

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

MINUTES OF THE

FULL BOARD MEETING of the BOARD OF GOVERNORS

Held on February 22, 2022 at 6:10 p.m. in the Alumni Skyline Room B at the St. Clair College Centre for the Arts, Windsor, ON

Present:

Mr. K. Beaudoin
Mr. W. Beck
Ms. T. Bendo
Ms. M. DeSchutter
Ms. P. France, **President**
Mr. C. Hotham
Mr. J. Parent
Ms. J. Piccinato, **Vice Chair**
Mr. A. Provost
Mr. R. Renaud
Mr. G. Rossi
Mr. N. Singh
Mr. E. Sovran, **Chair**
Mr. A. Teshuba, virtually
Ms. M. Watters
Ms. T. Wonsch, virtually

Regrets:

Ms. R. Khosla

Also Present:

Ms. K. Adams, Board Secretary
Mr. E.P. Chant, Editor, SAINT, Student Newspaper, virtually
Mr. J. Fairley, Vice President, College Communications & Community Relations
Mr. W. Habash, Vice President, Academic
Mr. B. Jones, Retirees' Association Observer
Mr. M. Jones, Vice President, Finance & Chief Financial Officer
Mr. R. Nicoletti, Executive Director, President's Office, Corporate Secretary & Ministry Compliancy
Mr. C. Pyne, Manager, Institutional Data and Enterprise Analytics
Mr. R. Seguin, Vice President, International Relations, Training & Campus Development
Mr. S. Sharma, President, SRC
Mr. J. Sirianni, Vice President, Human Resources, Safety & Facilities Management

Having a quorum of Governors in attendance either virtually or in person, the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as **Appendix 'A'**.

Mr. E. Sovran chaired the meeting and Ms. Adams was the recording Board Secretary.

1.0 Adoption of the Agenda and Declaration of Conflict of Interest

Hearing no declarations of conflict of interest and no changes to the agenda, it was

RESOLVED THAT the Board of Governors adopt the Full Board agenda as presented.

2.0 Approval of the Minutes of the Full Board meeting held on Tuesday January 25, 2022, in Windsor, ON

Hearing no amendments, errors or omissions to the minutes, it was

RESOLVED THAT the Board of Governors approve the Full Board minutes of the January 25, 2022 meeting.

3.0 Constituent Reports

Student Representative Council (SRC)

Mr. S. Sharma reported the following activities and initiatives:

- The SRC continues to adapt, plan and provide campus life activities and supports for students during the Winter 2022 semester.
- Food services have resumed operations for the Winter semester, with the exception of Bamboo and Blossom which will reopen for Fall 2022.
- The SRC will be hiring a Clubs and Volunteer Coordinator that will work out of the Windsor campus but available to assist at all campuses.
- The student Transit Referendum is being held from February 21 – February 25, 2022. If approved, students will be assessed \$274 beginning in Fall 2022 with their tuition. This fee will provide the student with a one-year transit pass. Students who reside outside of the transit area or show proof of purchase of a campus parking pass may “opt-out” of the transit pass, up to a maximum 40% of the student enrolment per semester.

- Other Winter events and initiatives include:
 - Weekly yoga sessions.
 - Mental Health Webinars, “What the Funk?” to provide additional mental health supports.
 - Music Bingo.
 - Game Nights.
 - Random Acts of Kindness Day – February 17, 2022.
 - A Conversation with Astronaut John Herrington, First Native American in Space was held virtually January 19, 2022, in collaboration with St. Clair College’s Indigenous Student Services.
 - Esports Team.
 - Financial workshops; student budgeting and taxes.
 - Career workshops; resume writing, interview tips and tricks, job search tools and effective communication.
 - SafeWalk will resume in February.
 - Computer labs are open at 50% capacity.

Retirees’ Association

Mr. B. Jones reported the following on behalf of the Retirees’ Association:

- On behalf of the Retirees’ Association, Mr. Jones congratulated President France on being the recipient of a honorary Doctor of Laws from Assumption University and on her recent cover of “The Drive” magazine.
- The Retirees’ Association also congratulated Mr. Fairley on his receiving the Paul Harris Fellow Award from the Rotary Foundation.
- The annual Retirees’ Association Scholarship Committee has been established for 2022 and are reviewing the current scholarship criteria.
- The Retirees’ Association delivered chocolates in recognition of Valentine’s Day.
- There are currently 323 registered retirees.
- A draft 2022 budget has been prepared and is being reviewed for additional amendments.

4.0 President’s Report

The Board Chair called on the President to provide her report to the Board.

Ms. France noted that the President’s Report was included in the Full Board meeting documents, distributed by email and has been posted to the Board portal. She outlined the events and initiatives that have occurred since the last Board meeting:

- The President noted that on February 14, 2022, the Ontario government announced that as of February 17, 2022, public health measures will gradually begin to be eased and outlined the affected measures. She further explained that assuming the vaccination passport requirements are lifted on March 1, 2022, the College will follow suit accordingly in eating and common areas within the institution.
- The President outlined the College's current vaccination statistics for employees and staff, noting that overall, 93.7% are fully vaccinated.
- On January 26, 2022, the President participated virtually in the Ontario College Administrative Network (OCASA) President's Panel. This is an annual event that provides OCASA members with highly relevant information and discussion that is designed uniquely for the college administrators.
- On January 29, 2022, an Active Shooter Tabletop training simulation was held. This training is provided to ensure that all parties involved are familiar with their roles and the steps that would be taken should such an event take place.
- On February 8, 2022, the Canadian Collegiate Athletic Association (CCAA) announced their rankings. Of the more than 100 colleges in each sport, St. Clair College made three of the rankings for Women's Volleyball, Women's Basketball and Men's Basketball.
- The President provided an update regarding the OPSEU academic employees. The College Employer Council's (CEC) Final Offer Vote was held February 15 – 17, 2022. Of the 66% that voted, 62% voted to reject the employer final offer. Currently, academic employees are engaged in "work-to-rule", with the Colleges continuing to operate until an agreement is reached or OPSEU decides to escalate beyond this.

The President's report is attached to the minutes as Item #4.0.

The President also noted that the media report was sent out electronically and is attached for information.

5.0 Consent Agenda

The Board Chair noted the following items that have been provided on the Consent Agenda:

- 5.1 Academic – Increase Online Course Offerings.
- 5.2 Research and Development.
- 5.3 Support Student Success – Increase Student Success.
- 5.4 Increase Community Engagement – Strengthen the Connection Between the College and the Community to Reinforce College Brand and Image Through Volunteerism and/or Experiential Learning, Community Saints.

- 5.5 Increase Community Engagement – Strengthen the Connection Between the College and the Community to Reinforce College Brand and Image Through Volunteerism and/or Experiential Learning, Community Awareness.
- 5.6 Campus Enhancement – Increase Parking Capacity.
- 5.7 Campus Beautification – Continue to Beautify the College Campuses and Maximize Brand.
- 5.8 2022 Winter Enrolment/Registration Report – Domestic and International.

RESOLVED THAT the Board of Governors receive and approve the contents of the February 22, 2022 Consent Agenda, as presented.

6.0 Monitoring Reports

Financial Monitoring Report

The Board Chair called upon Mr. Jones to report on this item. Mr. Jones reviewed the information contained in the Financial Monitoring Report for the nine months ended December 31, 2021, included in the Full Board agenda package. He then highlighted the following:

Income Statement for the Period Ending December 31, 2021

- The net surplus at December 31, 2021 of \$12.1 million, a decrease of \$12.3 million for the comparative period. This variance is primarily due to the following:
 - A decrease in international student enrolment.
 - Higher operating expenditures as it relates to Salaries and Benefits, Contracted Services Other, Premise Rental, Stipends and Allowances and Other Expenditures.
- Based on information that the Finance Department has available to date, College Administration is forecasting the surplus to be approximately \$30 million at fiscal year-end.

After a brief discussion it was,

RESOLVED THAT the Board of Governors receive the report on the financial results for the nine months ended December 31, 2021 as information.

7.0 Information Items

7.1 Program Advisory Committees

The Board Chair called upon Mr. W. Habash for an overview of the Program Advisory Committee activities for the 2020-2021 academic year and he provided the following highlights:

- Program Advisory Committees (PACs) are mandated under the Ministry's Binding Policy Directive, "Framework for Programs of Instruction".
- Each program offered at the College must have a PAC comprised of individuals from the community who have vocational or academic experience and knowledge that enables them to best advise the College on matters relevant to the programs and services.
- St. Clair College has a total of 143 academic programs and there are currently 80 PACs to support all of these programs. Forty-one programs have stand-alone Program Advisory Committees, while the remainder have combined PACs due to similarity of vocations.
- All programs met the obligation of a minimum of one meeting per year, with a total of 105 PAC meetings being held during the 2020-2021 academic year. Twenty-two PACs met more than once during this period.
- The Executive Summary 2020-2021 PAC Report, as well as the Meeting Schedule, were included in the agenda package.
- The PAC summaries and membership information is included on the Board portal.

After a brief discussion it was,

RESOLVED THAT the Board of Governors receive the report on the 2020-2021 Program Advisory Committees as information.

7.2 Key Performance Indicator (KPI) Surveys

The Board Chair called upon Mr. C. Pyne for an overview of the 2020-2021 KPI Results and he provided a brief PowerPoint presentation, highlighting the following:

- The Ministry of Colleges and Universities (MCU) mandates four KPIs related to graduate and employment outcomes. As a result of COVID-19, the data was

delayed, and the results were not received by the colleges until December 2021.

- The data references the graduating cohort from Spring 2019 through to Winter 2020. Graduates are typically surveyed six months following graduation. The cohort included in this survey would have been seeking employment during the first year of COVID-19 restrictions.
- The four outcomes mandated by the MCU for graduate and employment outcomes include:
 - Employer Satisfaction.
 - Graduate Satisfaction.
 - Graduate Employment.
 - Graduation Rate.
- Mr. Pyne noted that the results for Employer Satisfaction are not representative as it is such a small sample size. These results include data from only 14 of St. Clair College's graduates and 363 employers province wide.
- Graduate Satisfaction includes all graduates in the sample time period, providing they respond to the survey.
- Graduate Employment rate is also derived from this sample, however if you are a graduate of the College but have continued on to additional education opportunities, you are excluded from this survey.
- Graduation Rate is also included in the Strategic Mandate Agreement 3 (SMA3) metrics but is calculated in a different way.
- Mr. Pyne outlined the year over year results for the four outcomes, as well as the KPI Rates by Quartile over a five-year trend.

A Governor inquired if the 2020-2021 Employer Satisfaction Survey sample size is an anomaly. Mr. Pyne responded that the sample size has been consistent over the past five years. The graduate must first supply their employer's information and consent to the survey. Once contacted, the employer must complete all of the questions in the survey for it to be valid. There have been discussions regarding how to make this survey and its data more meaningful.

A Governor inquired if a weighted average could be obtained for the results of Employer Satisfaction. Is there a concern that St. Clair College is below the provincial average in Employer Satisfaction?

Mr. Pyne noted that weighting of the data is not a typical MCU practice. The entire data set for this year corresponded to 6,591 students. Of these, St. Clair College had 14 respondents.

President France noted that the Employer Satisfaction outcome of the KPIs has been a concern historically, as a result of the small sample size.

She also noted that a few years ago, through the College's Employment and Training Services department, a more comprehensive survey was developed for employers in the Windsor-Essex and Chatham-Kent region. This survey was a simpler design, administered electronically and produced a larger amount of meaningful data. These results precipitated additional actions that were taken to improve soft skills.

The President noted that Mr. Pyne has been engaged provincially and discussions are ongoing on how to improve the KPIs in terms of how the data is reported so it would be more meaningful data.

After a brief discussion it was,

RESOLVED THAT the Board of Governors receive the results of the 2020-2021 Key Performance Indicator (KPI) Surveys as information.

Mr. Pyne's PowerPoint presentation is attached as Item #7.2.

7.3 2022 CIGan Conference.

The Board Chair stated that the 2022 CIGan Conference will be held April 25 - April 27, 2022 in a hybrid format, in-person and virtually.

Information about the conference sessions and scheduling was distributed in the Board documents. Those who are interested in attending the conference must submit their request to the Board Secretary.

