumen Stadium at St. Clair College's Main Windsor Campus.

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# Saints hope to make noise as host of CCAA cross-country championships

Windsor Star - Nov 07, 2024



WINDSOR, ONT: NOV. 6, 2024. Carter Free, at left, leads the St. Clair Saints men's cross-country team into the CCAA championships at Malden Park on Saturday while Torrey Victoria Horrobin, at left, will lead the women's team.

Carter Free is hoping to recapture the magic.

In his first season with the St. Clair Saints' cross-country team, Free won the men's OCAA individual title and helped the team to s silver-medal performance at nationals while earning an individual silver medal.

But when COVID hit the following year, Free walked away from the sport and it wasn't until this year he got back to running.

"With COVID especially, a lot of athletes, it ends up affecting them," the 24-year-old Free said. "I kind of lost motivation somewhere along the line with COVID and no competitions, but now I'm so glad to be back and so fortunate to be back to the sport."

With a flu bug running through the team, the Saints were unable to reach the podium at the OCAA championship for the first time since 2015 this year. However, the club will look for redemption when St. Clair hosts the national CCAA championship at Malden Park on Saturday.

"This is special," said Free, who still battled to first-team conference recognition with a sixth-place finish at the OCAA meet. "I love this course. We had provincials in 2019 and I ended up winning that race. So, coming back here and being on that exact same course for nationals is special for sure and I'm so excited for the guy's team and the girls' team. It's going to be great event."

This is the second time St. Clair will host nationals and the first time since 2003.

"It's all about fun and hope enjoy the moment," Saints' head coach Paul Boots said. "It's something they won't experience again in their own backyard.

Media Report 28 of 54 "The course is pretty spectacular and what we have set up is nice. As far as placements, I'm not worried about that."

It's been a tough ride on the women's side with injuries slowing the squad. Still, set to compete for the final time for the Saints, fifth-year senior Victoria Horrobin is aiming to leave on a high note after a sixth-place finish at the OCAA championship that earned her first-team all-conference honours.

"It's a little bit bittersweet," Horrobin said of the race. "I want to do well and do my coaches and teammates proud because we've trained really hard all season.

"It's been a rough go, but we're pretty resilient. It's on home turf, so it would be nice to show what we're made of in Windsor."

Feeling healthy and closer to his old form, Free also has higher hopes for the Saints at nationals.

"Early in the season, it felt odd," Free said. "I took five years off from the sport, but, as I've progressed, I've gotten to my old form and mindset of 2019 where I'm putting myself in races to compete and be on top and be the best I can be.

"I definitely have higher hopes. The team energy's good right now and I'm in it to be the best I can that day."

A total of 38 schools are set to compete from four conferences across the country. A field of 98 runners is expected to compete in the 6km women's race, which is set to begin at 12 noon. The men's race will follow at 1 p.m. with 100 competitors set to run the 8km race.

Joining Horrobin in the St. Clair lineup on the women's side will be Melody Knight, Camryn Crawford, Kendra Bell and Emerson Grondin.

Carter will race with Melein Keflay, who was a second-team pick at the conference championship, Noah Nicoletti, Russell Niedre, Wesley Hearn and Daniel Harrera.

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## Saints coaching staff chases CJFL national title with the same passion as any player

Windsor Star - Nov 08, 2024



St. Clair Saints head coach Mike LaChance is eyeing the club's first national title since 1999.

A player will spend a career chasing a championship.

At the same time, coaches can spend a lifetime chasing that same dream with every bit of the same enthusiasm and desire of any player.

Look no further than the St. Clair Saints to see a coaching staff that has worked decades to earn a Canadian Junior Football League crown.

"It's almost like you want it more when you coach," Saints' defensive line coach Jeremy Marchand said. "Maybe it's an age thing because you never know when you're going to get there."

An 18-year-old Marchand caught two touchdown passes the last time a CJFL Canadian Bowl title landed in Windsor. That was 25 years ago when the club, which was then known as the Windsor AKO Fratmen, beat the Okanagan Sun 32-29 in 1999 at Windsor Stadium.

On Saturday, the Saints will again face the Sun in the 115th Canadian Bowl national final at Acumen Stadium at 7 p.m. in hopes of ending that long drought.

"There's a mystique about the national setting," Saints' head coach Mike LaChance said. "We've had a lot of fun coaching these guys, but you want your hard work to payoff."

In 1999, LaChance was coaching receivers for the Fratmen under John Bloomfield. After he left the following season, Rob Bloomfield took over as head coach for a year before LaChance ascended to the post in 2002 where he has remained.

"It doesn't feel like it was 25 years ago," the 51-year-old LaChance said looking back on the team's last national title.

Media Report 30 of 54 Along with Marchand, Stacy Norton also remains on staff from 1999 championship team in that same defensive backs coaching role he had that year. Meanwhile, Mike Morencie, whose ties to the team date back nearly a half a century starting as a player in 1976, continues to chase a title as the team's general manager and defensive coordinator.

"It's impressive how much time they put in and it's crazy how long they've been doing it," said the 43-year-old Marchand, who remembers LaChance helping out at Belle River high school when he was in Grade 10. "I don't know how they've accomplished this."

There are some big programs in the CJFL with some teams boasting large budgets and full-time coaches.

For years, the Fratmen didn't boast a major operating budget, which has improved significantly with the Saints, and LaChance still only holds a part-time job as head coach.

"It's nice to see it come together," said LaChance, who saw the team transition to the St. Clair Fratmen in 2021 and finally the Saints in 2022. "It's really exciting to compete against big programs like Okanagan."

Regardless of the budgets or obstacles, LaChance and his staff have found plenty of success at the OFC level with 17 appearances in the final since 2002 and seven titles in the last 11 years and LaChance has gone on to become the winningest head coach in OFC history with 136 career victories.

However, the club has only reached the national final once since winning in 1999 and that was a lopsided loss to Saskatoon in the 2017 final.

"If we were just competing for a provincial title every year, I don't know if I would still be doing this," LaChance said. "There's a mystique about the national setting and saying that, from coast-to-coast, we're the best."

And so, LaChance and his staff continue to put in long hours looking to build towards that national title and that includes even making late-night calls with recruits this week leading up to the final.

