

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

MINUTES OF THE

FULL BOARD MEETING of the BOARD OF GOVERNORS

Held on August 16, 2022, at 5:30 p.m. in the President's Board Room #342,
Windsor Campus.

Present:

Mr. K. Beaudoin
Mr. W. Beck
Ms. M. DeSchutter
Ms. P. France, **President**
Mr. C. Hotham
Ms. R. Khosla
Mr. J. Parent
Ms. J. Piccinato, **Vice Chair**
Mr. A. Provost
Mr. R. Renaud
Mr. G. Rossi
Mr. N. Singh
Mr. E. Sovran, **Chair**
Mr. A. Teshuba

Regrets:

Ms. T. Bendo
Ms. M. Watters

Also Present:

Ms. K. Adams, Board Secretary
Mr. J. Fairley, Vice President, College Communications &
Community Relations
Mr. M. Jones, Vice President, Finance & Chief Financial Officer
Mr. M. Silvaggi, Vice President, Academic and Registrar
Mr. R. Nicoletti, Executive Director, President's Office, Corporate
Secretary & Ministry Compliancy

Having a quorum of Governors in attendance either virtually or in person, the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as [Appendix 'A'](#).

Mr. E. Sovran chaired the meeting and Ms. Adams was the recording Board Secretary.

1.0 Adoption of the Agenda and Declaration of Conflict of Interest

Hearing no declarations of conflict of interest and no changes to the agenda, it was

RESOLVED THAT the Board of Governors adopt the Full Board agenda as presented.

2.0 Approval Items

2.1 Food and Wine Gala Fundraising Event

The Board Chair called upon the President to speak to this item, and she highlighted the following:

- As previously noted, the College is hosting the 28th Annual Gourmet Food and Wine Gala on Friday, September 23, 2022, at the St. Clair College Centre for the Arts. The President noted that the Gourmet Food and Wine Gala was held in previous years as an annual event, both as a fundraiser and to showcase the College's students. With the opening of Eatery 101 the focus moved to multiple, smaller events that would showcase both Eatery 101 and St. Clair College Centre for the Arts.
- The annual Gourmet Food and Wine Gala will highlight students and staff from the College's Hospitality, Culinary Management, Tourism and Travel, Music Theatre Performance and Fashion Design programs, as well as the staff at the Centre for the Arts.
- The event will be hosted by President France, Chief Bruce Krauter of Windsor-Essex EMS, Acting Chief Jason Bellaire of Windsor Police Services and Chief Stephen Laforet of Windsor Fire and Rescue.
- The event will raise funds towards the proposed new acute care hospital as the community has been asked by the Province of Ontario to raise a portion of the cost of the hospital's equipment. St. Clair College is fortunate to be able to place students at the hospital for Work Integrated Learning from programs in the Schools of Nursing and Health Sciences and it accounts for approximately 50% of these placements.
- St. Clair College has committed to a fundraising goal of \$1 million. This will include a \$500,000 donation from the Alumni Association that will be given over a period of ten years. The remaining funds will come from ticket sales, pledges and corporate sponsorships. Each of the meal courses will be sponsored and in between each course St. Clair College students from the Music Theatre Performance and Fashion Design programs will be featured along with musical performances from the S'Aints.

- College Administration is asking for the support of the Board to close the potential fundraising shortfall, up to \$500,000, in order to support this critical investment in our community.

One Governor asked if there has ever been a thought to recording the parade that recognizes the staff and students who make the event a success to make a promotional video to use as a recruitment tool?

The President noted that this is something that we have done in the past and will continue with.

A Governor inquired whether we would do this event annually or if it is a one-off event.

The President noted that the magnitude of effort that is required from the staff and students to successfully produce an event of this size is huge. Before committing to hosting the event, the President discussed the opportunity with the program faculty and asked them to make this an event like never before. She expressed that it would be a one-time event and then return to smaller events highlighting the Eatery 101 and St. Clair College Centre for the Arts.

The President further noted that the timing of the event could not be better as Windsor Regional Hospital has now engaged the services of a fundraising organization and will be launching their formal campaign. The Gourmet Food and Wine Gala can act as a kick-off for the campaign.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve \$500,000 to address a fundraising shortfall from the College's 28th Annual Food and Wine Gala.

2.2 Zekelman Scholarship

The Board Chair called upon President France to speak to this item, and she highlighted the following.

- As per the announcement that was made by the Board Chair at the official opening of the Zekelman Centre of Business and Information Technology, in honour of the support received from the Zekelman family, St. Clair College will be offering an annual scholarship in the Zekelman name, commencing in the 2022-2023 academic year.
- As the scholarship will be honouring the Zekelman family and all that they have invested in making St. Clair the destination College of Ontario, College Administration wants to ensure that the scholarship offered in their name is meaningful and substantial.

- As per the Board Chair, a new annual scholarship for students enrolled in the Honours Bachelor for Business Administration (Information Communication Technology) – BBA (ICT) degree program will be named after the Zekleman family. The successful candidate will be awarded \$2,500 annually for each of their four years of study. St. Clair College will award the Zekelman Scholarship to eight students for a total of \$80,000.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the allocation of \$80,000 for the Zekelman Scholarship fund, that will be awarded to eight students in the amount of \$2,500 annually for each of their four years of study in the Honours Bachelor for Business Administration (Information Communication Technology) – BBA (ICT) degree program, for a total of \$10,000 per student.

