

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

MINUTES OF THE

FULL BOARD MEETING of the BOARD OF GOVERNORS

Held on June 22, 2021 at 5:35 p.m., in the Alumni Skyline Room B at the St. Clair College Centre for the Arts, Windsor, ON

Present:

Mr. K. Beaudoin
Mr. W. Beck, virtually
Ms. M. DeSchutter
Ms. P. France, **President**
Ms. N. Jammu-Taylor, **Chair**
Ms. R. Khosla
Mr. J. Parent
Ms. J. Piccinato
Mr. A. Provost, virtually
Mr. R. Renaud
Mr. G. Rossi
Mr. C. Seguin
Mr. E. Sovran, **Vice Chair**
Mr. A. Teshuba
Ms. M. Watters
Ms. T. Wonsch

Regrets:

Ms. T. Bendo

Also Present:

Ms. K. Adams, Board Secretary
Mr. E.P. Chant, Editor, SAINT, Student Newspaper, virtually
Mr. J. Fairley, Vice President, College Communications & Community Relations
Mr. W. Habash, Vice President, Academic
Mr. B. Jones, Retirees' Association Observer, virtually
Mr. M. Jones, Vice President, Finance & Chief Financial Officer
Ms. S. McLelland, Retirees' Association Observer, virtually
Mr. R. Nicoletti, Executive Director, President's Office, Corporate Secretary & Ministry Compliancy
Mr. A. Rowberry, President, Alumni Association
Mr. R. Seguin, Vice President, International Relations, Training & Campus Development
Mr. S. Sharma, President, SRC
Mr. N. Singh, Incoming Student Representative Observer
Mr. J. Sirianni, Vice President, Human Resources, Safety & Facilities Management

Having a quorum of Governors in attendance either virtually or in person, the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as **Appendix 'A'**.

Ms. N. Jammu-Taylor chaired the meeting and Ms. Adams was the recording Board Secretary.

1.0 Adoption of the Agenda and Declaration of Conflict of Interest

Hearing no declarations of conflict of interest and no changes to the agenda, it was

RESOLVED THAT the Board of Governors adopt the Full Board agenda as presented.

2.0 Approval of the Minutes of the Full Board meeting held on Tuesday May 25, 2021 in Windsor, ON

Hearing no amendments, errors or omissions to the minutes, it was

RESOLVED THAT the Board of Governors approve the Full Board minutes of the May 25, 2021 meeting.

3.0 Constituent Reports

Retirees' Association

Mr. B. Jones reported the following on behalf of the Retirees' Association:

- Mr. Jones congratulated the College on the success of the Spring 2021 Convocation and noted the number of graduates.
- The Retirees' Association is beginning to plan events for the upcoming year in the hope that in-person events will resume. Planning for the following is underway:
 - The Summer Social, celebrating the end of "hibernation" will be held at the home of retirees Bev and Paul Chortos and is scheduled for August 31, 2021.
 - The Fall Social will be held in October and will focus on new retirees. New retirees will now also receive information regarding the history of the Retirees' Association in their welcome package.
 - The Fall Retirees' Newsletter is currently in progress and will be distributed on August 18, 2021.
 - Chatham's Christmas lunch is tentatively scheduled for December 8, 2021.
 - The purchase of a seat in the College's Sports Park was approved and will be in the name of the Retirees' Association.

- The Retirees Association memorial plaques will be updated for the past two years.

Student Representative Council (SRC)

Mr. S. Sharma reported the following activities and initiatives:

- The new SRC Executive recently held its first Board meeting and also participated in training focused on providing support to students and upcoming events.
- Griff's Grab and Go continues to be the only on campus food service and is available to staff and students Monday through Friday.
- June is National Indigenous History Month, celebrating Canada's First Nations, Inuit and Métis people. The SRC partnered with the College's Indigenous Student Services in bringing leaders of the Indigenous community to share their stories, teachings and traditions.
- The first Class Representative meetings of the semester were held virtually on June 15 and June 16, 2021. Mr. Sharma thanked the Senior Operations Group for their support with the student issues brought forward.
- The SRC is in the process of hiring students to assist in the Computer Lab and in planning for Fall 2021.
- The student Food Bank will remain available to all students over the Spring semester by appointment.
- The Esports season concluded with 214 wins and 143 losses. The team recognized outstanding players and coaches, as well as outgoing players during a virtual ceremony.
- Other June events and initiatives included:
 - On June 1, 2021 SRC President and College President France raised the Pride flag.
 - The SRC, TSI, Student Services and CMHA continue to work to provide strategies for mental health on campus and wellness workshops.
 - Esports activities, virtual magic shows, cooking videos and Paint Nights.
 - Real Campus workshops, understanding gender and sexual identity.
 - Career Services workshops.
 - Dirty Bingo with Crystal Quartz in partnership with nine other Ontario schools, is scheduled on June 23, 2021.
 - Campus Safety and Sexual Violence Prevention.

4.0 President's Report

The Board Chair called on the President to provide her report to the Board.

Ms. France noted that the President's Report was included in the Board package, distributed by email and has been posted to the Board portal. She outlined the events and initiatives that have occurred since the last Board meeting:

- The President communicated the College's two potential plans for Fall 2021 curriculum delivery to all staff on May 28, 2021, Face-to-Face or Online/Hybrid delivery. The College is still very hopeful that there will be face-to-face classes in September.

Currently, St. Clair College has eleven post-secondary programs that have primary enrolment of international students who may not be able to arrive on campus by September 2021, based on current travel restrictions. To support the students enrolled in these affected programs, all first semester and some second semesters will be delivered online. There are currently 86 domestic and in-country students enrolled in the eleven programs. In recognition of the online delivery of these programs, the 86 students have been contacted personally and have been offered a \$1,000 scholarship for the inconvenience and can choose to remain enrolled in their current program or transfer to another open program. The list of eleven programs is included in the President's Report.

Additionally, there are six programs that have primary enrolment of international students, as well as significant confirmations of domestic and in-country students. To support on campus learning opportunities for these students, the College will pursue additional face-to face sections in these programs. The list of affected programs is included in the President's Report.

- As reported at the May Full Board meeting, St. Clair College was selected to participate in an in-depth "Value for Money Audit" by the Office of the Auditor General of Ontario (OAGO). College Administration submitted all requested items to the OAGO prior to the submission deadline. The OAGO's listing of their objectives and criteria for the engagement was sent to all four participating colleges on June 3, 2021. The audit objectives and criteria were then finalized, and a letter of acknowledgement was sent to all four colleges for presidential signature. St. Clair College submitted a signed copy of the Letter of Acknowledgement to the OAGO on June 11, 2021.
- The President noted that the Quality Audit Virtual Site Visit was held June 15 – 17, 2021 and all interview sessions were extremely successful. The Audit Panel asked for no additional evidence and made no recommendations that did not align with affirmations included in the College's Self Study. President France thanked all who participated in the Quality Audit Site Visit and College staff.

Feedback received from the Audit Panel noted that the College's submission was thorough, detailed and very comprehensive. It was also noted that the Strategic Directions are very comprehensive, focusing on the College's core business and our students. The President took the opportunity to thank the Board for their leadership, support and visioning.

College Administration anticipates receiving a Preliminary Report in the near future which will be shared with the Board.

- The Ontario Colleges Athletic Association (OCAA) is working towards a safe return to sanctioned competition in 2021-2022. The OCAA remains optimistic that it will be able to return to activity, implementing measured sport formats while prioritizing the health and safety of all participants. All OCAA programs will be compliant with all public health orders and will be guided by the Provincial Sport Organization (PSO) regulations in place.
- The College continues to follow the International Arrival Protocol as part of the College's Standard Operating Procedure for arriving international students. As the suspension of flights from India by Air Canada has been extended through the end of July 2021, College Administration has prioritized the arrival of international students based on need. College Administration is also evaluating the feasibility of using the GEM Residence as a quarantine site for the Fall semester to facilitate international student arrivals.

The President's report is attached to the minutes as Item #4.0.

The President also noted that the media report was sent out electronically and is attached for information.

5.0 Consent Agenda

The Board Chair noted the following items that have been provided on the Consent Agenda:

- 5.1 2021-2022 Draft Meeting and Event Schedule.
- 5.2 Campus Free Speech Annual Report.
- 5.3 Strategic Mandate Agreement 3 (SMA3).
- 5.4 Fall 2021 Admission Concerns.
- 5.5 Parking.

RESOLVED THAT the Board of Governors receive and approve the contents of the June 22, 2021 Consent Agenda, as presented.

6.0 Business Arising

6.1 Executive Plan for the Summer Months

The Board Chair reviewed the Board By-law regarding the establishment of the Executive Committee, consisting of the President, the Board Chair and Vice Chair to serve as a standing committee in the event that Board approval is required on an urgent basis. The Chair proposed the Committee operate during the summer months as follows:

- The Executive Committee will meet as required.
- The Executive Committee may call a meeting of the Full Board should an urgent matter require input from all Board members. An urgent meeting could take place through teleconference, if required.

- The Executive Committee will report back to the Board at the September Board meeting on any matters that the Committee approved over the summer months on behalf of the Board.

6.2 Board Chair and Vice Chair 2021-2022

The Board Chair reviewed the results of the elections for Board Chair and Vice Chair held on Tuesday, May 25, 2021 at the In-Camera meeting.

Mr. Egidio Sovran was acclaimed as the Board Chair effective September 1, 2021 through August 31, 2022 and Ms. Jean Piccinato was acclaimed for the position of Vice Chair, effective September 1, 2021 through August 31, 2022.

7.0 Monitoring Reports

7.1 Alumni Association Annual Report

The Board Chair called upon Mr. A. Rowberry to provide the Alumni Association Annual Report. Mr. Rowberry provided a PowerPoint presentation, highlighting the following activities and initiatives:

- St. Clair College Alumni Association Objectives.
- 2020-2021 Alumni Association Board of Directors.
- Alumni Branding and Marketing.
- Alumni Association Outreach.
- St. Clair College Alumni Association Family Respite Services.
- Alumni Association Foundation Scholarships.
- Alumni Association Student Outreach.
- 2021 Alumni of Distinction and Recognition Walls.
- Alumni Community Outreach:
 - Alumni and Community Engagement Committee.
 - Saints Nation Committee.
 - Community Involvement.
- Alumni Campus Commitment - College Support:
 - Sports Park – Alumni Way.
 - Zekelman Centre for Business and Information Technology.
- 2020 – 2021 Alumni Annual Report.

The Board Chair thanked Mr. Rowberry for his presentation. The President took the opportunity to thank Mr. Rowberry for his dedication, creativity and leadership through the pandemic, on behalf of the Alumni Association.

The Alumni Association Annual Report presentation is attached as Item #7.1.

7.2 Foundation Board Report

The Board Chair called upon Mr. J. Fairley for this item. Mr. Fairley provided a PowerPoint presentation for the Board and reported on the initiatives undertaken by St. Clair College Foundation in 2020-2021.

- Mr. Fairley provided a summary of the scholarship and endowment activity for 2020-2021. He reported that the Foundation received 2,232 applications in 2020-2021, which resulted in the awarding of 701 scholarships. The total payout from the Foundation in 2020-2021 amounted to \$533,466 and the average award of the scholarships was \$761.
- A total of \$53,000 was raised through nine new annual scholarships and \$150, 974 through four new endowment scholarship funds.
- The total portfolio of the St. Clair College Foundation is \$11,329, 576 with a net portfolio investment return in 2020-2021 of \$1,655, 533, an increase of 17%.
- Mr. Fairley thanked the President and Senior Management Team for working with the Foundation and helping them to reach their goals.

The Board Chair thanked Mr. Fairley for his presentation. The St. Clair College Foundation presentation is attached Item #7.2.

7.3 Financial Monitoring Report

The report on the financial results for the year ended March 31, 2021 was included with the Full Board agenda package.

This report finalizes the financial monitoring reports for the 2020-2021 fiscal year and the report reconciles to the statement of operations in the audited financial statements.

After a brief discussion, it was

RESOLVED THAT the Board of Governors receive the Financial Monitoring Report for the year ending March 31, 2021 as information.

8.0 Approval Items

8.1 Audit Committee Report

- The Audit and Finance Committee meeting was held virtually on Friday, June 4, 2021 and quorum was met.
- Mr. Jones, Vice-President, Finance and Chief Financial Officer, highlighted the significant items in the audited financial statements.

- The 2020-2021 fiscal year was KPMG's fourth of five years on the College audit. The College's five-year contract with KPMG will end following the 2021-2022 fiscal year audit.
- Ms. Cynthia Swift of KPMG, presented the Audit Findings Report to the Audit Committee:
 - Ms. Swift thanked College management and staff for assisting KPMG in completing the audit work.
 - On March 2, 2021, KPMG distributed an Audit Planning Report to the Audit Committee. KPMG highlighted that COVID-19 was a major consideration in the development of their Audit Plan given the potential financial reporting and audit implications. During the audit, no significant changes from the Audit Plan occurred.
 - KPMG focused on nine areas of risk during the audit.
 - Based on the audit procedures performed, including discussions with management, KPMG did not identify any of the following:
 - Significant financial reporting risks that would impact the College's financial reporting.
 - Corrected or uncorrected differences.
 - Exceptions relating to fraud risk.
 - Significant weaknesses in internal controls or financial reporting processes.
 - Unreasonable accounting estimates.
 - KPMG stated that in their opinion, the financial statements are free of material misstatement and will be issuing an unqualified opinion on the College's financial statements. Once the financial statements are approved by the Board of Governors, KPMG will sign and date the Auditor's Report.
- The Audit and Finance Committee approved a motion that the Audit and Finance Committee "recommend to the Board of Governors that the Audited Consolidated Financial Statements for the Year Ending March 31, 2021 be approved".
- The Committee Chair also noted that the Board has received a report outlining Administration's recommendation to allocate an additional \$5,000,000 into the financial sustainability internal reserve, bringing the total financial sustainability internal reserve to \$71 million. The Audit Committee supported Administration's recommendation and approved the recommendation being presented to the Board of Governors at the June 22, 2021 meeting.
- With KPMG's contract ending after the 2021-2022 audit, Administration brought forward a recommendation to extend KPMG's contract to August 31, 2026 for continuity and cost effectiveness, in compliance with Ministry procurement directives.
- The Audit Committee passed a motion approving Administration's recommendation.
- The Audit and Finance Committee Chair commended Mr. Jones, the Finance Department and the Senior Operations Group for their hard work and excellent audit results.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the Audit Committee Report for the Year Ended March 31, 2021.

8.2 Audited Consolidated Financial Statements for the Year Ended March 31, 2021 for Submission to the Ministry

The Board Chair called upon Mr. Jones to speak to this item. Mr. Jones provided a high-level overview of the Audited Consolidated Financial Statements for the year ended March 31, 2021, highlighting the following:

Statement of Financial Position: Assets

At fiscal year-end:

- Cash and temporary investments had a combined total \$256 million, a significant increase over the prior year. This can primarily be attributed to the College at March 31, 2020 having several high value GICs that had a maturity of over one year in length and as such were classified as long-term investments. At March 31, 2021 the noted GICs have a maturity date of less than one year and have been reclassified from long-term to temporary investments.

Also contributing to the increase was the College's in year operating surplus, as well as a record number of incoming wire payments in the final three months of the fiscal year from international students for future semesters.

- Accounts Receivable are at \$10.5 million and is made up largely of Ministry and student receivables. The decrease in Accounts Receivable from the prior fiscal year can be attributed to the grant receivable related to the School College Work Initiative (SCWI) program.
- Long-term investments are at \$11 million, a decrease from the prior year as a result of the reclassification from long term to temporary investments. The \$11 million in long-term investments is comprised of the equity and bonds held by the St. Clair College Foundation.
- Capital assets had a net book value of \$177.8 million, which reflects the capital expenditures approved by the Board from a budget perspective that were undertaken last year as well as capital purchases in relation to grant funded programs.
- Construction in Progress is at \$7.2 million, an increase of \$5.3 million over the prior fiscal year. This reflects the ongoing construction that can mostly be attributed to the Zekelman Centre for Business and Information Technology.

Statement of Financial Position: Liabilities

- Accounts Payable and Accrued Liabilities are at \$44.2 million, an increase of \$18.5 million over the prior year. This increase is due to a new approach in estimating accounts payable as it relates to student account balances. Based on

the new methodology, an estimate is made of the likelihood of the credit balances being used in the future. A certain quantity of those balances are no longer estimated to be deferred revenue and have been reclassified as accounts payable.

- Deferred revenue is at \$108.2 million, an increase of \$15.5 million over the prior year. This increase is largely due to deferred tuition and reflects future payments from International students.
- Vacation pay liability is at \$6.1 million, a decrease of \$317,000 from the previous year. This decrease is due to a focus on utilizing vacation balances during Summer 2020 and the COVID-19 staffing plan.
- Long-term Debt is \$10.3 million, a decrease from the prior year of \$1.3 million. The College continues to meet its commitments to the Ontario Financing Authority (OFA).
- Deferred capital contributions are at \$120 million.
- Deferred Capital Contributions - CIP was at \$7.1 million, an increase of \$2.1 million over the prior year due to contributions from the Academic Tower levy as well as additional donations.

Statement of Financial Position: Net Assets

- The Unrestricted Operating Balance is \$40 million, a decrease of \$28.2 million from the prior year as the College reallocated significant funds to the Internally Restricted Reserve.
- Invested in Capital Assets is at \$47.4 million, an increase over the prior fiscal year of \$3.2 million.
- Internally Restricted Funds are at \$81.7 million which reflects \$61 million in the Financial Sustainability Reserve and \$20 million in the Deferred Maintenance Reserve.
- Total Net Assets are at \$169.5 million, an increase of \$36.8 million.

Statement of Operations

- St. Clair College realized a large surplus in the 2020-2021 fiscal year of \$39.2 million. This represents the third year that the College has earned a surplus of more than \$30 million.

Revenue:

- Total Revenue is at \$237 million which includes the following:
 - Government grants are at \$40.2 million, a decrease of \$694,000 from the previous year due to an increase in the International Student Recovery Program.

- Tuition Revenue is at \$138.9 million, an increase of \$12.4 million over the prior year. This increase can be largely attributed to the increased enrolment at Ace Acumen.
- Contract Training is at \$30 million, an increase of \$5.1 million which can be attributed to the increased enrolment at Ace Acumen resulting in higher Fee for Service Revenue.
- Other Income is at \$18.4 million which is largely consistent with the prior year.
- Ancillary Revenue is at \$2.6 million, a decrease of \$8.1 million from the previous year. This reflects implications from COVID-19's impact on the revenue generating abilities of parking, St. Clair College Centre for the Arts and Residence operations.
- Total Expenditures are at \$198 million, an increase of \$1.1 million over the previous fiscal year. College Administration focused on holding the line in terms of increases in expenditures relative to the increase in revenue and were able to implement cost saving measures in April 2020 during the first wave of the pandemic through such items as discretionary budgets and the reduction of part-time staff.
 - Salaries and Benefits were at \$83.7 million, a decrease of \$8.1 million from the prior year.
 - Operating Expenses are at \$97.9 million, an increase of \$12.2 million over the prior year. This growth is relative to the prior year as with increased tuition revenue for Ace Acumen there are increased expenses as these funds are flowed through to Ace Acumen for campus operations.

After a brief discussion, it was

RESOLVED THAT the Board of
Governors approve the Audited
Consolidated Financial Statements
for the Year Ended March 31, 2021.

Mr. Jones' presentation is attached as Item #8.2.

8.3 Business Plan – Accrual Budget Template (MCU) Format

- Mr. Jones stated that this agenda item is a requirement of the Ministry of Colleges and Universities (MCU) to receive Board approval for the 2021-2022 budget submission to the Ministry and he provided a brief overview of the information contained in the Business Plan.
- At the March 2021 Board meeting, the 2021-2022 operating budget was approved by the Board. The budget is then prepared in the Ministry format and submitted through their financial system.
- The budget included in the Business Plan – Accrual Budget Template does reflect what the Board approved at the March Board meeting.

- This budget includes a \$27 million surplus, and this surplus is consistent with the figures being submitted in the Statement of Operations in the Ministry specific template.
- In terms of the Statement of Financial position forecast that was provided to the Board with the March budget review, it was predicated upon estimated year-end balances. The projections have now been updated to include the audited ending balances, including a \$39.2 million operating surplus, capital budget of \$13 million funded through reserves, \$7.5 million allocation from the Deferred Maintenance Reserve, as well as the Board approved \$5 million allocation into financial sustainability and the approximate \$12 million allocation into Deferred Maintenance. This projection translates again to strong sustainability metrics and the College will also report zero flags to the Ministry.

Mr. Jones' presentation is attached as Item #8.3.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the Business Plan – Accrual Budget Template (MCU Format).

8.4 Internal Reserves

The Board Chair noted that the Internal Reserves report was included in the Full Board agenda package.

At the March Board meeting, College Administration presented the 2021-2022 budget which was approved by the Board of Governors. The budget noted a projected allocation of \$5 million to internal reserves for financial sustainability.

Based on the surplus position of the College at fiscal year-end and as presented in the Audit and Finance Committee Report, College Administration is seeking approval to transfer an additional \$5 million from the College's unrestricted net assets to the internally restricted reserve for financial sustainability. The Audit and Finance Committee supported and approved College Administration's recommendation being presented to the Board of Governors.

After a brief discussion, it was

RESOLVED THAT the Board of Governors approve a \$5 million transfer from the College's unrestricted net assets to internally restricted net assets, where the funds will be allocated to financial sustainability.

8.5 Appointment of a Member to the Foundation Board

The Board Chair noted that Ms. Khosla was appointed as the Board member to the St. Clair College Foundation Board since the 2019-2020 term and has agreed to continue as the representative for the 2021-2022 term.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the appointment of Ms. Renu Khosla as the Board member to the St. Clair College Foundation Board for a one-year term commencing September 1, 2021 to August 31, 2022.

9.0 By-Law and Policy Review

9.1 Policy 2003-25: Delegation to the President – 2nd Reading

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading of Policy 2003-25: Delegation to the President, as presented.

9.2 Policy 2003-26: President's Job Description – 2nd Reading

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading of Policy 2003-26: President's Job Description, as presented.

9.3 Policy 2003-27: Monitoring President's Performance – 1st Reading

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 1st reading of Policy 2003-27: Monitoring President's Performance, as amended.

10.0 Recognition of Retiring Board Members

The Board Chair recognized Mr. Christian Seguin on his retirement from the Board as of August 31, 2021. Mr. Seguin has served as the student representative to the Board for a one-year term. Ms. Jammu-Taylor thanked Christian for his support from a student and SRC perspective and for his contributions to the Board.

Mr. Seguin thanked the Board for their support, the knowledge that he gained and for the opportunity to serve as a Governor.

The President recognized Ms. Nancy Jammu-Taylor on her retirement from the position of Board Chair as of August 31, 2021. Nancy has served as the Board Chair for two one-year terms and will remain on the Board for the remainder of her second three-year term. The President thanked Nancy for her support and dedication to the Board, College, community and herself.

11.0 Date of the Next Meeting

The next Board meeting is scheduled for Tuesday, September 28, 2021.

The Full Board meeting adjourned at 6:40 p.m.

MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

492nd FULL BOARD MEETING

of the

BOARD OF GOVERNORS

NOTICE OF MEETING

DATE: Tuesday, June 22, 2021

TIME: 5:30 p.m. – Meeting

PLACE: Alumni Skyline Room B, St. Clair College Centre for the Arts

**** NOTE:** Dinner will be held prior to the Board meeting at 5:00 p.m.

AGENDA

1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST

2.0 APPROVAL OF THE MINUTES OF THE FULL BOARD MEETING HELD ON MAY 25, 2021 IN WINDSOR, ON

3.0 CONSTITUENT REPORTS

4.0 PRESIDENT'S REPORT
(Policy – Executive Limitations Communication & Counsel #2003-21)

Information Item – The President will provide her report to the Board apprising the Board of any new developments since the last meeting.

5.0 CONSENT AGENDA

5.1 2021-2022 Draft Meeting and Event Schedule

Information Item – Administration has provided the Draft 2021-2022 Meeting and Event Schedule for the upcoming year, attached as Item #5.1.

5.2 Campus Free Speech Annual Report

Information Item – Administration has provided a report regarding the College's Draft Free Speech Policy, attached as Item #5.2.

