

Systems Analyst

Department:	I.T. Services	Competition #:	22-SS-07
Campus:	South - Windsor	Classification:	Support Staff
Posting Type:	Internal/External	Payband:	K
Status:	Full Time	Hourly Rate:	\$41.44 to \$48.06
Position Testing:	Yes	Hours Per Week:	37.5 Hrs./Wk. Monday to Friday, 8:30am- 5:00pm
Clerical Testing:	No		
Start Date:	As soon as possible	Closing Date:	Friday, February 4 th , 2022 at 4:30pm

St. Clair College is seeking an experienced and motivated professional who shares our commitment to quality and student success.

POSITION SUMMARY:

The incumbent acts as a Project, Group Lead, working with, and coordinating activities of, a team of users and technical staff to develop, install and implement complex system solutions. The incumbent consults with users, vendors, management, and provincial groups to determine needs and expectations, analyze current systems and procedures, improve processes, design and develop automated solutions, define business rules, assess impact and adapt procedures.

CORE DUTIES & RESPONSIBILITIES:

- Provides leadership in large systems projects. 75%
- Coordinates tasks assigned to I.S. staff on project teams. 15%
- Provides technical expertise on individual areas of specialization or expert knowledge to management, other I.S. staff, provincial groups and users as required or requested. 5%
- Develops and implements solutions to problems involving a complex variety of computing and communications equipment and software, complex data structures, and very complex sets of business rules. Performs other related duties as assigned. 5%

MINIMUM QUALIFICATIONS (SKILLS REQUIRED):

EDUCATION

The ideal candidate must possess a minimum of a three (3) year diploma/degree or equivalent in an Information Technology/Systems Program. Additional requirements would be knowledge of PeopleSoft Internet Architecture, SQR, SQL, COBOL, PeopleTools, PeopleCode, Application Engine, SQL Server 2000, Windows 2000, PeopleSoft Applications, Actuate, Crystal , Microsoft Office products ,Oracle ,PowerBuilder ,Client Server Environment.

EXPERIENCE

A minimum of eight (8) years' experience in an Information Systems field, a majority of this time must involve analysis in a mainframe or multi-user / tasking environment, along with SQL, Oracle, database design and maintenance, and security administration experience. This may include three to five years' experience with PeopleSoft, preferable with Version 8 either in Student Administration, Financials, or HRMS and SQL Server.

ANALYSIS & PROBLEM SOLVING

- Developing and/or selecting Systems solutions to meet new and emerging needs
- Identifies goals, constraints and System inputs and outputs.
- Design and production of database structures and interfaces. Implementation of same.
- Quality assurance testing

PLANNING/COORDINATING

- Planning for the installation/set up of all Systems renewal, reconfiguration, integration, and patch application.
- Planning comprehensive work schedule for database recovery activities.
- Managing multiple and conflicting projects while simultaneously acting as a technical lead and/or resource.

Please forward your resume quoting the competition # by online application at

<https://www.stclaircollege.ca/careers/apply>. This link includes those who have worked for the College within 1 year of this posting. Resumes must be received prior to the closing date and time.

All active internal applicants MUST apply through the St. Clair College online application system:

<https://intranet.stclaircollege.ca/human-resources/job-application-form.html>

St. Clair College is committed to workplace diversity and provides accommodations to applicants with disabilities throughout our hiring process. If you require an accommodation, please contact Human Resources.