"The amount of hours we put in is unbelievable," said LaChance, who has not seen his team drop an OFC game since the 2021 final. "I love the work the players put in during the off-season and in the weight room and practice, but coaches spend a ton of time.

"From practices, to off-season training, recruiting, film, you're working at the medical level for rehab and with the school or trying to get players a part-time job and it's nice to see it all come together."

LaChance knows the Saints will be the underdog in Saturday's final against the Sun. Okanagan won the national title in 2022 and an OFC club has not claimed the title since Windsor's win in 1999.

"We're the ultimate underdog, so everyone should be cheering for us," LaChance said. "It's been 25 years. It's kind of funny how it ends up (being Okanagan) and it would be fun to rewrite history."

But now under the green and gold of St. Clair, LaChance believes the program is ready be in the national championship conversation on a regular basis.

"I don't envision this being us here and then celebrating 25 years later," LaChance said. "This is something we want to be the norm, to compete at the national level and win at the national level."

### Saints looking to capture football national championship

AM800 CKLW - November 8, 2024



St. Clair College is hosting the 115th Canadian Bowl at Acumen Stadium on Saturday, November 9, 2024St. Clair College The St. Clair Saints football team is looking to capture the Canadian Junior Football League (CJFL) championship.

The Saints welcome the Okanagan Sun to Acumen Stadium Saturday night for the 115th edition of the Canadian Bowl.

The Canadian Bowl is the oldest championship in Canadian football.

Speaking on AM800's 'Mornings with Mike and Meg', Saints head coach Mike Lachance says his team is ready.

"The kids have worked really hard this year, the staff has been tireless in their preparation and the support from the school has been outstanding," says Lachance. "Deservedly to be there but looking to finish it off."

The Saints, formerly the AKO Fratmen, last lifted the Canadian Bowl in 1999.

At that time, Lachance was a wide receiver coach with the team and says they beat the Okanagan Sun to win the national championship.

"It was the fourth of four years of undefeated in our conference just like it is right now," says Lachance. "We're four years in a row undefeated in the Ontario conference. We actually beat the Okanagan Sun at home. We're playing the Okanagan Sun at home."

He says playing at home with the home town fans will be an advantage for the Saints.

"Momentum-wise it does carry a lot of weight especially this level, guys are young," he says. "Like at the pro level, it carries weight but I think those guys have been through the trials and tribulations of sports at a high level. With our guys, it's obviously a smaller sample size. So the crowd really does help with momentum. So I encourage everybody to be loud and proud, bring a noise maker and really cheer these guys on."

The Sun, who are from Kelowna, B.C. beat the Saints 42-24 in the CJFL national semi-final in 2022. The Saints/AKO organization last played in the national championship in 2017 losing to the Saskatoon Hilltops at Alumni Field in Windsor.

Kick-off for Saturday's game is set for 7 p.m.

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## Cross country runners from across Canada in Windsor for national championships

AM800 CKLW - November 8, 2024



CCAA Cross-Country Running National ChampionshipsCanadian Collegiate Athletic Association
St. Clair College is playing host to the <u>Canadian Collegiate Athletic Association Cross-Country Running National Championships</u> this weekend at Malden Park.

The main competition takes place on Saturday, November 9 and will feature roughly 100 female runners and 100 male runners from across the country.

Paul Boots is head coach of St. Clair's cross country team and says athletes competing are representing colleges from Ontario, Quebec, Alberta and Atlantic Canada.

He says there's always a different energy on race day.

"We have a couple of good runners as well with Carter Free and Tori Horrobin," he says. "Those are our best male, female respectively but there's a lot of fast runners I'll tell you from across Canada. That's probably the most impressive thing is how fast these people do actually run."

Boots says the local athletes are excited and ready.

"They're understanding this week the significance of the meet here in Windsor and how special it is and how many friends and family they're going to have here," says Boots. "So I think in the last couple of days it's starting to hit them."

He says it's an exciting time for the city and college.

"I think it's great for the school that we're having it," says Boots. Obviously the community as well and the time for us to show off a little bit of Windsor, Ontario to people from coast to coast and more specifically St. Clair College.

The women's race begins at 12 p.m. and is a six kilometre run.

The men's race is expected to start at 1 p.m. and is an eight kilometre run.

Opening ceremonies begin Friday at 6 p.m. at St. Clair Centre for the Arts.

The closing ceremonies which includes the official results and awards is set for Saturday afternoon at 3:30 p.m. at the St. Clair College Sports Plex.

St. Clair College last hosted the national championships in 2003. That event also took place at Malden Park.

## St. Clair College hosting two national championships

CTV Windsor News Reporter - Nov. 8, 2024

Super Saturday is around the corner at St. Clair College and at least one runner can't wait.

"It's our home course. I definitely want to come out and perform," said Carter Free.

The college is hosting the Canadian Collegiate Athletic Association's cross county national championships at Malden Park on Saturday.

"Today, when you see it all set up, teams start arriving in it and they realize this is the Canadian Championships," said St. Clair head coach Paul Boots. "They got the tents. They got all the all the stuff at the finish line and all the shoots and it's like, okay, here we go."

Free is ready to go. The 24-year-old won a silver medal with the Saints in 2019 before entering the real world. Five years later, he returned.

"It's hard to get back on the bike, I'll say that. Yeah, I was definitely hurting a bit getting back into shape," said Free.

With a few weeks under his belt the pain isn't as intense. Free hopes to relive his glory days this weekend. "I definitely want to show up in front of the home crowd."

So does Victoria Horrobin.

"Having hometown advantage is huge and knowing that so many people are coming out to support are behind you, then it's really nice and it's super motivating and encouraging," said Horrobin.

#### Canadian Bowl

On campus, the football team is hosting the Canadian Bowl at Acumen Stadium.

"Not many guys get the redemption shot that we have right now," Noted third year defensive back Nick Mahlman who was part of the team in 2022 when Okanagan beat St. Clair in the CJFL semi-final at Acumen Stadium before winning the national title. "This is our chance to really do what we couldn't do the first time around and I don't know if you can tell but everyone's ecstatic. This is like, we're here for it."