8.0 Approval Items

8.1 Apprentice Equivalency Approval

The Board Chair called upon Mr. W. Habash for this item.

Mr. Habash noted that Apprenticeship training is provided under the Ministry of Labour, Training and Skills Development (MLTSD).

Historically, many colleges have been granted Training Delivery Agent (TDA) status to deliver three levels of training for multiple trades.

Students must complete three levels of training at a TDA, meet the required number of hours with an employer and successfully complete an entry-to-practice exam.

In order to enhance a graduate's future opportunity to achieve a higher level of college credentials, the Ministry of Colleges and Universities (MCU) has requested

all colleges to provide equivalency to an Ontario College Credential. This will also help to modernize and brand Apprenticeship as the third pillar of post-secondary education.

Each apprentice who completes their final in-school portion at a college will receive a relevant Ontario College Certificate - Apprenticeship. This also provides colleges with a competitive advantage over other TDAs.

After a brief discussion it was,

RESOLVED THAT the Board of Governors approve the request for One-Year Ontario College Certificates – Apprenticeship for the Programs listed in Appendix A, commencing in Fall 2023.

9.0_ By-law and Policy Review

9.1 By-law 1: Name

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading By-law 1: Name, as presented.

9.2 By-law 2: Head Office

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading By-law 2: Head Office, as presented.

9.3 By-law 3: Seal

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading By-law 3: Seal, as presented.

9.4 By-law 4: Definitions

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading By-law 4: Definitions, as presented.

9.5 By-law 6: Term of Office

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading By-law 6: Term of Office, as amended.

9.6 Policy 2003-5: Code of Conduct

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading of Policy 2003-5: Code of Conduct, as amended.

10.0 Date of the Next Meeting

10.1 The next Board meeting is scheduled for Tuesday, March 22, 2022.

The Full Board meeting adjourned at 7:10 p.m.

MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

497th FULL BOARD MEETING

of the

BOARD OF GOVERNORS

NOTICE OF MEETING

- DATE:** Tuesday, February 22, 2022
- TIME:** 6:30 p.m. – Meeting
- PLACE:** Skyline Room B, St. Clair College Centre for the Arts
- NOTE:** Dinner will be available at 5:00 p.m. for SOG and constituents.

AGENDA

- 1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST
- 2.0 APPROVAL OF THE MINUTES OF THE FULL BOARD MEETING HELD ON JANUARY 25, 2022 IN WINDSOR, ON
- 3.0 CONSTITUENT REPORTS
- 4.0 PRESIDENT'S REPORT
(Policy – Executive Limitations Communication & Counsel #2003-21)

Information Item – The President will provide a report to the Board apprising the Board of any new developments since the last meeting.

- 5.0 CONSENT AGENDA
 - 5.1 Academic – Increase Online Course Offerings

Information Item – Administration has provided a report on Strategic Direction #1 – Excellence – Increase the total number of online courses offered at St. Clair College by 7% over five years. Concentration will be on high demand courses, attached as Item #5.1.

5.2 Research and Development

Information Item – Administration has provided a report on Strategic Direction #1 – Academic Excellence:

- Plan and conduct research professional development sessions, research scholarship and innovation days for faculty. Concentration to be added in Schools offering degrees.
- Implement and maintain a database regarding internal research projects.
- Increase communication and showcase College research internally and externally, attached as Item #5.2.

5.3 Support Student Success – Increase Student Success

Information Item – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Increase institutional efforts to enhance Soft Skills for students through various mechanisms and activities, attached as Item #5.3.

5.4 Increase Community Engagement – Strengthen the Connection Between the College and the Community to Reinforce College Brand and Image Through Volunteerism and/or Experiential Learning

Information Item – Administration has provided a report on Strategic Direction #3 – Community Engagement (Leadership, Communication and Partnership) – Creation and engagement of the “Community Saints” in conjunction with the Alumni, SRC, TSI and SSAA and document impact, attached as Item #5.4.

5.5 Increase Community Engagement – Strengthen the Connection Between the College and the Community to Reinforce College Brand and Image Through Volunteerism and/or Experiential Learning

Information Item – Administration has provided a report on Strategic Direction #3 – Community Engagement (Leadership, Communication and Partnership) – Increase community awareness of engagement/support of College staff and students, attached as Item #5.5.

5.6 Campus Enhancement – Increase Parking Capacity

Information Item – Administration has provided a report on Strategic Direction #4 – Facilities Enhancement – Implementation of the plan to increase parking capacity, attached as Item #5.6.

- 5.7 Campus Beautification – Continue to Beautify the College Campuses and Maximize Brand

Information Item – Administration has provided a report on Strategic Direction #4 – Facilities Enhancement – Annual plan for Campus Beautification developed, attached as Item #5.7.

- 5.8 2022 Winter Enrolment/Registration Report: Domestic and International (College Charter – Minister’s Binding Policy Directive – Ministry Mandate – College Mandate)

Information Item – Administration has provided a report outlining the College’s 2022 Winter Enrolment, attached as Item #5.8.

6.0 MONITORING REPORTS

- 6.1 Financial Monitoring Report
(Required by the Ministry – Reg. 34/03, Article 8)

Approval Item – Administration has provided the Board with a financial update for the period ended December 31, 2021, attached as Item #6.1.

7.0 INFORMATION ITEMS

- 7.1 Program Advisory Committees

Information Item – Administration has provided an update regarding the Program Advisory Committees (PAC) for the 2020-2021 academic year, attached as Item #7.1.

- 7.2 Key Performance Indicator (KPI) Surveys

Information Item – Administration will provide the Board with an update on the College’s 2020-2021 Key Performance Indicator (KPI) results, attached as Item #7.2.

- 7.3 CIGan 2021

Information Item – The Board Chair will provide information about the CIGan Conference being held virtually, April 25 – 27, 2022.

8.0 APPROVAL ITEMS

- 8.1 Apprentice Equivalency Approval

Approval Item – Apprentice Equivalency for post-secondary credential, attached as Item #8.1 will be presented.

9.0 BY-LAW AND POLICY REVIEW

9.1 By-law 1: Name – 2nd Reading

Approval Item – The Board will review By-law 1: Name for 2nd reading, attached as Item #9.1.

9.2 By-law 2: Head Office – 2nd Reading

Approval Item – The Board will review By-law 2: Name for 2nd reading, attached as Item #9.2.

9.3 By-law 3 - Seal: 2nd Reading

Approval Item – The Board will review By-law 3: Seal for 2nd reading, attached as Item #9.3.

9.4 By-law 4: Definitions – 2nd Reading

Approval Item – The Board will review By-law 4: Definitions for 2nd reading, attached as Item #9.4.

9.5 By-law 6: Term of Office

Approval Item - The Board will review By-law 6: Term of Office for 2nd reading, attached as Item #9.5

9.6 Policy 2003-5: Code of Conduct

Approval Item - The Board will review Policy 2003-5: Code of Conduct for 2nd reading, attached as Item #9.6.

10.0 DATE OF THE NEXT MEETING

10.1 The next meeting is scheduled for Tuesday, March 22, 2022 at the Windsor Campus.



ST. CLAIR

COLLEGE

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

RE: STRATEGIC DIRECTIONS UPDATE – ACADEMIC EXCELLENCE – INCREASE ONLINE COURSE OFFERINGS

**SECTOR: ACADEMIC – WASEEM HABASH, VICE PRESIDENT
INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES – RON SEGUIN, VICE PRESIDENT**

AIM:

To provide the Board of Governors with an update on the Strategic Directions (2021-2022). This update pertains to Strategic Direction #1 – Academic Excellence – regarding the commitment to increase online course offerings. Specific details include the following:

Goal	Objective	Measure	Target
Academic	Increase online course offerings.	Increase the total number of online courses offered at St. Clair College by 7% over 5 years. Concentration will be on high demand courses.	February 2022

BACKGROUND:

There continues to be a strategic focus on developing and converting high demand courses for delivery through St. Clair College’s eCampus. The College has achieved success in its focus to increase the total of number of online courses and delivered 86 high demand courses online through eCampus, achieving a 69% increase from the 2019-2020 baseline year.

Academic Year	# of High Demand Courses Developed/Converted to Online	Increase in High Demand Courses Online
2019-20	51	
2020-21	75	47%
2021-22	86	69%

Although the five-year target of 7% from the 2019-2020 baseline year has been surpassed, it is the goal of the College to continue to develop additional online courses and build upon the College’s digital capacity - content and delivery.

Since the initial transition to remote delivery, the College continues to expedite its strategic objective and build internal capacity to incorporate innovative approaches to online delivery at SCC. This includes the following:

- Online learning framework developed as part of the first round of the eCampus Ontario Virtual Learning Strategy (VLS) funded project to drive growth and advancement in virtual learning at St. Clair College.
- Submitted an Expression of Interest (EOI) for the second round of eCampus Ontario Virtual Learning Strategy (VLS) for Digital Capacity – Targeted Supports in order to continue building internal capacity.
- Creation of digital resources within the Centre for Academic Excellence and Quality Assurance (CAE & QA) that are flexible and dynamic to support building strong, effective and sustainable digital capacity.
- Developing high-quality digital content that adheres to Accessibility for Ontarians with Disabilities Act (AODA), Universal Design for Learning (UDL), Equity Diversity Decolonization and Inclusion (EDDI) and outcome-based educational principles.
- Development of a Faculty Hub with a dedicated area for virtual learning and training modules focusing on specific online aspects such as active and Experiential Learning, assessment and more.
- Expanding online and hybrid resources beyond traditional academic areas to areas such as corporate training, continuing education and applying program quality assurance processes to achieve positive impacts.
- CAE & QA continues to expand Blackboard support with a group of Blackboard faculty mentors and enhanced Blackboard training webinars/virtual support.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #1 – Academic Excellence regarding the commitment to increase online course offerings, for information.



ST. CLAIR

COLLEGE

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

RE: STRATEGIC DIRECTIONS UPDATE (2021-2022) – ACADEMIC EXCELLENCE – RESEARCH AND DEVELOPMENT

SECTOR: WASEEM HABASH, VICE PRESIDENT, ACADEMIC

AIM:

To provide the Board with an update on the Strategic Directions (2021–2022). This update pertains to Strategic Direction – #1 – Academic Excellence – Research and Development. Specific details include the following:

Goal	Objective	Measure	Target
Research and Development	Promote interdisciplinary research aligned with area of program strengths/degree offerings.	Plan and conduct research professional development sessions, research scholarship and innovation days for faculty. Concentration to be added in Schools offering degrees.	February 2022
	Document and increase the number of students participating in research.	Implement and maintain a database regarding internal research projects.	February 2022
	Increase awareness of St. Clair College research.	Increase communication and showcase College research internally and externally.	February 2022

BACKGROUND:

The Board of Governors recognizes the importance of Research and Development (R&D) at St. Clair College and continues to profile it in their Strategic Directions for 2020-2025.

To support Research and Development, St. Clair College partners with local businesses and organizations to address their specific innovation needs through the development, testing and implementation of new products, services, processes and technologies. These innovations are then implemented through research and development investment, commercialization activities and enhanced student and employee training.

Collaborative participation with Applied Research and Development at St. Clair College will help position Windsor-Essex and Chatham-Kent as competitive regions for innovation, generating new revenues and high-value jobs, both locally and throughout Canada.

The following outlines the Applied Research and Development initiatives that operationalize the objectives within the 2021–2022 Strategic Directions:

1. Promote Interdisciplinary Research Aligned with Area of Program Strengths/Degree Offerings

The measure of this objective is “Plan and conduct research professional development sessions, research scholarship and innovation days for faculty. Concentration to be added in Schools offering degrees.”