5.3 Strategic Mandate Agreement 3 (SMA3)

Information Item – Administration has provided an update regarding Year One (2020-2021) of the 2020-2025 Strategic Mandate Agreement 3 (SMA3), attached as Item #5.3.

5.4 Fall 2021 Admission Concerns

Information Item – Administration has provided a report regarding programs with low enrolment for Fall 2021, attached as Item #5.4.

5.5 Parking

Information Item – Administration has provided an update regarding the Parking Capital Plan, attached as Item #5.5.

6.0 BUSINESS ARISING

6.1 Executive Plan for the Summer Months
(Board By-law 38.3)

Information Item – The Board will discuss the Executive Committee operation for the summer months to deal with any Board action items, should they arise.

6.2 Board Chair and Vice Chair 2021-2022

Information Item – The Board Chair will provide information regarding the election of the Board Chair and Vice Chair, for the one-year term commencing September 1, 2021 through August 31, 2022.

7.0 MONITORING REPORTS

7.1 Alumni Association Annual Report

Information Item – The Alumni Association will provide their annual report to the Board.

7.2 Foundation Board Annual Report

Information Item – The Foundation Board will provide their annual report to the Board.

7.3 Financial Monitoring Report

Information Item – An update will be given to the Board with respect to the financial results for the Fiscal Year Ended March 31, 2021, attached as Item #7.3.

8.0 APPROVAL ITEMS

8.1 Audit Committee Report

Approval Item – The Chair of the Audit Committee will present a report to the Board.

8.2 Audited Consolidated Financial Statements for the Year Ended March 31, 2021 for submission to the Ministry.

(Regulation 34/03, Article 9.1, Board Policy #2003-18, Budget Development, Board By-law 38.1)

Approval Item – Administration will present the Audited Financial Statements for the year ended March 31, 2021, attached as Item #8.2 for Board approval, as required by the Ministry.

8.3 Business Plan – Accrual Budget Template (MCU) Format

Approval Item – The rationale is provided for Board approval, attached as Item #8.3.

8.4 Internal Reserves

Approval Item – Administration has provided a recommendation regarding Internal Reserves, attached as Item #8.4.

8.5 Appointment of a Member to the Foundation Board (Policy #2003-11 Relationship to the Foundation)

Approval Item – The Board of Governors members will nominate and approve the appointment of a Board member to sit on the St. Clair College Foundation Board for the 2021 - 2022 year.

9.0 BY-LAW AND POLICY REVIEW

9.1 Policy 2003-25: Delegation to the President – 2nd Reading

Approval Item – The Board will review policy 2003-25 for 2nd reading, attached as Item #9.1.

9.2 Policy 2003-26: President's Job Description

Approval Item – The Board will review policy 2003-26 for 2nd reading, attached as Item #9.2.

9.3 Policy 2003-27: Monitoring President's Performance

Approval Item – The Board will review policy 2003-27 for 1st reading, attached as Item #9.3.

10.0 RECOGNITION OF RETIRING GOVERNORS

11.0 DATE OF THE NEXT MEETING

11.1 The next meeting is scheduled for Tuesday, September 28, 2021 at the Windsor Campus.



ST. CLAIR

COLLEGE

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: JUNE 22, 2021

RE: DRAFT 2021 – 2022 MEETING AND EVENT SCHEDULE

SECTOR: PRESIDENT

AIM:

To provide the Board of Governors with the draft 2021 – 2022 Meeting and Event Schedule.

BACKGROUND:

In order to keep the Board informed of the schedule of meetings and College events, a meeting and event schedule is prepared annually and presented to the Board. The draft 2021 – 2022 Meeting and Event Schedule is attached for information.

In light of the pandemic, some dates are currently listed as “To Be Determined” (TBD) and will be amended as additional information becomes available.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive the draft 2021 – 2022 Meeting and Event Schedule for information.

Meetings

TBD	New Board Member Orientation
September 14, 2021* September 28, 2021	Committee of the Whole Full Board Meeting – Windsor
October 12, 2021* October 26, 2021	Committee of the Whole Full Board Meeting – SCCCA
November 9, 2021 * November 23, 2021	Committee of the Whole Full Board Meeting – Windsor
January 11, 2022 * January 25, 2022	Committee of the Whole Full Board Meeting – Windsor
February 8, 2022 * February 22, 2022	Committee of the Whole Full Board Meeting – Windsor
March 8, 2022 * March 22, 2022	Committee of the Whole Full Board Meeting – Windsor
April 12, 2022 * April 26, 2022	Committee of the Whole Full Board Meeting – Chatham
May 10, 2022 * May 24, 2022	Committee of the Whole Full Board Meeting – Windsor
June 14, 2021 * June 28, 2021	Committee of the Whole Full Board Meeting - Windsor

*** Please Note:** All Committee of the Whole Meetings are listed and will be held at the discretion of the Board Chair and President.

Events

Thursday, October 6, 2021	Fall Academic Awards Banquet SCCCA (Windsor & Chatham)
Tuesday, October 5, 2021	Fall Convocation, Windsor (WFCU)
Thursday, October 7, 2021	Fall Convocation, Chatham (Health Plex)
November 27 – November 29, 2021	Higher Education Summit Premier’s Awards
TBD	Holiday Social
TBD	Board Planning Session/Retreat
Thursday, February 24, 2022	Winter Convocation, Windsor (WFCU)
TBD	Chatham Scholarship & Bursaries (Club Lentinas)
Tuesday, March 22, 2022	Windsor Scholarship & Bursaries (SCCCA)
Tuesday, March 29, 2022	
TBD	Alumni of Distinction (SCCCA)
Wednesday, April 6, 2022	Saints Student Athletic Awards Banquet
Friday, April 22, 2022 - Tentative	SRC Changeover Banquet
Friday, April 29, 2022 - Tentative	TSI Changeover Banquet
TBD	CICan Annual Conference
Thursday, June 2, 2022	Windsor Academic Awards Banquet
TBD	Chatham Academic Awards Banquet
Tuesday, June 7, 2022	Spring Convocation, Windsor (WFCU)
Wednesday, June 8, 2022	
Friday, June 10, 2022	Spring Convocation (Chatham Health Plex)



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: JUNE 22, 2021

RE: FREE SPEECH ANNUAL REPORT

SECTOR: COLLEGE COMMUNICATIONS & COMMUNITY RELATIONS
JOHN FAIRLEY, VICE PRESIDENT

AIM:

To provide an annual report reflecting any amendments to St. Clair College's Free Speech Policy or any on-campus events for which an official complaint was received by the College for the period August 1, 2020 to July 31, 2021. Any complaints received between June 22 and July 31, 2021 will be communicated immediately to the Board of Governors Executive.

BACKGROUND:

Each of Ontario's public colleges and universities prepare the Campus Free Speech Annual Report (Appendix A) based on the implementation of their Free Speech Policy (Appendix B) to aid the Higher Education Quality Council of Ontario (HEQCO) in the development of a public report. The report is to be posted on each institution's website and submitted annually to HEQCO by September 1.

2021 COLLEGE UPDATE:

There have been no changes to the St. Clair College Free Speech Policy, nor has there been any official free-speech-related complaints received by the institution arising from events on-campus.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive the report on St. Clair College's Free Speech Policy, for information.



Freedom of Speech Annual Report

September 1, 2021

Section A: Institutional Policy

Has your institution amended its free speech policy (or policy framework) since the time of your 2020 report? If so, please explain the reason for the change and provide the link to its location on your institutional website.

St. Clair College has not changed its free speech policy since our 2020 report.

Where are members of the institutional community (or guests) directed when there is a free speech related question or complaint about an event on campus? Please provide contact information.

John Fairley, Vice President College Communications and Community Relations

jfairley@stclaircollege.ca

519-972-2762

What is your institution's policy on holding events where there are security concerns? To your knowledge, were there any instances where a non-curricular event did not proceed due to security concerns or their related costs?

When a request is made to the College, the event details are presented to the Senior Operations Group for review and discussion. Any requirements regarding security needs would be discussed with the Associate VP, Safety, Security and Facilities Management. A review of security needs and costs for the event would be forwarded to Senior Administration for approval.

There have not been any instances where a non-curricular event did not proceed due to security concerns or their related costs.

Section B: Complaints

You may append additional documentation or institution-specific information as you see fit.

Between **August 1, 2020** and **July 31, 2021**, did any member of the institutional community (or guests) make an official complaint about free speech on campus? If yes, please describe.

The College did not receive any official complaints about free speech on campus between August 1, 2020 and July 31, 2021.

If there has been an official complaint (or more than one):

What were the issues under consideration? Please identify any points of contention (e.g., security costs, safety, student unions and/or groups, operational requirements, etc.).

N/A

How did the institution manage the free speech complaint(s)? Was the complaint addressed using the procedures set out in the policy? How were issues resolved?

N/A

Section C: Summary Data

Please provide the following summary data for free-speech-related official complaints received by the institution:

Number of official complaints received under the free speech policy relating to curricular and non-curricular events.	None
Number of official complaints reviewed that were dismissed.	None
Number of official complaints where the institution determined that the free speech policy was not followed appropriately.	None
Number of official complaints under the free speech policy that resulted in the institution applying disciplinary or other institutional measures.	None
To your knowledge, were any free speech complaints forwarded to the Ontario Ombudsman?	None

To the best of your ability, please provide an estimate of the number of **non-curricular events** held at the institution between **August 1, 2020 and July 31, 2021**. Non-curricular events include, for example, invited speakers, sporting events, rallies, conferences, etc., as opposed to regular events held as part of an academic program or course.

There were approximately 50 virtual non-curricular events that have been hosted by our two student governments. In Windsor, it is the Student Representative Council (SRC) and the Thames Students Incorporated (TSI) is in Chatham. The third student group is the Saints Student Athletic Association who facilitate the athletics at the College.

Institutional Comments (if any).

The College has been closed to public events during the COVID 19 pandemic.
The Alumni Association sponsors and hosts many community events on both campuses throughout the year.

POLICY AND PROCEDURE MANUAL

Policy Title:	UPHOLDING FREE SPEECH	Area of Responsibility: VICE PRESIDENT, HUMAN RESOURCES, SAFETY, SECURITY & FACILITIES MANAGEMENT
Policy Section:	HUMAN RESOURCES	
Effective Date:	2019 01 01	Policy No: 5.22
Supersedes:	NEW	Page: 1 of 2
Mandatory Revision Date:	2024 01 01	Last Review Date: 2019 01 01

5.22 Upholding Free Speech

Policy Statement

“The objects of the colleges are to offer a comprehensive program of career-oriented, post-secondary education and training to assist individuals in finding and keeping employment, to meet the needs of employers and the changing work environment and to support the economic and social development of their local and diverse communities” (Ontario Colleges of Applied Arts and Technology Act, 2002).

Freedom of expression, which means the right to speak, write, listen, challenge and learn, must be protected as it is essential to discovery, critical assessment and the effective dissemination of knowledge and ideas and leads to social and economic advancement.

Colleges must be places that allow for open discussion and free inquiry where diverse voices can be heard and ideas and viewpoints can be explored and discussed freely and debated openly without fear of reprisal, even if these are considered to be controversial or conflict with the views of some members of the college community. Although colleges greatly value civility and all members of colleges share responsibility for maintaining a climate of mutual respect, it is not the role of colleges to shield members of the college community from ideas and opinions that they may find disagreeable or offensive. It is up to individuals and not colleges to make such judgements for themselves and to debate and challenge ideas that they find unacceptable.

Members of the college community are free to criticize and contest the view of others, however, they may not obstruct or interfere with the freedom of others to express their views. The rights of others to express or hear ideas must also be respected. Colleges may reasonably regulate the time, place and manner of freedom of expression to ensure that it does not disrupt normal college operations and ordinary college activities or endanger the safety of others.

Speech that violates the law, including the Ontario Human Rights Code, is not allowed. Speech that constitutes harassment, a threat or hate speech is not allowed. Other context specific boundaries to freedom

of expression may also apply such as those arising out of the terms of employment and collective agreements.

This policy statement is aligned with other college policies, all of which shall be read in harmony.

Existing college mechanisms and processes will be used to handle complaints and ensure compliance with the policy. Complaints that remain unresolved may be referred to the Ontario Ombudsman. Existing disciplinary measures will apply to those whose actions are contrary to the policy.

College will consider official student groups' compliance with the policy as a condition for ongoing financial support or recognition and encourage student groups to adopt policies that align with this policy.

This policy comes into effect on January 1, 2019 and applies to all college faculty, students, staff, management, guests and others who are present at the college.



TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: JUNE 22, 2021

RE: STRATEGIC MANDATE AGREEMENT 3 (SMA3)

SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER

AIM:

To provide the Board with an update on Year 1 (2020-2021) of the 2020-2025 Strategic Mandate Agreement 3 (SMA3).

BACKGROUND:

At the January 26, 2021 Board meeting, the President provided the Board with an update on SMA3. The report indicated that Administration would bring a report to the Board during Spring 2021 to communicate the following:

- Results of the Year 1 Annual Evaluation process.
- Finalized metric weightings for Years 2 to 4.
- Year 2 (2021-2022) targets.

With the College’s SMA3 Year 1 annual evaluation completed, the following is Administration’s update to the Board:

A. SMA3 Results from the Year 1 Annual Evaluation (2020-2021)

Metric	Allowable Performance Target	Actual Result	Target Achievement
Graduate employment rate in a related field	64.80%	59.18%	91.33%
Institutional strength and focus	28.66%	30.50%	106.42%
Graduation rate	67.65%	72.53%	107.21%
Community and local impact	4.48%	5.86%	130.75%
Economic impact	\$19,000,800	\$110,219,200	580.08%

The College succeeded in meeting four (4) out of the five (5) active metrics for 2020-2021.

Due to the Ministry's delay to the start of performance-based funding for two years (2020-2021 and 2021-2022), there was no funding impact to the College. Had the performance-based funding delay not existed, the College's funding would have been reduced by \$90,451.

B. SMA3 Metric Weightings for Years 2 to 4

Metric	Weighting		
	Year 2 (2021-22)	Year 3 (2022-23)	Year 4 (2023-24)
Graduate employment rate in a related field	5%	5%	5%
Institutional strength and focus	20%	20%	20%
Graduation rate	5%	5%	5%
Community and local impact	20%	15%	15%
Economic impact	20%	15%	15%
Graduate employment earnings	5%	5%	5%
Experiential learning	5%	5%	5%
Revenue attracted from the private sector	20%	20%	20%
Apprenticeship related	-	5%	5%
Skills and competencies	-	5%	5%
Total	100%	100%	100%

Administration did not adjust its weightings from those established when the SMA3 Agreement was submitted to the Ministry in August 2020.

C. SMA3 Year 2 (2021-22) Targets

Metric	Allowable Performance Target
Graduate employment rate in a related field	61.66%
Institutional strength and focus	27.93%
Graduation rate	67.47%
Community and local impact	4.90%
Economic impact	\$38,438,400
Graduate employment earnings	\$32,048
Experiential learning	65.73%
Revenue attracted from the private sector	\$5,145,397

Three (3) additional metrics become active at SMA3 Year 2. Due to the Ministry's delay to the start of performance-based funding for two years (2020-2021 and 2021-2022), there will be no funding impact to the College because of the Year 2 annual evaluation process.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Year 1 (2020-2021) of the 2020-2025 Strategic Mandate Agreement 3 (SMA3), as information.



TO: BOARD OF GOVERNORS
FROM: PATRICIA FRANCE, PRESIDENT
DATE: JUNE 22, 2021
RE: FALL 2021 ADMISSION CONCERNS
SECTOR: ALL – SENIOR OPERATIONS GROUP

AIM:

To provide the Board with an update on post-secondary programs that will run in the Fall 2021 semester with an expected Year 1 intake of less than 25 domestic students.

BACKGROUND:

June 1, 2021 is a critical date in the College's registration process as a student must make a financial deposit to secure a spot in their admitted program. In the months leading up to the June 1, 2021 deposit date for the Fall 2021 semester, the College actively monitors the expected intakes to balance teaching resources, space capacity, SMA3 implications, financial sustainability and community access to programming. During this period, should these noted factors not be aligned as planned, an intake may be suspended.

During the Summer of 2020 and 2021, COVID-19 has presented challenges in enrolment forecasting due to several factors. In 2020, numerous programs were suspended (approximately 18) based on declining domestic interest and our ability to offer these programs online. Administration has decided to not suspend for 2021, assuming we will have the ability to expand our on-campus delivery as government vaccination plans continue, we are hopeful domestic enrolment levels will increase.

It is important to note on May 1, 2021, College Administration did suspend the intakes of 5 programs for Fall 2021 due to extremely low student applications and confirmations (less than a dozen). These programs included Journalism, Media Convergence, General Arts and Science at South Campus and Electrical Techniques and Protection Security and Investigation (PSI) at the Chatham Campus.

SUMMARY:

The following outlines those post-secondary programs whose Year 1 domestic student intake for the Fall 2021 semester will not be suspended, and as at June 9, 2021, have

an expected intake of less than 25 domestic students. Refer to Appendix A for the program list.

- Table 1: Windsor programs that are experiencing a domestic enrolment decline relative to the enrolment plan.
- Table 2: Windsor programs that either share a common Year 1 curriculum or offer pre-defined exit points for graduation.
- Table 3: Windsor programs that are either oversubscribed or the expected enrolment is at capacity due to placements or accreditation.
- Table 4: Windsor programs whose planned enrolment is focused on international students.
- Table 5: Chatham programs that either share a common Year 1 curriculum, planned enrolment is focused on international students, or is experiencing an enrolment decline relative to the enrolment plan.

In October 2020, the College established the Enrolment Management Committee (EMC) to assess current enrolment levels and make data-driven recommendations to the Senior Operations Group (SOG) on all policy, procedures, and practices affecting enrolment. The goal is to achieve and maintain optimum enrolment and program mix that is responsive to student, community, and labour demands and that is aligned with College Vision, Mission, Strategic Directions, and the SMA3.

Those programs in Appendix A with large variances will be referred to the EMC for improvement plan recommendations, and the remaining programs will be evaluated by the respective Academic Chair. In addition to the EMC, other institutional committees will play an active role in enrolment management at the College including: College Program Assessment Committee, Program Advisory Committees, and Retention Committee.

The College's academic program quality processes (i.e. Cyclical, Annual and Sustainability reviews) will continue to ensure programs are aligned with our Strategic Directions and make recommendations for improvement.

In addition to the above, Administration will be dedicating specific days to finalize strategies around domestic student enrolment and is investigating the potential to leverage the expertise held by the Ontario College Application Service (OCAS). Once Administration has completed its analysis, a report will be provided to the Board to outline the recommendations for these programs.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on post-secondary programs that will run in the Fall 2021 semester with an expected Year 1 intake of less than 25 domestic students, as information.

Appendix A

Table 1 Windsor Programs Experiencing a Decline in Domestic Enrolment Compared to Enrolment Plan

Code	Program	Expected Intake	Planned Intake	Variance
A887	Music Theatre - Performance	17	40	(23)
B603	Community & Justice Services	20	25	(5)
B699	Bachelor of Business Admin Info. Comm. Tech.	14	40	(26)
B791	Public Relations	13	20	(7)
* B802	Human Resources Management	10	25	(15)
* B826	Tourism - Travel	14	60	(46)
* B877	Fashion Design Technician	13	20	(7)
B895	Social Service Worker - Gerontology	22	40	(18)
B904	Sport & Recreation Management	19	55	(36)
B906	Esports Admin and Entrepreneurship	23	50	(27)
* B908	Event Management	6	15	(9)
B935	Autism & Behavioural Science	17	20	(3)
B950	Web Development and Internet Applications	15	30	(15)
C365	Community Integration Coop Education	22	40	(18)
C623	Liberal Arts	23	22	1
C999	Bachelor of Applied Arts in Social Justice	19	32	(13)
H879	Fitness and Health Promotion	21	40	(19)
* T036	Construction Engineering Technician	13	20	(7)
T154	Civil Engineering Technology	19	45	(26)
* T167	Motive Power Technician	23	20	3
T805	Woodworking Technician	23	30	(7)
T826	Mech. Engineering Technology - Auto Product Design	24	45	(21)
T836	Chemical Laboratory Technology	13	30	(17)
T855	Mechanical Engineering Technician - Industrial	16	20	(4)
* T866	Landscape Horticulture	13	20	(7)
* T867	Mechanical Technician - CAD/CAM	6	25	(19)
T923	Mechanical Techniques - Precision Metal Cutting	2	10	(8)
* T974	Electromechanical Engineering Technician	13	40	(27)
T993	Animation - 2D/3D	21	35	(14)

Table 2 Windsor Programs That Either Share a Common Year 1 Curriculum or Offer Pre-Defined Exit Points for Graduation

Code	Program	Expected Intake	Planned Intake	Variance
B009	Business Administration-Marketing	21	30	(9)
* B010	Business - Accounting	20	30	(10)
* B012	Business - Marketing	13	25	(12)
B897	Paralegal	22	30	(8)
B959	Paralegal	14	30	(16)
* T941	Power Engineering Technology - Mechanical	15	25	(10)
* T942	Power Engineering Technician	6	-	6

Table 3 Windsor Programs That are Either Oversubscribed or Expected Enrolment is at Capacity Due to Placements or Accreditation

Code	Program	Expected Intake	Planned Intake	Variance
H795	Respiratory Therapy	23	30	(7)
H796	Diagnostic Medical Sonography	18	20	(2)
H797	Diagnostic Cardiac Sonography	24	24	-
H912	Advanced Med Esthetics Practitioner	18	48	(30)

Table 4 Windsor Programs Whose Planned Enrolment is Focused on International Students

Code	Program	Expected Intake	Planned Intake	Variance
* B940	Hospitality - Hotel and Restaurant Management	10	-	10
* T860	Computer Systems Technician -Networking	11	-	11

Table 5 Chatham Programs That Either Share a Common Year 1 Curriculum, Planned Enrolment is Focused on International Students, or is Experiencing an Enrolment Decline Relative to the Enrolment Plan

Code	Program	Expected Intake	Planned Intake	Variance
K150	Business Accounting	4	13	(9)
K200	Developmental Services Worker	21	47	(26)
K231	Office Admin - Executive	12	20	(8)
K238	Office Administration-Health Services	22	20	2
* K600	Business	4	7	(3)
K788	Electrical Engineering Technician	16	20	(4)
K824	Developmental Services Worker	2	6	(4)
K919	Police Foundations	21	25	(4)
K933	Personal Support Worker	20	50	(30)
K967	Border Services	10	17	(7)

* Please Note: Above highlighted programs have a strong international student interest.



ST. CLAIR

COLLEGE

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: JUNE 22, 2021

RE: STRATEGIC DIRECTION UPDATE – FACILITIES ENHANCEMENT – INCREASE PARKING CAPACITY

SECTOR: HUMAN RESOURCES, SAFETY, SECURITY & FACILITIES MANAGEMENT – JOE SIRIANNI, VICE PRESIDENT

FINANCE – MARC JONES, VICE PRESIDENT, FINANCE & CHIEF FINANCIAL OFFICER

AIM:

To provide the Board with an update on the Strategic Directions (2020-2021). This update pertains to Strategic Direction #5 Facilities Enhancement – regarding the increase of parking capacity at the Windsor Campus. Specific details include the following:

Goal	Objective	Measure	Target
Campus Enhancement.	Increase parking capacity.	Creation of a formalized plan to increase number of parking spaces on Main Windsor Campus.	September 2020. Update June 2021.

BACKGROUND:

As previously communicated, to support last year’s Strategic Direction #5, a Request for Proposal (RFP) was issued for the Construction and Management of a Parking Garage on campus. Three submissions were received, and all three submissions fell short of meeting the requirements of the RFP.

As a result, the College looked at in-house solutions to expand parking availability to meet the growing demand. The strategy took a phased in approach (short, mid, and long-term phases) over the next three fiscal years.

A) Parking Plan submitted to the Board on September 22, 2020

Phase	Description	# of Spots Proposed	Cost Estimate	Actual Spots Gained-Updated June 2021	Actual Cost/Estimated Cost-Updated June 2021
1	East road replacement, main road replacement, Lot D expansion, Lot V expansion, miscellaneous changes within existing lots.	220	\$2.5M	312	\$2.38M
	Chatham Parking Lot Renovation (construction & engineering)	80	\$0.361M	80	\$0.361M
2	Lot C (replacement and) deck 2022-23.	250 (estimated)	\$5.5M	250 (estimated)	Location assessment & drawings currently in progress for parking deck.
3	Lot expansion 2021-22.	135**	\$2.5M	38	\$0.35M
Total		685	\$10.861M	680	

** See note below regarding Phase 3.

B) Update to Parking Plan submitted to the Board on September 22, 2020

Phase 1 – Completed.