3.0 Date of the Next Meeting

3.1 The next Board meeting is scheduled for Tuesday, September 27, 2022.

The Full Board meeting adjourned at 5:55 p.m.

MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

502nd FULL BOARD MEETING

of the

BOARD OF GOVERNORS

NOTICE OF MEETING

DATE: Tuesday, August 16, 2022

TIME: 5:30 p.m.

PLACE: President's Board Room #342

****NOTE:** Dinner will be available for Board members in the President's Board Room at 5:00 p.m.

AGENDA

1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST

2.0 APPROVAL ITEMS

2.1 Food and Wine Gala Fundraising Event

Approval Item – The President will provide an update regarding the Food and Wine Gala Fundraising Event, attached as Item #2.1.

2.2 Zekelman Scholarship

Approval Item – The Board Chair will provide an update regarding the Zekelman Scholarship, attached as Item #2.2.

3.0 DATE OF THE NEXT MEETING

3.1 The next meeting is scheduled for Tuesday, September 27, 2022.



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: AUGUST 16, 2022

RE: FOOD AND WINE GALA FUNDRAISING EVENT

SECTOR: SENIOR OPERATIONS GROUP

AIM:

To provide the Board with an update on the College's 28th Annual Food and Wine Gala to raise funds for the equipment at the new acute care hospital in our region.

BACKGROUND:

The College is holding the 28th Annual Gourmet Food and Wine Gala on Friday, September 23, 2022. This annual event allows students from our culinary, hospitality, tourism, music theatre and other programs to showcase their talents and abilities learned at the College. The evening will be hosted by College President Patti France and she will be joined by Essex Windsor EMS Chief Bruce Krauter, Windsor Police Services Chief Jason Bellaire and Windsor Fire and Rescue Services Chief Stephen Laforet.

Our gala evening will be raising funds in support of the proposed new acute care hospital. Our community has been asked by the Province of Ontario to raise a portion of the cost of the hospital's equipment as a demonstration of community involvement in this project. The College's fundraising goal is \$1,000,000. As of July 29, 2022, the potential fundraising shortfall is \$500,000:

Item	Amount
Fundraising Goal	\$1,000,000
Pledges	(\$500,000)
Corporate Sponsorships	(\$40,000)
Estimated Ticket Sales	(\$125,000)
Potential Fundraising Shortfall	\$500,000

Administration recommends that the College financial supports a potential shortfall of up to \$500,000 to support this critical investment in our community.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve \$500,000 to address a fundraising shortfall from the College's 28th Annual Food and Wine Gala.



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: AUGUST 16, 2022

RE: ZEKELMAN SCHOLARSHIP

**SECTOR: JOHN FAIRLEY, VICE PRESIDENT,
COLLEGE COMMUNICATIONS AND COMMUNITY RELATIONS**

AIM:

To provide the Board with an update regarding the Zekelman Scholarship that will commence in the 2022-2023 academic year.

BACKGROUND:

As per the announcement made at the official opening of the Zekelman Centre of Business and Information Technology, in honour of the support received from the Zekelman family, St. Clair College will be offering an annual Zekelman Scholarship, commencing in the 2022-2023 academic year.

The Zekelman family has invested in St. Clair College as it has become the destination College in Ontario. This investment has also assisted us in transforming our footprint at both the Windsor and Downtown campuses.

As per the Board Chair, a new annual scholarship for students enrolled in the Honours Bachelor for Business Administration (Information Communication Technology) – BBA (ICT) degree program will be named after the Zekelman family, in recognition of their generous support of St. Clair College. The successful candidate will be awarded \$2,500 annually for each of their four years of study, for a total of \$10,000 per student. St. Clair College will award the Zekelman Scholarship to eight students for a total of \$80,000.

Student	Years											Total Scholarship
	1	2	3	4	5	6	7	8	9	10	11	
1	\$2,500	\$2,500	\$2,500	\$2,500								\$10,000
2		\$2,500	\$2,500	\$2,500	\$2,500							\$10,000
3			\$2,500	\$2,500	\$2,500	\$2,500						\$10,000
4				\$2,500	\$2,500	\$2,500	\$2,500					\$10,000
5					\$2,500	\$2,500	\$2,500	\$2,500				\$10,000
6						\$2,500	\$2,500	\$2,500	\$2,500			\$10,000
7							\$2,500	\$2,500	\$2,500	\$2,500		\$10,000
8								\$2,500	\$2,500	\$2,500	\$2,500	\$10,000
												\$80,000

IT IS RECOMMENDED THAT the Board of Governors approve the allocation of \$80,000 for the Zekelman Scholarship fund, that will be awarded to eight students in the amount of \$2,500 annually for each of their four years of study in the Honours Bachelor for Business Administration (Information Communication Technology) – BBA (ICT) degree program, for a total of \$10,000 per student.