To this end, we have conducted the following professional development:

1. WE-SPARK, the local health institute comprised of St. Clair College, University of Windsor, Windsor Regional Hospital and Hotel Dieu-Grace Healthcare, offers grant opportunities for the partners. St. Clair College received an award for faculty in the Social Justice and Legal Studies degree program to address LGBTQ2+ homelessness. The Nursing BScN program received an award to educate nursing students on addressing poverty through the profession.
2. The Research, Innovation and Entrepreneurship department hosted bi-weekly think tanks with faculty and administration from various programs on advanced manufacturing, mobility and health and social sciences. The goal of the discussions was to explore collaborative curriculum development and research opportunities. The outcomes of the meetings include:
 - a. Ideas for collaboration on research and curriculum among various programs.
 - b. Interdisciplinary student interaction on research.
 - c. Development of potential new program ideas.
3. As part of the process for developing grant applications for the Social Innovation Fund, we engaged faculty from various departments, particularly the Social Justice and

Legal Studies and BScN Nursing degree programs, to apply for three separate grants. This provided education, informal training and experience for those faculty in the grant writing process.

4. The Research, Innovation and Entrepreneurship department with the assistance of a grant, purchased a laser scanner for the purpose of scanning large facilities and turning the point cloud data obtained from the scans into digital models for Computer Aided Designers (CAD) and/or virtual reality use-cases. Training was provided through the vendor for the scanner and software.
5. The Research, Innovation and Entrepreneurship department received a research grant for the use of simulation software to develop 3D simulations of a robot and its environment. The software selected was Process Simulate. The grant funding provided training for faculty in the Electromechanical Engineering Technology - Robotics program to utilize Process Simulate for R&D as well as within the program's curriculum.
6. St. Clair College has become a member of SOSCIP, an advanced computing consortium that provides industry and academics with advanced computing technologies and expertise to solve challenges. This membership requires one faculty to be on the technical committee and allows our faculty to access and utilize computer technologies for projects.

2. Document and Increase the Number of Students Participating in Research

The measure of this objective is to “Implement and maintain a database regarding internal research projects”.

To this end, we have conducted the following:

1. The Genesis Entrepreneurship Centre has officially become part of the R&D department with the new name of Research, Innovation and Entrepreneurship. This has formalized the approach to develop a strategy to track innovation projects.
2. With the expansion of the department, a new enterprise level software, Monday.com was purchased to manage the database of all research, innovation and entrepreneurship activities.
3. Three research teams consisting of seven student researchers entered the One Ford Capstone Day event, with all winning prizes, including a Robotics' team that won the top prize.
4. We have provided students with Experiential Learning (EL) opportunities in addition to the grant funded projects. These include:
 - a. Project Arrow – Assisted with the digital design of the Auto Parts Manufacturers'

- Association (APMA), all-Canadian zero emission vehicle
- b. Baja – Converting a Society of Automotive Engineers (SAE) Baja vehicle from combustion to electric.
 - c. Coasties – Machined stands to allow for cell phone positioning to take pictures at various Canadian locations to document land erosion.
 - d. Peddie Competition – Groups of St. Clair College students competed against groups of University of Windsor students to pitch a new business plan for an Amherstburg business, with a St. Clair College group of students winning the competition. The grand prizes were donated by Mr. Richard Peddie and Mr. Barry and Mrs. Stephanie Zekelman who contributed \$5,000 each. Participating St. Clair College students also received a scholarship in the amount of \$500, offered by the College and matched by the Zekelmans.
 - e. LaSalle Police – Modified the LaSalle Police website to conform to AODA standards.
5. The number of students participating in funded research projects as well as other innovative projects continues to increase (see Appendix A for KPIs for the first 3 quarters of the fiscal year).

3. Increase Awareness of St. Clair College Research

The measure of this objective is to “Increase communication and showcase College research internally and externally”.

To this end, we have conducted the following:

1. With the expansion of the department, we have engaged Douglas Marketing to develop a new website to capture all of our services and capabilities for internal and external clients. The new website will launch by July 2022.
2. The Research, Innovation and Entrepreneurship department (Appendix B) distributed its annual newsletter to the College in January 2021. This newsletter highlights the successes of the previous year, faculty and programs that have been involved in research activities and upcoming opportunities.
3. Applied Research and Development participates on various WE-SPARK committees and provides College input on the direction of the Health Institute’s, to collaborate with our community partners and to educate and promote the activities of the College.
4. St. Clair College hosted a regional announcement on November 24, 2021, for the Canadian Automobility Hub and the investment of Automobility Enterprises Inc. into the region the College and University of Windsor. The Hub serves as an innovation centre and ramp-up factory for start-ups, Small Medium Enterprises (SMEs), Original Equipment Manufacturers (OEMs) and research institutions to bring ideas and know-how to position the Windsor-Essex region and Canada, as leaders in the development and production of zero-emission vehicles.

5. Published a paper in Automation Alley's Tech Report, titled "Overcoming supply chain disruption: manufacturing resilience, capacity, and preparedness".
6. Participated in the internal Advisory College Council Meetings on June 25, 2021 and November 30, 2021 to provide updates on research activities.
7. Participated in the AM800 radio show Experts on Call on December 4, 2021 to discuss automobility and promote how the College will participate in the Canadian Automobility Hub.
8. Participated in the following events as a guest speaker:
 - Urban Sustainability and Healthy Cities conference, hosted by the University of Windsor to discuss climate change plans on February 22, 2021.
 - Building the World's Automobility Hub hosted by City Age on October 13, 2021.
 - Emerging Technologies in Automation Conference, hosted by Invest Windsor-Essex on October 26, 2021.
9. Research initiatives that were highlighted in the following Windsor Star articles:
 - St. Clair student researchers working on automated pepper packaging, April 9, 2021.
 - Region's talent, infrastructure key components to growing automobility hub, September 22, 2021.
 - Researchers focused on bolstering early childhood literacy with new study, October 22, 2021.
 - New manufacturing firm part of Canadian Automobility Hub, November 24, 2021.
 - Automobility Enterprises offering new manufacturing pathway to innovators and startups, November 25, 2021.
 - College teams with Geopogo to create virtual reality model of city, equip students with new skills, December 20, 2021.

RECOMMENDATION:

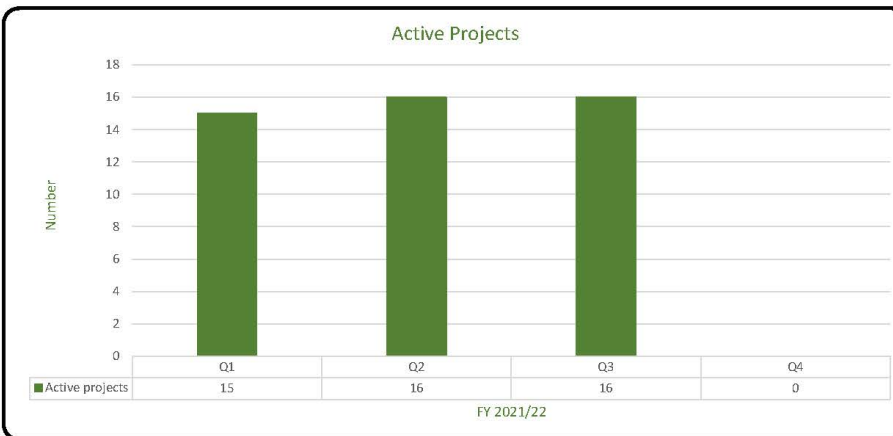
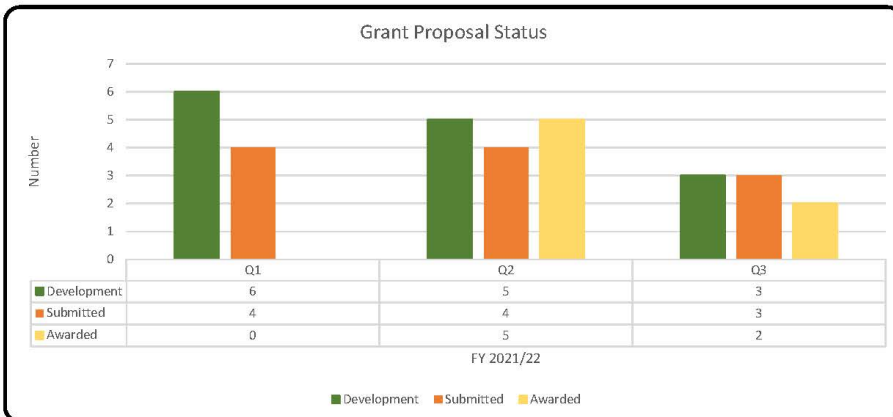
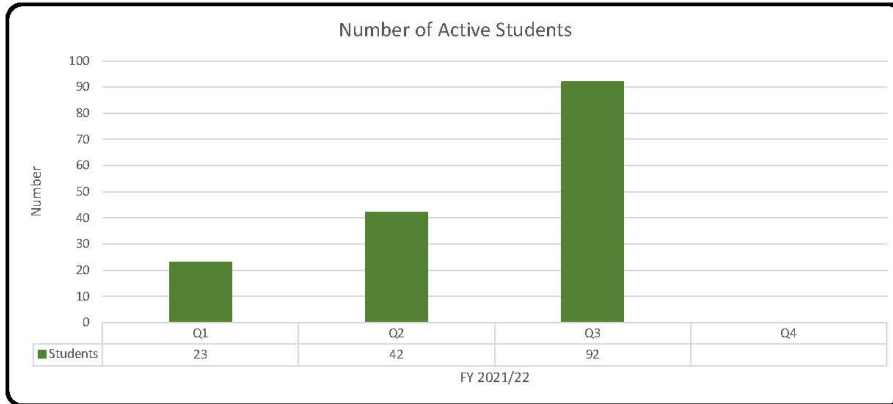
IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction – #1 – Academic Excellence – Research and Development, for the 2020–2021 academic year, for information.

Appendix A

Research and Innovation KPI's



ST. CLAIR COLLEGE
APPLIED RESEARCH & DEVELOPMENT



KPI 2022 Q3 Data.xlsx

2/7/2022

Appendix B



January 2021

APPLIED RESEARCH & DEVELOPMENT

Welcome

Welcome to our 2021 Research and Development (R&D) newsletter. Understandably, 2020 was a challenging year for everyone due to the COVID-19 pandemic, and the effects on the R&D department was no exception. While most of our projects were put on hold, we had researchers respond to the pandemic by addressing community needs.

COVID Projects

We worked with local manufacturers to assist them with the development of respiratory devices, with Wendy Foote, Connie Sivyer, James Linton, and Jim Durocher contributing their design and testing expertise. Elaine Chatwood and her students developed instructional videos on standardizing mask sewing for a community organization. John Ulakovich and his students developed a dashboard to track COVID cases in the region. Finally, Linda MacDougall participated in a study to assess the psychological impacts of COVID on healthcare workers in Windsor-Essex. These are examples of how R&D at St. Clair College has become integrated within the

community and is able to respond to community needs.

Current Projects

As the COVID restrictions eased, the R&D department resumed project activities, administered by R&D Program Manager, John Lopez. Our digital twin project is continuing, virtually simulating physical manufacturing processes. Data Analytics researchers are digitizing a data collection tool and reporting dashboard to monitor health care services. We are currently working with a greenhouse to automate their pepper packing. A new project exploring literacy concerns in grade 3 students has begun (see next page). The College has been awarded two grants through our local health institute, WE SPARK, to work on health-related projects. Finally, the Windsor-Essex region has been diversifying into the mobility space of connected, autonomous, cybersecure, and electric vehicles, and the R&D department is working closely with the region to develop that strategy. These projects display the broadening of our research efforts

into various disciplines.

Recognition

For the first time, St. Clair College has made the list of Top 50 Research Colleges in the country and we have also cracked the top 10 for most improved research colleges, based on funding received.



Peter Wawrow



stclaircollege.ca |     2000 Talbot Road West, Windsor, ON N9A 6S4

Research Spotlight

A new grant opportunity became available to colleges, called the College and Community Social Innovation Fund. The objective of the grant is to foster community innovation by connecting the talent, facilities, and capabilities of the college with research needs of local community organizations. We were successful in obtaining a grant for \$120,000/year for 3 years to work with our community partner, United Way to address literacy concerns in Windsor-Essex through their Cradle to Career initiative. The Cradle to Career approach encompasses developing interventions, based on data, to remove neighbourhood-specific barriers to children achieving key developmental milestones. The focus of our research project will support United Way Windsor-Essex in removing barriers to early literacy success, which is one of six identified developmental milestones.