1. East road replacement including east road parking, main road replacement, Lot D expansion, Lot V expansion and miscellaneous changes in existing lots. Completed, with 312 spots gained.
2. Chatham Parking Lot M Reconstruction. Completed, with 80 spots gained.

Phase 2

Lot C replacement and deck. During the capital planning session for 2020-2021, the College agreed to re-construct Lot C in 2021-2022, however, deferred the one-level deck until 2022-2023. With the opening of additional space in downtown Windsor, the College wants to ensure that the need for the deck is still required. The College will allocate some of the monies saved from Phase 3 to the design and tendering of the one-level parking deck. The location of the one-level deck will also be re-assessed during the design phase. The design and tendering of the one-level parking deck will confirm project costs and the College will adjust the \$5.5M capital request for 2022-2023, if required. The College will be moving forward in 2021-2022 with the design phase (location assessment and drawings) at a cost of \$150,000. These funds are currently available in the 2021-2022 budget.

Phase 3 - 2021-2022

1. Lot expansion (Lot N and additional East Road parking/road work). An additional 12 spots will be added along the East Road with the continuation of East Road improvements. This should be completed in summer 2021. The re-construction of Lot N, based on a preliminary review by a consultant, was originally planned to increase parking spots by 135. However, during the Lot N design process, several obstacles were identified including significant stormwater issues and the necessary avoidance of environmentally protected areas. The original schematic and costing provided by the consultant had to be significantly altered. One possible expansion plan would allow for a gain of up to 86 spaces. However, the College does not want to lose the green space that would be required to achieve the additional 86 spaces and has opted not to move forward with this option at this time. The consultant was able to scale the design down to 26 spots, without affecting green space and without significant storm water impact. The addition of 430 spots will be completed in summer 2021 at the completion of phase 1.
2. The original budget allocated to Lot N, which was \$2.5 million, was based on the original consultant's preliminary review and the likely installation of a significant underground storm water storage system. As the College will not be implementing this solution after further analysis, the \$2.5 million will no longer be required.

Summary:

- The College is on track to complete Phase 1 and portions of Phase 2 and Phase 3 parking plans (as outlined above) by the end of 2021.
- At this time with the updated plan as of June 2021, the College will only be short 5 parking spots.
- During the actual design of the Phase 1 plan, the College was able to gain 92 more spots than the preliminary review suggested. The cost to complete Phase 1 and 3 was also significantly less than originally budgeted for reasons noted above related to Lot N.
- There is an opportunity to gain additional spaces with the re-construction of Lot A, once the Zekelman Tower is completed.
- The GEM Residence has 72 spots available for students in Lot R2. The College will be monitoring this and its impact on the above plan as it is difficult to estimate how many students in this residence will require a parking spot. Demand for greater than 72 spots by students in the GEM residence will be accommodated through other parking lots.
- It will be imperative to see the impact, if any, with the addition of 333 Riverside Drive East space to the downtown campus, the additional parking spots at the Windsor campus and the addition the new east end bus route to the College will have on the demand for parking during the coming 2021-2022 academic year at the South Campus.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #5 – Facilities Enhancement, regarding the increase of parking capacity at the Windsor Campus, for information.



TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: JUNE 22, 2021

**RE: FINANCIAL MONITORING REPORT
FINANCIAL RESULTS FOR THE FISCAL YEAR ENDED MARCH 31, 2021**

**SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

AIM:

To provide the Board with the following:

1. A report on the financial results for the fiscal year ended March 31, 2021.
2. An update on Strategic Directions (2021 – 2022). This update pertains to Strategic Direction #6 – Financial Health and Sustainability.

Goal	Objective	Measure	Target
Financial Sustainability	Balanced budgets.	Achieve balanced budgets annually.	June 2021
	Maintaining financial sustainability in accordance with MCU financial metrics.	Meeting or exceeding Ministry defined benchmarks.	June 2021

BACKGROUND:

It is the practice of St. Clair College to review its expenditure and revenue patterns to ensure that the financial plan is being achieved. To this end, College Administration communicated to the Board of Governors that regular financial reports would be provided.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive the Financial Monitoring Report for the fiscal year ended March 31, 2020 as information.

SUMMARY OF REVENUES AND EXPENDITURES - (Schedule 1)

The net surplus at March 31, 2021 of \$39,208,200 is a significant increase of \$13,923,955 from the net surplus budget of \$25,284,245. The variance is primarily due to the following:

- Decrease in expenditures related to salary and benefits.
- Decrease in agent commissions to recruit international students due to lower enrolment relative to budget.
- Realized COVID-19 expenditures are lower than budgeted.
- Decrease in non-salary expenditures due to conservative budget requests.

REVENUE - (Schedule 2)

The following highlights the major changes in revenue compared to the fiscal year budget projection:

- MCU Operating Grants are higher than budget at \$944,359 or 2.2% due to an increase in Special Purpose / Other Grant funding of \$1,018,708. This increase is a result of a decrease in the International Student Recovery program and an increase in Collaborative Nursing and Accessibility funding.
- Contract Income is lower than budget at \$4,781,434 or 32.2% due to the following:
 - Lower stipends flowed across various Ministry of Labour funded programs because of lower job placements due to COVID-19.
 - Lower Apprenticeship funding because of postponed programming due to COVID-19.
 - School College Work Initiative grant being realized on a net-basis (College only funding received) instead of gross basis (all funding received).
- Total Tuition revenue is lower than budget at \$5,293,706 or 3.7%, mostly across Post Secondary – International and Post Secondary – PCPP revenue. This is due to a lower Winter 2021 semester intake relative to budget due to COVID-19 and its travel restrictions.
- Total Other income is higher than budget at \$1,894,578 or 4.5%. When fiscal year-end accounting adjustments related to the Foundation (\$533,466), Bursaries and Scholarships (\$129,898), and Capital Support Grants (\$143,267) are removed, the resulting Other income is higher than budget at \$1,087,947 or 2.6% due to the following:

- Increase in Investment Income of \$447,549 due to higher cash balances than forecasted due to higher volume of payments being made by students for future semesters.
- Increase in Other revenue due to \$303,124 in higher miscellaneous income and \$293,042 related to a gain on disposal of land.

EXPENDITURES - (Schedule 3)

The following highlights the major changes in expenditures compared to the fiscal year budget projection:

- Total Salaries & Benefits are lower than budget projection at \$3,831,412 or 4.4% due to the following:
 - Decrease in Part-Time Faculty due to actual teaching hours being lower than budget.
 - Decrease in Part-Time Support due to conservative budget requests.
 - Decrease in Fringe Benefits as a result of the overall lower salary and benefit costs.
- Total Non-Salary expenditures are lower than budget at \$17,432,757 or 13.8%. When fiscal year-end accounting adjustments related to the Foundation (\$533,466), Bursaries and Scholarships (\$121,898), and Capital Support Grants (\$182,262) are removed, the resulting Non-Salary expenditure is lower than budget at \$18,270,383 or 14.4% due to the following:
 - Decrease in Contracted Educational Services due to the flow through expenses related to the School College Work Initiative grant being realized on a net-basis instead of gross basis.
 - Decrease in Contracted Services Other due to lower agent commissions to recruit international students because of lower enrolment relative to budget.
 - Decrease in Stipends and Allowances due to lower stipends flowed across various Ministry of Labour funded programs because of lower job placements due to COVID-19.
 - Realized COVID-19 expenditures are lower than budgeted.
 - Decrease in non-salary expenditures due to conservative budget requests.

ANCILLARY OPERATIONS - (Schedule 4 & 4B)

- Overall, the Ancillary Operations deficit of \$3,027,235 was consistent with the budget projection.

SCHEDULE 1

ST. CLAIR COLLEGE
 SUMMARY OF REVENUES AND EXPENDITURES
 FOR THE FISCAL YEAR ENDED MARCH 31, 2021

	MCU INTERIM BUDGET <u>(12 months)</u>	ACTUAL <u>(12 months)</u>	VARIANCE <u>(12 months)</u>
<u>REVENUE</u>			
MCU Operating Grants	42,217,956	43,162,315	944,359
Contract Income	14,848,140	10,066,706	(4,781,434)
Tuition	143,567,551	138,273,845	(5,293,706)
Other	41,909,340	43,803,918	1,894,578
Total Operating	242,542,987	235,306,784	(7,236,203)
Total Ancillary	3,554,946	2,648,351	(906,595)
TOTAL REVENUE	246,097,933	237,955,135	(8,142,798)
<u>EXPENDITURES</u>			
Salary & Benefits	87,633,128	83,801,716	(3,831,412)
Non-Salary	126,702,390	109,269,633	(17,432,757)
Ancillary	6,478,170	5,675,586	(802,584)
TOTAL EXPENDITURES	220,813,688	198,746,935	(22,066,753)
Total Net Surplus / (Deficit)	\$25,284,245	\$39,208,200	13,923,955

SCHEDULE 2

ST. CLAIR COLLEGE
REVENUES
FOR THE FISCAL YEAR ENDED MARCH 31, 2021

	MCU INTERIM BUDGET <u>(12 months)</u>	ACTUAL <u>(12 months)</u>	VARIANCE <u>(12 months)</u>
<u>REVENUE</u>			
Enrolment Based Envelope: see note 1	31,406,373	31,332,024	(74,349)
Differentiation Envelope: see note 2	13,311,305	13,311,305	-
Special Purpose / Other Grants: see note 3	(2,499,722)	(1,481,014)	1,018,708
<i>Total MCU Operating Grants</i>	42,217,956	43,162,315	944,359
Apprenticeship	3,389,888	2,567,807	(822,081)
Canada Ontario Jobs Grant	507,216	227,971	(279,245)
Employment Ontario	3,056,813	2,805,184	(251,629)
Youth Job Connection	1,158,120	730,483	(427,637)
Literacy & Basic Skills	1,376,172	1,038,852	(337,320)
School College Work Initiative	3,810,923	1,532,284	(2,278,639)
Second Career	317,286	421,225	103,939
Other: see note 4	1,231,722	742,900	(488,822)
<i>Total Contract Income</i>	14,848,140	10,066,706	(4,781,434)
Post Secondary - Domestic	24,136,465	24,245,917	109,452
Post Secondary - International	72,231,899	68,020,544	(4,211,355)
Post Secondary - PCPP	46,583,947	45,518,355	(1,065,592)
Continuing Education	615,240	489,029	(126,211)
<i>Total Tuition</i>	143,567,551	138,273,845	(5,293,706)
Investment Income	3,880,000	4,327,549	447,549
Contract Training	184,869	291,742	106,873
International Projects	125,000	130,000	5,000
PCPP Fee-for-Service	16,839,038	16,560,337	(278,701)
Other: see note 5	1,982,215	3,156,379	1,174,164
Technology Access Fee	630,188	736,779	106,591
Divisional Income	12,652,271	12,746,606	94,335
Amortization DCC & Capital Support Grants	5,615,759	5,854,526	238,767
<i>Total Other</i>	41,909,340	43,803,918	1,894,578
			-
Total Revenue Before Ancillary	242,542,987	235,306,784	(7,236,203)
			-
Ancillary Revenue (Schedule 4)	3,554,946	2,648,351	(906,595)
Total Revenues	\$246,097,933	\$237,955,135	(\$8,142,798)

SCHEDULE 3

ST. CLAIR COLLEGE
EXPENDITURES
FOR THE FISCAL YEAR ENDED MARCH 31, 2021

	MCU INTERIM BUDGET <u>(12 months)</u>	ACTUAL <u>(12 months)</u>	VARIANCE <u>(12 months)</u>
<u>SALARY & BENEFITS</u>			
Administrative : Full-Time	7,205,642	7,290,584	84,943
Administrative : Part-Time	891,987	887,779	(4,208)
Faculty: Full-Time	33,034,986	32,627,301	(407,685)
Faculty : Part-Time	12,538,480	11,082,518	(1,455,962)
Support : Full-Time	14,591,745	14,153,587	(438,158)
Support : Part-Time	3,262,237	2,643,739	(618,498)
Fringe Benefits	16,108,053	15,116,208	(991,845)
Total Salary & Benefits	87,633,128	83,801,716	(3,831,412)
<u>NON-SALARY</u>			
Advertising	2,115,958	1,675,555	(440,403)
Contracted Cleaning Services	3,083,750	2,546,107	(537,643)
Contracted Educational Services	51,465,572	47,539,746	(3,925,826)
Contracted Services Other	18,805,040	14,652,356	(4,152,684)
Equipment Maintenance & Repairs	3,381,653	2,437,540	(944,113)
Equipment Rentals	2,899,496	2,386,231	(513,265)
Instructional Supplies	4,692,132	3,747,541	(944,591)
Insurance	6,479,126	4,579,300	(1,899,826)
Janitorial & Maintenance Supplies	811,898	762,242	(49,656)
Memberships & Dues	621,135	526,242	(94,893)
Municipal Taxes	778,375	728,263	(50,112)
Office Supplies	686,561	470,420	(216,141)
Premise Rental	2,320,315	2,528,131	207,816
Professional Development	559,313	167,047	(392,266)
Security Services	2,240,000	1,996,055	(243,945)
Stipends & Allowances	3,852,005	1,800,825	(2,051,180)
Student Assistance 30% Tuition	2,032,250	2,079,834	47,584
Travel	358,079	87,824	(270,255)
Utilities	4,620,726	3,638,377	(982,349)
Other: see note 6	4,432,621	4,238,907	(193,714)
Amortization & Capital Support Grants	10,466,385	10,681,090	214,705
Total Non-Salary	126,702,390	109,269,633	(17,432,757)
Total Operating Expenses	214,335,518	193,071,349	(21,264,169)
Ancillary Expenses (Schedule 4)	6,478,170	5,675,586	(802,584)
Total Expenditures	\$220,813,688	\$198,746,935	(\$22,066,753)

SCHEDULE 4

ST. CLAIR COLLEGE
 ANCILLARY OPERATIONS
 FOR THE FISCAL YEAR ENDED MARCH 31, 2021

	MCU INTERIM BUDGET <u>(12 months)</u>	ACTUAL <u>(12 months)</u>	VARIANCE <u>(12 months)</u>
<u>Revenue</u>			
Beverage Supplier	3,469	4,155	686
Bookstore - Windsor & Chatham	135,000	182,553	47,553
Cafeteria - South Campus	-	984	984
IRCDSS Special Events & Projects	106,500	87,807	(18,693)
Parking Lots	-	75,424	75,424
Residence - Windsor	1,490,966	1,139,083	(351,883)
Green Giants	1,000	558	(442)
St Clair College Centre for the Arts	118,011	110,248	(7,763)
Sky Volleyball	10,000	10,295	295
Varsity Sports	1,260,000	715,086	(544,914)
Sports Park	130,000	60,817	(69,183)
Woodland Hills Golf Course	300,000	261,341	(38,659)
	<u>3,554,946</u>	<u>2,648,351</u>	<u>(906,595)</u>
<u>Expenditures</u>			
IRCDSS Special Events & Projects	101,000	58,944	(42,056)
Lockers Administration	-	2,100	2,100
Parking Lots	1,201,197	1,200,712	(485)
Residence - Windsor	2,063,597	1,842,612	(220,985)
Residence - Chatham	210,000	215,311	5,311
Green Giants	1,000	558	(442)
St Clair College Centre for the Arts	1,203,226	1,243,576	40,350
Sky Volleyball	10,000	3,326	(6,674)
Varsity Sports	1,260,000	659,945	(600,055)
Sports Park	130,000	69,511	(60,489)
Woodland Hills Golf Course	298,150	378,991	80,841
	<u>6,478,170</u>	<u>5,675,586</u>	<u>(802,584)</u>
Total Net Surplus / (Deficit)	<u>(\$2,923,224)</u>	<u>(\$3,027,235)</u>	<u>(\$104,011)</u>

ST. CLAIR COLLEGE
ANCILLARY OPERATIONS: SURPLUS / (DEFICIT)
FOR THE FISCAL YEAR ENDED MARCH 31, 2021

SCHEDULE 4B

	MCU INTERIM BUDGET (12 months)	ACTUAL (12 months)
Beverage Supplier: Revenue	3,469	4,155
Bookstore - Windsor & Chatham: Revenue	135,000	182,553
Cafeteria - South Campus: Revenue	-	984
Lockers Administration: Expenditures	-	2,100
IRCDSS Special Events & Projects: Revenue	106,500	87,807
IRCDSS Special Events & Projects: Expenditures	101,000	58,944
	5,500	28,863
Parking Lots: Revenue	-	75,424
Parking Lots: Expenditures	1,201,197	1,200,712
	(1,201,197)	(1,125,288)
Residence - Windsor: Revenue	1,490,966	1,139,083
Residence - Windsor: Expenditures	2,063,597	1,842,612
	(572,631)	(703,529)
Residence - Chatham: Expenditures	210,000	215,311
Green Giants: Revenue	1,000	558
Green Giants: Expenditures	1,000	558
	-	-
St. Clair College Centre for the Arts: Revenue	118,011	110,248
St. Clair College Centre for the Arts: Expenditures	1,203,226	1,243,576
	(1,085,215)	(1,133,328)
Sky Volleyball: Revenue	10,000	10,295
Sky Volleyball: Expenditures	10,000	3,326
	-	6,969
Varsity Sports: Revenue	1,260,000	715,086
Varsity Sports: Expenditures	1,260,000	659,945
	-	55,141
Sports Park: Revenue	130,000	60,817
Sports Park: Expenditures	130,000	69,511
	-	(8,694)
Woodland Hills Golf Course: Revenue	300,000	261,341
Woodland Hills Golf Course: Expenditures	298,150	378,991
	1,850	(117,650)
Total Revenue	3,554,946	2,648,351
Total Expenditures	6,478,170	5,675,586
Total Net Surplus / (Deficit)	(\$2,923,224)	(3,027,235)

Notes: Revenues & Expenditures

Note 1 **REVENUE: Enrolment Based Envelope**

Core Operating Grant

Note 2 **REVENUE: Differentiation Envelope**

Performance Funding

Note 3 **REVENUE: Other MCU Grants**

Accessibility Funding
Clinical Education
Collaborative Nursing
COVID-19 Support
International Student Recovery
Municipal Taxes
Mental Health Worker and Services

Note 4 **REVENUE: Other**

Career Ready Fund
Credit Transfer Institutional Grant
Indigenous Student Success Fund
Interpreters
Reporting Entities
Summer Experience
Women Campus Safety
WSIB

Note 5 **REVENUE: Other**

Administration Fees
Apprenticeship Classroom Fees
Credit Transfer Fees
CT In-Service Teacher Training
Gain / Loss on Sale of Assets
Graduation Fees
Miscellaneous Income
Unrestricted Donations
Foundation
Bursaries and Scholarships

Note 6 **EXPENDITURES: Other**

Audit Fees
Bad Debt
Bank Charges
Building Repairs & Maintenance
Capital Non-Depreciable
College Employer Council
Field Studies
Food Service
Grounds Maintenance
Learning Resource Material
Long-Term Debt Interest
Postage
Professional Fees
Staff Employment
Student Scholarships Other
Telephone
Vehicle Expenses
Foundation
Bursaries and Scholarships

Financial Sustainability Metrics

<u>Metric</u>	<u>Benchmark</u>	<u>3/31/2021</u>	<u>3/31/2020</u>	<u>3/31/2019</u>	<u>3/31/2018</u>	<u>3/31/2017</u>	<u>3/31/2016</u>
Annual Surplus / Deficit	greater than \$0	\$ 39,208,200	\$ 31,083,010	\$40,237,770	\$13,305,511	\$ 7,877,057	\$ 1,048,214
Accumulated Surplus / Deficit	greater than \$0	\$ 160,080,458	\$ 123,372,258	\$92,289,248	\$52,051,478	\$38,745,967	\$30,868,910
Quick Ratio	greater than 1	5.31	4.72	6.49	3.92	2.61	1.77
Debt to Asset Ratio	less than 35%	13.98%	11.52%	11.46%	14.72%	17.25%	19.84%
Debt Servicing Ratio	less than 3%	0.56%	0.56%	0.90%	1.59%	1.69%	1.15%
Net Assets to Expense Ratio	greater than 60%	144.59%	126.52%	137.43%	132.54%	124.34%	113.45%
Net Income to Revenue Ratio	greater than 1.5%	16.48%	13.59%	20.30%	9.24%	5.94%	0.81%

Number of Flags	0	0	0	0	0	0	1
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TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: JUNE 22, 2021

**RE: AUDITED CONSOLIDATED FINANCIAL STATEMENTS FOR THE
YEAR ENDED MARCH 31, 2021**

SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER

AIM:

To obtain Board approval of the Audited Consolidated Financial Statements for the Year Ended March 31, 2021.

BACKGROUND:

As in prior years, statutory financial statements are required to be submitted to the Ministry of Colleges and Universities. The Audit Committee of the Board met on Friday June 4, 2021 to review the Audited Consolidated Financial Statements and to recommend Board approval.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve the Audited Consolidated Financial Statements for the Year Ended March 31, 2021.

Consolidated Financial Statements

**THE ST. CLAIR COLLEGE OF APPLIED
ARTS AND TECHNOLOGY**

Year ended March 31, 2021



KPMG LLP
618 Greenwood Centre
3200 Deziel Drive
Windsor, ON
N8W 5K8
Telephone (519) 251-3500
Fax (519) 251-3530
www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Board of Governors of The St. Clair College of Applied Arts and Technology

Opinion

We have audited the consolidated financial statements of The St. Clair College of Applied Arts and Technology (the College), which comprise:

- the consolidated statement of financial position as at March 31, 2021
- the consolidated statement of operations for the year then ended
- the consolidated statement changes in net assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the College as at March 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditors' Responsibilities for the Audit of the Financial Statements" section of our auditors' report.

We are independent of the College in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the College or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the College's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian public sector accounting standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian public sector accounting standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the College's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the College to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Windsor, Canada
June 22, 2021

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Consolidated Statement of Financial Position

March 31, 2021, with comparative information for 2020

	2021	2020
Assets		
Current assets:		
Cash	\$ 109,418,763	\$ 67,984,441
Accounts receivable (note 18)	10,514,596	11,170,968
Temporary investments (note 2)	147,006,808	62,865,644
Prepaid expenses	8,328,502	5,542,770
	<u>275,268,669</u>	<u>147,563,823</u>
Long-term investments (note 2)	11,065,362	70,261,397
Construction in progress (note 5)	7,272,006	1,967,429
Capital assets (note 6)	177,801,568	180,547,885
	<u>\$ 471,407,605</u>	<u>\$ 400,340,534</u>
Liabilities and Net Assets		
Liabilities:		
Accounts payable and accrued liabilities	\$ 44,236,881	\$ 25,761,666
Deferred revenue (note 7)	108,204,908	92,826,785
Vacation pay	6,153,539	6,470,505
Current portion of long-term debt (note 8)	1,368,484	1,296,657
	<u>159,963,812</u>	<u>126,355,613</u>
Long-term debt (note 8)	8,969,542	10,338,026
Post-employment benefits and compensated absences (note 9)	3,687,000	3,634,000
Deferred contributions (note 10)	1,968,115	704,785
Deferred capital contributions (note 11)	120,100,248	121,568,707
Deferred capital contributions relating to construction in progress (note 12)	7,196,074	5,075,763
	<u>301,884,791</u>	<u>267,676,894</u>
Net assets:		
Unrestricted:		
Operating	40,738,968	68,969,862
Post-employment benefits and compensated absences	(3,687,000)	(3,634,000)
Vacation pay	(6,153,539)	(6,470,505)
	<u>30,898,429</u>	<u>58,865,357</u>
Invested in capital assets (note 13)	47,439,226	44,236,161
Externally restricted (note 14)	9,442,356	9,291,382
Internally restricted (note 15)	81,742,803	20,270,740
	<u>169,522,814</u>	<u>132,663,640</u>
Commitments (note 16)		
Contingent liabilities (note 17)		
	<u>\$ 471,407,605</u>	<u>\$ 400,340,534</u>

See accompanying notes to consolidated financial statements.