The Saints have put in the work on the field and also watched a lot of video of their opponent. 3rd year defensive back Billy Patterson Jr. feels the team is ready for their shot at redemption.

"We didn't perform as we wanted to, but I believe this year with the team we have structured, practice, the work we put in, we should be able to handle these guys. I believe we should put up a good fight."

Both teams enter the game undefeated with St Clair at 10-0 and Okanagan 13-0.

"We have a young group to, very mature and have, come together as a team," said Okanagan head coach Travis Miller. "They've matured really well over the course of the season. We're very fortunate to be in this position."

Saints head coach Mike Lachance has watched the Sun from afar this season.

"I have much respect for their coaching staff. Travis Miller does a great job with that group and it's a storied franchise as we are so it's gonna be a fun one."

Game time at Acumen Stadium is 7 p.m. Cross Country begins at noon at the west entrance of Malden Park with the women followed by the men at 1 p.m.

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## Tilbury race car driver challenges St. Clair College students to design his car



Driver Nathaniel Greenaway (R) and graphic designer Joline Driedger (L), teamed up with St. Clair College to have students design a wrap for their race car.

CTVNewsWindsor.ca -Nov. 11, 2024

A Tilbury race car driver and his team are partnering with St. Clair College to give students a chance to see their design circle a racetrack.

Driver Nathaniel Greenaway said the competition challenged third-year graphic design students to draft a wrap for his car ahead of next season.

"We've been to the college, we've worked with them to design their wrap, and we've received 26 different submissions, which was awesome," Greenaway said.

The winner will have their design placed on Greenaway's car and unveiled at the St. Clair College third-year grad show in the spring.

According to Greenaway, the idea originated from his girlfriend, Joline Driedger, who recently graduated from the college, but didn't receive a lot of experience doing vehicle wraps.

Driedger, a Social Media Coordinator for the Ontario Sportsman Series and a graphic designer, said on average she designs a new vehicle wrap once a week.

"Give the students an opportunity to design something that they probably won't ever get a chance to. It's only certain people who get the opportunity to take a chance," Driedger said.

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In the coming months, Nathaniel Greenaway's team will transform this frame into a track ready vehicle with a St. Clair College student's design wrapped on. Nov. 2024. (Robert Lothian/CTV News Windsor)Upon presenting the idea to teachers and students, Driedger said they received a positive response.

"It's just something that's interesting, something that's new," she said. "Everything that goes into designing the wrap and going from start to finish for the wrapping process is something that shows the student how to bring your idea to life."

Greenaway said they provided students with their name, number and colour scheme, but left the design portion in their hands.

"I wanted to see their creativity and see their styles because a lot of students if we tell them that this is how it has to be, then they're really not getting that extra design factor, they're not being creative with it," Greenaway said.

Although the team has selected a winner, Greenaway said they will not announce it ahead of time. Once the wrap is complete, Greenaway will sport it on his car for the entire race season.

The hope for Greenaway and Driedger is to make the competition an annual collaboration with St. Clair College.

## St. Clair Saints football team wins Canadian Bowl

AM800 CKLW - November 10, 2024



The St. Clair Saints football team are the 2024 CJFL National ChampionsCJFL

The St. Clair Saints football team are the 2024 CJFL National Champions.

The Saints welcomed the Okanagan Sun to Acumen Stadium Saturday night for the 115th edition of the Canadian Bowl.

The Canadian Bowl is the oldest championship in Canadian football.

The Saints won Saturday's game 37-22, and last lifted the Canadian Bowl in 1999.

## Saints rally from 13-point deficit to end 25-year drought and beat Sun for title

Windsor Star - Nov 10, 2024



The champagne flies as St. Clair Saints' head coach Mike LaChance raises the Canadian Bowl after his team captured the Canadian Junior Football League title by beating the Okanagan Sun 37-22 on Saturday at Acumen Stadium.

The St. Clair Saints ended the drought in a big way.

The Saints erased a 13-point deficit in the third quarter and scored the game's final 28 points to rally for a 37-22 win over the Okanagan Sun on Saturday at Acumen Stadium.

"We were down two scores, we had to score to bring our sideline up, to get our defence back up and to get our team morale back up," said Saints' quarterback Maurice Sodja, who had three touchdown runs and a touchdown pass in the second half. "So, that's what we did.

"We were moving the ball all through the first half, we just weren't finishing. We came out the second half, we started finishing and when we started finishing, we kept our foot on the gas and put it away. That's what happens with us, we start going, it's hard to stop us."

The win brought the Canadian Bowl title as Canadian Junior Football League champion back to Windsor for the first time since 1999, which was also the last time an Ontario team claimed the title.

"Big-time players make big-time plays in big-time moments," said Saints' defensive back Billy Patterson Jr., who had a key second-half interception. "Everyone performed, I did my part, everybody did their part, we champs, national, not just conference."

A year ago, the Saints fell 43-0 to Saskatoon in the national semifinal and that proved to be a motivator.

"Last year, we got hit in the mouth," Sodja said. "We sat down and said we won't do that again. We put in work all year leading up to this. You go through adversity and come out on top."

But the Saints struggled out of the gate on Saturday, misfired on several chances early and trailed the Sun, who won the national title in 2022, by a 15-6 count at the half.

"We could have had 21 points in the first half easy and we didn't and when you make those mistakes, it usually comes back to haunt you," Saints' head coach Mike LaChance.

A field goal got the Saints to within six points, but the Sun connected on a long touchdown strike to take a 13-point lead at midway through the quarter.

"Offence just needed a little more motivation," Patterson Jr. said. "They found it, they ran with it, the defence helped them. That's this team, everyone helping each other and doing their part. It's a family and it's a wonderful family to be a part of and I'm glad I won it with this team."

Sodja answered with a short touchdown run right after the Sun score to get the Saints to within 22-16.

Patterson Jr. then picked off a pass and returned it deep into Okanagan territory where Sodja, who was named the game's offensive MVP, ran it in to put St. Clair up for good at 23-22.

Defensive lineman Anthony Adams recovered a fumble inside the Okanagan five and Sodja ran in his third score.

A Nick Baeini fumble recovery turned into another St. Clair score with Sodja connecting with Tai Colquhoun.