The research lead for this project is Beckie Berlasty, who is a part-time instructor and support staff in the School of Community Studies. Her research team consists of full-time ECE faculty, Dr. Kathryn Markham-Petro, Danielle Koresky, as well as part-time instructor Alexandra Frabotta, and several ECE students.

The researchers have begun assessing barriers to community literacy and challenges specifically faced by families and children in low-socio-economic target

neighbourhoods in Windsor-Essex County. Through a literature review, the research team found that 1 in 6 (or 15%) of Ontarians aged 16 to 65 score at, or below, Literacy Level 1, which is the literacy level required to read basic text. Furthermore, Literacy Levels 1 and 2 are associated with decreased participation in society; individuals who score at these levels are less likely to vote, volunteer, work, engage in community programs, or attend post-secondary education.

In Windsor-Essex, the percentage of children considered "at risk" or vulnerable was lower than the province, with the exception of the Language & Cognitive Development domain. This was based on the Early Development Instrument (EDI), which was designed in the year 2000 by The Offord Centre for Child Studies in Canada. Understanding why this phenomenon exists is critical to the success of children in Windsor-Essex long-term.

The research team will be utilizing Urie Bronfenbrenner's Bioecological Systems theory as the theoretical framework to explore this issue. This theory emphasizes the importance of examining individuals' relationships within their communities and how these relationships influence development, in our case, literacy development.

In order to understand these neighbourhoods more, the research

team has just completed a series of Windshield surveys. This hands-on experience will greatly add to the research, as well as to our student researchers' practical learning! A comparative analysis of other community literacy approaches will begin in the coming weeks, orchestrated by student researchers, as well as a gap analysis exploring local literacy assets and areas for intervention.

As we move into the next stages of the project, the research team is looking forward to opportunities for collaboration with many other St. Clair College programs, faculty, and students!



Beckie Berlasty





TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

RE: STRATEGIC DIRECTIONS UPDATE (2021-2022) – STUDENTS (RETENTION, GRADUATION RATE AND SUCCESS) SUPPORT STUDENT SUCCESS

SECTOR: INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES - RON SEGUIN, VICE PRESIDENT

AIM:

To provide the Board of Governors with an update on the Strategic Directions (2021–2022). This update pertains to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Increase institutional efforts to enhance Soft Skills for students through various mechanisms and activities (*i.e.*, online tools, mock interviews). Specific details include the following:

Goal	Objective	Measure	Target
Support Student Success	Increase student success.	Increase institutional efforts to enhance Soft Skills for students through various mechanisms and activities (<i>i.e.</i> , online tools, mock interviews).	February 2022

BACKGROUND:

Career Services has been strategically positioned to support students in a variety of ways. While traditionally Career Services supports students with career and employment objectives, the services and supports offered continue to expand to include a range of activities to increase Soft Skills. Often employers are indicating that Soft Skills are equally or more important when hiring as compared to hard skills.

During the pandemic, Career Services has pivoted to offering virtual services for students and employers through email, telephone, website, and the St. Clair College CareerCentral electronic portal.

Some of the Career Services activities and mechanisms to support students include:

1. Resume critique and feedback – providing coaching and assisting students to identify and articulate their Soft Skills; reviewing and assisting students to locate the Essential Employability Skills (EES) that are outlined on their Course Outlines and form part of their learning in achieving course/program outcomes.

2. Interview Preparation – providing coaching and assisting students in preparation for interviews with prospective employers including mock interviews and preparing for and excelling with virtual interviews.
3. Offering virtual workshops and class presentations to assist students.
4. The Industry Liaison Office assists employers with navigating the College’s 125 programs and to identify students and graduates who will meet their workforce needs, highlighting the vocational learning outcomes (VLOs - hard skills) as well as the Essential Employability Skills (EES - Soft Skills) that an employer could expect from a graduate of a particular program.

Having direct contact and building relationships with hiring managers allows for staff to have good insight with respect to employers’ needs and work with students to help them understand employers’ needs. This additional insight provides students with a chance to reflect on their strengths/skill sets and express these to a prospective employer.

Summary of services offered:

Year 2021-22	Career Services	Class Presentation/ Workshops	Job Search Support	Resume Critiques	Interview Prep/Mock Interviews	Employer Job Postings
April 2021 - To date	Virtual Services	422	170	235	85	
Sept 2021 - To date	In Person	274	25	86	3	
Total	April 2021 - To date	696	195	321	88	

As shown in the above chart, there has been a decrease in the number of services provided through 2021-2022. This decrease can be attributed to the delayed start of the Winter 2022 semester, resulting in fewer Career Services class presentations and support services to date, in a year over year comparison. There are several class presentations scheduled in the coming weeks and Career Services support for job search/resume and mock interviews as the Career Services team prepares students for Spring/Summer placements, co-ops, and internships.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #2 - Students (Retention, Graduation Rate and Success) – Increase institutional efforts to enhance Soft Skills for students through various mechanisms and activities (*i.e.*, online tools, mock interviews), for information.



TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

RE: STRATEGIC DIRECTIONS UPDATE (2021-2022) – COMMUNITY ENGAGEMENT (LEADERSHIP, COMMUNICATION AND PARTNERSHIP) – INCREASE COMMUNITY ENGAGEMENT

**SECTOR: JOHN FAIRLEY, VICE PRESIDENT
COLLEGE COMMUNICATIONS AND COMMUNITY RELATIONS**

AIM:

To provide the Board of Governors with an update on Strategic Direction # 3 – Community Engagement (Leadership, Communication and Partnership) – Increase Community Engagement. Specific details include the following:

Goal	Objective	Measure	Target
Increase Community Engagement	Strengthen the connection between the College and the community to reinforce the College brand and image through volunteerism and/or Experiential Learning.	Creation and engagement of the “Community Saints” in conjunction with SRC, TSI, SAA and Alumni and document impact.	February-Annually

BACKGROUND:

As an outcome of the Strategic Directions 2020-2025, College Administration provides an annual report to the Board that contains information regarding the College, its student groups and the St. Clair College Alumni Association's involvement in our communities. This past year marked the second year that the COVID-19 pandemic minimalized the ability of the College, student groups and Alumni to engage in community events. Yet, the College, student groups, their clubs and the Alumni Association have still been able to impact many aspects of our community to reinforce our College brand and support students and community engagement.

St. Clair College:

St. Clair College has been an active community partner with many groups and organizations during this second year of COVID -19.

- In May 2021, the College and staff supported the Take Your Shot competition for input on services for Building Bridges in Leamington. The Bridge brings together partners from health and wellness, education and employment sectors to offer a fully integrated, wraparound service model to support local youth. Partnerships include South Essex Community Council, John Howard Society Windsor-Essex County, New Canadian Centre of Excellence, Windsor-Essex Community Health Centre, Windsor-Essex Children's Aid Society, New Beginnings, local churches and more.
- The College participated at the Downtown Windsor Farmers Market throughout the summer and into the December Holiday Market. Students from the Enactus Club and the College's Marketing department hosted two vendor tables, highlighting student projects, and College programs and services and swag.
- In July, Windsor Regional Hospital (WRH) offered tremendous thanks and appreciation as it returned the St. Clair College SportsPlex – site of a COVID-19 field hospital, drive-thru COVID-19 testing location and vaccination centre since the beginning of the pandemic – to the College and its students after 15 months. During this time, WRH was able to care for 53 long-term care patients, complete 7,568 Covid tests and administer 112,777 vaccines in the SportsPlex.
- In August 2021, the College participated in the Hero for A Day food distribution in collaboration with the United Way of Windsor and Essex County. Food was distributed at St. James Catholic Elementary School in West Windsor. Student leaders from our SRC and SSAA joined in packing food boxes for local families in need.
- For the second year, the College, students and Alumni hosted WIFF "Under the Stars". The Windsor International Film Festival provided three weeks of drive-in theatre experiences at the Windsor Festival Plaza.
- In October 2021, the College in partnership with Invest Windsor-Essex was the premier sponsor of the Emerging Technologies in Automation Virtual Conference.
- During Fall 2021, the College was able to join with one of our placement partners, Community Living Essex County to sponsor the Ruthven Apple Festival fundraiser, Apple Fest in a Basket. The College also sponsored their Holiday gift baskets.
- In December 2021, the College continued the tradition of the annual S'Aints Sleighing Hunger Concert to our community. This year marked the 11th anniversary of the holiday concert, which has raised more than \$300,000 for area food banks. With the need for assistance in the community greater than ever, the group of veteran musicians once again performed the concert virtually, as an in-person concert was not feasible. Ticket sales and donations, as well as music sales raised much needed funds that were used to replenish shelves at the Unemployed Help

Centre food bank in Windsor, Chatham's Outreach for Hunger food bank, and our own student food banks at both the Windsor and Chatham campuses.

- The College continued its annual support of local high school robotics teams, Special Olympics, Skills Ontario and other annual educational and community events.
- The College assisted the Downtown Mission while they experienced a COVID-19 outbreak within their operations team. The College supported the Mission by serving three hundred meals daily, over three meal periods at no cost, beginning January 20, 2022, and continued until their staff recovered.
- The College assisted the Canadian Red Cross in supporting the Isolation and Recovery Centre (IRC) created at the Best Western Hotel in the Downtown core. Through the St. Clair College Centre for the Arts (SCCCA) Catering program, three meals were provided daily, over a ten to fourteen-day period for migrant workers who tested positive for COVID-19 and required a location to recover.

SRC:

This year, the Student Representative Council (SRC) continued its yearly outreach throughout the Windsor community.

- In partnership with PrideFest, the SRC offered biweekly gaymes nights via an app called Bunch.
- In April 2021, Food Frenzy Fridays started supporting local restaurants by showcasing their menus. Each week, the SRC featured a local restaurant's take-out and delivery menu. Members of the SRC would also prepare their own recipe and share the experience on our social channels.
- The SRC, Thames Students Incorporated (TSI) and the College turned to the colour "teal" to support Sexual Assault Awareness Month. During this time, awareness ribbons were displayed around each campus along with an information tag to bring awareness.
- In May 2021, the SRC offered a community virtual Yoga Studio session, twice a week.
- To celebrate Metis Month in June 2021, a presentation titled: Metis vs Mixed was available to students. There were more than 50 students who pre-registered for this event. Topics and sessions included Muckpaloo Ipeelie – Inuit Peoples, Pow Wow's and Traditional Men's Dance and Summer Solstice Teachings.
- SRC has recently developed a relationship with the Windsor Youth Centre. Food within the SRC food bank that is not being used by the College's students was donated to this food bank that serves the youth in Windsor-Essex. This centre provides great community support for youth in need.
- Discussions between the United Way of Windsor-Essex and the College's Esports team began regarding a partnership to reach out to youth in our community.

- In July 2021, there were many Windsor Community Pride events to promote community-wide engagement of pride.
- In August, SRC hosted Indigenous Sessions in partnership with Indigenous Student Services and Thames Students Incorporated (TSI). The virtual sessions included Residential School Teaching with Red Quill, Inuit Culture and Niibin Encore.
- Sexual Violence Prevention workshops, educational campaigns, social media posts and/or videos were provided by the Student Representative Council.
- While 'allyship' is a common term on campuses and behaviour that many students strive for, its practical application is less understood. Related topics included standing with 2SLGBTQIA, BIPOC, Indigenous, and other minority groups. This workshop explored what allyship is, why it's an essential practice on campuses, and how anyone can practise it every day.
- Orange Shirt Day was held on September 30, 2021, at St. Clair College. SRC joined all campuses in this presentation and recognition of the National Day of Truth and Reconciliation.
- The Volunteer Fair was held virtually in October with 11 community partners to help gather volunteers, which included the Windsor's Snow Angels program and Hospice.
- In December, members of the Enactus Club used technology to help individuals with disabilities navigate their way both in the classroom and throughout the campus. This is just one great accomplishment of this club. St. Clair College is one of the only post-secondary institutions experimenting with this technology.
- The Protection Security Investigation (PSI) and Police Foundations (PF) Club held a chilli and soup on-campus fundraiser to help raise funds for their annual drive. Funds from this effort support community families at Christmas.
- The PSI/PF Society, Community, Justice Society and Border Service Society surpassed the 2020 Windsor Goodfellows Holiday Newspaper Drive donations, by raising \$14,345.00. Their efforts inspired the College to match the money collected to make a total donation of \$28,690.00 to the Windsor Goodfellows.
- The Musical Theatre Performance Club partnered with a local food vendor, "What's Poppin?" This initiative sold popcorn on campus and raised money for their club. This event went a long way to helping a local company and bringing great snacks on campus.