Approved by the Board of Governors

_____ Director _____ Director

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Consolidated Statement of Operations

Year ended March 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Grants and reimbursements	\$ 40,295,490	\$ 40,990,085
Capital support grants	143,267	175,673
Tuition revenue	138,994,338	126,606,554
Contract training	30,086,173	25,012,675
Amortization of deferred capital contributions	5,711,259	5,621,045
Other income	18,436,850	18,718,116
Donations	129,898	288,538
Foundation	533,466	534,656
Ancillary operations	2,648,352	10,745,618
Gain on disposal of capital assets	976,042	-
	<u>237,955,135</u>	<u>228,692,960</u>
Expenses:		
Salaries and benefits	83,748,716	91,847,088
Operating expenditures	97,933,179	85,669,379
Post employment and compensated absences	53,000	(136,000)
Foundation	533,466	534,656
Bursaries and scholarships	121,898	280,538
Amortization of capital assets	10,498,828	9,713,643
Other expenditures out of capital support grants	182,262	185,110
Ancillary operations	5,675,586	9,515,536
	<u>198,746,935</u>	<u>197,609,950</u>
Excess of revenue over expenses	\$ 39,208,200	\$ 31,083,010

See accompanying notes to consolidated financial statements.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Consolidated Statement of Changes in Net Assets

Year ended March 31, 2021, with comparative information for 2020

	Unrestricted	Invested in capital assets (note 13)	Externally restricted (note 14)	Internally restricted (note 15)	2021 Total	2020 Total
Balance, beginning of year	\$ 58,865,357	44,236,161	9,291,382	20,270,740	\$ 132,663,640	\$ 101,406,167
Endowments received during the year	-	-	150,974	-	150,974	174,463
Excess (deficiency) of revenues over expenses	43,019,727	(3,811,527)	-	-	39,208,200	31,083,010
Transfer of unrestricted to internally restricted	(61,472,063)	-	-	61,472,063	-	-
Net change in investment in capital assets (notes 4b and 13b)	(9,514,592)	7,014,592	-	-	(2,500,000)	-
Balance, end of year	\$ 30,898,429	\$ 47,439,226	\$ 9,442,356	\$ 81,742,803	\$ 169,522,814	\$ 132,663,640

See accompanying notes to consolidated financial statements.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Consolidated Statement of Cash Flows

Year ended March 31, 2021, with comparative information for 2020

	2021	2020
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 39,208,200	\$ 31,083,010
Items not involving cash:		
Amortization of capital assets	10,498,828	9,713,643
Amortization of deferred capital contributions	(5,711,259)	(5,621,045)
Accrual for post-employment benefits and compensated absences	53,000	(136,000)
Deferred contributions recognized as revenue in the year	(533,466)	(534,656)
Unrealized (gain) loss on long-term investments	(1,389,761)	1,026,729
Gain on disposal of capital assets	(976,042)	-
	<u>41,149,500</u>	<u>35,531,681</u>
Changes in non-cash operating working capital:		
Accounts receivable	656,372	828,914
Prepaid expenses	(2,785,732)	(2,737,280)
Accounts payable and accrued liabilities	18,475,215	10,781,274
Accrual for vacation pay	(316,966)	395,001
Deferred revenue	15,378,123	46,113,928
	<u>72,556,512</u>	<u>90,913,518</u>
Financing activities:		
Deferred contributions	1,796,796	57,139
Repayment of long-term debt	(1,296,657)	(1,229,094)
Endowment contributions	150,974	174,463
	<u>651,113</u>	<u>(997,492)</u>
Capital activities:		
Contributions received for capital purposes	4,242,800	2,340,908
Contributions received for construction in progress	2,120,311	2,777,272
Proceeds on disposal of capital assets	294,443	-
Purchase of capital assets and construction in progress	(14,875,489)	(14,371,114)
	<u>(8,217,935)</u>	<u>(9,252,934)</u>
Investing activities:		
Purchase of long-term investments	-	(61,337,489)
Proceeds on disposal of long-term investments	60,585,796	-
Purchase of temporary investments	(84,141,164)	(22,212,695)
	<u>(23,555,368)</u>	<u>(83,550,184)</u>
Increase (decrease) in cash	41,434,322	(2,887,092)
Cash, beginning of year	67,984,441	70,871,533
Cash, end of year	<u>\$ 109,418,763</u>	<u>\$ 67,984,441</u>

See accompanying notes to financial statements.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements

Year ended March 31, 2021

The St. Clair College of Applied Arts and Technology (the “College”), was incorporated in 1965 under the laws of the Province of Ontario, and is an Ontario college of applied arts and technology duly established pursuant to Ontario regulation 34/03 made under the Ontario Colleges of Applied Arts and Technology Act, 2002. The College is an agency of the crown and provides postsecondary, vocationally oriented education in the areas of applied arts, business, health sciences and technology.

The College is a not-for-profit organization and, as such, is exempt from income taxes under the Income Tax Act (Canada).

1. Significant accounting policies:

(a) Basis of presentation:

These consolidated financial statements of the College have been prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations, including the 4200 series of standards, as issued by the Public Sector Accounting Board (“PSAB for Government NPOs”).

The consolidated financial statements include the accounts of the College and its wholly controlled entity, St. Clair College Foundation. All significant inter-organization balances and transactions have been eliminated on consolidation.

These consolidated financial statements do not reflect the assets, liabilities and results of operations of the various student organizations.

(b) Revenue recognition:

The College follows the deferral method of accounting for contributions, which include donations and government grants. Tuition fees and contract training revenues are recognized as income to the extent that the related courses and services are provided within the fiscal year of the College.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

1. Significant accounting policies (continued):

(b) Revenue recognition (continued):

Ancillary revenues including parking, bookstore, residence, St. Clair College Centre for the Arts and other sundry revenues are recognized when products are delivered or services are provided to the student or client, the sales price is fixed and determinable, and collection is reasonably assured.

Unrestricted contributions are recognized as revenue when received or receivable and if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions and restricted investment income are recognized as revenue in the year in which the related expenses are incurred.

Restricted contributions for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis corresponding with the amortization rate for the related capital assets.

Endowment contributions, having externally imposed restrictions requiring that the principal be maintained intact, are recognized as direct increases in endowed net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Restricted investment income that must be maintained as an endowment is credited to net assets. Unrestricted investment income is recognized as revenue when earned.

Pledges are recorded as revenue when management can make a reasonable estimate of the amount and collection is reasonably assured. The College received pledges in the amount of \$550,000 (2020 - \$640,000) which have not been recorded in the accompanying financial statements.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

1. Significant accounting policies (continued):

(c) Capital assets:

Purchased capital assets are recorded at cost less accumulated amortization. Contributed capital assets are recorded at fair value at the date of contribution. Repairs and maintenance costs are charged to expense. Betterments that extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the College's ability to provide services or the value of future economic benefits associated with the capital asset is less than its net book value, the carrying value of the capital asset is reduced to reflect the decline in the asset's value.

Construction in progress is not recorded as capital asset, or amortized until it is put into service.

Capital assets are capitalized on acquisition and amortized on a straight-line basis over their useful lives, which has been estimated to be as follows:

Asset	Basis
Buildings	40 years
Site improvement	10 years
Equipment	5 years
Leasehold improvements	5 years
Computer equipment	3 years

(d) Vacation pay:

The College recognizes vacation pay as an expense on the accrual basis.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

1. Significant accounting policies (continued):

(e) Retirement and post-employment benefits and compensated absences:

The College provides defined retirement and post-employment benefits and compensated absences to certain employee groups. These benefits include pension, health and dental, vesting sick leave and non-vesting sick leave. The College has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of the post-employment future benefits are actuarially determined using management's best estimate of health care costs, disability recovery rates and discount rates. Adjustments to these costs arising from changes in estimates and experience gains and losses are amortized to income over the estimated average remaining service life of the employee groups on a straight line basis.
- (ii) The costs of the multi-employer defined benefit pension are the employer's contributions due to the plan in the period.
- (iii) The cost of vesting and non-vesting sick leave benefits are actuarially determined using management's best estimate of salary escalation, employees' use of entitlement and discount rates. Adjustments to these costs arising from changes in actuarial assumption and/or experience are recognized over the estimated average remaining service life of the employees.
- (iv) The discount rate used in the determination of the above-mentioned liabilities is equal to the College's internal rate of borrowing.

(f) Financial instruments:

The College classifies its financial instruments as either fair value or amortized cost. The College's accounting policy for each category is as follows:

(i) Fair value:

This category includes equity instruments quoted in an active market. The College has designated its bond portfolio and term deposits that would otherwise be classified into the amortized cost category at fair value as the College manages and reports performance of it on a fair value basis.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

1. Significant accounting policies (continued):

(f) Financial instruments (continued):

(i) Fair value (continued):

They are initially recognized at cost and subsequently carried at fair value. Changes in fair value on restricted assets are recognized as a deferred contribution until the criterion attached to the restrictions has been met.

Transaction costs related to financial instruments in the fair value category are expensed as incurred.

As the College has no financial instruments recognized at fair value which are not deferred, the College does not have a statement of remeasurement gains and losses.

(ii) Amortized cost:

This category includes accounts receivable, accounts payable, accrued liabilities and debt. They are initially recognized at cost and subsequently carried at amortized cost using the effective interest rate method, less any impairment losses on financial assets.

Transaction costs related to financial instruments in the amortized cost category are added to the carrying value of the instrument.

Write-downs on financial assets in the amortized cost category are recognized when the amount of a loss is known with sufficient precision, and there is no realistic prospect of recovery. Financial assets are then written down to net recoverable value with the write-down being recognized in the statement of operations.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

1. Significant accounting policies (continued):

(g) Management estimates:

The preparation of financial statements in conformity with PSAB for Government NPOs requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Actual results could differ from these estimates. Areas of key estimation include determination of fair value for long-term investments, allowance for doubtful accounts, the carrying amount of capital assets and actuarial estimation of post-employment benefits and compensated absences liabilities.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

2. Financial instrument classification:

The following table provides cost and fair value information of financial instruments by category. The maximum exposure to credit risk would be the carrying value as shown below:

2021	Fair value	Amortization at cost	Total
Cash	\$109,418,763	\$ -	\$109,418,763
Accounts receivable	-	10,514,596	10,514,596
Temporary investments	147,006,808	-	147,006,808
Long-term investments	11,065,362	-	11,065,362
Accounts payable and accrued liabilities	-	44,236,881	44,236,881
Long-term debt	-	10,338,026	10,338,026
	\$267,490,933	\$ 65,089,503	\$332,580,436

2020	Fair value	Amortization at cost	Total
Cash	\$ 67,984,441	\$ -	\$ 67,984,441
Accounts receivable	-	11,170,968	11,170,968
Temporary investments	62,865,644	-	62,865,644
Long-term investments	70,261,397	-	70,261,397
Accounts payable and accrued liabilities	-	25,761,666	25,761,666
Long-term debt	-	11,634,683	11,634,683
	\$201,111,482	\$ 48,567,317	\$249,678,799

Temporary investments consist of highly liquid investments, including cashable guaranteed investment certificates with maturities of less than one year when purchased. Long-term investments consist of equity instruments in Canadian public companies, government of Canada bonds and term deposits. Long-term investments include \$11,065,362 (2020 - \$9,397,257) of investments externally restricted for endowment purposes (see note 14).

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

2. Financial instrument classification (continued):

Long-term investments consist of the following:

	2021	2020
Fair value:		
Term deposits	\$ -	\$ 60,864,140
Corporate and government bonds	5,007,996	5,519,708
Shares in public companies and mutual funds	6,057,366	3,877,549
	\$ 11,065,362	\$ 70,261,397

	2021	2020
Cost:		
Term deposits	\$ -	\$ 60,864,140
Corporate and government bonds	4,903,329	5,493,830
Shares in public companies and mutual funds	4,950,391	4,081,546
	\$ 9,853,720	\$ 70,439,516

Maturity profile of bonds held is as follows:

2021	Within 1 year	1 to 5 years	6 to 10 years	Over 10 years	Total
Carrying value	\$ 732,190	\$ 2,918,980	\$1,051,302	\$ 305,524	\$ 5,007,996
Percent of total	15%	58%	21%	6%	100%

2020	Within 1 year	1 to 5 years	6 to 10 years	Over 10 years	Total
Carrying value	\$ 871,178	\$ 3,332,009	\$1,037,555	\$ 278,966	\$ 5,519,708
Percent of total	16%	60%	19%	5%	100%

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

2. Financial instrument classification (continued):

The following table provides an analysis of financial instruments that are measured subsequent to initial recognition at fair value, grouped into Levels 1 to 3 based on the degree to which the fair value is observable:

- (a) Level 1 fair value measurements are those derived from quoted prices (unadjusted) in active markets for identical assets or liabilities using the last bid price;
- (b) Level 2 fair value measurements are those derived from inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices); and
- (c) Level 3 fair value measurements are those derived from valuation techniques that include inputs for the asset or liability that are not based on observable market data (unobservable inputs).

2021	Level 1	Level 2	Level 3	Total
Cash	\$109,418,763	\$ -	\$ -	\$109,418,763
Temporary investments	147,006,808	-	-	147,006,808
Long-term investments	11,065,362	-	-	11,065,362
Total	\$267,490,933	\$ -	\$ -	\$267,490,933

2020	Level 1	Level 2	Level 3	Total
Cash	\$ 67,984,441	\$ -	\$ -	\$ 67,984,441
Temporary investments	62,865,644	-	-	62,865,644
Long-term investments	70,261,397	-	-	70,261,397
Total	\$201,111,482	\$ -	\$ -	\$201,111,482

There were no transfers between Level 1 and Level 2 for the years ended March 31, 2021 and 2020. There were also no transfers in or out of Level 3.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

3. Acquisition of Cleary International Centre:

During 2007, the College entered into an agreement with the City of Windsor to acquire the majority of the property and assets related to the operation of the Cleary International Centre. Although the agreement provided that nominal consideration of \$1 to be exchanged for the property and assets acquired, in accordance with PSAB for Government NPOs, the College has recorded the land and building at fair value. In the case of the land, its fair value of \$2,325,000 was determined based upon an appraisal completed by an independent, certified appraiser. The building has been recorded at \$37,376,400, its current replacement value as estimated by the College's independent insurance broker. In accordance with the College's policy for accounting for contributed capital contribution, the donation of the building is being deferred and amortized into revenue on a straight-line basis at a rate corresponding with the amortization rate of the College's other buildings, being 40 years. The fair value of certain other equipment acquired by the College has been recorded at a nominal amount of \$1.

Another significant feature of this agreement is capital improvement payments of \$423,250 to be paid by the city to the College on each of the closing date and the third anniversary of the closing date.

The agreement also provides the College the right to re-convey the acquired property and assets to the City of Windsor at any time on or before the twenty-fifth anniversary of the closing date of the transaction for the nominal consideration of \$1.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

4. Contributed land and building:

(a) 275 Victoria Avenue:

On December 10, 2009, the College entered into an agreement with the City of Windsor to acquire the land and building located at 275 Victoria Avenue. Although the agreement provided that nominal consideration of \$1 to be exchanged for the land and building acquired, in accordance with Canadian public sector accounting standards, the College has recorded the land at an agreed upon amount of \$917,500 to approximate fair value. No amount has been attributable to the building acquired.

The agreement also provides the College the right to re-convey the acquired property to the City of Windsor at any time on or before the fifteenth anniversary of the closing date of the transaction for an amount equal to the market value of the property, reduced by approximately \$61,167 per annum on each anniversary of the closing date. Upon the fifteenth anniversary of the closing date, no further amounts would be payable upon re-conveyance of the property.

(b) 3860 Lauzon Road:

On September 13, 2011, the College entered into an agreement with a private donor to acquire the land and residential building of 3860 Lauzon Road. The property was donated to the College at \$nil consideration and, in accordance with Canadian public sector accounting standards, the College has recorded land at its fair value of \$1,817,000. Fair value was determined based upon an appraisal completed by an independent, certified appraiser. The gift is subject to conditions regarding the usage of the property as a learning environment.

On September 25, 2020, the land and residential building of 3860 Lauzon Road was transferred for \$nil consideration to The Corporation of the City of Windsor. The fair value of the property was determined upon an appraisal completed by an independent, certified appraiser with a value of \$2,500,000. In accordance with Canadian public sector accounting standards, the College has recorded a gain on disposal net of costs of disposal of \$678,730.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

(c) 305 Victoria Avenue:

On February 16, 2012, the College entered into an agreement with the Toronto Dominion Bank to acquire the land and building at 305 Victoria Avenue. Although the agreement provided that nominal consideration of \$2 be exchanged for the land and building acquired, in accordance with Canadian public sector accounting standards, the College has recorded land at an agreed upon amount of \$450,000 to approximate fair value. Fair value was determined based upon an appraisal completed by an independent, certified appraiser. No amount has been attributable to the building acquired.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

4. Contributed land and building (continued):

(d) Wood Lot:

On August 1, 2012 the College entered into an agreement with the City of Windsor to acquire vacant lands adjacent to College property. Although the agreement provided that nominal consideration of \$1 be exchanged for the land acquired, in accordance with Canadian public sector accounting standards, the College has recorded the land at an agreed upon amount of \$140,000 to approximate fair value.

The agreement also contains a restrictive covenant in perpetuity that prohibits the sale or transfer of the land and should the property cease to be used for educational or environment conservation and promotion purposes, it will be reverted to the City of Windsor for consideration of \$1.

(e) Student Life Centre:

On May 1, 2016 the College entered into an agreement with the St. Clair Student Representative Council Incorporated ("SRC") permitting the construction of a Student Life Centre on the College's premises. The construction was primarily funded by the SRC. The agreement provided that the Student Life Centre become absolute property of the College on March 31, 2018. Although the agreement provided that no additional consideration be exchanged for the acquisition, in accordance with Canadian public sector accounting standards, the College has recorded the Student Life Centre at its final construction cost of \$3,366,432 to approximate fair value.

(f) Thames Campus Addition:

On May 1, 2016 the College entered into an agreement with the St. Clair Thames Students Inc. ("TSI") permitting the construction of an addition to the College's premises. The construction was funded by TSI. The agreement provided that the campus addition become absolute property of the College on March 31, 2018. Although the agreement provided that no additional consideration be exchanged for the acquisition, in accordance with Canadian public sector accounting standards, the College has recorded the building expansion at its final construction cost of \$1,689,875 to approximate fair value.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

5. Construction in progress:

Construction in progress represents costs incurred on certain building and equipment which was not available for use. Once the building and equipment is put in service, the total costs will be reclassified to capital assets and amortization will commence. As at March 31, 2021, construction in progress amounted to \$7,272,006 (2020 - \$1,967,429).

6. Capital assets:

2021	Cost	Accumulated amortization	Net book value
Land	\$ 5,634,284	\$ -	\$ 5,634,284
Buildings	233,683,557	81,227,622	152,455,935
Site improvement	16,195,843	9,022,824	7,173,019
Equipment	86,471,013	77,460,742	9,010,271
Computer equipment	1,828,580	1,029,749	798,831
Leasehold improvements	6,018,475	3,289,247	2,729,228
	<u>\$ 349,831,752</u>	<u>\$ 172,030,184</u>	<u>\$ 177,801,568</u>

2020	Cost	Accumulated amortization	Net book value
Land	\$ 7,058,485	\$ -	\$ 7,058,485
Buildings	231,530,968	75,878,681	155,652,287
Site improvement	12,590,984	8,085,703	4,505,281
Equipment	84,385,217	74,501,660	9,883,557
Computer equipment	1,343,541	564,340	779,201
Leasehold improvements	5,174,855	2,505,781	2,669,074
	<u>\$ 342,084,050</u>	<u>\$ 161,536,165</u>	<u>\$ 180,547,885</u>

Amortization expense for the year is \$10,498,828 (2020 - \$9,713,643).

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

7. Deferred revenue:

	2021	2020
Advanced tuition fees	\$ 99,800,398	\$ 84,529,224
Unearned grants	7,529,961	7,537,421
Unearned rent	125,082	74,595
Other	749,467	685,545
	<u>\$108,204,908</u>	<u>\$ 92,826,785</u>

8. Long-term debt:

The College has a \$5,000,000 operating line of credit. No amount has been drawn upon this operating line of credit as at March 31, 2021 (2020 - \$nil). The other long-term debt outstanding at year-end consists of:

	2021	2020
6.63% debt, payable \$128,585 monthly including interest, due March 28, 2028	\$ 8,622,638	\$ 9,559,975
2.147% debt, payable \$200,975 semi-annually including interest, due May 14, 2025	1,715,388	2,074,708
	<u>10,338,026</u>	<u>11,634,683</u>
Current portion of long-term debt	(1,368,484)	(1,296,657)
	<u>\$ 8,969,542</u>	<u>\$ 10,338,026</u>

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

8. Long-term debt (continued):

The scheduled principal amounts payable within the next five years and thereafter are as follows:

2022	\$ 1,368,484
2023	1,444,854
2024	1,526,076
2025	1,612,468
2026	1,503,407
Thereafter	2,882,737
	<hr/>
	\$ 10,338,026

Security on the 2.147% long-term debt consists of entitlement to the Minister of Finance to deduct from monies appropriated by the Ontario Legislature for payment to the College, amounts equal to any amounts that the College fails to pay under these long-term debt arrangements.

Security on the 6.63% long-term debt consists of a general assignment of the rents associated with the College's Windsor residence and a continuing interest in any and all monies deposited into an escrow account.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

9. Post-employment benefits and compensated absences liability:

The following tables outline the components of the College's post-employment benefits and compensated absences liabilities and the related expenses.

2021	Post-employment benefits	Non-vesting sick leave	Vesting sick leave	Total liability
Accrued employee future benefits obligations	\$ 875,000	\$ 3,433,000	\$ 195,000	\$ 4,503,000
Value of plan assets	(201,000)	-	-	(201,000)
Unamortized actuarial gains (losses)	147,000	(847,000)	85,000	(615,000)
Total liability	\$ 821,000	\$ 2,586,000	\$ 280,000	\$ 3,687,000

2020	Post-employment benefits	Non-vesting sick leave	Vesting sick leave	Total liability
Accrued employee future benefits obligations	\$ 856,000	\$ 3,459,000	\$ 240,000	\$ 4,555,000
Value of plan assets	(188,000)	-	-	(188,000)
Unamortized actuarial gains (losses)	151,000	(982,000)	98,000	(733,000)
Total liability	\$ 819,000	\$ 2,477,000	\$ 338,000	\$ 3,634,000

2021	Post-employment benefits	Non-vesting sick leave	Vesting sick leave	Total expense
Current year benefit cost	\$ 17,000	\$ 362,000	\$ 6,000	\$ 385,000
Interest on accrued benefit obligation	1,000	56,000	4,000	61,000
Amortized actuarial gains (losses)	(10,000)	80,000	(13,000)	57,000
Total expense	\$ 8,000	\$ 498,000	\$ (3,000)	\$ 503,000

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

9. Post-employment benefits and compensated absences liability (continued):

2020	Post-employment benefits	Non-vesting sick leave	Vesting sick leave	Total expense
Current year benefit cost	\$ (7,000)	\$ 147,000	\$ 18,000	\$ 158,000
Interest on accrued benefit obligation	2,000	55,000	8,000	65,000
Amortized actuarial losses	(8,000)	(2,000)	(27,000)	(37,000)
Total expense	\$ (13,000)	\$ 200,000	\$ (1,000)	\$ 186,000

The above amounts exclude pension contributions to the Colleges of Applied Arts and Technology pension plan, a multi-employer plan, described below.

(a) Retirement benefits:

(i) CAAT Pension Plan:

A majority of the College's employees are members of the Colleges of Applied Arts and Technology Pension Plan (the "Plan"), which is a multi-employer jointly-sponsored defined benefit plan for eligible employees of public colleges and related employers in Ontario. The College makes contributions to the Plan equal to those of employees. Contribution rates are set by the Plan's governors to ensure the long-term viability of the Plan. Since the Plan is a multi-employer plan, the College's contributions are accounted for as if the plan were a defined contribution plan with the College's contributions being expensed in the period they come due.