"The defence turned it up," LaChance said. "They gave us the ball on a short porch and we really rebounded and scored a touchdown. The defence just keep that pressure on to stop (Okanagan's) running game and Maurice kind of took the game over on offence."

### St. Clair Saints football team wins Canadian Bowl

#### BLACKBURN NEWS - NOVEMBER 11, 2024



The St. Clair Saints scored a come-from-behind win against the Okanagan Sun and became the first College to ever win the Canadian Junior Football League National Championship.

Saturday's final at Acumen Stadium at St. Clair's South Windsor campus was 37-22.

More than 2,500 fans packed the stadium before the pre-game ceremonies, where Jody Raffoul, Jeff Burrows, and Kelly Hoppe sang the national anthem. They were joined at midfield by the Windsor Police Service Honour Guard and Canadian Forces Veteran Captain Eric Wilson. Ceremonial coin flip guests included Windsor-Tecumseh MPP Andrew Dowie, CJFL President Jim Pankovich, OFC President Darren Cocchetto, and BCFC President Tyler McLaren.

The Suns scored first, with a passing touchdown and a 7-0 lead.

The Saints got on the scoreboard with a single, a safety, and a 24-yard field goal by kicker Jack Lewis of London, England, bringing the score to 7-6.

A late touchdown in the first half and a single by the Sun put the Saints behind again, this time 15-6.

Lewis scored another field goal in the second half, which Okanagan quickly answered with a passing touchdown, extending their lead to 22-9 with seven minutes left in the third quarter.

Towards the end of the third, the Saints put their foot down on the gas and never let up.

Saints All-Canadian quarterback Maurice Sodja of Louisville, Kentucky, rushed for two short-yardage touchdown runs within two minutes of each other, giving St. Clair its first lead in the game, 23-22.

Two minutes into the fourth quarter, Defensive End Anthony Adams of Pickering recovered a fumble on the Sun's 5-yard line, setting Sodja up for this third rushing touchdown of the game and extending the Saint's lead to 30-22.

The game-winning touchdown came from Wide Receiver Tai Colquhoun of Windsor when he caught a slant thrown from Sodja with seven minutes left in the fourth quarter.

Sodja was named the Offensive Player of the Game with four total touchdowns. Wide Receiver Cameron St.Kitts-Park of Oshawa was named the Special Teams Player. Leading up to the championship game, he had been named the Punter of the Week, and he led the game in receptions and receiving yards with 167 yards on five receptions.

A special congratulations also went out to St. Clair Football General Manager and Defensive Co-ordinator Mike Morencie, who was named a CJFL Life Member.

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## LaSalle student wins \$5,000 scholarship



Willow James. (Source: Municipal Retirees Organization Ontario)

CTVNewsWindsor.ca Journalist - Nov. 11, 2024

A LaSalle student has won a \$5,000 scholarship from the Municipal Retirees Organization Ontario (MROO).

Willow James of LaSalle was awarded the Don MacLeod Memorial Award. James is a student at the University of Toronto, majoring in Neuroscience and Psychology and minoring in Biomedical Ethics.

The scholarship is awarded to a student every year who shows leadership at school and in their community.

James is the president of the university's run club, called RunningStars. She organizes events, promoting healthy, active living.

James is also on the UTSC Governing Committees and is the president of the Residence Committee, where she helps advocate for student needs and creates de-stressing events during the school year.

In addition, she has been a volunteer with Rotary since she was 13. She is certified with safeTALK suicide alertness training, CPR-C and Canadian Ethical Conduct for Research Involving Humans.

Another local student, Edward Grondin from Amherstburg, was awarded a \$3,000 MROO scholarship as well. Grondin is studying Biomedical Engineering Technology at St. Clair College.

"These students were chosen based on their academic achievements and efforts to give back to their communities," said Keith Robicheau, president of MROO.

"MROO's mission is to support our members and their families and improve the lives of all Canadians. We hope these scholarships will support each recipient in their studies and help them achieve their academic and future career goals."

James' grandfather, Kenneth Kovosi, has been a MROO member for 18 years.

## St. Clair Saints take home Canadian Bowl title

CTV Windsor News - Nov. 11, 2024

It's been 25 years since the Canadian Bowl was won by a team from Ontario, but the drought is over.

The St. Clair College football team made an electric comeback during the Canadian Junior Football League (CJFL) national championship game Saturday and brought home the title with a 37-22 win over the Okanagan Sun.

"Didn't go right for us right away," said head coach Mike Lachance, who was an assistant coach when the AKO Fratmen (Alpha Kai Omega Fraternity, started by Windsor high school students) won the title in 1999.

His Saints could not find their groove in the first half and trailed 22-9 at the break. Lachance admitted to being a little worried, but a talk with quarterback Maurice Sodja calmed the situation down.

He said, coach, just trust me, I trust you. You trust me, we'll win this game. Let me just take the game over," said Lachance.

Sodja did just that. He opened the second half with a 51-yard strike to Cameron St. Kitts-Park, that landed St. Clair inside the five-yard line.

Sodja took matters into his own hands and punched it in to cut the deficit to 22-16.

Billy Patterson Junior made a clutch interception on defense, which led to another Sodja touchdown on the next series. Just like that, the tide had turned with St. Clair no longer playing catch up, leading 23-22.

"We were moving the ball all through the first half. We just weren't finishing," Sodja said.

"We came out, in second half came back, we started finishing. When we started finishing, we kept our foot on the gas, and we put it away."

Early in the fourth quarter, Anthony Adams pounced on a botched snap that eluded Okanagan quarterback Liam Kroeger.

That set St. Clair up on the Suns' four-yard line. Sodja followed up by carrying home his third touchdown of the night.

Later in the quarter, he hit Tai Colquhoun with an 11-yard slant pass for the final touchdown of the game, as St. Clair ascended to the top of the Canadian junior football mountain.

"This team deserves it," said St. Kitt's-Park.