TSI:

Thames Students Incorporated (TSI) was active this past year in the community of Chatham-Kent. This included:

- A tree-planting program to begin the year, working with the Municipality of Chatham-Kent.

- Hosting a local food truck week that highlighted local treats and eats where students received a voucher for five free lunches.
- Hosting an outdoor Farmers Market where students were able to purchase fresh fruits, vegetables and other items at a discounted price.
- In collaboration with a local farmer, hosted a free giveaway to provide free, fresh food for our students and raised \$1,200 in conjunction with the student body to donate to the Oncology Unit at Chatham- Kent Health Alliance (CKHA).
- Supporting many local businesses during these tough times as a result of COVID-19. The purchase of goods offering giveaways that were made by, supplied and supported the Chatham-Kent community.

SSAA

The Saints Student Athletic Association (SSAA) was limited in their engagement with students and the community due to the various COVID-19 restrictions. While some varsity sports were on hold, others were limited in their scheduling.

This year:

- SSAA hosted the CCAA Golf Nationals at Ambassador Golf Club on the weekend of October 11-15, 2021. There were 75 golfers, 30 Coaches, 40 staff and volunteers participating. This event was an economic generator to our community.
- SSAA hosted the OCAA Provincial Men's Soccer and OCAA Provincial Women's Softball championships at St. Clair College's Sports Park.
- St. Clair College Cross Country team contributed to selling Windsor Goodfellow's papers in their annual drive in the community.

Alumni Association:

The St. Clair College Alumni Association supports sponsorships throughout our community. Many of the annual community events were postponed or cancelled because of the pandemic, but the Alumni Association still found events and needs to support.

- This year, the Alumni Association has sponsored the following:
 - Chatham, Armoury in Lights
 - Family Respite Services
 - Gourmet Gardens for Children's Aid Society
 - Home Instead - Be a Santa to a Senior
 - Indigenous Student Services
 - Polar Plunge – In support of Special Olympics
 - Potato Fest for IN Honour of the Ones We Love
 - Ride to Survive for Transition to Betterness
 - S'aints Christmas Concert
 - Windsor Corporate Challenge

- Windsor Essex Pride Fest
 - Windsor International Film Festival
 - Windsor Life Centre
 - Windsor Spitfires
 - WindsorEats Outdoor Food Hall
 - WinterFest – Comfy with Santa
- Throughout the year, the Alumni Association continued their “Win A #SaintsStrong Lunch for Your Workplace” promotion. This promotion asks workplaces to nominate themselves on the Alumni website, sharing why their workplace is #SaintsStrong and the number of St. Clair College Alumni they employ. Three workplaces per month were awarded Alumni swag, lunch from a local pizza vendor for up to 20 people and their workplace is featured in the monthly Alumni newsletter.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction # 3 – Community Engagement (Leadership, Communication and Partnership) – Increase Community Engagement, for information.



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

**RE: STRATEGIC DIRECTIONS UPDATE - COMMUNITY ENGAGEMENT
(LEADERSHIP, COMMUNICATION AND PARTNERSHIP - INCREASE
COMMUNITY ENGAGEMENT**

**SECTOR: JOHN FAIRLEY, VICE PRESIDENT
COLLEGE COMMUNICATIONS AND COMMUNITY RELATIONS**

AIM:

To provide the Board of Governors with an update on Strategic Direction # 3 – Community Engagement (Leadership, Communication and Partnership) – Increase Community Engagement. Specific details include the following:

Goal	Objective	Measure	Target
Increase Community Engagement.	Strengthen the connection between the College and the community to reinforce College brand and image through volunteerism by students and staff.	Increase community awareness of engagement/support of College staff and students.	February 2022

BACKGROUND:

As part of the Strategic Directions, Administration provides an annual report to the Board that contains information provided by College staff and students regarding their involvement in our communities.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction # 3 – Community Engagement (Leadership, Communication and Partnership) – Increase Community Engagement, for information.

AREA	VOLUNTEER ACTIVITIES
<p align="center">College President</p>	<ul style="list-style-type: none"> • St. Clair College Alumni Association. • St. Clair College Foundation Board. • St. Clair College Foundation Audit Committee. • Student Leadership Monthly Breakfast Meetings (SRC/SSAA/TSI). • Committee of Presidents (COP). • Committee of Presidents (COP) Sub-Committee – Private Career Colleges. • Windsor Regional Hospital, Board of Directors. • Windsor Regional Hospital, Chair Human Resources Sub-Committee. • Windsor Regional Hospital, ERM Sub-Committee. • Windsor Regional Hospital, Governance Committee. • Connecting Windsor-Essex, Board Member. • Windsor Family Credit Union, Board Member. • Windsor Family Credit Union, Audit Committee. • Windsor Family Credit Union, Chair, Nominating Committee. • Windsor-Essex Regional Chamber of Commerce, Gold Circle Member. • Industry-Education Pathways to Success Task Force. • Windsor-Essex Compassionate Community Coalition. • Chatham-Kent Community Leaders Cabinet. • Chatham-Kent Education Sector Committee. • Collective Impact Steering Committee. • Prosper Us Leadership Council. • 100 Women Who Care, Windsor-Essex. • Regional Community Safety and Wellbeing (CSWB), Leadership Table. • Ontario College Application Service (OCAS), Board of Directors. • Ontario College Application Service (OCAS), Audit Committee. • WE-SPARK, Board of Trustees.
<p align="center">Staff</p>	<ul style="list-style-type: none"> • Director – Downtown Mission. • Member of Working Towards Wellness (WTW) Committee for Windsor-Essex. • Member of Special Olympics/LETR - Polar Plunge Committee for Windsor-Essex. • A member of faculty spent three months working as a volunteer nurse on the WECHU vaccination team in Windsor and Leamington. • Vice-President of Skate LaSalle figure skating club and member of the planning committee for the Play For A Cure charity hockey tournament. • Hotel Dieu Grace Healthcare, Board, Vice Chair. • Co-lead for the vaccination roll-out for Windsor-Essex County. • Faithville Gospel Cast Productions, Chairman of the Board. A Christian video production company, located in Essex County.

Staff	<ul style="list-style-type: none"> • Hospice Windsor-Essex Face-to-Face Campaign, Chair. • Volunteer Host of Face to Face TV Show broadcast on Your TV Windsor. • Member of the Town and Gown Committee - City of Windsor. • Member of the Government Relations Committee, Colleges Ontario.
	<ul style="list-style-type: none"> • Volunteer - The 39th Annual Easter Seals Ontario (Windsor-Essex) Telethon. • Volunteer - The Sport Card & Memorabilia Expo. • Volunteer - Easter Seals Spectacle.
	<ul style="list-style-type: none"> • "Olympic Supporter" with the Canadian Olympic Committee. • Chatham Figure Skating Club, President. • Protocol Committee of the Niagara 2022 Canada Games, Vice-Chair. • Volunteer roles as a figure skating judge, referee, technical specialist and technical controller in Canada and the United States.
	<ul style="list-style-type: none"> • Member of the TSSA O.E, and PV Advisory Council. • Secretary for the Association of Energy Engineers. • Member of CWEEL (Council of Women in Energy and Environmental Leadership). AEE representative. • Head Coach for Windsor Minor Football. • Associate coach for Windsor Minor Hockey. • Web Master for the Institute of Power Engineers. • Advocate for the Knights of Columbus, Family Council. • Senior Deacon, Masonic Temple, Great Western Lodge.
	<ul style="list-style-type: none"> • Canadian Mental Health Association (CMHA-WECEB), Chair, Fundraising Committee. • CMHA subcommittee Member - Go-Green Golf tournament, Art & Sole (collaboration with Art Gallery of Windsor) and Rock Your Sole. • Board Member and Chair of Fundraising and Marketing Committee, One Day Dreams charity (Basically Make a Wish for Adults 18 and over). • Quality of Care Committee, Windsor Regional Hospital. • Mentor through the "Women of Windsor's (WOW) Mentorship Collaborative". • Involvement with Make a Wish Foundation.
	<ul style="list-style-type: none"> • Windsor Spitfires goal judge. • Windsor Hospice.
	<ul style="list-style-type: none"> • Volunteer - Gleaners preparing food with the Rotary Club. • Volunteer - ERCA tree planting. • Volunteer - John R. Park Homestead fundraising event. • Volunteer - Kingsville's Open Streets Migration Festival of Lights. • Volunteer - Art Society of Kingsville as a tourism ambassador and gallery host.

Staff	<ul style="list-style-type: none"> • Downtown Windsor Districting Committee.
	<ul style="list-style-type: none"> • House of Sophrosyne – Board of Directors, Treasurer.
	<ul style="list-style-type: none"> • Chatham-Kent Workforce Planning Board, Board of Directors. • Volunteer for the Chatham Good Fellows. • Volunteer for the Chatham-Kent Women Centre. • Member on the Chatham-Kent Community Leaders Cabinet.
	<ul style="list-style-type: none"> • Member - Board of Directors - Changing Perspectives. • Executive Member - Canadian Association for Educational Psychology. • Member - Canadian Research Centre on Inclusive Education. • Core Associate Member and Grant Reviewer - WE-Spark Health Institute.
	<ul style="list-style-type: none"> • Board of Directors for Children First.
	<ul style="list-style-type: none"> • Board Member for Connecting Windsor-Essex.
Community and Justice Services	<ul style="list-style-type: none"> • CJS Club organized our "Online Self-Care Basket Raffle" with proceeds going to the Downtown Mission. • Students participated in "Letters with Love" (organized by the BRS Club). Students did art for residents of a long-term care facility who were in lockdown. • CJS sponsored a holiday table at the Downtown Mission for Thanksgiving. • Students participated in the Goodfellows Paper Drive with the school. • CJS Club organized the "Lend and Hand Donation Drive" where students collected winter wear at both Windsor campuses. Three carloads of items were donated to Family Services Windsor-Essex for clients experiencing homelessness. • CJS Club organized a "Holiday Bake Sale" in partnership with the Social Justice Club, with proceeds supporting Hiatus House and Tiny Paws Rabbit Rescue. • CJS sponsored a holiday table at the Downtown Mission for Christmas. • Faculty and students of the Social Justice and Legal Studies Degree program partnered with FSWE research studies (WeSpark and Mitacs) relating to better understanding of homelessness with the view to provide and/or improve upon targeted programming.
Centre for Academic Excellence	<ul style="list-style-type: none"> • Our CAE team made a holiday donation to the Welcome Centre for Women. • Assisted with coordinating this year's Miracle Food Drive.
Fitness & Health Promotion	<ul style="list-style-type: none"> • The Health and Fitness Promotions program (School of Health Sciences) sponsored a family at Christmas by supplying a gift card for the mother and gifts for each child.
Genesis Centre	<ul style="list-style-type: none"> • Involved with STEM events through WEST of Windsor. We hosted a joint networking event and fundraiser for WEST through the STEM club. Raised \$1175, which was directed to a St. Clair student in their program. • Hosted one of the students from WEST's, EWE program (for female newcomers to Canada) as a co-op student in Genesis. • We have an MOU with Skills Ontario as a collaborating organization via Women in STEM Club and provide mentorship through their Canadian Prosperity project, "Rosie Mentorship Program".