Any pension surplus or deficit is a joint responsibility of the members and employers and may affect future contribution rates. The College does not recognize any share of the Plan's pension surplus or deficit as insufficient information is available to identify the College's share of the underlying pension assets and liabilities. The most recent actuarial valuation filed with pension regulators as at January 1, 2021, indicated an actuarial surplus of \$3.3 billion. The College made contributions to the Plan and its associated retirement compensation arrangement of \$7,243,438 (2020 - \$7,368,227), which has been included in the statement of operations.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

9. Post-employment benefits and compensated absences liability (continued):

(b) Post-Employment Benefits:

The College extends post-employment life insurance, health and dental benefits to certain employee groups subsequent to their retirement. The College recognizes these benefits as they are earned during the employees' tenure of service. The related benefit liability was determined by an actuarial valuation study commissioned by the College Employer Council.

The major actuarial assumptions employed for the valuations are as follows:

(i) Discount rate:

The present value as at March 31, 2021 of the future benefits was determined using a discount rate of 1.7% (2020 – 1.6%).

(ii) Medical premium:

Medical premium increases were assumed to increase at 6.42% per annum in 2021 (2020 – 6.55%) and decrease proportionately thereafter to an ultimate rate of 4.0% in 2040.

(iii) Dental costs:

Dental costs were assumed to increase at 4% per annum in 2021 (2020 – 4.0%).

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

9. Post-employment benefits and compensated absences liability (continued):

(c) Compensated absences:

(i) Vesting sick leave:

The College has provided for vesting sick leave benefits during the year. Eligible employees, after 10 years of service, are entitled to receive 50% of their accumulated sick leave credit on termination or retirement to a maximum of 6 months' salary. The program to accumulated sick leave credits ceased for employees hired after March 31, 1991. The related benefit liability was determined by an actuarial valuation study commissioned by the College Employer Council.

(ii) Non-vesting sick leave:

The College allocates to certain employee groups a specified number of days each year for use as paid absences in the event of illness or injury. These days do not vest and are available immediately. Employees are permitted to accumulate their unused allocation each year up to the allowable maximum provided in their employment agreements. Accumulated days may be used in future years to the extent that the employees' illness or injury exceeds the current year's allocation of days. Sick days are paid out at the salary in effect at the time of usage. The related benefit liability was determined by an actuarial valuation study commissioned by the College Employer Council.

The assumptions used in the valuations of vesting and non-vesting sick leave are the College's best estimates of expected rates of:

	2021	2020
Wage and salary escalation:		
Academic	1.0%	2.0%
Support	2.0%	1.0%
Discount rate	1.7%	1.6%

The probability that the employee will use more sick days than the annual accrual and the excess number of sick days used are within ranges of 0% to 26.2% and 0 to 51 respectively for age groups ranging from 20 and under to 65 and over in bands of 5 years.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

10. Deferred contributions:

Deferred contributions represent unspent externally restricted funding that has been received and relates to a subsequent year. Changes in the contributions deferred to future periods are as follows:

	2021	2020
Balance, beginning of year	\$ 704,785	\$ 1,182,302
Less bursaries awarded in the year	(533,466)	(534,656)
Add: amounts received in the year	166,407	262,571
Add: unrealized gain (loss) on long-term investments	1,389,761	(1,026,729)
Add: investment income received in the year	240,628	821,297
Balance, end of year	\$ 1,968,115	\$ 704,785

Deferred contributions are comprised of:

	2021	2020
Scholarships and bursaries	\$ 1,817,115	\$ 553,785
Joint employment stability reserve	151,000	151,000
	\$ 1,968,115	\$ 704,785

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

11. Deferred capital contributions:

Deferred capital contributions represent the unamortized amount and unspent amount of donations and grants received for the purchase of capital assets. The amortization of capital contributions is recorded as revenue in the statement of operations. The changes in the deferred capital contributions balances are as follows:

	2021	2020
Balance, beginning of year	\$121,568,707	\$ 124,848,844
Less: amortization of deferred capital contributions	(5,711,259)	(5,621,045)
Add: contributions received for capital purposes	4,242,800	2,340,908
Balance, end of year	\$120,100,248	\$ 121,568,707

As at March 31, 2021 there were \$1,436,870 (2020 - \$764,500) of deferred capital contributions received which were not spent.

12. Deferred capital contributions relating to construction in progress:

Deferred capital contributions relating to construction in progress represents the amount of grants and other restricted funding received primarily for construction of building and equipment in progress.

	2021	2020
Balance, beginning of year	\$ 5,075,763	\$ 2,298,491
Less: amounts transferred to assets in the year	-	(42,716)
Add: contributions received for capital purposes	2,120,311	2,819,988
Balance, end of year	\$ 7,196,074	\$ 5,075,763

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

13. Investment in capital assets:

(a) Investment in capital assets represents the following:

	2021	2020
Capital assets	\$177,801,568	\$ 180,547,885
Construction in progress	7,272,006	1,967,429
Less amounts financed by:		
Long-term debt (note 8)	(10,338,026)	(11,634,683)
Deferred capital contributions (note 11)	(120,100,248)	(121,568,707)
Deferred capital contributions – construction (note 12)	(7,196,074)	(5,075,763)
Balance, end of year	\$ 47,439,226	\$ 44,236,161

(b) Change in net assets invested in capital assets is calculated as follows:

	2021	2020
Deficiency of revenues over expenditures:		
Amortization of deferred capital contributions related to capital assets	\$ 5,711,259	\$ 5,621,045
Amortization of capital assets	(10,498,828)	(9,713,643)
Gain on disposal of assets	976,042	-
	\$ (3,811,527)	\$ (4,092,598)
Net change in investment in capital assets:		
Purchase and contribution of capital assets and transfers from construction in progress	\$ 14,875,489	\$ 14,371,114
Disposal of capital assets	(1,818,401)	-
Amounts funded by deferred capital contributions	(4,242,800)	(2,340,908)
Amounts funded by deferred capital contributions – CIP	(2,120,311)	(2,777,272)
Proceeds on disposal of capital assets, net of expenses	(976,042)	-
Repayment of long-term debt	1,296,657	1,229,094
	\$ 7,014,592	\$ 10,482,028

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

14. Externally restricted net assets:

Externally restricted net assets include restricted donations received by the College where the endowment principal is required to be maintained intact. The investment income generated from these endowments must be used in accordance with the various purposes established by donors. The College ensures, as part of its fiduciary responsibilities, that all funds received with a restricted purpose are expended for the purpose for which they were provided.

Investment income on externally restricted endowments that was disbursed during the year has been recorded in the statement of operations since this income is available for disbursement as scholarships and bursaries and the donors' conditions have been met. The unspent portion of investment income is recorded in deferred contributions. Investment income on endowed assets recognized and deferred was \$345,200 and \$595,891 respectively (2020 - \$341,000 and \$700,463).

Externally restricted endowment funds include grants provided by the Government of Ontario from the Ontario Student Opportunity Trust Fund. Under this program, the government matched funds raised by the College. The purpose of the program is to assist academically qualified individuals who, for financial reasons, would not otherwise be able to attend College. The programs were discontinued in 2012.

15. Internally restricted net assets:

Internally restricted net assets are funds restricted by the College Board of Governors for future expenses. The balance for future expenses relates to the following:

	Financial Sustainability	Deferred Maintenance	Total
Balance, beginning of year	\$ 20,270,740	\$ -	\$ 20,270,740
Add: contributions	41,090,477	20,381,586	61,472,063
Balance, end of year	\$ 61,361,217	\$ 20,381,586	\$ 81,742,803

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

16. Commitments:

The College is committed to estimated minimum annual payments under operating lease agreements over the next five years and thereafter as follows:

2022	\$ 3,928,395
2023	3,283,497
2024	1,948,584
2025	685,731
2026	656,710
Thereafter	-

17. Contingent liabilities:

The College has been named as defendant or co-defendant in several actions for damages. The outcome and the amount of the losses, if any, are not determinable at this time and accordingly, no provision for losses has been made in these financial statements. The amount will be accounted for in the period when and if such losses are determined.

18. Risk management:

(a) Credit risk:

Credit risk is the risk of financial loss to the College if a debtor fails to make payments of interest and principal when due. The College is exposed to the risk relating to its cash, debt holdings in its investment portfolio, and accounts receivable. The College holds its cash accounts with federally regulated chartered banks and a provincially regulated credit union which are protected by the Canadian Deposit Insurance Corporation and Deposit Insurance Corporation of Ontario respectively. In the event of default, the College's cash accounts and term deposits are insured up to \$100,000 (2020 - \$100,000). In addition, equity investments are held with an investment firm that is protected by the Canadian Investor Protection Fund ("CIPF"). In the event of CIPF member default, the equity investments are insured up to \$1,000,000 (2020 - \$1,000,000).

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

18. Risk management continued:

(a) Credit risk (continued):

The investment policy set issuer type limits on the bond portfolio and operates in accordance with the Ontario Financial Administration Act by placing composition limit on the bond portfolio. All fixed income portfolios are measured for performance on a monthly basis and monitored by management on a monthly basis. The policy limits the funds to be invested in bonds of a single issuer to a maximum of 10% of the market value of the bond portfolio, except for bonds issued by the Government of Canada and Canadian province.

The maximum exposure to investment credit risk is outline in note 2.

Accounts receivable are primarily due from the Province of Ontario. As a result, the College's exposure to credit risk is limited.

The College measures its exposure to credit risk based on how long the amounts have been outstanding. An impairment allowance is set up based on the College's historical experience regarding collections. The amounts outstanding at year end were as follows:

	Total	Current	Past due			
			1 - 30 days	31 - 60 days	61 - 90 days	91 - 120 days
Government receivables	\$ 5,032,087	\$ 5,032,087	\$ -	\$ -	\$ -	\$ -
Student receivables	4,186,401	654	642	15,650	-	4,169,455
Other receivables	2,098,001	1,924,012	-	97,675	46,673	29,641
Gross receivables	11,316,489	6,956,753	642	113,325	46,673	4,199,096
Less: impairment allowance	(801,893)	-	-	-	-	(801,893)
Net receivables	\$ 10,514,596	\$ 6,956,753	\$ 642	\$ 113,325	\$ 46,673	\$ 3,397,203

The amount of other receivables aged greater than 90 days relates to banquet and general receivables for College services and accrued interest from the Foundation's investment portfolio and scholarship donations. Student receivables not impaired are collectible based on the College's assessment and past experience regarding collection rates.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

18. Risk management (continued):

(b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of market factors. Market factors include three types of risk: currency risk, interest rate risk and equity risk.

The investment policy operates within the constraints of the Foundation Investment Committee, management and an investment manager. Diversification techniques are utilized to minimize risk. The Policy limits the investment in any single issuer to a maximum of 10% of market value of the bond or equity portfolio. An exception exists for bonds issued by the Government of Canada and Canadian province.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

(c) Currency risk:

Currency risk relates to the College operating in different currencies and converting non-Canadian earnings at different points in time at different foreign levels when adverse changes in foreign currency rates occur. The College is exposed to this risk through its equity holdings within its investment portfolio.

The investment policy limits the range of exposure to non-Canadian currencies to 10% to 20% of the total investment portfolio.

At March 31, 2021, a 1% fluctuation in foreign exchange rates, with all other variables held constant, would have an estimated impact on the fair values of the College's non-Canadian equity holdings of \$15,342 (2020 - \$14,063).

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

18. Risk management (continued):

(d) Interest rate risk:

Interest rate risk is the potential for financial loss caused by fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates.

The College is exposed to this risk through its interest bearing investments and bank loans.

The College mitigates interest rate risk on its bank loans through fixed rates (see note 8). Therefore, fluctuations in market interest rates would not impact future cash flows and operations relating to the bank loans.

The College's bond portfolio has interest rates ranging from 0.5% to 9% (2020 – 1.9% to 9%) with maturities ranging from May 10, 2021 to May 18, 2077 (2020 – June 1, 2020 to May 18, 2077).

At March 31, 2021, a 1% fluctuation in interest rates, with all other variables held constant, would have an estimated impact on the fair value of bonds of \$254,852 loss and \$254,852 gain respectively (2020 - \$234,733 loss and \$234,733 gain). The College's bank loans as described in note 8 would not be impacted as the rate of the loans is fixed.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

(e) Equity risk:

Equity risk is the uncertainty associated with the valuation of assets arising from changes in equity markets. The College is exposed to this risk through its equity holdings within its investment portfolio. At March 31, 2021, a 10% movement in the stock markets with all other variables held constant would have an estimated effect on the fair values of the College's equities of \$419,744 (2020 - \$134,232).

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

18. Risk management (continued):

(f) Liquidity risk:

Liquidity risk is the risk that the College will not be able to meet all cash outflow obligations as they come due. The College mitigates this risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining investments that may be converted to cash in the near-term if unexpected cash outflows arise. The following table sets out the contractual maturities (representing undiscounted contractual cash-flows of financial liabilities):

2021	Within 6 months	6 months to 1 year	1 – 5 years	> 5 years
Accounts payable	\$ 44,236,881	\$ -	\$ -	\$ -
Long-term debt	674,987	693,497	7,480,542	1,489,000
	\$ 44,911,868	\$ 693,497	\$ 7,480,542	\$ 1,489,000

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

(g) Other risk:

The College's main source of revenue is tuition and government operating grants. In March 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. This resulted in the Canadian and Provincial governments enacting emergency measures to combat the spread of the virus. The College limited student and staff access to its campuses and learning sites and began online delivery of all lectures in March 2020 to complete the Winter 2020 semester. Based on recommendations from Public Health Ontario, since the Winter 2020 semester, the College has continued with most learning occurring through online delivery. It is the College's plan and desire to get back to in-person education at the outset of the Fall 2021 semester should the pandemic be brought under some degree of control by vaccination. To date, the College has received \$400,000 of COVID-19 funding from the provincial government.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

18. Risk management continued:

(g) Other risk (continued):

To mitigate financial risk during the early stages of the pandemic, the College reduced discretionary spending and maintained resources at a level to support its 2020-21 enrolment. Though the College's ancillary operations were negatively impacted by the pandemic, overall, the College's revenue streams, in particular tuition revenue, increased \$12,387,784 from the prior fiscal year.

As the impacts of COVID-19 continue, there could be further impact on the College, its students and funding sources. Management is actively monitoring the effect on its financial condition, operations, suppliers, and workforce. Given the daily evolution of the pandemic and the global responses to curb its spread, the College is not able to fully estimate the effects of the COVID-19 outbreak on its future results of operations and financial condition at this time.

19. Related parties:

St. Clair College Foundation:

The St. Clair College Foundation (the "Foundation") was established to raise funds for the use of the College. The Foundation is a registered charity and is classified as a public Foundation under the Income Tax Act and, as such, is exempt from tax. Resources of the Foundation are for the benefit of the College and are to be used for purposes agreed upon by the College and the Foundation. During the year, an amount of \$188,266 (2020 - \$193,656), including \$nil of in-kind donations (2020 - \$nil) was received from the Foundation.

The College administers the receipt and disbursement of funds on behalf of the St. Clair College Foundation at no charge.

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Notes to Consolidated Financial Statements (continued)

Year ended March 31, 2021

19. Related parties (continued):

St. Clair College Alumni:

The St. Clair College Alumni (the "Alumni") was established to promote and foster positive St. Clair alumni connections and fellowships within the St. Clair College community and the community at large. During the year, an amount of \$205,515 (2020 - \$200,000), was provided to the College to invest in a GIC. The College holds the investment in trust and accrues interest to the Alumni. The investment is included in the College's temporary investments.

20. Comparative figures:

Certain prior year figures have been reclassified to conform with the current year's presentation. There was no impact to the College's excess of revenue over expenditures in the prior year.



TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: JUNE 22, 2021

**RE: BUSINESS PLAN ACCRUAL BUDGET TEMPLATE
(MCU FORMAT)**

**SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

AIM:

To provide the Board with a “Business Plan Accrual Budget Template – Ministry of Colleges and Universities Format” (Pro-Forma Financial Statements) for the period ending March 31, 2022.

BACKGROUND:

The intent is to provide the readers of the submission with an indication of our projected financial position as at March 31, 2022. The submission is derived from the 2021-22 Financial Plan Report approved by the Board of Governors on March 23, 2021. Provided in ‘Appendix A’ is the following:

- Statement of Operations
- Statement of Financial Position

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve the Business Plan Accrual Budget Template (MCU Format).

St. Clair College of Applied Arts and Technology
Statement of Operations
(\$ in 000's)

	6/22/2021	3/31/2021
	Budget	Actual
	2021-22	2020-21
4 Revenue	280,648	237,955
41 Grant Revenue	61,139	58,940
411 Grant Revenue	54,881	53,229
414 Amortization of Deferred Capital Contributions	6,257	5,711
43 Tuition Fees	113,415	93,623
431 Tuition Fee - Domestic	27,624	24,670
433 Tuition Fee - International	85,019	68,021
434 Apprenticeship Classroom Fee	336	147
439 Student Ancillary Fees	436	785
45 Educational and Other Fees for Services	78,738	65,727
451 Educational Services - Contractual	310	592
452 Other Fee-for-Services	-	-
453 Private Partnerships Revenue	78,428	65,135
46 Ancillary Revenue	8,602	2,648
49 Other Revenue	18,754	17,017
5 Expenses	253,305	198,747
51 Salaries & Wages	78,417	67,993
511 Salaries - Full Time & Partial Load Academic	38,244	35,951
512 Salaries - Part Time & Sessional Academic	10,029	7,759
513 Salaries - Support Staff	20,646	16,105
514 Salaries - Administrative Staff	9,498	8,178
52 Employee Benefits	17,064	15,037
521 Benefits - Full Time & Partial Load Academic	5,281	3,860
522 Benefits - Part Time & Sessional Academic	1,140	968
523 Benefits - Support Staff	2,365	2,261
524 Benefits - Administrative Staff	1,201	768
525 Pension Plans	6,782	7,243
526 Postemployment Benefits & Compensated Absences	295	(65)
53 Transportation & Communication	1,398	553
54 Services	114,319	83,870
541 Services	36,393	21,642
542 Utilities & Maintenance	13,696	10,447
543 Rental Expenditures	5,887	4,914
544 Private Partnerships Expense	58,344	46,866
55 Supplies & Minor Equipment	6,460	4,961
56 Ancillary Services - Expenditures	8,948	5,676
57 Amortization Expense	12,025	10,499
59 Other Expenditures	14,674	10,158
591 Interest & Insurance Expenses	7,332	4,464
599 Other Expenses	7,342	5,694
SURPLUS/(DEFICIT)	27,343	39,208

St. Clair College of Applied Arts and Technology
Statement of Financial Position Projection
(\$ in 000's)

	6/22/2021	3/31/2021
	Budget	Actual
	2021-22	2020-21
1 Assets	543,792	471,407
11 Cash and Cash Equivalents	132,512	109,419
12 Accounts Receivable	10,515	10,515
14 Other Current Assets	157,911	155,335
15 CIP	24,369	7,272
16 Tangible Capital Assets	391,425	349,832
161 Land	5,634	5,634
162 Site Improvements	19,034	16,191
163 Building	263,249	233,684
164 Furniture and Equipment	97,490	88,304
165 IT	-	-
169 Other TCA	6,018	6,018
17 Tangible Capital Asset Accumulated Amortization	(184,055)	(172,030)
172 AA Site Improvements	(10,189)	(9,023)
173 AA Building	(87,296)	(81,228)
174 AA Furniture and Equipment	(82,441)	(78,490)
179 AA Other TCA	(4,129)	(3,289)
18 Long Term Receivable	-	-
19 Investments and Other Long term Assets	11,115	11,065
2 Liabilities	343,440	301,884
21 Bank Indebtedness	-	-
22 Accounts Payable and Accrued Liabilities	52,128	51,759
221 Accounts Payable and Accrued Liabilities	50,377	50,377
222 Accrued Interest	307	14
223 Current Portion of Long term liabilities	1,444	1,368
23 Deferred Revenue	108,206	108,205
231 Deferred Revenue	8,405	8,405
232 Deferred Tuition Revenue	99,801	99,800
24 Restricted Contribution	1,968	1,968
25 Deferred Capital Contributions	149,634	127,296
26 Capital Lease	-	-
27 Debt	27,817	8,970
29 Other Long Term Liabilities	3,687	3,687
3 Net Assets	200,352	169,523
31 Unrestricted Net Assets	39,128	30,898
32 Internally Restricted Net Assets	91,472	81,743
33 Investment in Capital Assets	60,260	47,439
36 Restricted Contributions	-	-
37 Endowments	9,492	9,442
38 Accumulated Re-measurement Gain & Losses	-	-
Assets - Liabilities - Net Assets	(0)	(0)



TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: JUNE 22, 2021

RE: INTERNAL RESERVES

SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER

AIM:

To obtain Board approval for a \$5,000,000 transfer from the College's unrestricted net assets to internally restricted net assets, where the funds will be allocated to financial sustainability.

BACKGROUND:

At the March 23, 2021 Board of Governors meeting, Administration presented the 2021-22 budget which was approved by the Board of Governors. The budget noted a planned allocation of \$5,000,000 to internal reserves for financial sustainability.

The Audit Committee met on Friday, June 4, 2021 to review the College's draft financial statements for the fiscal year ended March 31, 2021. Given the College's \$39,208,200 surplus for 2020-21, Administration presented a recommendation to transfer an additional \$5,000,000 from the College's unrestricted net assets to the internally restricted reserve for financial sustainability. The Audit Committee supported Administration's recommendation and approved the recommendation being presented to the Board of Governors at the June 22, 2021 meeting.

Should the above allocations to the financial sustainability reserve proceed as outlined, the reserve at March 31, 2022 is projected to have a balance of \$71,361,217.

Date	Balance
March 31, 2021	\$61,361,217
June 22, 2021	\$5,000,000
March 31, 2022	\$5,000,000
Total	\$71,361,217

In compliance with the College's Internally Restricted Funds Policy 4.5, on an annual basis any related generated income will also be allocated to the reserve.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve a \$5,000,000 transfer from the College's unrestricted net assets to internally restricted net assets, where the funds will be allocated to financial sustainability.



POLICY TYPE:	Board-Staff Relationship	NUMBER:	2003-25
POLICY TITLE:	Delegation to the President	DATE:	May 2003
		REVIEWED:	June 2009
			June 2021

All Board authority designated to staff is delegated through the President, so that all authority and accountability of staff is considered to be the authority and accountability of the Chief Executive.

1. The Board will direct the President to achieve specified results, for specified recipients, at a specified cost through the establishment of Ends policies. The Board will limit the latitude the President may exercise in practices, methods, conduct and other “means” to the Ends through establishment of Executive Limitation policies.
2. As long as the President uses any reasonable interpretation of the Board’s Ends and Executive Limitations policies, the President is authorized to establish all further policies, make all decisions, take all actions, establish all practices and develop all activities.
3. The Board may change its Ends and Executive Limitations policies, thereby shifting the boundary between Board and President domains. By so doing, the Board changes the latitude of choice given to the President. But so long as any particular delegation is in place, the Board and its members will respect and support the President’s choices.
4. Only decisions of the Board acting as a whole are binding upon the President.
5. Decisions or instructions of individual Board members, officers or committees are not binding on the President except in rare instances when the Board has specifically authorized such exercise of authority.
6. In the case of Board members or committees requesting information or assistance without Board authorization, the President can refuse such requests that require – in the President’s judgment – a material amount of staff time, funds or are disruptive.



POLICY TYPE: Board-Staff Relationship **NUMBER:** 2003-26
POLICY TITLE: President's Job Description **DATE:** May 2003
REVIEWED: September 2009
June 2021

As the Board's single official link to the operating organization, the President's performance will be considered to be synonymous with organizational performance as a whole.

1. Consequently, the President's job contributions can be stated as performance in only two areas.
 - i) Organizational accomplishment of the revisions of Board policies on Ends.
 - ii) Organizational operation within the boundaries of prudence and ethics established in Board policies on Executive Limitations.



POLICY TYPE:	Board-Staff Relationship	NUMBER:	2003-27
POLICY TITLE:	Monitoring President's Performance	DATE:	May 2003
		REVISED:	Nov 2009
			March 2015
		REVIEWED:	June 2021

In keeping with good governance practice, the Board of Governors of St. Clair College is committed to adopting and implementing a fair and unbiased, formal performance management process to assess the effectiveness of the College President on a regular and on-going basis. By employing a formal process, performance expectations can be made clear for both the Board and the Chief Executive Officer.

The President, Board Chair, and each Board member have responsibilities for ensuring the consistency and effectiveness of the performance plan and process.