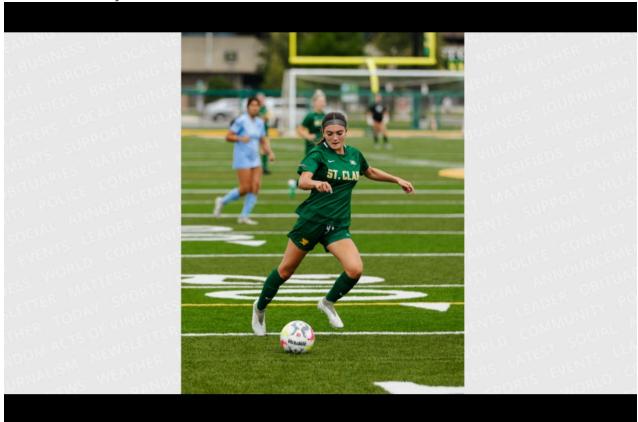
"Everyone all year saying Ontario wasn't this, Ontario wasn't that. I'm just thankful. Words can't explain it."

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## Georgetown soccer players earn Ontario college all-star honours

Division scoring leader Walsh named to first team, Kinsley-Clough on second team

Halton Hills Today -November 12, 2024



Georgetown's Victoria Walsh earned post-season honours for the second year in a row.

The Christ the King graduate followed up her Ontario Colleges Athletic Association rookie-of-year season by winning the OCAA West Division women's soccer scoring title.

The second-year forward for the St. Clair Saints had nine goals and three assists in 10 games. Her 21 points ranked fourth overall in the OCAA. Walsh had a career-high six goals in a win over Lambton and now has 20 career goals in 20 games.

Walsh's season also earned her a spot on the OCAA West Division first all-star team for the second year in a row.

St. Clair teammate Brianna Kinsley-Clough, also from Georgetown, was named to the OCAA West Division second all-star team. The second-year midfielder had three goals and two assists in 10 games for the Saints.

St. Clair finished the season second in the West Division with a 7-2-1 record, but was upset 1-0 by Sheridan in the opening round of the playoffs.

Media Report 43 of 54 Saints Nation colours to shine bright in downtown Windsor



The St. Clair Saints have been named national champions.

CTV Windsor - Nov. 14, 2024

Anyone heading downtown Windsor over the next four days might notice it looks a little different.

The downtown core will be lit up green and gold to commemorate an historic national championship victory by the St. Clair Saints Men's Football team.

Head coach Mike LaChance the congratulatory messages and support since the win have been overwhelming.

"Seeing downtown and Caesars Windsor lit up green and gold will be something special for everyone in the city as well as all of Saints Nation across the globe. It is truly an honour to coach this team and to be a small part of something so special," said LaChance.

From Nov. 14 to 17, the city will be illuminating the downtown streets with Saints colours along Ouellette Avenue, between Chatham Street and Riverside Drive.

Caesars Windsor is also lighting up green and gold.

In addition, all the college's campuses, including St. Clair College Centre for the Arts, will also be displaying the school's colours.

## Special guests to accompany Santa Claus in Windsor parade

CTV Windsor News- Nov. 14, 2024

The excitement is starting to build for this year's Santa Claus Parade returning to downtown Windsor. This year, Santa will bring some special guests along with him.

"We've got a lot of new interests and that that always excites us," said Maggie Durocher, Executive Director of the Windsor Parade Corporation, who has noticed an increase in applications for this year's Windsor Santa Claus Parade.

"It started a lot earlier than it typically does. There is a lot of excitement."

The parade will march down Ouellette Avenue starting a 6 p.m. on Saturday, Dec. 7. It will begin at Wyandotte Street heading towards the river before turning left onto Riverside Drive and ending at Caron Avenue.

Durocher said there are new participants that are bringing a new aspect to the parade.

"Even local retailers that are coming in with floats that they're designing around," she said.

More than 40 vendors will be selling goods at the Pelissier Street marketplace before and after the parade. "We have artists, crafters, artisans, baked goods, food vendors and then live entertainment by local musicians."

The St. Clair College football team, who were crowned the best junior football team in Canada last weekend, will be celebrated during the parade.

"It's great, especially being 25 years since winning it. Bringing it back home is nice," said wide receiver Darius France.

Quarterback Maurice Sodja hails from Kentucky and is excited to celebrate with the city.

"I didn't know this was going to happen," Sodja told CTV News.

"I know we're going to have a big parade with, like, Christmas and everything like that, so that's something new for me and I'm definitely looking forward to it."

Zach Dereniowski, also known as MD Motivator, was announced as Parade Marshal.

"It's a great honour. It is an absolute honor to be the Parade Marshal and we have some surprises," the social media influencer said. He has millions of followers across various platforms.

Zach plans to do something special for a family at the parade and looks forward to being part of an event he used to enjoy as a kid.

"Any opportunity to bring the community together and connect and love and to celebrate the holidays is beautiful. That is the whole purpose of why I'm going to lead this parade with the story and hopefully put some smiles on some people's faces that really deserve it."

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## Downtown Windsor to be illuminated green and gold to celebrate Saints Nation

AM800 CKLW - November 15, 2024



Downtown Windsor illuminated green and gold to celebrate the St. Clair Saints Men's Football team who are the 2024 Canadian Junior Football League (CJFL) national champions. Thursday Nov. 14,

Downtown Windsor will be lit up green and gold this weekend to celebrate a historic championship win by the St. Clair Saints Men's Football team.

The Saints welcomed the Okanagan Sun to Acumen Stadium Saturday night for the Canadian Junior Football League (CJFL) national championship game, where St. Clair claimed a 37-22 victory.

Starting on Thursday night until Sunday evening, various buildings in the downtown core will be illuminated.

The City of Windsor had installed string and globe lights along the sides of Ouellette Avenue between Chatham Street and Riverside Drive, which will now be green and gold.

Caesars Windsor is also getting into the spirit and will light up the casino to show their support to Saints Nation. And all of the college's campuses, including St. Clair College Centre for the Arts downtown, will be in the school's colours.

John Fairley, Vice President of College Communications & Community Relations at St. Clair College, says the celebration continues.

"Renaldo Agostino, one of the city councillors, was there and said 'you know what I'd like to do is we're going to light up the downtown' with new bulbs and the globes that they've started, so green and gold. And then all the sudden Caesars Windsor has stepped up, they're going to be lighting up their buildings in the colours of green and gold. And then of course we're going to be lighting up all of our campuses and our buildings in green and gold."