	<ul style="list-style-type: none"> • International Women’s week, Genesis and the STEM Club are co-hosting the “STEM +” event with Massey high school student Huda Saleh. • The College was recently victorious in the Odette-Peddie Amherstburg Café Case Competition against the University of Windsor’s Odette School of Business, MBA students in the re-vamp of the Downtown Espresso Café in Amherstburg. • Ford Innovation Showcase (previously Ford Capstone Event) - This yearly event showcases our innovative student projects to high level executives and industry leaders from Ford, Air Canada, and local industry partners. • Hackathons - We participate in and create challenges for two locally hosted annual computer Hackathons, WinHacks and Borderhacks.
<p style="text-align: center;">Indigenous Services</p>	<ul style="list-style-type: none"> • Inuit Culture Virtual Learning Series Part 2 - In partnership with St. Clair College Tutoring Services, Indigenous Student Services presented Inuit Culture virtual learning series with four online sessions that cover Inuit culture and history with guest speaker, Muckpaloo Ipeelie. • Métis vs Mixed with Donna Grayer - In partnership with St. Clair Student Representative Council, Indigenous Student Services presented Donna Grayer to share her story and personal journey as a Métis woman. • Pow Wow Teachings with Kiniw Cleland - In partnership with Student Representative Council, Indigenous Student Services presented Pow Wow Teachings with St. Clair College Alumni, Kiniw Cleland. <ul style="list-style-type: none"> • Niibin - The Summer Solstice is a Time of Gathering with Cecil Isaac - In partnership with Student Representative Council, Indigenous Student Services presented Niibin - The Summer Solstice is a Time of Gathering with Cecil Isaac. • Virtual Check-in with Vanessa Kennedy (Red Quills) - In partnership with St. Clair Student Representative Council, Indigenous Student Services arranged a Virtual Check-in with Vanessa Kennedy (Red Quills) for all St. Clair College students. • A Residential School Workshop with Vanessa Kennedy - In partnership with St. Clair Student Representative Council (SRC) and Thames Students Inc. (TSI), Indigenous Student Services presented a Residential School workshop by Vanessa Kennedy of Red Quills to discuss the dark history of the residential school legacy, stories of survivors and the effect intergenerational trauma had on survivors. • Medicine Wheel Teachings with Cecil Isaac - In partnership with the Centre for Academic Excellence, St. Clair Student Representative Council (SRC) and Thames Students Inc. (TSI), Indigenous Student Services presented Medicine Wheel teachings with Cecil Isaac. This webinar also explored the four elements of Indigegogy such as Indigenous, Indigeneity, Indigenization and Indigegogy. • The Impact of Residential Schools - In partnership with the St. Clair Student Representative Council (SRC), Thames Students Inc. (TSI), and the University of Windsor’s Turtle Island Aboriginal Education Centre, Indigenous Student Services presented The Impact of Residential Schools with guest speaker Jay Jones. This presentation centered on the residential school experience and the intergenerational effects of residential schools. • A Conversation on Residential Schools - In partnership with the St. Clair Student Representative Council (SRC), Thames Students Inc. (TSI), and the University of

	<p>Windsor’s Turtle Island Aboriginal Education Centre, Indigenous Student Services presented A Conversation on Residential Schools with guest speaker Vanessa Kennedy of Red Quills, who discussed the dark history of the residential school legacy, stories of survivors and the effect intergenerational trauma has had on survivors.</p> <ul style="list-style-type: none"> • Orange Shirt Day Presentation with Andrew Bomberry and Jane Hubbard of the Legacy of Hope Foundation - In partnership with the St. Clair Student Representative Council (SRC), Thames Students Inc. (TSI), and the University of Windsor’s Turtle Island Aboriginal Education Centre, Indigenous Student Services presented The Legacy of Hope Foundation's presentation on Orange Shirt Day. • St. Clair College virtual KAIROS Blanket Exercise (vKBE) - In partnership with St. Clair Student Representative Council, Indigenous Student Services presented a virtual KAIROS Blanket Exercise (vKBE) for Staff and Faculty of St. Clair College. The KAIROS Blanket Exercise (KBE) is an experiential teaching tool based on participatory popular education methodology that explores the historic and contemporary relationship between Indigenous and non-Indigenous peoples in the land we now know as Canada. • Every Child Matters Healing Walk - St. Clair College Indigenous Services partnered with the Southwest Ontario Aboriginal Health Access Centre and other community partners to host a walk along Riverside Trail to honour the children of the past by focusing on the children of the present. • Understanding Awaadiziwin and its role in achieving Bimaadiziwin - In partnership with the St. Clair Student Representative Council (SRC), Thames Students Inc. (TSI), and St. Clair College Wellness Committee, Indigenous Student Services presented Understanding Awaadiziwin (knowledge/culture) and its role in achieving Bimaadiziwin (life). Story-telling plant medicine knowledge and its role in the management of the Chronic Disease Epidemic and associated morbidities, with discussion on disease pathology and why culture is the only appropriate intervention. • A Conversation with Astronaut John Herrington – Together with St. Clair Student Representative Council, St. Clair College’s Indigenous Student Services, Lambton College’s Indigenous Student Centre, Fanshawe College’s Institute of Indigenous Learning, the University of Windsor’s Turtle Island-Aboriginal Education Centre, and Western University’s Indigenous Student Centre, we hosted A Conversation with Astronaut John Herrington as he recounted his educational and personal journey of leadership, persistence, and adversity, and becoming the first Native American to accomplish space travel.
<p style="text-align: center;">Journalism</p>	<ul style="list-style-type: none"> • We produced four news magazine shows on Cogeco/Your TV that were played in rotation during the summer. • CJAM - We produce a half hour radio show heard at noon every Friday on CJAM 99.1 FM. • Crime Stoppers is seen on our TV shows and heard on radio each week with their community service announcements and "Crime of the Week." • Albert Sharp and Tristyn Zuiderveen competed the "One Ford Capstone Event" and won the "Durobyte Entrepreneur Award". • Partnered with Windsor Police to help create messages in Arabic and French voiced by police officers for the Victims Services branch.

	<ul style="list-style-type: none"> • Worked with Terry O'Reilly from <i>Under the Influence</i> program on CBC Radio and created a similar radio program with our Public Relations students on our own radio show.
Liberal Arts	<ul style="list-style-type: none"> • Civic engagement class LBA 300 donated to the Welcome Centre Shelter for Women.
Library Services - Windsor	<ul style="list-style-type: none"> • December "Food for Fines" initiative. Both Windsor and Chatham campus libraries participated. We partnered with the SRC and TSI to relieve students of overdue fines and lost book charges, by encouraging donations to our student food banks.
Medical Laboratory Science Program	<ul style="list-style-type: none"> • We continue to hold Canadian Blood Services donor events during the Fall and Winter semesters. The events are organized through the St. Clair College donor team, spearheaded by the Medical Laboratory programs. The SCC team exceeded the 2021 donation goal - reaching 150 per cent of the targeted number.
Police Foundations/ Protection Security & Investigations	<ul style="list-style-type: none"> • PSI/PF Society, Community and Justice Society and Border Service Society came together to surpass the 2019 Windsor Goodfellows Holiday Newspaper Drive donations, with a total of \$14,345 collected, surpassing the goal of \$10,000. President Patti France advised that St. Clair College would match the donations. Because of these efforts and the generosity of the community, the Windsor Goodfellows received a cheque for \$28,690. • Students organized two Soup and Chili fundraisers, raising funds to support scholarships. • Random Act of Kindness – Raked leaves for elderly in the community. • Cabana Road clean up – Students picked up debris along a stretch of Cabana Road near the College as part of the “Adopt a Street” program supported by the City of Windsor. • Hosted Coffee with a Cop – Windsor Police command staff met with students and staff for a social afternoon discussing recruiting efforts and community issues.
Pre-Service Firefighter Program	<ul style="list-style-type: none"> • Students have volunteered for Sparky’s Toy Drive, Santa Claus Parade and the Lasalle Goodfellows.
Student Services	<ul style="list-style-type: none"> • CMHA agency overview and psychoeducational webinars for varsity; over 100 participants. • CMHA bereavement webinars. • Suicide Prevention Awareness Month September 2021- Virtual Walk, Online Vigil - engagement for both events totaled over 80 participants. • Information & Online wellness fairs for GEM residence, Windsor & Chatham Residences. • Zumba for Mental Health event - 30 participants engaged in event. • Melodies for Mental Health event - 15 participants engaged in event. • CMHA agency overviews for MediaPlex and social media class (engaged over 30 participants). • Collaborations with SRC, TSI by providing resources, SWAG and community brochures; over 500+ community crisis brochures handed out on campus. • Orientation Week collaboration with CMHAWECB to provide students with orientation to community supports and services.

<p style="text-align: center;">Zekelman School Of Business & Information Technology, Media, Art & Design</p>	<ul style="list-style-type: none"> • Chairman of the Board - WeCan (Windsor Essex Capital Angel Network) local angel investors group – investing in early-stage companies starting in Ontario. • Member Board of Directors- WE Tech Alliance – focused on starting and growing tech and tech-enabled companies in our region. • Member Board of Directors- Enactus Canada – Investing in students who take entrepreneurial action for others to create a better world for us all. • Peddie Odette Amherstburg Case Competition – Three teams from the Zekelman School of Business and IT competed against three teams from the Odette School of Business at the University of Windsor on how to enhance the business of Amherstburg’s Downtown Espresso Café. St. Clair won the competition with outstanding ideas by a multidisciplinary team from the Zekelman School of Business. The owners plan on incorporating many of the ideas into their operation.
<p style="text-align: center;">Enactus</p>	<ul style="list-style-type: none"> • Enactus St. Clair College placed 2nd nationally in the CWB Financial Education Challenge for two projects, interACT and Endure. • Made the Top 20 teams across campuses nationwide. • Received the 2021 Central Canada People's Choice Award, and now representing St. Clair College at the National Student Advisory Council. • Partnered with Temi Canada and Telus to support the CICE program through our Endure project utilizing the Temi robots, which promote more accessibility and confidence in their college experiences. • Five Enactus projects have been chosen nationally to receive additional funding for their development, as well as the support of industry advisors to reach their goals. These partners include HSBC (E.A.S.T.), Northbridge Insurance (Endure), Hazelview Properties (reVERT and transPLANT), and PC Financial (interACT). We continue to facilitate additional partnerships for our projects’ through Libro Credit Union, Big Brothers Big Sisters Windsor-Essex, and Landscape Ontario. • Through the DWBIA, Enactus St. Clair facilitated a 24-week opportunity for current and past St. Clair College students to showcase their small businesses and connect with the local community. With our support and resources, this generated a revenue of \$7,655 across 13 student entrepreneurs representing seven campus programs in the 2021 market season. • Several Enactus students came together to represent St. Clair College and participated in the Odette-Peddie Amherstburg Challenge to support Downtown Espresso Cafe. Our team's perspective, skills and strategies secured our first-place win over the University of Windsor. • Our team's success is credited entirely to our students, which includes over 70 students representing 17 different campus programs contributing over 1000 collective volunteer hours to community development. This has resulted in the direct impact of over 6,000 individuals in Windsor-Essex through our six projects.

<p style="text-align: center;">SRC</p>	<ul style="list-style-type: none"> • Polar Plunge – SRC joined forces again with Windsor and surrounding law enforcement to continue the tradition of the Polar Plunge with all proceeds raised for Special Olympics. The virtual plunge took place from February 1 to February 28, 2021. • Participated in Financial Literacy Month as well as Black History Month. • Partnered with PrideFest with our biweekly “Gaymes” nights. • Food Frenzy Fridays: Each week SRC would feature a local restaurant with takeout/delivery. • Month of April in partnership with SCC and TSI, SRC went “teal” to show support for Sexual Assault Awareness Month. • SRC has developed a relationship with the Windsor Youth Centre. Food within the SRC food bank that is close to expiry and is not being used will be donated to this food bank to serve youth in Windsor-Essex. • Held Indigenous Sessions in partnership with Indigenous Student Services and TSI. • Community Saints Program – SRC joined with SSAA representatives at a local school to hand out fresh food to those in need. This was the first project under the umbrella group St. Clair Community Saints. • Orange Shirt Day was held on September 30, 2021, with SRC joining in a presentation and recognition on campus. • Enactus Club - Members of our Enactus Club partnered with a technology company to help individuals with disabilities integrate into the College, by helping them use a robot to navigate their way in the classroom and on campus. We are one of the only post-secondary schools with this great technology. • The PSI Club held a Chili and Soup fundraiser on campus to help raise funds for their annual drive. Funds from these events go towards helping families at Christmas. • The Musical Theatre Club acted and partnered with a local establishment, What’s Poppin, to sell popcorn on campus and raise money for their club.
<p style="text-align: center;">SSAA</p>	<ul style="list-style-type: none"> • Hosted the CCAA Golf Nationals at Ambassador Golf Club, October 11-15, 2021, with 75 golfers, 30 Coaches, 40 staff and volunteers. • St. Clair College cross country team contributed with the Goodfellows paper drive.
<p style="text-align: center;">TSI</p>	<ul style="list-style-type: none"> • Tree planting program to begin the year working with the Municipality of Chatham-Kent. • Hosted a food truck week that highlighted local treats and eats where students received a voucher for 5 free lunches. • Hosted an outdoor Farmers Market where students were able to purchase fresh fruits, vegetables, and items for a discounted price. • Hosted a free giveaway connecting with a local farmer to give free fresh food away for our students, and also raised \$1200 in conjunction with the student body to donate to the oncology unit at CKHA. • Raising funds for the virtual Polar Plunge with proceeds going to local special Olympics athletes. • Attempts have been and are being made to support many local businesses during these tough times due to COVID. The purchase of goods and have created giveaways that are made and supplied from the Chatham-Kent community.