Purpose:

The purpose of performance management is to:

- Ensure the President and Board effectively work together to achieve the goals and priorities of the College, consistent with the approved Strategic and Operational/Business plans.
- Identify where performance gaps may exist and develop plans to address those shortfalls.
- Foster open, transparent, two-way communication as a way to build trust between the Board and CEO.
- Allow for a determination of compensation and other performance awards, subject to the applicable compensation system and/or legislative requirements.

Performance Management Process:

The performance management process consists of:

- Defining the criteria upon which the performance will be evaluated.

Determining specific goals/objectives to be achieved, including specifying the measures for goal achievement.

- Determining the behavioural competencies required of the President for successful goal achievement.
- The Board receiving progress reports from the President on a regular basis throughout the performance year.
- A formal evaluation of the President's performance relative to the criteria established at the outset.
- Feedback to the President on the evaluation findings.

Role of the President:

Working with the Board Chair and the Vice Chair, the President will be responsible for providing the Board with preliminary performance objectives, written in SMART format, derived from the Strategic and Business/Operational Plans.

The President will keep the Board informed of progress toward the achievement of the agreed upon objectives at each Board meeting under the agenda item "President's Report". A document outlining the progress to date will be distributed to Board members at each meeting.

At the regular Board meeting following the end of the performance year (March 31st), the President will provide the Board with a copy of his/her self-assessment of his/her achievements on meeting the agreed upon goals and performance measures for the past fiscal year.

~~The President will be an active participant in the performance evaluation and feedback session to be completed no later than May 15th with the Board Chair and Vice Chair, identifying opportunities for future improvements including participating in the development and completion of a Learning and Development plan for future growth.~~

~~The President will attend a performance evaluation and feedback session with the Board Chair and Vice Chair that shall occur prior to the June Board meeting. Based on the results of the evaluation, the President shall identify opportunities for growth and improvement, including participating in the development and completion of a learning and development plan, as needed.~~

Role of the Board Chair and Vice Chair:

The Board Chair will assume a lead role in keeping the lines of communication open with the President, including providing regular and constructive feedback on the President's effectiveness in meeting the results and behavioural competencies of the

performance plan and ensuring that all agreed upon timelines with respect to the performance management process are adhered to. The Vice Chair will assist the Board Chair with these duties and responsibilities.

The Board Chair (or designate) will manage the process of obtaining Board member feedback on the evaluation of the President's achievements and competencies.

The Board Chair (or designate) will compile the feedback from the Board and ensure the preparation of a report outlining the evaluation of the various items on the performance plan, an overall evaluation and an assessment of key strengths of the President, as well as any areas identified for improvement. This report will be presented to the Board at the regular Board meeting in ~~April~~ **May** of each year. The Board Chair and Vice Chair will meet with the President on or before ~~May 15th~~ **the June Board meeting** for the purpose of providing the President with constructive feedback from the performance evaluation, identifying opportunities for future improvements which may include the development and completion of a learning and development plan for future growth.

When appropriate, the Board Chair and Vice Chair will recommend to the Board performance-based compensation awards for the President.

The Board Chair (or designate) will ensure that all performance evaluation documentation, including any written instructions regarding a change in the President's compensation, is filed with the Corporate Secretary. The Corporate Secretary will also be responsible for forwarding any instructions regarding the President's compensation to the Director of Human Resources.

Role of Board Members:

Board members will participate in the development/approval of the performance objectives of the President on an annual basis.

They will receive and, as required, ask questions related to the progress being made relative to the achievement of the agreed upon objectives during the year.

Board members will provide constructive feedback on the performance management process and performance criteria to the Board Chair in order to improve the utility of the process for future years.

External Board members will provide their individual assessment of the effectiveness of the President's performance to the Board Chair (or designate) at the end of the performance year.

Board members will respect the confidentiality of the performance management process, including the performance objectives to be achieved, the performance ratings assigned to the performance criteria and the deliberations of the Board with respect to

determining the President's performance rating and the determination of any rewards flowing from those discussions.



St. Clair Student Representative Council Monthly Report

June 2021

Good Day Everyone,

SRC Inc. has completed their onboarding and welcoming to the new SRC Board of Directors and are looking forward to another successful year. Over the past week SRC was able to hold 3 days of training for our incoming board to bring them up to speed on the upcoming project and ongoing supports the SRC continues to provide to our student body.

As we proceed into the Spring / Summer months we continue to offer some great services and events for our students.

We raised the pride flag in South Campus with Patti and John Fairley.



Food Services Summary

Tim Hortons

Both locations remain

Subway

Closed until further notice.

Griffs

Grab n Go continues with operations of Coffee, tea and soft drinks, sandwiches / wraps, and pasta salad. Effective April 26, 2021 Griffs Grab n Go moved operations to the Student Life Centre Kiosk. This move was done in effort to allow light operations to continue during the Café construction. Hours of operation were adjusted in May to adjust for the onset of Student return day and evening classes. 8am – 6pm Monday – Thursday, and Fridays 8am – 4pm. Nothing fancy but something to keep the students and staff on campus with something. Business is slow.

Hamoudis

Closed until further notice

Capri Pizza

Closed until further notice

Booster Juice

Closed until further notice

Bamboo + Blossom

Closed until further notice

Community engagement

New SRC Website has been constructed including an online store front, will be launched any day. We are just waiting for SCC IT to load it to the server to go live. Same website www.stclair-src.org

Along with the SRC Website, the SRC online virtual platform will continue to house and host online events for our student body.

Online Student Life link www.studentlifeSRC.com

Board members made a video on Pride month with a short message.

Over the month of May, our Digital Marketing Coordinator has been posting daily updates and recognition of each board member to bring mention to each of them to allow students to get to know our student leaders.



Continue the work with SCC Student Services Dept. TSI, and CMHA on a strategy for mental health on campus. This strategy will help us all to align our efforts on strategies for supports and continued enhanced services. Currently we are reviewing a kit called Press Pause, this kit was developed by a student at Conestoga College, and is being used by their student services department. SRC is reviewing the kit with Art Barron to determine if this would be useful with our students.



METIS Month – June May 27 – Donna Grayer – Metis VS Mixed. This instructor rather than being paid the stipend of asked for it to be put towards a book for those who attend. Book called “Distorted descent. Available on Amazon, SRC has ensured they were sent to those who attended. We had over 50 plus students pre-register for this event. With more attending day of event.

Muckpaloo Ipeelie – Inuit Peoples – **June 11 at 11am-12pm – via Zoom**

Kiniw Cleland – Pow Wow’s & Traditional Men’s Dance - **June 18 at 2pm-3pm – via Zoom**



METIS VS. MIXED
A Conversation with Donna Grayer
Thursday
May 27 at 2pm
on Zoom

The poster features a wooden spinning wheel with a red and white patterned shawl draped over it. At the bottom left, there are logos for the Student Representative Council and the SRC.



Cecil Isaac – Summer Solstice Teachings – **June 21 – 2pm-3pm – via Zoom**

Three consented to record so we can share on our channels later.

Class Representative meeting



SRC hosted their first class representative meeting for summer semester students. 45 students participated in the event and they will be circulating all the information to their class.

Convocation

The Yearbook has been finalized, printed, and being made available online for students to download to keep a copy.

Studio Nostalgia

Studio Nostalgia was prepared to return to campus this month to continue our Grad Photos, however due to the pandemic and restrictions these dates are now put on hold, and we will offer them as soon as we are able.

<https://mygradphotoscc.com/> Students required to book online.

SRC Staffing updates:

Most FT SRC staff continue to serve and work remote. SRC does have a few staff on campus located in the Student Life Center and TD Student Success Centre. Those staff able to work remote will continue to do so until further notice.

SRC welcomed some additional staff in the esports area in Winter 2021 semester. SRC are in the process of bringing on new student staff over the summer to plan for Fall 2021. These students currently are for the Computer Lab, but looking to Fall, the potential of Food Service Operations will be swing and recruitment for student staff for these locations will begin. All based on pandemic restrictions and student on campus numbers.

SRC will be looking to hire a Student, Clubs Liaison to fill a vacancy.

Clubs: As the Spring / Summer months start, SRC continues to engage and promote clubs on campus. We currently 5 clubs looking to stay active over the Summer months. Since our student club liaison graduated, SRC will be looking to hire another student to

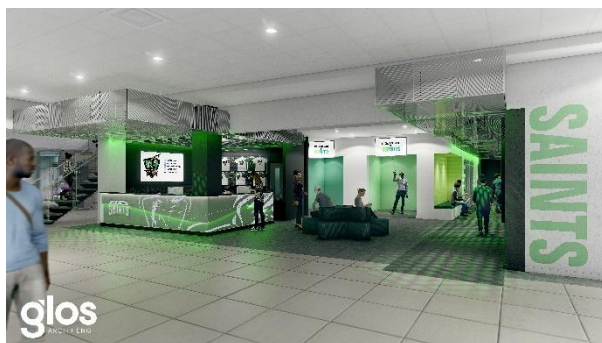
fill the vacant position. We continue to plan, engage, seek to ratify clubs throughout the semester to engage in our student body.

Joint Health & Safety Committee –

NO incidents to report since our last meeting.

Academic Tower Meetings

As work progresses with the new build, including the new SRC student lounge spaces and eSports arena. Work continues with our team to finalize the build. We are looking forward to the time comes for a grand opening.



Health Plan

Ongoing Domestic Health Plan from We Speak Student –
<https://wespeakstudent.com/home/21-st-clair-college>

Health & Wellness

Wellness - Upcoming Virtual Events; -
<https://www.studentlifefsrc.com/> NEW LINK

- Real Campus Membership which offers 24/7 mental health and wellness support
 - <https://realcampus.ca/stclair/>
- Bi-Weekly wellness workshops via Real Campus (example of one held Feb 16) Posted on our virtual events site.



There are a number of Spring / Summer workshops being held with Real Campus these workshops are bi weekly.

Weekly Yoga

2 sessions a week,

Tuesdays: 12:00noon - 1:00pm

Wednesdays: 5:00-6:00pm

Instructor would teach either slow flow or gentle/yin yoga so that they are accessible to everyone. Her mother, Anna, also offers meditation classes, and can incorporate a 10-minute meditation to open these classes, as well as a lunch-time half-hour session.

Starts Tuesday May 26, 2021



Food Bank access (email krizea01@stclaircollege.ca for appointment booking)

Food Bank services continue to stay active over the summer months.

SRC has recently developed a relationship with the Windsor Youth Centre. Food within the SRC food bank that is close to expiry that is not being used will be donated to this food bank to serve the youth in Windsor Essex Area. This centre is a great community support for the youth needing additional supports.

Mental Health Supports

<https://youtu.be/71TxYZLKOIY> - SRC Created a YouTube video on how to access supports via Real Campus.

MENTAL HEALTH RESOURCES

Available to St. Clair College Students

Real Campus
 Real Campus provides therapy, virtual doctor visits, courses and tools to improve your mental and physical health
www.realcampus.ca/stclair

CMHA provides FREE Counselling for Students
 Windsor: (519) 972-2727 ext. 4224
 St. Clair College Health Centre
 SCCA: (519) 972-2727 ext. 4348 • Room B016

Good2Talk
 Good2Talk provides confidential support services for post-secondary students in Ontario
goodtotalk.ca • 1-866-925-5454 • Text GOOD2TALKON to 686868


Off-Campus Addiction, Mental Health & Crisis Services
Walk-in Service: Community Crisis Centre within the Transitional Stability Centre
 744 Ouellette Ave • 8 AM - 8 PM • 7 days a week
www.here247.ca • 1-844-437-3247
lifeworks.com • 1-877-418-1537
www.hdgh.org/notalone • 519-973-4435
www.downtownmission.com/distress

More Online Resources
www.bouncebackontario.ca
www.thebigwhitewall.ca
www.crisisservicescanada.ca

real: campus

Take a photo & keep this information on your phone!


PLEASE VISIT THE LINKS BELOW ON HOW YOU CAN SEEK HELP



real: campus
 Canada's Student Assistance Program
 Studying is hard. Wellness shouldn't be.
Real Campus Jordan Axani

PROFESSIONAL SUPPORT FOR MAINTAINING A BALANCE BETWEEN SCHOOL, WORK, AND EVERYDAY LIFE. CONFIDENTIAL CONSULTATIONS, COUNSELLING, COMMUNITY REFERRALS, RESOURCES AND ONLINE TOOLS (BLOGS, PODCASTS, DEPRESSION AND STOP SMOKING CENTRES).

GET STARTED BY CALLING 1-877-390-REAL (7325)



GOOD 2 TALK

St. Clair College
SEXUAL VIOLENCE PREVENTION

1-866-925-5454

24/7/365 STUDENT HELPLINE

[HTTPS://GOOD2TALK.CA/](https://GOOD2TALK.CA/)

Campus Life (online)

As we start our Spring / Summer 2021 Semester of Events online, our programming team continues to try and facilitate some upcoming May – August events for our Spring / Summer Students. Keep updated on our online social programming.

Looking forward to seeing what the new semester brings, I know our programming team has a great event scheduled for June 2nd for our Pride Kick off month. Over the summer months programming is lighter than usual as we have reduced student numbers, but some great online programs continue.

These include

- Esports activities
- Board Monthly programming initiatives (from you guys)
- Virtual office hours
- Career Sessions and workshops
- Wellness workshops
- And much more still in the works
- Fundamentals
- Academic Integrity
- Virtual Magic shows / concerts and continuous entertainment.
- Cooking videos, and much more

Past Events - May 2021

Week One – Social Media Contest - ‘Welcome Saints’ - May 10-14,



Students must follow us and save this post and tag 2 friends in order to enter. One lucky student won a school at home prize pack with \$300 Best Buy gift card, DX Racer ergonomic office/gaming chair and JBL wireless headphones *prizes above are only available for students currently residing in Canada, prizing of equal value will be established for students studying internationally if selected* 364 student entries, winner was Mariah Melo.

Painting with Justine – Day at the Beach – May 11 at 12pm EST – via Zoom - 33 students signed up, receive complimentary art supply kit to participate. (20) students live in Windsor-Essex, (3) in GTA, (5) in India

Week Two – Social Media Contest - Welcome Saints - May 17-21

Outdoor Giveaway Package featuring outdoor badminton and volleyball kit, wireless Bose speaker, Urban Surf paddle boarding experience, On the Water mini golf experience and lunch at Bull N Barrel - *prizes above are only available for students currently residing in Canada, prizing of equal value will be established for students studying internationally if selected* 196 student entries, winner was Ananthu Vijayan Soja.



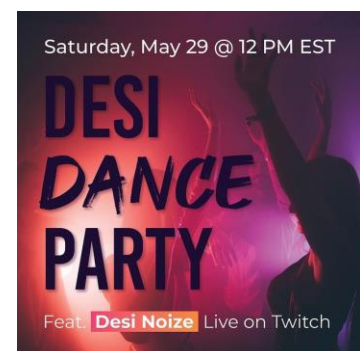
Painting with Justine – Pineapple – May 21 at 4pm EST – via Zoom – 23 students signed up and received a complimentary art supply kit to participate. (16) students live in Windsor-Essex, (1) in GTA and (6) in India



Real Campus Workshop – Keeping your Stress in Check, facilitated by Mitch →→Evans– May 26 at 2pm EST – via Zoom –

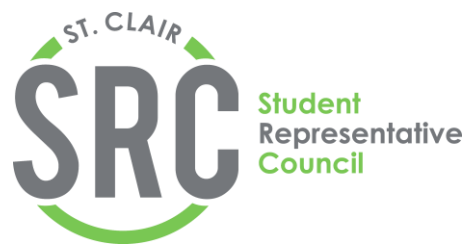
Deal or No Deal – May 26, 7pm-8:30pm – via Zoom – no pre-registration – Students were able to win some great cash prizes.

DJ Desi Noize Dance Party – May 29, at 12pm EST – via Zoom – no pre-registration. Online virtual party hosted for our students to enjoy a live DJ Dance Party



Upcoming Events – June 2021

SRC partnered with Indigenous Student Services to provide a number of Indigenous sessions during Indigenous Peoples Awareness Month (mentioned above)



Raising of Pride Flag – June 1, 2021 – at South Campus with video / photo opportunity

Creation of SRC Pride Video for social media distribution to celebrate Pride Month and inclusivity at SCC.

Gaymes Night in partnership with Esports Club. We are looking to do a larger esports event and gaming event to promote Pride and community. - more info to come

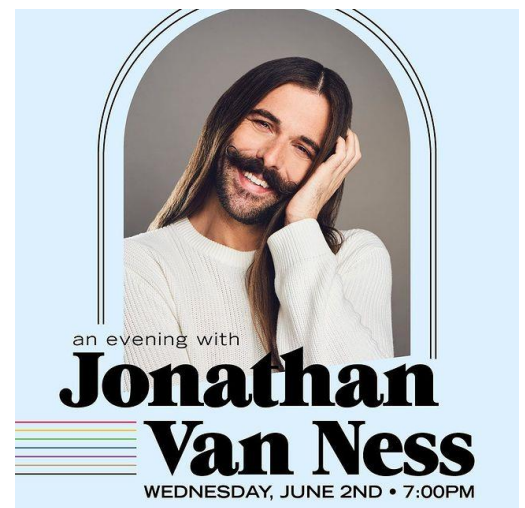
An evening with Jonathan Van Ness – June 2, 2021 at 7pm-8pm - via Vimeo – PRIDE Month programming partnered with 9 other Ontario schools – moderated by Spencer West. Open to all students, must pre-register.

Real Campus Workshop – June – via Zoom – Understanding gender and sexual identity and how it can relate to mental health, facilitated by Lewis.

Painting with Justine – Beach tutorial – June 17, 2021 at 3pm – registration to go live soon

Dirty Bingo with Crystal Quartz – June 23, 2021 at 7pm-8:30pm – via Zoom – partnered with 9 other Ontario schools - informational and fun bingo with sexual health insight and conversation – win prizes

SRC Board of Directors will begin monthly Initiative process for Spring/Summer semester. Initiatives will begin June 11-30 from 7 board members total. These will also take place in July and August.



Esports

eSports continue to do well.

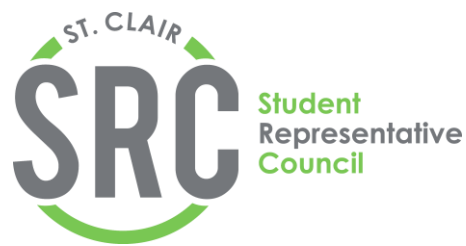
Our season as come to a completion as we rest for the summer months, but some will continue to participate in some gaming days. Over the past year our teams competed in several hundred games, with 162 of those being broadcasted on our esports online platform.

Officially our team had 214 wins vs 143 losses.

Our Fort Nite team finished 1st again this year making this our 4th year as National Champions and 14th in the open division. These teams also won some financial cash prizing.

Call of Duty placed top 4 and top 24 in North America.

Our Hearth Stone was runner up provincially.



ESPORTS held a small virtual ceremony last week recognizing the outgoing players, but also coaches and players including player and coach of the year. Mike Lapine was recognized at Coach of a year. Mike is also a faculty member at SCC in our Math area.

Our esports team continue to create a wrap up report and highlights, as well continue to recruit for the Fall 2021 leagues.

As we progress into the new year as well with the development of the Esports Arena, this is a great new venture and challenge for the SRC. New avenues we take on and looking forward to the upcoming growth.

With our new employee, the planning and outcomes will strengthen. Currently planning some upcoming Summer tournaments for our students but also for community to get some good traction in the gaming industry.

Meetings were held bi-weekly to discuss the Esports and the longevity of the program on campus. More updates to come.



Meetings are still being held with College officials and marketing team to seek out potential sponsorship details and potentials. SRC seeks sponsors to help revenue and build the program.

Esports team will be working on some press release articles that will be used well to advertise and promote the new upcoming build of our arena and our sponsorship opportunities.

Student Development & Leadership

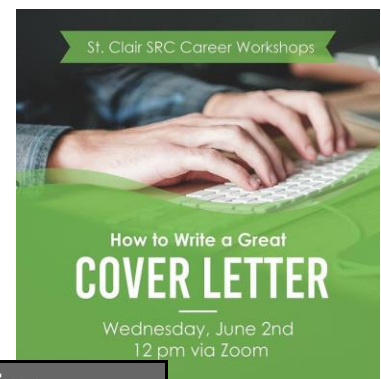
Career Services

We continue to host a variety of workshops and seminars but also utilization of the LinkedIn Learning Platform Under this area we aim to provide some examples as seen below;

- Resume and Interview workshops
- Linking students with community volunteer opportunities such as the snow angel program.
- Career services workshops

Spring / Summer 2021 Workshops





Topic	Date	Time
Job Search tools	May 19	noon
How to write a great cover letter	June 2	noon
Secrets to Success	June 3	5:00 PM
Resume Writing	June 16	noon
Effective Communication	June 17	5:00 PM
Interview Tips and Tricks	June 30	noon
How to write a great cover letter	Jul 14	noon
Job Search tools	July 15	5:00 PM
Secrets to Success	Jul 21	noon
Interview Tips and Tricks	July 22	5:00 PM
Resume Writing	July 28	noon
Effective Communication	August 11	noon
How to write a great cover letter	Aug 12	5:00 PM
Resume Writing	August 25	5:00 PM
Interview Tips and Tricks	August 26	noon

This year has been a great year and really expanded our services and career options. We will continue to do these light programming sessions during the summer months to help students prepare for jobs and get ready for the new era of working.

Academic Supports

Work continues with the Academic Integrity office on education information and sharing to the student body. We continue to work with the Academic Integrity office to ensure that Academic Honesty is taken seriously and that students are aware of both supports but also the consequences if not followed. Our teams are working with College departments such as Centre for Academic Excellence but also Tutoring and Student services to develop both programs but also student ambassadors that can help promote.

They Said I Wouldn't Get Caught.

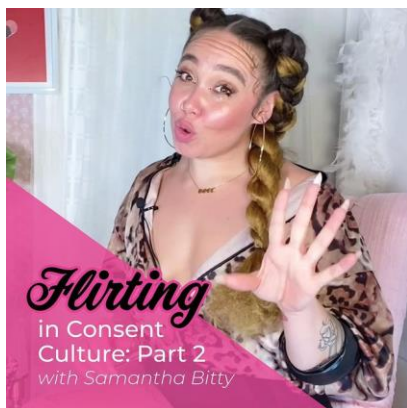
Be Aware & Don't Do It!

Third-party companies and apps are offering custom essay-writing services for a fee. After the student purchases the service, the company threatens to report plagiarism unless additional fees are paid.

Then They Reported Me.

Campus Safety

Under our Campus Safety we have our different teams and programming. As we know April was Sexual Assault Awareness Month, and we thank you for the continued support. Our team on the SVP committee had some great information sessions and campaigns that helped spread awareness.



SRC continues with our partnership with National Speakers Bureau Samantha Bitty. We have some great videos we have partnered with speaker Samantha Bitty to speak about safe sex, and sexual health / consent.



We will be seeking out some new student leads in these roles as we have graduated the past two students who sat on this committee. Plans are still being looked to continue to plan and program for the upcoming year.

SVP Portfolio – Sexual Violence Prevention Program

- SVP swag will be included in the international student kits

When on campus activity resumes, additional activities can resume, including our Safe Walk program. However, Candace, our Staff Coordinator and our team have started to develop ways to do this virtually for those who are on campus.

That plan was with security all Winter Semester. We will continue to try and work out a plan for the upcoming Fall 2021.





Computer Lab

Computer Lab is still open as scheduled. Some days are busier than normal.

The Open lab has moved from the Student Centre to rooms 305 & 318 at the South campus. This is to allow for construction to continue within and adjacent to the lab area. We will revisit this plan come August as we prepare for Fall 2021 return to campus.

No changes to the TD Student Success Centre. Computer lab operations continue as scheduled.

Final Thoughts

Some things that are ongoing not mentioned above that we have been working on behind the scenes include **Transit Windsor** potential collaboration on a **student pass**. The conversations have started, and we will continue to update you as we progress further. The discussions just started and over next few months / year, plans will be developed, and research will be done to validate the need / want for this.

We had COCA and AMICCUS-C conference sessions for some of our FT staff and some sessions for the directors potentially to attend. Looking forward to a great year and working relationship with you all.