He says there is so much pride in all of the sports teams at the college.

"It's just a community spirit that you want to get to this level, in all aspects of being part of Saints Nation. And I think that our staff get it, our students get it, our student government have been engaged, our student athletic association obviously are also engaged just as much. I think it's not often that we have this kind of excitement."

Fairley says the college always tries to be a community supporter.

"To have that kind of turned around on us to a degree that they're standing with us, and lighting up the city for us, it doesn't always have to be a two-way street, but when it is, boy, we're happy about it."

It's been 25 years since the Canadian Bowl was won by a team from Ontario.

Over 2,500 people attended the game on November 9, when the Saints Football team became the first ever College team to win the CJFL National Championship.

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The St. Clair Saints football team celebrates its first national title at Acumen Stadium in Windsor, November 9, 2024.

## Windsor to light up green and gold for St. Clair's champion football team

Blackburn News - November 15, 2024

You may have noticed it already, but Windsor's downtown core will be lit up a little differently for the rest of the week.

To celebrate St. Clair College's football team and its <u>historic national title</u>, the streets of downtown will take on a green-and-gold appearance.

Beginning Thursday evening, the string and globe lights on Ouellette Avenue between Chatham Street and Riverside Drive were lit in Saints colours.

Caesars Windsor will light up its exterior in green and gold.

All of St. Clair College's campuses will light up in the colours as well, including the St. Clair Centre for the Arts, the downtown campus, and the MediaPlex.

"The congratulatory messages and support since the win have been overwhelming," said Saints Head Football Coach Mike LaChance. "Seeing downtown and Caesars Windsor lit up green and gold will be something special for everyone in the city as well as all of Saints Nation across the globe. It is truly an honour to coach this team and to be a small part of something so special."

St. Clair College President Michael Silvaggi is still celebrating the football team's first-ever win in the Canadian Bowl.

"They showed the rest of Canada what grit and determination looks like and in doing so, have become the first College program in CJFL history to win the prestigious title," said Silvaggi. "Saints Nation does not shy away from showing how proud we are of the team, but seeing the City of Windsor and other community partners light up the core with our beloved school colours is a true testament to the magnitude of this big victory."

The lights will be lit every evening through Sunday.

### Santa's sleigh to land in downtown Windsor Dec. 7 for annual parade

Windsor Star - Nov 15, 2024



St. Clair College Canadian Bowl champions Darius France, left, and Maurice Sodja will be stars of the upcoming Windsor Santa Claus Parade. They are shown with Santa on Thursday, November 14, 2024 at a downtown press conference for the event. PHOTO BY DAN JANISSE /Windsor Star

What would December be without a visit from jolly Old St. Nick?

Windsor's Santa Claus Parade is set to celebrate its 56th anniversary with a return to the heart of the city.

Downtown Windsor will transform into a winter wonderland with more than 60 floats and joyful performances on Saturday, Dec. 7.

"We're thrilled to bring the magic of the Santa Claus Parade back to Windsor," said Chris MacLeod, chair of the Downtown Windsor Business Improvement Area.

"This is a moment when our city comes together and we're excited to see children's smiles and the joy it brings to families."

The parade, which had been held on Wyandotte Street East in recent years, will proceed down Ouellette Avenue from Wyandotte Street to Riverside Drive and west to Caron Avenue.

"The Santa Claus Parade is a highlight for our downtown, a chance to celebrate, connect, and revel in the joy the holidays bring," Ward 3 Coun. Renaldo Agostino said. "I'm thrilled to see downtown Windsor shine with holiday cheer."

Join the parade! St. Clair College Canadian Bowl champion Maurice Sodja, left, Santa, Downtown Windsor BIA chair Chris MacLeod, Windsor Ward 3 Coun. Renaldo Agostino, Elf, Windsor Parade Corporation executive director Maggie Durocher, and St. Clair champion Darius France, are shown on Thursday, Nov. 14, 2024 at a press conference for the upcoming Santa Claus Parade. PHOTO BY DAN JANISSE /Windsor Star

Media Report 48 of 54 The beloved tradition will feature bands and other entertainment, a variety of floats and parade entries from local businesses, as well as an appearance by Santa Claus and his trusty elves.

Windsor's Zachery Dereniowski, also known as MD Motivator on social media, will be this year's parade grand marshal.

Dereniowski uses social media to create content highlighting the good in the world by giving away thousands of dollars and kicking off fundraising campaigns for people in need.

His TikTok, <u>Instagram</u> and other social media platforms have gained millions of followers.

"Windsor's Santa Claus Parade is pure magic that unites us all — the young and young at heart," said Maggie Durocher, executive director of the Windsor Parade Corporation.

Find more information online at downtownwindsor.ca

## How close is Windsor, Ont., to landing a regular season CFL game?

#### City councillor Renaldo Agostino says he's targeting the 2026 season

CBC News · Posted: Nov 19, 2024



The Ottawa Redblacks shown in action during a previous CFL game against the Toronto Argonauts, in Toronto. (Christopher Katsarov/The Canadian Press)

Would the CFL be a hit in Windsor? City councillor pitching a game at college or university.

With the Grey Cup now in the rearview mirror, some in Windsor, Ont., are hoping to grow the Canadian Football League (CFL) in the border city by hosting a regular season game.

Event coordinator and city councillor Renaldo Agostino is behind the push.

He says they're targeting the 2026 season.

"It's certainly on the radar," said Agostino.

"And we're looking at stadiums right now. Obviously, there's two really great stadiums here."

#### What stadium?

Agostino says they're strongly considering Acumen Stadium at St. Clair College and Alumni Stadium at the University of Windsor.

Acumen recently played host to a packed crowd at the national championship for the Canadian Junior Football League — where the hometown St. Clair College Saints defeated the Okanagan Sun.

"The electricity in that stadium was like nothing I've seen in a football stadium ever in the history of this city," said Agostino.



Ward 3 City Councillor Renaldo Agostino says he's in the midst of pushing for Windsor to land a CFL regular season game.

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Full Board Meeting: November 27, 2024

"The entire time I was there, I was just turned back and looking at the people. You could probably put a couple extra thousand people in there and really make it an event."