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

**RE: STRATEGIC DIRECTION UPDATE (2021-2022) – FACILITIES
ENHANCEMENT – INCREASE PARKING CAPACITY**

**SECTOR: HUMAN RESOURCES, SAFETY, SECURITY AND FACILITIES
MANAGEMENT – JOE SIRIANNI, VICE PRESIDENT**

**FINANCE – MARC JONES, VICE PRESIDENT, FINANCE AND CHIEF
FINANCIAL OFFICER**

AIM:

To provide the Board with an update on the Strategic Directions (2021-2022). This update pertains to Strategic Direction #5 Facilities Enhancement – regarding the increase of parking capacity at the Windsor Campus. Specific details include the following:

Goal	Objective	Measure	Target
Campus Enhancement.	Increase parking capacity.	Implementation of the formalized parking plan.	February 2022

BACKGROUND:

As previously communicated, a Request for Proposal (RFP) was issued for the construction and management of a parking garage on campus. All three submissions received fell short of meeting the RFP requirements. As a result, the College looked at in-house solutions to expand parking availability to meet the growing demand. The strategy took a phased in approach (short, mid, and long-term phases) over three fiscal years.

A. Parking Plan

Plan to Board as at September 2020				Update as at February 2022	
Phase	Description	# of Spots Proposed	Cost Estimate	Actual Spots Gained	Actual Cost/ Cost Estimate
1	East road replacement, main road replacement, Lot D expansion, Lot V expansion, miscellaneous changes within existing lots.	220	\$2.5M	312	\$2.38M
	Chatham Parking Lot M renovation (construction & engineering)	80	\$0.361M	80	\$0.361M
2	Lot C replacement and deck 2022-23.	250**	\$5.5M	250**	\$22M***
3	Lot expansion 2021-2022.	135*	\$2.5M	38	\$0.35M
Total		685	\$10.86M	680	\$25.09M

* See note below regarding Phase 3.

** Net gain estimate.

***The significant increase in the cost estimate is due to unpredictable construction climate and increases in material and labour costs. The original estimate was \$5.5M.

B. Parking Plan Update

i. Phase 1

Completed.

ii. Phase 2

During the capital planning session for 2020-2021, the College agreed to re-construct Lot C in 2021-2022. However, the reconstruction was deferred to assess the possibility of constructing a one-level parking deck in 2022-2023. In addition, with the opening of additional space in downtown Windsor, the College is ensuring that there is still a need for the deck.

The College allocated unspent budget funds from Phase 3, as well as additional budget funds to the design of a one-level parking deck. During this design and assessment phase, Lot C continues to be the preferred location the deck.

Tender documents are targeted to be released by March 31, 2022, and this will provide more certainty on the project's estimated cost of \$22 million. Site plan approval is required before construction of the deck can begin.

Depending on the length of time required for site approval, this may negatively impact the timing of the tender documents release and ultimately construction. Should the project be approved by the Board during the 2022-2023 capital budget process, the College will immediately initiate the site plan approval process.

iii. Phase 3

1. An additional 12 spots have been added along the East Road with the continuation of East Road improvements. This was completed in the summer of 2021. The re-construction of Lot N has also been completed, adding 26 spots. Work completed during the summer of 2021 increased the overall parking spot allotment by 38 spots.

The original budget allocated to Lot N was \$2.5 million. This was based on the original consultant's preliminary review which assumed the installation of a significant underground storm water storage system. As the College will not be implementing this solution, the majority of the \$2.5 million is not required.

C. Summary

- The College completed Phase 1 and Phase 3 of the parking plan. The College gained 92 more spots under Phase 1 than originally planned. The cost to complete Phase 1 and 3 was significantly less than originally budgeted for the reasons noted under Phase 3 above.
- The College is on track to complete the parking deck design and tender documents by March 31, 2022.
- As of February 2022, the College will be short 5 parking spots from its original plan.
- There is an opportunity to gain additional spaces with the re-construction of Lot A, once the Zekelman Tower is completed. The current estimate will result in a net gain of 20 parking spots.
- The GEM Residence has 72 spots available for students in Lot R2. The College will be monitoring this and its impact on the above plan, as it is difficult to estimate how many students in this residence will require a parking spot. Should demand increase, it will be accommodated through other parking lots.
- The College will continue to assess its parking capacity given the additional space at 333 Riverside Drive East, the additional spots gained at the Windsor campus, and the addition of a new east end bus route to the College.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #5 – Facilities Enhancement, regarding the increase of parking capacity at the Windsor Campus, for information.



TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

**RE: STRATEGIC DIRECTIONS UPDATE (2021-2022) – FACILITIES
ENHANCEMENT – CAMPUS BEAUTIFICATION**

**SECTOR: INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT
SERVICES - RON SEGUIN, VICE PRESIDENT**

AIM:

To provide the Board with an update on the Strategic Directions (2021–2022). This update pertains to Strategic Direction #5 – Facilities Enhancement – Continue to beautify the College campuses and maximize brand. Specific details include the following:

Goal	Objective	Measure	Target
Campus Beautification.	Continue to beautify the College campus and maximize brand.	Annual plan for Campus Beautification developed.	February - Annually

BACKGROUND:

The objective of campus beautification is to continue to create a destination campus that enhances and complements our students’ educational experience, while furthering St. Clair College’s ability to participate in the highly competitive business of student recruitment.

The College has embarked on several campus beautification projects over the past year. An allocation of \$272,500, in addition to collaborative projects with the Facilities and Marketing departments was spent on campus beautification projects in 2021-2022 at the Windsor, Chatham and Downtown campuses. Projects include the following:

Windsor Campus

- Complete design and rebuild of the front entrance to the Windsor Campus complete with flag poles, furniture, concrete and a fountain restoration.
- Beautification of the flooring and walls outside of the cafeteria.
- Beautification of the North balcony off the main building with new patio stones and seating.
- Replaced the East Road leading from the Vet Tech building to the SportsPlex.
- Retrofit of the A Block exterior corridor on 2nd floor.



Chatham Campus

- New entrance signage.
- Replacement of parking lots.
- Refurbished front entrance complete with banner poles and a new flower bed around the clock.
- Powerline building landscaped.



St. Clair College Centre for the Arts

- New wall signage facing east on Riverside Drive at the St. Clair College Centre for the Arts.



Indigenous Sculptures – Windsor and Chatham Campuses

In collaboration with the Indigenous Education Committee, the College commissioned an original sculpture installed at the entrance of the Sports Park in Windsor and the HealthPlex in Chatham. This artwork, created by Jessica Rachel Cook a Bkejwanong First Nations artist, was inspired by First Nations Peoples belief that “Everyone is welcome” no matter how old you are, who you are, or what your abilities are, as seen in their traditional sports and based on the teachings of the Four Directions of Medicine Wheel.



RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction # 5 – Facilities Enhancement – Continue to beautify the College campuses and maximize brand, as information.



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

RE: DAY 10 ENROLMENT REPORT – WINTER 2022

**SECTOR: RON SEGUIN, VICE PRESIDENT,
INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND
STUDENT SERVICES**

AIM:

To provide the Board of Governors with an update regarding the overall College enrolment at Day 10 for the Winter 2022 semester.

BACKGROUND:

This enrolment update is provided to the Board of Governors every semester as the College has established student intakes every term. The outbreak of COVID-19's Omicron variant resulted in the decision to delay the Winter 2022 semester start date by one week. The Winter 2022 semester commenced January 17, 2022.

This report represents a summary of Day 10 registration statistics and acts as a monitoring report to provide an enrolment update, as well as provide insight into international student recruitment activities. Under normal circumstances, Day 10 is a measurement date as it is the final day for students to withdraw from the College and receive a refund of tuition fees paid, less an administrative fee. Given the transition to in-person classes beginning January 31, 2022, the College has offered an additional two weeks to drop or withdraw fully from classes.

As a result, these enrolment figures provide administration with a means of determining whether budget projections are accurate as we begin preparations for the College's fiscal year-end budget review.

DAY 10 ENROLMENT REPORT – WINTER 2022:

Winter 2022 Registration Statistics - DAY 10 Enrolment Report									
	Domestic FT	Domestic PT	Total Domestic	INTL FT	INTL PT	Total INTL	Total FT Enrl	Total PT Enrl	Total Enrl
Windsor-Chatham January Intake	458	33	491	1,277	1	1,278	1,735	34	1,769
Windsor-Chatham Returning	5,645	496	6,141	3,240	81	3,321	8,885	577	9,462
Windsor-Chatham Total Enrl	6,103	529	6,632	4,517	82	4,599	10,620	611	11,231
Acumen January Intake	-	-	-	963	1	964	963	1	964
Acumen Returning	-	-	-	2,152	15	2,167	2,152	15	2,167
Acumen Total Enrl	-	-	-	3,115	16	3,131	3,115	16	3,131
SCC Total January Intake	458	33	491	2,240	2	2,242	2,698	35	2,733
SCC Total Returning	5,645	496	6,141	5,392	96	5,488	11,037	592	11,629
SCC Total Enrl	6,103	529	6,632	7,632	98	7,730	13,735	627	14,362

** For comparative purposes, FT Post-Secondary Registration Statistics for Winter 2021 Day 10 = 14,225 and Fall 2021 Day 10 = 13,562.*

RECOMMENDATION:

IT IS RECOMMENDED that the Board of Governors receive this update regarding the overall College enrolment at Day 10 for the Winter 2022 semester, as information.



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

**RE: FINANCIAL MONITORING REPORT
FINANCIAL RESULTS FOR THE NINE MONTHS ENDED
DECEMBER 31, 2021**

**SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

AIM:

To provide the Board with a report on the financial results for the nine months ended December 31, 2021.

BACKGROUND:

It is the practice of St. Clair College to review its expenditure and revenue patterns to ensure that the financial plan is being achieved. To this end, College Administration communicated to the Board of Governors that regular financial reports would be provided.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive the Financial Monitoring Report for the nine months ended December 31, 2021, as information.

SUMMARY OF REVENUES AND EXPENDITURES (Schedule 1)

The net surplus at December 31, 2021 of \$12,186,202 is a decrease of \$12,306,374 from the net surplus noted for the 2020 comparative period of \$24,492,576. The variance is primarily due to higher expenditures related to the following:

- Salaries and Benefits, Advertising, Contracted Services Other, Instructional Supplies, Office Supplies, Premise Rental, Security Services, Stipends & Allowances, and Other Expenditures.

REVENUE (Schedule 2)

The following highlights the major changes in revenue compared to the interim budget projections and the 2020 comparative period:

- MCU Operating Grants are trending higher than the interim budget projection at 78% and has increased over the 2020 comparative period by \$190,229 or 1%.

SMA3 Performance based funding was implemented in 2020-21. The College's proportion of Enrolment Envelope to Differentiation Envelope funding has shifted from 70% and 30% (2020-21) to 58% and 42% (2021-22) respectively. Given the uncertainty regarding COVID-19, in August 2020, the Ministry suspended Performance based funding for two years. As a result, these funds are not at risk for 2021-22.

- Contract Income is trending below the interim budget projection at 61% and has increased over the 2020 comparative period by \$2,709,244 or 33%. The increase is due to the Ontario government's funding for an accelerated Personal Support Worker program that covers students' tuition and other expenses, allowing participants to graduate with full credentials in six months.