Stay safe, stay hydrated, wear a mask and dance a little when no ones watching 😊

SRC

PRESIDENT'S REPORT

Meeting of the Board of Governors Full Board – June 22, 2021

1. Fall 2021 Curriculum

A memo was sent to all staff on May 28, 2021 communicating the College's plans for Fall 2021 curriculum delivery. The College is planning for two (2) potential scenarios; 1) Preferred Delivery – Face-To-Face, and 2) Alternative Delivery – Online/Hybrid. At this time, the College is hoping to return to our normal mode of delivery, prior to the pandemic, for the majority of our academic programs.

Based on current admission statistics, for Fall 2021, however, St. Clair College has 11 post-secondary programs that are primarily populated with international students who may not be able to arrive on campus by September 2021 based on current travel bans. To support these students and their inability to travel, all first semesters (AAL01) of these programs and some of the second semesters (AAL02) will be delivered online. There are currently 86 domestic/in-country students enrolled amongst the 11 programs. In recognition of the online delivery and disappointment of not being on campus, the 86 domestic students enrolled in these programs will be contacted personally and offered a \$1,000 scholarship for the inconvenience. These students can choose to either stay in their program or transfer into another open program. The following programs are confirmed for online delivery only:

- 1) **Mechanical Engineering Technician – CAD/CAM (T867) AAL01**
- 2) **Electromechanical Engineering Technician – Robotics (T974) AAL01**
- 3) **Computer Systems Technician – Networking (T860) AAL01 & AAL02**
- 4) **International Business Management – Logistics Systems (B999) AAL01 & AAL02**
- 5) **Data Analytics (B018) AAL01 & AAL02**
- 6) **Web Development and Internet Applications (B949/B950) AAL01 & AAL02**
- 7) **Hospitality – Hotel and Restaurant (B940) AAL02 & AAL02**
- 8) **Event Management (B908) AAL01 & AAL02**
- 9) **Construction Engineering Technician (T036) AAL01**
- 10) **Human Resources Management (B802) AAL01**
- 11) **Tourism – Travel (B826) AAL01**

There are six (6) programs that are primarily populated with international students but also have confirmations from domestic/in country students. To support on campus learning opportunities for these students, the College will pursue additional face-to-face sections in these programs:

- 1) **Mechanical Engineering Technician – Industrial (T855) AAL01**
- 2) **Business – General (B600) AAL01 & AAL02**
- 3) **Early Childhood Education (K240) AAL01**
- 4) **Fitness & Health Promotion (H879) AAL01**
- 5) **Office Administration – General (B227) AAL01**
- 6) **Social Service Worker – Gerontology (B897) AAL01**

Administration will continue to monitor enrolment nuances and guidelines that are released from the Province and Public Health throughout the Summer to ensure that all safety measures are in place to allow for a safe return to face-to-face delivery.

2. “Value For Money” Audit

As reported in May, St. Clair College was selected as one of four colleges for an in-depth “Value For Money” audit by the Office of the Auditor General of Ontario (OAGO). On May 17, 2021, the OAGO forwarded a prioritized preliminary information request containing over 45 items. All requested items were submitted to the OAGO by June 1, 2021, one week ahead of the submission deadline. On June 3, 2021, the OAGO forwarded a draft audit report listing their objectives and criteria for the engagement to all four colleges. The audit objectives and criteria were then finalized and a letter of acknowledgement was sent to all four colleges for presidential signature. A signed copy of St. Clair College’s Letter of Acknowledgement was sent to the OAGO on June 11, 2021.



Office of the Auditor General of Ontario
Bureau de la vérificatrice générale de l'Ontario

3. Quality Audit

The virtual Site Visit took place from June 15 – 17, 2021 and all interview sessions went extremely well. The feedback received from the Audit Panel during the final Senior Leadership interview was that the College’s submission was thorough, detailed and very comprehensive. The College anticipates receiving a Preliminary Report within the next five (5) weeks.

The President has expressed her sincere appreciation and gratitude to all Site Visit interview participants for their support, participation and for emulating the College’s commitment to “*Excellence in all we do*”.



Ontario College Quality Assurance Service
Service de l'assurance de la qualité des
collèges de l'Ontario

4. 2021-22 OCAA Varsity Athletic Season

Guided by a board-endorsed return to sport plan, the Ontario Colleges Athletic Association (OCAA) is working towards a safe return to sanctioned competition in 2021-22. The OCAA remains optimistic that it will be able to return to activity implementing measured sport formats, prioritizing the health and safety of participants.




Prioritizing the health and safety of all participants is the primary objective as plans are being developed towards restoring the provision of positive student-athlete experiences in 2021-22. Any OCAA programs being delivered this season will be compliant with all public health orders and will be guided by the PSO regulations in place.

More information will be made available as plans for 2021-22 continue to progress.

5. International Arrival Protocol

As of June 17, 2021, 1,380 COVID tests have been completed as part of the College’s Standard Operating Procedure (SOP) on arriving international students. A total of 93 cases have received positive results which equates to an infection rate of 6.74%. There are currently 13 students completing their quarantine requirements in both Windsor and Toronto.



ST. CLAIR
COLLEGE

International Student Arrivals
June 17, 2021

Current Quarantine Metrics						YTD Positive		Future Arrivals
Total	In Hotel	Awaiting Result	Positive	Negative		Positive/Tests	Positive %	
760	10	8	0	2	St. Clair College	48/754	6.37%	N/A
625	3	3	0	0	Ace Acumen Academy	45/626	7.19 %	N/A
1385	13	11	0	2	Total	93/1380	6.74 %	N/A

With Air Canada’s recent announcement that they are suspending flights from India until the end of July 2021, it is apparent that the majority of international students will not be able to travel to Canada for September. The College has prioritized the arrival of international students based on need (AAL level and the necessity for face-to-face delivery as per study visa requirements). As the GEM Residence may not be used this September to house international students in bundled programs, College administration is evaluating the feasibility of using the GEM Residence as a quarantine site during the Fall to facilitate international student arrivals, anticipating face-to-face delivery in January 2022 with no online offerings.



St. Clair College In The News

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	7	Former Sears Property Confirmed as Site for New Vaccination Centre AM800 CKLW – May 28, 2021
	8	Vaccine clinic to open at Devonshire Mall, shuttering 2 other Windsor sites CBC News · May 28, 2021
	9	No vaccination required for St. Clair College students CTV Windsor - Friday, May 28, 2021
	10	EMS Recruit Receives Scholarship windsoriteDOTca News Staff - Sunday May 30th, 2021
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	14	Chatham shutterbug named Business Individual of the Year Chatham Daily News - Jun 12, 2021
	15 - 16	Largest esports facility in the country is coming to St. Clair College in 2022 CTV Windsor Web Writer - Monday, June 14, 2021
	17 – 18	Largest esports Facility In Canada Coming To St. Clair College windsoriteDOTca News Staff - Monday June 14th, 2021
	19 – 21	Robot struts St. Clair students' fashion designs down runway Windsor Star - Jun 15, 2021
	22	'We figured out a way to make it work': St. Clair College to host robotic fashion show CTV Windsor News Reporter - Tuesday, June 15, 2021
	23	Over 5,000 Students Set To Graduate At St. Clair College June Convocation windsoriteDOTca News Staff - Wednesday June 16th, 2021
	24	Thousands of St. Clair College Students to Graduate Virtually Thursday AM800 CKLW – Thursday, June 17, 2021

Windsor region receives \$7.5-million grant to support auto mobility plan

Windsor Star - May 20, 2021



Stephen MacKenzie, president and CEO of Invest WindsorEssex, is pictured at their downtown office on Wednesday, May 19, 2021. Invest WindsorEssex landed \$7.5-million in funding Wednesday from FedDev Ontario to help make the region Canada's first auto mobility accelerator. Photo by Dax Melmer /Windsor Star

Invest WindsorEssex landed \$7.5-million in funding Wednesday from FedDev Ontario to help make the region Canada's first auto mobility accelerator.

The ambitious proposal will see government, the private sector and the area's post-secondary institutions involved in a focused approach encompassing all aspects of the rapidly growing sector.

The five-year plan will provide programming, training and facilities to support the up-skilling of 1,350 auto mobility entrepreneurs and scaling firms.

"This will be transformational," said Invest WindsorEssex CEO Stephen Mackenzie of the largest grant his organization has ever received from FedDev Ontario.

"This is fantastic because we're not starting from scratch. The region has earned this second investment because we were able to deliver results on the first."

We're going to have some good announcements in the coming weeks

The grant is the second major investment in Windsor's auto mobility plan in 21 months by the federal government's investment agency in southern Ontario. In September 2019 FedDev Ontario invested \$5 million to boost auto mobility innovation.

FedDev Ontario's investment will leverage an additional \$12.3 million in private sector and other matching funding and is expected to attract \$40 million in new foreign direct investment to the region.

Among the private sector partners involved is the giant Canadian auto parts manufacturer Magna International. Mackenzie said the private sector firms involved will be a mix of traditional automotive companies and technology-oriented firms.

Both the city and county governments are offering \$150,000 in in-kind contributions, such as facilities and resources.

"This funding will help us stay competitive in a rapidly changing auto market place and it will allow us to continue the excellent work underway to position ourselves as a leader in the fourth industrial revolution," Windsor Mayor Drew Dilkens said.

“This funding aligns perfectly with Windsor Works, our new economic development strategy that is designed to diversify Windsor and our region’s economy.”

Some of the key planks of the plan are creating several mobility-entrepreneurship accelerators specific to the sector, establish positions in local post-secondary institutions to liaison with industry, develop talent pipelines, create an IT auto mobility hub and simulator lab for software development, support the growing local cyber security sector, battery production, establish an electric powertrain commercialization centre, build mobility and data platforms along with recruiting new talent and companies.

The program will have a heavy focus on the needs of start-ups and scale-ups in electric vehicles, connected and autonomous vehicles and cyber security firms with the aim of supporting entrepreneurs to accelerate the commercialization of their technologies.

Windsor-Tecumseh Liberal MP Irek Kusmierczyk said Windsor’s plan fits the federal government’s vision of building a greener economy. The research and development and nurturing of new innovators is also expected to create new technologies with environmental benefits beyond the automotive sector.

“What was attractive about it (proposal) is it builds upon our region’s strengths,” said Kusmierczyk, noting FedDev Ontario has invested \$89 million in the Windsor area since 2015.

“You look at Stellantis making a \$1.5-billion commitment to build electric vehicles in Windsor. We have the best workforce in Canada when it comes to building automobiles and you look at the talent pipeline at St. Clair College and the University of Windsor ... it really aligns with the direction of the major investments were seeing from the federal government in making in clean, green technology.”

Kusmierczyk added the COVID-19 pandemic has also exposed some uncomfortable truths about the Canadian economy and the domestic supply chain that need addressing.

He again emphasized the federal government’s support for one of the key goals of Windsor’s auto mobility plan — landing a battery plant.

“One of the big lessons we learned from the pandemic is the absolute necessity to build domestic capacity and domestic manufacturing,” said Kusmierczyk, who made the announcement on behalf of Minister of Economic Development Melanie Joly.

“Our government has a mines-to-mobility strategy to support the production of electric and autonomous vehicles. From the development of the minerals necessary to go into battery technology to the manufacturing of the batteries and the vehicles themselves and all the technology that surrounds them.”

Mackenzie said the plan calls for a broad approach to implementation rather than working off a ranked list of priorities.

He added the plan will be a mix of adding some bricks-and-mortar facilities and programming.

“This will accelerate what we’re doing,” Mackenzie said.

“We can start working it all, that’s the beauty of it. We’re going to have some good announcements in the coming weeks.”

UWindsor student wins national women's entrepreneurial leadership award

Windsor Star - May 24, 2021



National award for "life-changing" work. Natalie Suzor, who won the national HSBC Women's Entrepreneur Leader award for her work on the Liberty Project, is pictured on Friday, May 21, 2021.

University of Windsor student Natalie Suzor's local work with marginalized women has earned her national recognition with an HSBC Women's Entrepreneurial Leadership Award from Enactus Canada.

Suzor has been involved with the Liberty Project since 2017, serving the past year as project manager.

The Liberty Project employs women who have overcome human trafficking, addiction and abuse to take part in a 10-week consultation and transitional employment program.

"I was shocked," said Suzor, who just completed her International Relations and Developmental Studies degree.

"Enactus is a very large organization and there are about 80 teams across the country. The past winners of this award have gone on to do some incredible things.

"It's a great way to end a year that has been challenging."

Suzor and the Enactus team at the University of Windsor will receive a \$2,500 bursary and a \$5,000 project grant.

Enactus Canada is a national charity and the country's largest post-secondary experiential learning platform. Its goal is to shape entrepreneurial leaders who are passionate about advancing the economic, social and environmental health of Canada.

"It was both the other students on her team and the things they had to say about her leadership and the role she's played this year in really driving the team's success and what the Liberty Project and what it's doing for women," said Enactus Canada president Nicole Almond.

"I think her incredible leadership skills and where she's choosing to spend her time and the impact she is having is what set her apart."

It's the second consecutive year that a local student has won the national prize. Last year, St. Clair College's Sierra Scott took the honours.

Almond said the organization had 3,000 students on 80 campuses across the country participating in Enactus this year. They've run 300 projects that have impacted 40,000 people.

Despite graduating from university, making her ineligible to continue in Enactus next year, Suzor plans to continue as an alumna with Liberty Project.

She started with Liberty Project as a mentor at the Sandwich Teen Action Group before becoming a consultant for implementing the program's curriculum.

"That was life-changing," Suzor said of her consulting work.

"The client I had was the most inspiring person I've ever met with what's she's had to overcome. She's younger than me, but I felt I learned so much from her, more than she could learn from me."

As project manager this year, Suzor oversaw a team of about 100 and helped shift the entire program online due to the COVID-19 pandemic.

Suzor had her doubts that a program meant to build on the trust of face-to-face encounters could be done completely online.

"Transitioning to online, with no face-to-face meetings, really knocked the wind out of me to start," Suzor said.

"But our team was able to shift operations and still run the program. It was amazing.

"The experience really allowed me to grow as a leader."

Prior to her roles with Enactus Windsor, Suzor said she never viewed herself as an entrepreneur.

That has changed and she's eager to harness skills to mix her passion for social justice enterprises and her newfound interest in business.

"From my Enactus experience, I've learned about entrepreneurship and how to use it in other things like social justice enterprises," Suzor said. "I consider myself an entrepreneur now."

St. Clair Enactus projects share second-place honours

Windsor Star - May 25, 2021



St. Clair College is pictured, Monday, January 25, 2021. Photo by Dax Melmer /Windsor Star

Two St. Clair College Enactus projects teamed up and earned second-place honours at the recent virtual Enactus National Exposition.

Project InterACT, an online platform providing students with skills and resources to achieve financial stability and Project Endure, a mentorship program for those with developmental disabilities, finished second in the financial education challenge. Kaitlyn Pecaski is the team lead for InterACT and Hallie Westwood holds the same position for Endure. Both projects feature elements promoting financial literacy.

Project InterACT prepares students with job interview experience, job opportunities, and works to teach them basic financial skills through a mobile app and website that was developed by a team in the Mobile Application Development program.

Endure is a mentorship program to encourage independence. Students in the Community Integration through Cooperative Education (CICE) program have benefited from Endure, according to a college media release.

The CICE program is designed to provide individuals with developmental disabilities and other significant learning challenges with the opportunity to experience college life, pursue post-secondary education and develop skills that will help them prepare for employment.

Endure has been making strides in having students with developmental disabilities integrated with non-disabled post-secondary students.

“We still have a long way to go, but this project, this collaboration of so many involved is an amazing starting point to educate staff and students to continue to work on removing the barriers that students with developmental disabilities face when it comes to accessing post-secondary education,” said Stephanie DeFranceschi, the program’s co-ordinator in a media release.

Sixty-one teams from Canadian colleges and universities participated in the exposition.

Lambton College receives provincial funding for virtual learning

Brantford Expositor - May 27, 2021



The province has announced financial support for two innovative virtual learning projects taking place at Lambton College.

On May 25, it was announced that \$472,234 would support a pair of projects to provide Lambton College students with more choice and more access to post-secondary education and retraining opportunities, part of the province's Virtual Learning Strategy announced last December.

“These projects will help ensure our postsecondary institutions have the tools they need to create great curriculum online,” said MPP Bob Bailey. “By increasing virtual course offerings, we’re helping the next generation of workers, innovators, researchers, and leaders develop the skills and training they need to succeed in their careers, when and where they need it most.”

In collaboration with Fanshawe College, Mohawk College, Niagara College and St. Clair College, Lambton College is developing a four-module course that will help prepare educators with the skills they need to enhance the virtual learning experience for students, equipping post-secondary educators with effective online teaching practices.

“At Lambton College, we recognized early on that the digitization of learning and the adoption of Industry 4.0 concepts was essential for preparing students to succeed in a rapidly changing workforce,” said Lambton College president and CEO Judith Morris. “Now, more than ever, we see the need for high-quality virtual learning material, and postsecondary educators who can effectively teach in a digital learning environment. I’m grateful to the Ontario government for generously supporting our crucial virtual learning projects.”

The funding to Lambton College is part of a \$70-million investment by the province towards the implementation of the Virtual Learning Strategy. The government is supporting nearly 400 projects at colleges, universities and indigenous institutes across Ontario.

Former Sears Property Confirmed as Site for New Vaccination Centre



A worker removes the Sears sign from the former store at Devonshire Mall in Windsor, October 16, 2018

AM800 CKLW – May 28, 2021

The former Sears building at Devonshire Mall in Windsor will be the [site of a new mass COVID-19 vaccination centre.](#)

According to Windsor Regional Hospital, the Devonshire Mall Vaccination Centre will first open on Monday, June 21 for appointments only, no walk-ins will be permitted.

Effective June 19, the Windsor Hall Vaccination Centre located at Pitt and Ferry Streets in downtown Windsor will be vacated and returned to the university and on July 22, the St. Clair College Sportsplex Vaccination Centre located at the St. Clair College Campus will also be vacated.

Anyone who has an appointment scheduled up until those dates is asked to attend at the original sites and anyone with appointments scheduled after those dates will be contact to make sure they are aware of the location change to Devonshire Mall.

All other Windsor/Essex vaccination centres will remain open until further notice

Vaccine clinic to open at Devonshire Mall, shuttering 2 other Windsor sites

Former Sears space to become COVID-19 vaccine clinic next month, officials say

CBC News · May 28, 2021



Sign outside of Windsor Hall COVID-19 vaccination clinic in downtown Windsor.

Windsor is getting a new COVID-19 vaccination site as of next month, as officials make plans to close two existing sites.

Officials announced Friday that the new mass vaccination clinic will be operating out of Devonshire Mall as of June 21.

The new site is located at the former Sears location at the north end of the mall.

The two sites closing are Windsor Hall, which is owned by the University of Windsor, and the St. Clair College Sportsplex.

The closures will be going ahead so these spaces can be resume their "educational and athletic purposes" in time for the fall semester, according to a joint news release from Windsor Regional Hospital, the Windsor-Essex County Health Unit, the City of Windsor and the property management company for the mall, Cushman & Wakefield Asset Services Canada.

Windsor Hall's closure will be effective on June 19 while the Sportsplex closure takes effect on July 22.

Anyone with a pre-booked second dose appointment between July 11 and 21 at Windsor Hall will be rebooked at Devonshire Mall.

There are four other vaccination sites operating in Windsor-Essex: Moy Medical Center, WFCU Centre, Nature Fresh Farms Recreation Centre in Leamington and Libro Credit Union Centre in Amherstburg. Those sites will continue operating as normal.

Vaccines are also available at some pharmacies and select primary care providers' offices.

No vaccination required for St. Clair College students

CTV Windsor - Friday, May 28, 2021



The entrance to St. Clair College's main campus in Windsor. Photo taken August 22, 2019.

WINDSOR, ONT. -- A COVID-19 vaccine won't be required to return to the classroom at at least one local post-secondary institution.

"We would encourage it, but not requiring it at this time," says John Fairly, Vice President, College Communications and Community Relations at St. Clair College. "We are going to continue to follow all of the established COVID 19 procedures established last March with staff and student."

He says this includes the COVID-19 daily questionnaires, limited entrances with security check-ins, masks and eye protection, social distancing, hand washing and all other local health unit requirements for the community and College.

CTV News is still waiting on a decision by the University of Windsor for students who attend there.

Up the 401, Western University says it is preparing for a full return to in-person classes this fall, and will require students living in residence to have received the first dose of the COVID-19 vaccine.

In a statement, school officials say that as long as Ontario's supply allows, all students in residence at the university will be expected to get vaccinated -- if not before arrival then within 14 days of moving in.

EMS Recruit Receives Scholarship

[windsoriteDOTca News Staff](#) - Sunday May 30th, 2021



Essex-Windsor EMS recruit Aaron Mackenzie is the 2021 recipient of the Bill Macri Memorial Scholarship.

The \$1,000 scholarship was presented by Jeanie Macri in memory of her husband, an Essex-Windsor EMS paramedic who began his career in 1981 and died in 2013 after battling cancer.

The scholarship is given annually to a paramedic student at St. Clair College with the purpose to provide financial support to a paramedic in training who shows the same passion for service excellence, continuous learning and development of self as Bill Macri.

Applicants must write an essay about themselves when they apply and intend to pursue employment as a paramedic.

The first scholarship was awarded in 2014.

St. Clair paramedic alumnus recognized among the bravest in the province

Education News Canada - June 1, 2021

Justin Lammers, an Alumnus of Distinction at St. Clair College, was honoured by the province for his outstanding act of bravery in the face of danger when he saved a swimmer from drowning in 2019.

Lammers, the Deputy Chief of Professional Standards at the Essex Windsor District Emergency Medical Services, was one of 13 people to receive the Ontario Award for Paramedic Bravery by the provincial government.



Deputy Chief Justin Lammers

While on vacation December 9, 2019, Deputy Chief Lammers noticed that a swimmer was struggling in the ocean, 200 feet offshore. He tried to communicate with the swimmer using hand signs, but it became apparent that the man was in trouble and needed immediate help. With no life jacket or flotation device nearby, he grabbed his son's bodyboard and ran towards the water. Deputy Chief Lammers was able to get to the struggling swimmer and provided him with the bodyboard to rest upon until the beach police boat arrived and brought them onboard.

Deputy Chief Lammers graduated from St. Clair College's Paramedic Program in 2005 and was hired by Essex-Windsor EMS. He has worked on numerous committees related to Emergency Management, Mental Health for First Responders, Public Health and Citizen Care. He has liaised for EMS on special events, policy and procedure and strategic planning.

In 2019, he received the Alumni of Distinction award, and joined the distinguished list of St. Clair College graduates who have excelled in their chosen professions.

Premier Doug Ford, Christine Elliott, Deputy Premier and Minister of Health, and Lisa MacLeod, Minister of Heritage, Sport, Tourism, and Culture Industries, are presenting the awards to 13 individuals in a virtual ceremony, honouring 11 recipients from nominations submitted in 2019 and two recipients from 2020.

"Paramedics are on the frontlines when it comes to protecting our communities and saving lives. Throughout the pandemic, we have seen paramedics performing incredible acts of service and generosity," said Premier Doug Ford. "From assisting with the vaccine rollout to alleviating hospital capacity by helping with home care, they have been here to support us every step of the way. On behalf of everyone in Ontario, I want to thank each of them for their service and congratulate this year's winners of the Paramedic Bravery Awards. You are true heroes."

"As we celebrate Paramedic Services Week in Ontario, I am honoured to recognize the 13 recipients who have shown exceptional courage in dangerous and often life-threatening circumstances," said Christine Elliott, Deputy Premier and Minister of Health. "Every day and especially throughout the COVID-19 pandemic, paramedics have consistently stepped up to protect the health and wellbeing of Ontarians in their time of need. I would like to extend my deepest gratitude to all of Ontario's paramedics for their incredible work and for being there when your communities need you the most."

The recipients are being recognized for their individual acts of courage, including rescuing a trapped driver from a vehicle, delivering medical treatment to a patient in a confined space and rescuing a mother and her two children from a residential fire.

Paramedics have played a critical role in Ontario's fight against COVID-19, from conducting swabbing and testing, protecting health system and hospital capacity by supporting patient transfers, and they continue to support Ontario's vaccine rollout, including administering vaccines to individuals who have limited mobility and cannot travel to a mass immunization clinic, the province said in a statement.

"I would like to thank Premier Ford and Minister Elliott for taking time to recognize the bravery of these paramedics who went beyond their call of duty," said Peter Dundas, President of the Ontario Association of Paramedic Chiefs. "These paramedics put patients first and demonstrated fearless dedication to saving lives. They exemplify the virtues of this award and what it means to be a paramedic stepping up to serve their community every day. Congratulations to all."