Holy Names Catholic High School's football coach says he'd choose the university's field, even though he thinks one key element needs to be fixed.

"Their sound system's terrible," according to Dan Hogan.

"If we're going to bring teams, and they're in the national spotlight here, we'd have to make sure that that was corrected."



Alumni Stadium is on the campus of the University of Windsor. (University of Windsor)

"You get a headache after watching the games down there sometimes with their sound system, but there's lots of room. I think that's pretty cool with all the hill [space] and everything like that."

As for the college, Hogan says they're kind of "landlocked" and "restricted" in what they're capable of doing — including parking.

"When you put 10,000 people in an area, you have to look at all kinds of different things, infrastructure and stuff like that. From a logistics standpoint, it's something that'll have to be a lot of work."



Acumen Stadium at St. Clair College in Windsor, Ont. (St. Clair College)

This past season, the B.C. Lions played a home game against the Ottawa Redblacks in Victoria, a city of roughly 100,000 people.

That saw the local stadium — which normally held around 3,500 — expanded and upgraded to seat around 14,000 fans with box seating, a large temporary grandstand, and a new large scoreboard.

The league has tried neutral site games before, including in 2022 and 2023 in Nova Scotia

Hogan thinks it makes the most sense to include at least one Ontario team, if Windsor was to land the game, because fans would be more apt to travel to the border city.

"It would be a good party. Dog days of summer. Get something early. You know, early August, mid-August. I know our football community would rally around it, just like we did with the NFL draft party."

The 2024 NFL Draft was held in Detroit in April.

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#### CFL leadership change plays a role

CFL commissioner Randy Ambrosie is set to retire now that the 2024 season has concluded.

Agostino says that plays a key role in how he continues to broach the idea of Windsor landing a regular season game.

"I'm certainly excited to keep the talks going. I think with the change in leadership, I want to say things have been paused on my front."

"Over the next few months ... I'm looking forward to meeting with the new commissioner."



Randy Ambrosie is set to retire as CFL commissioner. (Ethan Cairns/The Canadian Press) CBC business columnist Mark Harrison told *Metro Morning* that whoever ends up taking over the role needs to be a business person first and foremost — not just someone who understands football.

"They need to be somebody with a vision, a bigger vision of what this amazing league plays in the role of our country in its development."

According to Harrison, competition is fierce right now when it comes to sports and entertainment. "I think there needs to be a visionary first, and I think they really need to double down in the corporate community. The priority the Canadian Football League needs to prioritize [is] Canada."

#### **Border city appetite?**

Markets such as Windsor are exactly the type the CFL is looking to get its product in front of, according to sports reporter Justin Dunk.

"I have family from the Windsor area, so they're big Detroit Lions fans in and around there because it's so close just over the border," said Dunk, the managing editor and contributor for *3DownNation*. "I think putting your product right in front of people helps draw interest and potentially get that younger generation interested in the Canadian Football League."

Agostino says even with the American college influence — Michigan specifically — the Canadian rules and game are what youngsters are playing on this side of the border.

"More of our kids make it to the CFL than ever make it to the NFL. Our kids play three-down football in all high schools, in grade schools ... and at the amateur level you're seeing this momentum. I think it's going to continue."

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Hamilton Tiger-Cats' Shemar Bridges, right, runs against the Ottawa Redblacks during CFL football action in Hamilton. (Michael P. Hall/Canadian Press)

If Windsor's population continues to increase, Agostino thinks so will the chances of the city not just getting a CFL regular season game, but possibly a team of its own one day.

"What you see now is Canadian football carving out their own identity and market. This is the second best professional football league in the world."

Donation to Knobby's Kids Hockey helps break down barriers



Undated images of kids participating in Knobby's Kids Hockey. (Source: St. Clair College) CTV Windsor - Nov. 20, 2024

We're approaching the 17th annual of Knobby's Kids Hockey and Skating program, and they're kicking off the season on the right skate.

The St. Clair College Alumni Association is giving \$6,000 to offset insurance costs and rink rental fees.

While this is a generous donation, organizers are asking the community for more help by way of second-hand donations, such as skates, padding, and sticks.

"You can be an expert skater or fall one hundred times – it doesn't matter. The point of Knobby's Kids is to break down financial barriers and give kids a chance to be kids, playing a game that should be a rite of passage. That's a cause the St. Clair College Alumni Association is more than happy to get behind because it aligns with the College's values of transforming lives and strengthening communities," said Belinda Bulhoes, president of the St. Clair College Alumni Association.

This season of Knobby's Kids begins Dec. 7 and runs every Saturday (weather dependant) until March at Windsor's Lanspeary Lions Outdoor Rink.

To register for the program or to contribute by donating used or new skates or hockey equipment, please contact play@knobbyskids.com.



# Financial Monitoring Report Mid-Year Budget 2024-25

# Full Board Presentation to the Board of Governors November 27, 2024

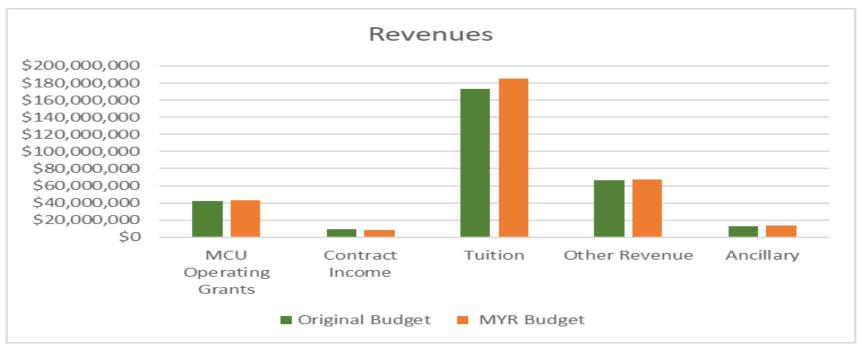


# Statement of Operations Budget

Schedule I (in 000s)						
Line Item	2024-25 Original Budget	2024-25 MYR Budget	Variance			
Revenue	\$304,206	\$318,038	\$13,832			
Expenditures	\$291,113	\$294,704	\$3,591			
Surplus	\$13,093	\$23,334	\$10,241			



