Student Refund Request

Log into the Student Information System (SIS)

1. Click on Self Service
2. Click on Campus Finances
3. Click on Request a Refund

Student Refund Request

Request a Refund

Student ID: 0▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮

Your current account balance: $-▮▮▮▮▮▮▮▮

> Your relevant information will be displayed

Please verify that your addresses on file are correct | 1 of 1

Address Type	Effective Date	Address Line 1	Address Line 2	State / Province	Postal Code	Country
HOME	01/01/1901	▮▮▮▮▮▮▮		ON	▮▮▮▮▮	CAN

Mailing Address

☐ My addresses on file are correct   Click this link to update your address ---> Go to Update Adresses

*Which address do you want your refund mailed to: HOME ▼

Request a Refund

Refund Status: R Requested   Request DateTime: 04/17/2020 12:59PM

Your Refund Amount: $-▮▮▮▮▮▮▮

☐ Submit Refund Request   Submitted by: Submitted Date Time:

Your refund, if approved, will be issued by cheque and mailed. We will endeavor to process the refund in a timely manner, however, our processing times may vary.

🖫 Save

Request a Refund

Student ID: 0▮▮▮▮▮▮▮

Your current account balance

> 4 Check your address

> 5 If you need to update your address, click this link

Please verify that your addresses on file are correct | 1 of 1

Address Type	Effective Date	Address Line 1	Address Line 2		Postal Code	Country
HOME	01/01/1901	▮▮▮▮▮▮▮			▮▮▮▮▮	CAN

Mailing Address

☐ My addresses on file are correct   Click this link to update your address ---> Go to Update Adresses

*Which address do you want your refund mailed to: HOME ▼

> 6 Click this box when your address is correct

> 7 Choose the address to use for mailing your refund cheque

Request a Refund

Refund Status: R Requested   Request DateTime: 04/17/2020 12:59PM

Your Refund Amount: $-▮▮▮▮▮▮▮

☐ Submit Refund Request   Submitted by: Submitted Date Time:

Your refund, if approved, will be issued by cheque and mailed. We will endeavor to process the refund in a timely manner, however, our processing times may vary.

> 8 Click the Submit Refund Request box

🖫 Save

> 9 Click Save
>
> You have now requested a refund

To Review your Refund Requests

1 Click On Self Service

2 Click on Campus Finances

3 Click on View My Refund Requests

Main Menu items shown:
- Self Service
- My Personalizations

Self Service submenu:
- Email
- Tutoring Services
- Social Insurance Number
- MIC Testing
- Convocation
- Lockers
- Scholarships
- Student Athletic
- Class Search / Browse Catalog
- Enrollment
- Campus Finances
- Campus Personal Information
- Academic Records
- Transfer Credit
- Student Center

Campus Finances submenu:
- T2202 Tuition Tax Receipt
- View Student Bill
- Make a Payment
- Request a Refund
- View My Refund Requests
- Opt Out of Fees
- View Financial Aid
- OSAP Net Cost Overview

View Refund Request

Student ID:

My Refund Requests

Request DateTime	Refund Status	Refund Amount	Current Account Balance	Comments	My addresses are correct	Mailing Address	Submit Refund	Submitted By	Submitted Date / Time	Approved Date / Time	Refunded Date / Time
04/17/2020 1:45PM	Requested	$-	$-		✔	HOME	✔	W0	04/17/20 1:46:46PM		

This is your current balance

The Approved Date indicates when your request has been approved

The Refund Date indicates when the cheque was mailed

Return to Search