Brady appointed chair of Ontario Pharmacists Association

Windsor Star - Jun 08, 2021



Tim Brady has been a practicing pharmacist since 2000. He has worked in hospitals, large pharmacy chains, and independent pharmacies in both Canada and the United States before opening Brady's Drug Store in 2014.

Local pharmacist Tim Brady has been appointed to a two-year term as chair of the Ontario Pharmacists Association.

Brady, who began his term June 3, has been serving as vice chair of the OPA for the past two years and has served on the board of the OPA as a director for southwestern Ontario since 2016.

"I feel very honoured to be serving pharmacists across Ontario to strengthen the profession and to activate the membership," said Brady, who operates drug stores in Essex, Belle River and Tilbury.

"The pandemic has highlighted the important role that pharmacists and technicians can play in the healthcare system and I want to work with government, pharmacy and industry to expand that role and show how much more the profession has to offer."

Brady has been a practicing pharmacist since 2000. He has worked in hospitals, large pharmacy chains and independent pharmacies in both Canada and the United States before opening Brady's Drug Store in 2014.

Brady also sits on the Public Advisory Committee for St. Clair College's Pharmacy Technician program and presents regularly to the Windsor Essex County Prostate Support Group.

With more than 9,000 members, OPA is Canada's largest advocacy organization, professional development, and drug information provider for pharmacy professionals across Ontario.



Pharmacist Tim Brady, owner of Brady's Drug Store in Belle River is shown on Tuesday, April 20, 2021. Brady has been appointed chair of the Ontario Pharmacists Association.

June 22, 2021

Media Report

13 of 24

Chatham shutterbug named Business Individual of the Year

Chatham Daily News - Jun 12, 2021



Tanya Sinnett of Tanya Sinnett Photography has been named Business Individual of the Year by the Chatham-Kent Chamber of Commerce. (Handout/Postmedia Network)

Encouragement from others helped a Chatham-Kent photographer turn her passion into a business, and now her only job.

Tanya Sinnett has been named the Business Individual of the Year by the Chatham-Kent Chamber of Commerce.

She said she had always been interested in photography, but while having her second child 11 years ago, she took the time to develop her skills.

Sinnett took courses with St. Clair College, classes with Henry's and attended workshops held by the photography community. Her husband had previously bought her a DSLR camera.

"Before then, I was a receptionist and as I started learning people started to approach me and asked if I could take their photos," she said.

After building up her confidence by hearing from others how much they liked her photos, she decided try to make this a business.

She now focuses on family and wedding photos and works anywhere within about an hour of Chatham. At first, Sinnett stuck with family photos and wasn't interested in shooting weddings.

"There is so much pressure to a wedding day, but eventually I was convinced to start second shooting," she said. "I really enjoyed working with couples and being part of such a special day that eventually I started taking on my own weddings because I had the confidence to do it and the know-how."

She now works about 10 weddings a year.

In her spare time, Sinnett takes photos for fun. She said she loves nature and sunset photos and capturing images of her dog.

When she found out she won the award, she said she was in disbelief.

"When I was nominated, I was surprised and shocked that I was even nominated," Sinnett said. "I didn't even believe I could win an award like this. When (local chamber president) Gail (Hundt) called me to tell me that I won, I was almost in tears. I was completely blown away."

The award will be presented during the Business Excellence Awards, held virtually over the chamber's social media sites and YourTV on June 17 at 7 p.m.

Largest esports facility in the country is coming to St. Clair College in 2022

CTV Windsor Web Writer - Monday, June 14, 2021



WINDSOR, ONT. -- St. Clair College will soon be home to the largest esports facility in the country as part of a \$23 million expansion to the Windsor campus.

The new facility will house the college's varsity esports program — the first in Canada — at the school's South Campus. It will be the largest publicly accessible facility of its kind in the country with more than 15,000 sq. ft., "further cementing St. Clair as a destination college for aspiring students, gamers and esports enthusiasts."

"The fact that some students have already found success in their careers using the equipment currently provided is incredible. But I can only imagine how many more students will find, if not the same, but greater success with these amazing upgrades coming into the new facility," esports professor David Rabinovitch said in a news release.

The facility will be the new home for the Saint's varsity esports team as well as feature a classroom and broadcast studio for the Esports Administration and Entrepreneurship Academic Program.

The new esports facility will include:

- 64 Gaming PCs
- Dedicated training facilities for varsity teams
- 6v6 competition stage
- Esports Classroom featuring broadcast studio and the latest industry equipment
- 3 dedicated VR spaces connected directly to the broadcast studio
- 5 separate soundproof streaming rooms
- Console gaming lounge featuring 8 stations for drop-in and play

The space will serve as a destination for gaming competitions as well as other events such as summer camps, viewing parties and more, the college says.

"This new esports facility really is the last piece of the puzzle for us. We have top-tier academic, varsity and club esports programs but now they will be able to intermingle under one roof allowing for an unparalleled degree of synergy," Esports director Shaun Byrne said.

St. Clair College says the varsity team, student club and academic program form an “esports trinity” at the school offering competition, volunteer opportunities, broadcast production, coaching and more, as well as event planning to help engage the school community.

Construction of the facility is scheduled for completion by January 2022. The expansion comes as part of a \$23 million project at the school’s Windsor campus which will include the new Zekelman Centre of Business and Information Technology and the Alumni Hall auditorium.

Largest esports Facility In Canada Coming To St. Clair College

[windsoriteDOTca News Staff](#) - Monday June 14th, 2021



Handout photos

Canada's first varsity esports program will have a new home in a state-of-the-art facility at St. Clair College.

The esports facility at the school's South Campus will be the largest publicly accessible facility of its kind in Canada at over 15,000 square feet, making St. Clair a destination college for aspiring students, gamers and esports enthusiasts.

"This new esports facility really is the last piece of the puzzle for us. We have top-tier academic, varsity and club esports programs, but now they will be able to intermingle under one roof allowing for an unparalleled degree of synergy," said Esports Director Shaun Byrne.

In addition to being the new home for the St. Clair Saints varsity esports team, the facility will also feature a classroom and broadcast studio for the Esports Administration and Entrepreneurship Academic Program, an open gaming lab and console lounge, and a large competition stage complete with screens around the facility to catch all of the action.

The space will also host various other events such as summer camps, viewing parties, and more.

College officials say that the combination of academics and varsity esports has been a game-changer. The varsity program has been able to provide students with work-integrated learning opportunities through its teams and current facilities. The new building will not only expand on those opportunities but improve on them by allowing students to integrate their knowledge gained throughout the program in the planning, development, and execution of esports events.

"The fact that some students have already found success in their careers using the equipment currently provided is incredible. But I can only imagine how many more students will find, if not the same, but greater success with these amazing upgrades coming into the new facility," said Esports Professor David Rabinovitch.

Construction is scheduled to be completed by January 2022. It is part of a \$23-million expansion at the school's Windsor campus. The new Zekelman Centre of Business and Information Technology will also feature classrooms, student study areas, meeting rooms and offices for faculty. The Alumni Hall auditorium and the esports facility are the centerpieces of the new build.

Full esports facility features include:

- 64 Gaming PCs
- Dedicated training facilities for varsity teams
- 6v6 competition stage
- Esports Classroom featuring broadcast studio and the latest industry equipment
- Three dedicated VR spaces connected directly to the broadcast studio
- Five separate soundproof streaming rooms
- Console gaming lounge featuring 8 stations for drop-in and play



Robot struts St. Clair students' fashion designs down runway

Windsor Star - Jun 15, 2021



St. Clair College Fashion Design Technician program coordinator and professor Elaine Chatwood adjust a dress during the Virtual Atelier Fashion Show at the school on Tuesday, June 15, 2021. Due to pandemic restrictions a robot was used to showcase designs of graduating students. Photo by Dan Janisse /Windsor Star

Organizing a fashion show with no makeup, no hairstyling and even no models?

No problem.

More than a few challenges stood before Elaine Chatwood, the fashion design program coordinator for St. Clair College, in her efforts to hold a year-end fashion show for graduating students.

Restrictions around the COVID-19 pandemic prevented Chatwood from organizing the annual event last spring but she was determined not to let it happen again.

“I felt so bad for the students last year, they work so hard.” Chatwood said. “This show is such a big part of their portfolios.”

I really wanted movement on stage

So Chatwood started brainstorming ways to have a fashion show within all the health and safety restrictions. She first envisioned using dress forms moving down a factory assembly line and even considered zip lining the forms from one point to another.

Then she saw a television ad for those robotic disc-like vacuum cleaners and asked her colleague Al Douglas, from the robotics program, if something could be adapted for the task.



St. Clair College cameraman Mike Poirier films the Virtual Atelier Fashion Show at the school on Tuesday, June 15, 2021. Due to pandemic restrictions a robot was used to showcase designs of graduating students.

Douglas suggested the Autonomous Guided Vehicle (AGV) recently purchased by the college for research projects. It was sturdy enough to safely move the industrial dress forms that would display a student's design.

It all came together inside the Student Life Centre Tuesday where 65 garments rolled down the runway atop the AGV while the video cameras rolled.

Douglas guided the AGV by remote control, taking the dress form down the length of the runway where it turned left then right, did a full spin and headed back.

"It actually looks pretty good," Douglas said of the robotic stand-in.

Chatwood was thrilled to offer students the chance to show off their talents. She even featured 13 designs from the 2020 graduating class to go with the 2021 grads and the top 10 entries from first-year design students.

Having the garments move instead of simply being photographed was crucial, Chatwood said. "I really wanted movement on stage," she said. "You need to see how the garments drape and move and you need to see the front and back."

Pre-COVID, the fashion show would feature a live audience and judges to establish an overall winning design.

Chatwood and her team will edit the video shot Tuesday and send it off to several designers for judging so that a winner can be declared June 25 when the fashion show will air at 8 p.m. on the link at stclaircollege.ca/atelier.

"There has perhaps never been a perfect example of St. Clair's role as a college of applied arts and technology," said President Patti France in a news release. "Few programs are as creatively artistic as Fashion Design, and few as technologically advanced as Robotics, and here we have them both on display simultaneously. I'm looking forward to this ingenious exhibit, and I hope the public will enjoy it too."



The St. Clair College Fashion Design Technician Virtual Atelier Fashion Show is shown at the school on Tuesday, June 15, 2021. Due to pandemic restrictions a robot was used to showcase designs of graduating students.



St. Clair College Fashion Design Technician student Maddie Bevacqua, left, and instructor Lori Moore place a mannequin on a robot during the Virtual Atelier Fashion Show at the school on Tuesday, June 15, 2021. Due to pandemic restrictions a robot was used to showcase designs of graduating students.

'We figured out a way to make it work': St. Clair College to host robotic fashion show

CTV Windsor News Reporter - Tuesday, June 15, 2021

WINDSOR, ONT. -- Fearing design students wouldn't be able to showcase their work for a second year, two St. Clair College professors teamed up to put together an event with a futuristic twist.

Restrictions don't allow for real models, so fashion design program coordinator Elaine Chatwood had to get creative.

"The students, this is how they get jobs," she says. "This goes into their portfolios."

Several ideas were considered including a conveyor belt or zip lines, but they didn't meet the mark.

Then Chatwood landed on the idea to have a mannequin on an autonomous guided vehicle.

"In the industry we call a dress form a Judy. The name of the robot is a Boxer so we called it Judyboxer," she says.

Chatwood teamed up with St. Clair College's robotics coordinator Al Douglas.

"We figured out a way to make it work," he says.

Douglas says he has never modelled, but was quick to figure out how to guide Judyboxer down the runway with his PlayStation controller.

"I'm basically controlling it like it's a robot car for today, but normally it would be capable of being programmed to do all these motions autonomously on its own.

Costume changes are required as 18 mannequins will be modelling more than 60 outfits, including 13 from the 2020 class and all will be judged.

The first place winner will receive a \$1,000 scholarship from Telio Fabrics in Montreal, and because fashion from the 2020 class was included in the show, the St. Clair Alumni Association has stepped up and will give away \$1,000 to the winner of that group.

The show runs on the St. Clair College website June 25.

Over 5,000 Students Set To Graduate At St. Clair College June Convocation

[windsoriteDOTca News Staff](#) - Wednesday June 16th, 2021



St. Clair College will hold its third Virtual Convocation Thursday, June 17th, for more than 5,000 graduates.

A total of eight sessions can be viewed beginning at 3 pm at www.stclaircollege.ca/convocation/virtual.

The schools represented will be Academic Studies Chatham, Community Studies, Engineering Technologies, Apprenticeship and Skilled Trades, Health Sciences & Nursing (including Chatham), Media Art & Design, Business and Information Technology, and Ace Acumen Academy.

Students who received Academic Medals from each of their schools will also be recognized.

The convocation ceremonies will include messages from St. Clair College President Patti France, Board of Governors Chair Nancy Jammu-Taylor, Alumni President Andrew Rowberry, Windsor Mayor Drew Dilken, Chatham-Kent Mayor Darrin Canniff, and Ross Romano, Minister of Training, Colleges, and Universities.

Graduates will receive two lapel pins, one from the Alumni Association and another from the College depicting Gryphon Wings, the school's official emblem.

Thousands of St. Clair College Students to Graduate Virtually Thursday

AM800 CKLW - Thursday, June 17, 2021



AM800 File Photo of St Clair College, September 2015 (Photo by Zander Broeckel)

It's a big day for college students in Windsor

Due to the COVID-19 pandemic, St. Clair College is holding yet another virtual convocation for more than 5,000 graduates on Thursday.

Vice President of Communications John Fairley says, while it can't be done in person, the college wishes the best for all its grads.

"These students are here at our Windsor campus, our Chatham campus and our Ace Acumen academy in Toronto," he says. "The hard work that they've done at the college to get into the workforce, we hope they get great jobs and start contributing to communities and really all over the province and the world for that matter."

Fairley says an effort has been made to give the ceremony a personal touch.

"Every student had the availability to put a picture of themselves, a quote or saying and they get celebrated throughout the ceremony as best as we can virtually. Instead of having them on stage walking across, everyone gets to see their picture for a few seconds," he says.

Fairley says it's been an interesting couple of years.

"How they've been teaching online, how it's been received by the students. It's been a change of so much of what the normal is of how we do the business of the college. We don't take anything away from the extra work this year which has been a part of getting them to this day that we can virtually celebrate everybody," he says.

All convocation sessions can be [watched anytime on the college's website.](#)

Since it was established in 1966, St. Clair College has graduated more than 120,000 students.

ST. CLAIR COLLEGE ALUMNI ASSOCIATION

BOARD OF GOVERNORS ANNUAL REPORT



ALUMNI ASSOCIATION OBJECTIVES



To promote and foster positive St. Clair College alumni connections and fellowship within the St. Clair College community and the community at large.



To support and enhance the quality, resources, image and reputation of St. Clair College as a destination College.



To promote and foster support of St. Clair College through both financial and non-financial contributions.



To enrich the lives of St. Clair College Alumni through opportunities for life-long involvement with St. Clair College and the provision of valued services.



To advocate on behalf of St. Clair College Alumni in matters relating to post-secondary education and issues involving the relationship between the Alumni and St. Clair College.

2019-2020 ALUMNI ASSOCIATION BOARD OF DIRECTORS



Andrew Rowberry
President



Carmen Brunone
Executive VP



Jennifer Forfitt
VP Finance



Belinda Bulhoes



Billy Panagiotopoulos



John Feldman



Brandy Coulsey



Chase Stoyshin



Eddie Azar



John Fairley



Patti France



Ryan Peebles

ALUMNI BRANDING & MARKETING

Social Media

- Facebook 3,194 likes
- Twitter + 179 followers
- Instagram 1,123 followers
- LinkedIn 3,674 followers



Gift Card Draws

- Alumni provided fifty \$50 gift cards via social media supporting 10 local businesses

FansSaves

- Providing Alumni access to discounts at local businesses



ST. CLAIR COLLEGE ALUMNI ASSOCIATION OUTREACH

- **Pizza Lunches**
 - Celebrating businesses and organizations that employ Alumni with a pizza lunch
- **Community Sponsorships**
 - Kids First Food Bank, Knobby's Kids, United Way iMove, CMHA Ride Don't Hide, Fantastic Fathers, Windsor Life Centre Walkathon, and more



ST. CLAIR COLLEGE ALUMNI ASSOCIATION FAMILY RESPITE SERVICES

- \$40,000 – Committed to build – Alumni sponsored room
- \$10,000 – Room Branding



The children are counting on **ALL** of us to build a new home.



ALUMNI ASSOCIATION FOUNDATION SCHOLARSHIPS

- Endowment as of May 2021: \$161,612
- Donated \$25,000 towards the endowment
- Donated \$10,000 to go towards annual scholarships
 - \$5,000 to Domestic Students –
St. Clair College Alumni 1967 Scholarship
 - \$5,000 to International Students –
St. Clair College Alumni 1967 Scholarship



ST. CLAIR COLLEGE ALUMNI ASSOCIATION STUDENT OUTREACH

- **Alumni Scholarships**

- Providing \$1,000 to alumni who wish to pursue their degree with St. Clair College

- **Convocation**

- Alumni Pins and Diploma Framing



ALUMNI OF DISTINCTION 2020-2021

Congratulations to our 2021 Alumni of Distinction



Watch the Virtual Ceremony
Tuesday, April 20 at 7pm
www.stclairalumni.com



WILL BIGELOW
Technical Art Director
Baron Championship Rings



FLORA DI MENNA
President and Principal Designer
FDM Designs



LORI KEMPE
Executive Director
Children First



DAVE MERHEJE
Actor - Comedian
North America



ELIZABETH MOSES
Machinist, Harbour Technologies
Women in Trades Spokesperson



ANITA RICCIO-SPAGNUOLO
Fund Development Mental Health Promotion
Canadian Mental Health Association



ALUMNI OF DISTINCTION RECOGNITION WALLS

- Alumni of Distinction Walls of Recognition are located at the South Windsor and Chatham campuses.
- Each wall showcases St. Clair College's current Alumni of Distinction as well as all past recipients.



ALUMNI COMMUNITY OUTREACH



\$39,808.00

ALUMNI &
COMMUNITY
ENGAGEMENT
COMMITTEE



\$39,815.00

SAINTS
NATION
COMMITTEE



\$41,679.00

COMMUNITY
INVOLVEMENT

ALUMNI CAMPUS COMMITMENT



\$550,000

TOWARDS CAMPUS CAPITAL PROJECTS



ZEKELMAN CENTRE FOR BUSINESS
& INFORMATION TECHNOLOGY



ALUMNI WAY AT
SPORTS PARK

ALUMNI ASSOCIATION ANNUAL REPORT

The St. Clair College Alumni Association Annual Report will be posted on the alumni website at:

www.stclairalumni.com





OVER 120,000 STRONG



ST. CLAIR COLLEGE

FOUNDATION

ANNUAL UPDATE 2020 - 2021



ST. CLAIR COLLEGE
FOUNDATION

JOHN FAIRLEY
Executive Director

FOUNDATION BOARD OF DIRECTORS



Jody Cloutier
President



Dave Moncur
Vice-President



Jim Komar
Secretary/Treasurer



Pat Best
Director



Jeff Casey
Director



Cathy Geml
Director



Renu Khosla
Director



Jennifer Forfitt
Director



Marc Jones
SCC CFO



Patti France
SCC President



John Fairley
Executive Director



ST. CLAIR COLLEGE
FOUNDATION



2,252

**COMPLETED STUDENT
APPLICATIONS**



ST. CLAIR COLLEGE FOUNDATION

SCHOLARSHIPS

701

SCHOLARSHIPS
AWARDED

\$533,466

TOTAL VALUE
OF SCHOLARSHIPS

\$761

AVERAGE
SCHOLARSHIP

NEW ANNUAL SCHOLARSHIP FUNDS

\$53,300

TOTAL NEW ANNUAL
SCHOLARSHIP FUNDS



- Bernie (Chico) Labute Memorial
- Chad Predhomme Memorial
- Helen and Jerry Slavik
- India Canada Association (Windsor-Essex)
- Mickey Renaud Memorial
- Susie Kicknowsay-Jones Memorial
- Walker Wood Foundation
- Windsor Heart Institute (Dr. George Wong)
- Additions to existing annual scholarships

NEW ENDOWMENT SCHOLARSHIP FUNDS

\$150,974

TOTAL NEW ENDOWMENT
SCHOLARSHIP FUNDS

- Gwen Gold Memorial
- Lynn Jean John Memorial
- Danila Calsavara Memorial
- Additions to existing endowment funds including the Masonic Foundation of Ontario and Karen Harvie Memorial





ST. CLAIR COLLEGE
FOUNDATION

\$11,329,576

TOTAL PORTFOLIO AS OF
MARCH 31, 2021





ST. CLAIR COLLEGE
FOUNDATION

\$1,655,533

NET PORTFOLIO INVESTMENT RETURN
BETWEEN APRIL 1, 2020 - MARCH 31, 2021

+17.17%





ST. CLAIR COLLEGE
FOUNDATION

QUESTIONS?

THANK YOU



Financial Statements

Fiscal Year-Ended March 31, 2021

Presentation to the Board of Governors
June 22, 2021

START **HERE** GO ANYWHERE

Statement of Financial Position: Assets

- Cash & Temporary Investments
 - At \$256M. Higher than prior year by \$125M.
- Accounts Receivable
 - At \$10.5M. Lower than prior year by \$656k.
- Long-Term Investments
 - At \$11.0M. Lower than prior year by \$59.2M.
- Capital Assets
 - At \$177.8M. Lower than prior year by \$2.7M.
- Construction in Progress
 - At \$7.2M. Higher than prior year by \$5.3M.



Statement of Financial Position: Liabilities

- Accounts Payable and Accrued Liabilities
 - At \$44.2M. Higher than prior year by \$18.5M.
- Deferred Revenue
 - At \$108.2M. Higher than prior year by \$15.4M.
- Vacation Pay
 - At \$6.1M. Lower than prior year by \$317k.

START **HERE** GO ANYWHERE



Statement of Financial Position: Liabilities

- Long-Term Debt
 - At \$10.3M. Lower than prior year by \$1.3M.
- Deferred Capital Contributions
 - At \$120.1M. Lower than prior year by \$1.5M.
- Deferred Capital Contributions – C.I.P.
 - At \$7.1M. Higher than prior year by \$2.1M.

START **HERE** GO ANYWHERE



Statement of Financial Position: Net Assets

- Unrestricted - Operating
 - At \$40.7M. Lower than prior year by \$28.2M.
- Invested in Capital Assets
 - At \$47.4M. Higher than prior year by \$3.2M.
- Internally Restricted
 - At \$81.7M. Higher than prior year by \$61.4M.
- Total Net Assets
 - At \$169.5M. Higher than prior year by \$36.8M.

Statement of Operations

- Revenue
 - Grants: At \$40.2M. Lower than prior year by \$694k.
 - Tuition: At \$138.9M. Higher than prior year by \$12.4M.
 - Contract Training: At \$30M. Higher than prior year by \$5.1M.
 - Other Income: At \$18.4M. Lower than prior year by \$282k.
 - Ancillary: At \$2.6M. Lower than prior year by \$8.1M.
- Expenditures
 - Salaries & Benefits: At \$83.7M. Lower than prior year by \$8.1M.
 - Operating: At \$97.9M. Higher than prior year by \$12.2M.



Questions?

START **HERE** GO ANYWHERE



Business Plan Accrual Budget Template (MCU Format)

Presentation to the Board of Governors
June 22, 2021

START **HERE** GO ANYWHERE



Business Plan Accrual Budget Template (MCU Format)

Statement of Operations (in 000s)

Line Item	Board Approved 2021-22 Budget	MCU Format Accrual 2021-22 Budget	Actual 2020-21
Revenue	\$280,648	\$280,648	\$237,955
Expenditures	\$253,305	\$253,305	\$198,747
Surplus	\$27,343	\$27,343	\$39,208

START **HERE** GO ANYWHERE



Business Plan Accrual Budget Template (MCU Format)

Statement of Financial Position (in 000s)

Line Item	MCU Format Accrual 2021-22 Budget	Actual 2020-21
Assets	\$543,792	\$471,407
Liabilities	\$343,440	\$301,884
Net Assets	\$200,352	\$169,523

START HERE GO ANYWHERE



Questions?

START **HERE** GO ANYWHERE