#### Revenues





#### Revenues

Increase

\* Ministry Grants

\* Domestic Tuition

\* International Tuition

\* Divisional Income

\*Amortization of DCC

\* PCPP Tuition

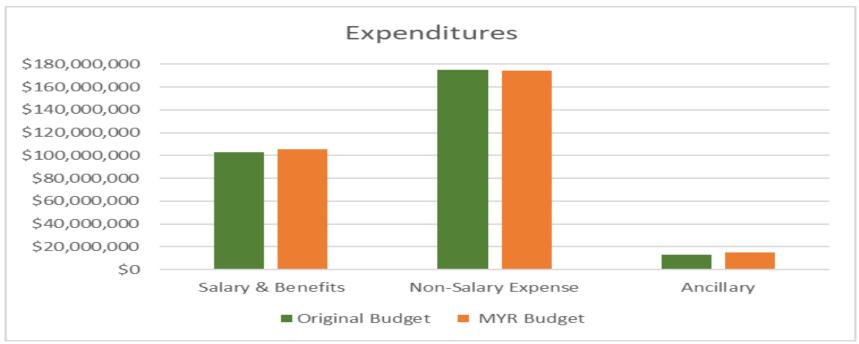
\* PCPP Fee-for-Service

Decrease

Overall, revenues increased \$13,831,573 or 5%.

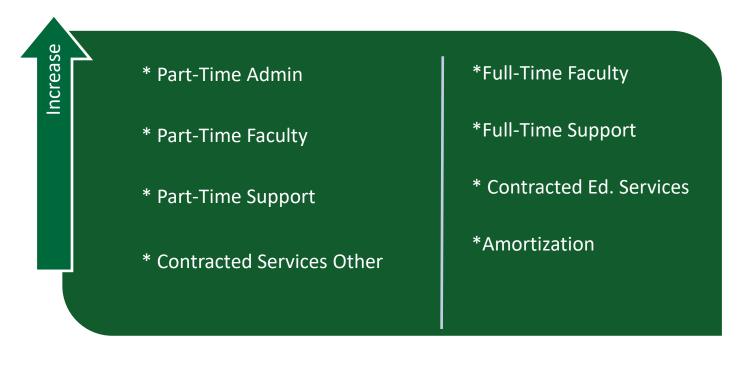


## Expenditures





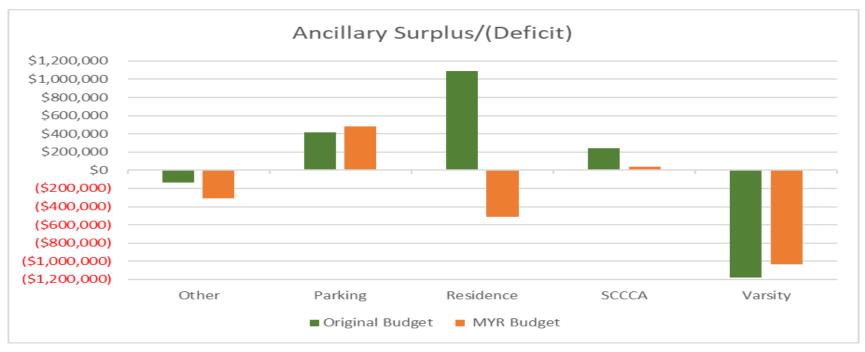
# Expenditures



Decrease



### Ancillary





#### Statement of Financial Position Projection

- Assets \$550M
  - Cash and Cash Equivalents \$8M
  - Other Current Assets \$215M
  - Capital Assets \$264M (net).
- Liabilities \$267M
  - Deferred Revenue \$44M.
  - Total Debt \$17M.
- Net Assets \$282M
  - Unrestricted \$5M.
  - Internally Restricted \$137M.



#### Non-Committed Cash Projection (in 000s)

Line Item	Original Budget 2024-25*	MYR Budget 2024-25	Variance
Prior Year Balance	\$14.6M	\$14.6M	-
Operating Surplus	\$23.1M	\$31.5M	\$8.4M
Capital Outlay (net)	(\$5.4M)	(\$7.4M)	(\$2.0M)
Long-Term Debt	(\$2.1M)	(\$2.1M)	-
Internally Restricted	(\$9.1M)	(\$31.5M)	(\$22.4M)
Adjustment	(\$5.4M)	(\$5.4M)	-
Non-Committed Cash Projection	\$15.6M	(\$0.3M)	(\$15.9M)



### Financial Sustainability Metrics

Metric	Measure	Actual 2023-24	Original Budget 2024-25*	MYR Budget 2024-25
Annual Surplus / Deficit	> \$0	\$49,271,925	\$13,093,586	\$23,333,895
Accumulated Surplus / Deficit	> \$0	\$249,510,686	\$268,904,272	\$259,844,937
Quick Ratio	> 1	5.45	4.84	4.30
Debt to Asset Ratio	< 35%	14.44%	14.68%	15.54%
Debt Servicing Ratio	< 3%	0.82%	0.68%	0.65%
Net Assets to Expense Ratio	> 60%	130.30%	136.40%	131.72%
Net Income to Revenue Ratio	> 1.5%	14.48%	4.30%	7.34%
Number of Flags	-	-	-	-

<sup>\*</sup>as at June 25, 2024



## Capital

Original Capital Budget = \$5,445,000. Funded through unrestricted reserves.

Mid-Year Capital Budget = \$27,945,000. No net new requests.

Administration is working within the available contingency.



# Internally Restricted Reserves: Projection to March 31, 2025

Date	Financial Sustainability	Deferred Maintenance	Strategic Projects	Risk Mgmt	Total
March 31, 2024	\$73.9M	\$36.8M	\$25.4M	\$10.0M	\$146.1M
Contribution	-	\$14.7M	\$20.0M	-	\$34.7M
Interest	-	-	-	-	-
Withdrawal	-	(\$18.0M)	(\$25.4M)	-	(\$43.4M)
March 31, 2025*	\$73.9M	\$33.4M	\$20.0M	\$10.0M	\$137.3M

<sup>\*</sup>indicates estimated balances.



#### Recommendation

• IT IS RECOMMENDED THAT the Board of Governors approve the 2024-25 Mid-Year Budget Report.



#### Questions?