Contract Income is established based on agreements with the Ministry and other partners. The College anticipates being below its budget projections. However, any shortfalls in contract income will be mostly offset by a decrease in expenditures.

- Total Tuition revenue is trending below the interim budget projection at 71% and has increased over the 2020 comparative period by \$7,202,116 or 7% due to the following:
 - Increase in Domestic Tuition revenue of \$512,307 over the comparative period due to greater Winter semester revenue deferral over the prior year.
 - Decrease in International Tuition revenue of \$3,179,190 over the comparative period due to lower enrolment for the Spring and Fall semesters.
 - Increase in PCPP Tuition revenue of \$9,644,449 over the comparative period due to higher enrolment at Ace Acumen for the Spring and Fall semesters.

- Total “Other” income is trending below the interim budget projection at 69% and has increased over the 2020 comparative period by \$6,519,778 or 23% due to the following:
 - Increase in PCPP Fee-for-Service of \$2,980,729 due to higher enrolment at Ace Acumen for the Spring and Fall semesters.
 - Increase in Divisional Income of \$3,050,715 due to higher material / kit fees, and international student application fees.

EXPENDITURES (Schedule 3)

The following highlights the major changes in expenditures compared to the interim budget projections and the 2020 comparative period:

- Total Salaries & Benefits are trending consistent with the original budget projection at 76%, and have increased over the 2020 comparative period by \$6,885,770 or 11%. The increase is primarily due to the following:
 - The prior year had lower part-time staffing requirements due to lower enrolment and COVID-19 cost saving strategies.
 - The current year reflects backfilled full-time staff positions, higher compensation, and increased part-time staffing.
- Total Non-Salary expenditures are trending below the original budget projection at 68% and have increased over the 2020 comparative period by \$22,482,153 or 30%. The increase is due to the following:
 - The prior year had a reduction in discretionary spending due to COVID-19 cost saving strategies. In addition, the current year’s COVID-19 health and safety initiatives related to rapid test kits and compliance monitoring have increased expenditures under Contracted Services Other, Office Supplies and Security Services.
 - Increase in Advertising as a result of College branding initiatives.
 - Increase in Contracted Educational Services as a result of higher enrolment from students attending the Toronto Campuses, and flowing the applicable funds to Ace Acumen.
 - Increase in Instruction Supplies due to new material / kit fees and the return to face-to-face teaching and learning.
 - Increase in Premise Rental due to 333 Riverside Drive and accommodations for the international student arrival protocol.
 - Increase in Stipends & Allowances and Other Expenditures due to flowing funds to students registered in the accelerated Personal Support Worker program.

Many expenditures are cyclical and follow the timing associated with the academic year.

Administration is managing Non-Salary expenditures through ongoing Senior Operating Group (SOG) review, in order to minimize the budget impact from the COVID-19 pandemic.

ANCILLARY OPERATIONS (Schedule 4 & 4B)

- The Ancillary Operations deficit of \$1,339,810 is trending below the interim budget deficit projection of \$676,538 and has improved by \$440,182 over the 2020 comparative period. The pandemic continues to negatively impact the St. Clair College Centre for the Arts, Parking and Residence operations.

Notes: Revenues & Expenditures

Note 1 **REVENUE: Enrolment Based Envelope**
Core Operating Grant

Note 2 **REVENUE: Differentiation Envelope**
Performance Funding

Note 3 **REVENUE: Other MCU Grants**
Accessibility Funding
Clinical Education
Collaborative Nursing
COVID-19 Support
International Student Recovery
Mental Health Worker and Services
Municipal Taxes

Note 4 **REVENUE: Other**
Campus Safety
Career Ready Fund
Credit Transfer Institutional Grant
Indigenous Student Success Fund
Indigenous Targeted Initiatives Fund
Personal Support Worker - Accelerated
Rapid Skills
Reporting Entities
WSIB

Note 5 **REVENUE: Other**
Administration Fees
Apprenticeship Classroom Fees
Credit Transfer Fees
CT In-Service Teacher Training
Gain/Loss on Sale of Assets
Graduation Fees
Miscellaneous Income
Termination Gratuities
Unrestricted Donations

Note 6 **EXPENDITURES: Other**
Audit Fees
Bad Debt
Bank Charges
Building Repairs & Maintenance
Capital Non-Depreciable
College Employer Council
Field Studies
Food Service
Grounds Maintenance
Learning Resource Material
Long-Term Debt Interest
Postage
Professional Fees
Staff Employment
Student Scholarships Other
Telephone
Vehicle Expenses

SCHEDULE 1

ST. CLAIR COLLEGE
 SUMMARY OF REVENUES AND EXPENDITURES
 FOR THE NINE MONTHS ENDED DECEMBER 31, 2021

	A	B	A - B	
MCU INTERIM BUDGET (12 months)	ACTUAL YR-TO-DATE (9 months)	ACTUAL PRIOR YEAR (9 months)	VARIANCE (9 months)	
<u>REVENUE</u>				
MCU Operating Grants	41,974,027	32,832,333	32,642,104	190,229
Contract Income	17,970,416	11,026,814	8,317,570	2,709,244
Tuition	148,188,092	104,491,925	97,289,809	7,202,116
Other	50,332,830	34,538,829	28,019,051	6,519,778
Total Operating	258,465,365	182,889,901	166,268,534	16,621,367
Total Ancillary	7,138,767	3,869,563	1,826,867	2,042,696
TOTAL REVENUE	265,604,132	186,759,464	168,095,401	18,664,063
<u>EXPENDITURES</u>				
Salary & Benefits	93,263,632	71,307,538	64,421,768	6,885,770
Non-Salary	143,694,154	98,056,351	75,574,198	22,482,153
Ancillary	7,815,305	5,209,373	3,606,859	1,602,514
TOTAL EXPENDITURES	244,773,091	174,573,262	143,602,825	30,970,437
Total Net Surplus / (Deficit)	20,831,041	\$12,186,202	\$24,492,576	(\$12,306,374)

ST. CLAIR COLLEGE
REVENUES
FOR THE NINE MONTHS ENDED DECEMBER 31, 2021

	A	B	A - B	
	MCU INTERIM	ACTUAL	ACTUAL	
	BUDGET	YR-TO-DATE	PRIOR YEAR	
	<u>(12 months)</u>	<u>(9 months)</u>	<u>(9 months)</u>	
			VARIANCE	
			<u>(9 months)</u>	
<u>REVENUE</u>				
Enrolment Based Envelope: see note 1	25,993,959	19,678,177	23,693,473	(4,015,296)
Differentiation Envelope: see note 2	18,649,371	13,998,775	9,983,479	4,015,296
Special Purpose / Other Grants: see note 3	(2,669,303)	(844,619)	(1,034,848)	190,229
<i>Total MCU Operating Grants</i>	41,974,027	32,832,333	32,642,104	190,229
Apprenticeship	3,634,046	2,538,912	1,993,967	544,945
Canada Ontario Jobs Grant	507,216	137,981	360,589	(222,608)
Employment Ontario	3,056,813	2,292,597	2,439,408	(146,811)
Youth Job Connection	1,337,400	718,920	960,080	(241,160)
Literacy & Basic Skills	1,386,172	1,039,617	1,155,130	(115,513)
School College Work Initiative	1,671,242	662,655	516,839	145,816
Second Career	450,000	320,188	331,148	(10,960)
Other: see note 4	5,927,527	3,315,944	560,409	2,755,535
<i>Total Contract Income</i>	17,970,416	11,026,814	8,317,570	2,709,244
Post Secondary - Domestic	23,853,043	16,392,764	15,880,457	512,307
Post Secondary - International	66,983,601	45,586,641	48,765,831	(3,179,190)
Post Secondary - PCPP	56,662,348	41,972,857	32,328,408	9,644,449
Continuing Education	689,100	539,663	315,113	224,550
<i>Total Tuition</i>	148,188,092	104,491,925	97,289,809	7,202,116
Investment Income	4,700,000	3,507,222	2,625,000	882,222
Contract Training	185,000	297,616	219,769	77,847
International Projects	195,000	235,944	126,000	109,944
PCPP Fee-for-Service	19,864,107	13,324,334	10,343,605	2,980,729
Other: see note 5	1,678,999	1,450,915	2,270,913	(819,998)
Divisional Income	17,769,123	11,315,017	8,264,302	3,050,715
Amortization DCC	5,940,601	4,407,781	4,169,462	238,319
<i>Total Other</i>	50,332,830	34,538,829	28,019,051	6,519,778
Total Revenue Before Ancillary	258,465,365	182,889,901	166,268,534	16,621,367
Ancillary Revenue (Schedule 4)	7,138,767	3,869,563	1,826,867	2,042,696
Total Revenues	\$265,604,132	\$186,759,464	\$168,095,401	\$18,664,063

SCHEDULE 3

ST. CLAIR COLLEGE
EXPENDITURES
FOR THE NINE MONTHS ENDED DECEMBER 31, 2021

	A	B	A - B	
MCU INTERIM BUDGET <u>(12 months)</u>	ACTUAL YR-TO-DATE <u>(9 months)</u>	ACTUAL PRIOR YEAR <u>(9 months)</u>	VARIANCE <u>(9 months)</u>	
<u>SALARY & BENEFITS</u>				
Administrative : Full-Time	8,128,473	6,327,081	5,537,496	789,585
Administrative : Part-Time	1,778,107	1,371,134	678,478	692,656
Faculty: Full-Time	32,821,739	25,529,778	25,468,959	60,819
Faculty : Part-Time	14,109,569	10,603,167	8,091,327	2,511,840
Support : Full-Time	15,082,924	11,813,949	10,995,293	818,656
Support : Part-Time	4,671,517	3,128,221	2,141,399	986,822
Fringe Benefits	16,671,303	12,534,208	11,508,816	1,025,392
Total Salary & Benefits	93,263,632	71,307,538	64,421,768	6,885,770
<u>NON-SALARY</u>				
Advertising	2,239,891	1,760,196	980,763	779,433
Contracted Cleaning Services	3,149,300	2,219,482	1,967,887	251,595
Contracted Educational Services	59,751,673	43,730,836	33,472,557	10,258,279
Contracted Services Other	17,751,149	10,171,792	8,747,532	1,424,260
Equipment Maintenance & Repairs	3,671,512	1,979,171	1,978,533	638
Equipment Rentals	2,700,700	1,989,063	1,954,947	34,116
Instructional Supplies	5,269,183	3,951,544	3,105,560	845,984
Insurance	7,378,996	4,992,557	4,547,992	444,565
Janitorial & Maintenance Supplies	567,550	305,795	591,815	(286,020)
Memberships & Dues	615,279	544,045	374,612	169,433
Municipal Taxes	740,454	688,928	717,234	(28,306)
Office Supplies	1,163,317	1,002,686	324,758	677,928
Premise Rental	4,052,941	3,476,505	1,661,750	1,814,755
Professional Development	583,538	235,727	126,960	108,767
Security Services	2,971,500	2,220,514	1,269,474	951,040
Stipends & Allowances	6,787,937	3,455,320	846,144	2,609,176
Student Assistance 30% Tuition	2,032,250	1,230,854	1,059,520	171,334
Travel	689,115	185,414	49,653	135,761
Utilities	4,938,300	2,279,635	2,414,771	(135,136)
Other: see note 6	5,642,002	3,589,271	1,724,167	1,865,104
Amortization	10,997,567	8,047,016	7,657,569	389,447
Total Non-Salary	143,694,154	98,056,351	75,574,198	22,482,153
Total Operating Expenses	236,957,786	169,363,889	139,995,966	29,367,923
Ancillary Expenses (Schedule 4)	7,815,305	5,209,373	3,606,859	1,602,514
Total Expenditures	\$244,773,091	\$174,573,262	\$143,602,825	\$30,970,437

**ST. CLAIR COLLEGE
ANCILLARY OPERATIONS
FOR THE NINE MONTHS ENDED DECEMBER 31, 2021**

	A	B	A - B
MCU INTERIM BUDGET (12 months)	ACTUAL YR-TO-DATE (9 months)	ACTUAL PRIOR YEAR (9 months)	VARIANCE (9 months)
<u>Revenue</u>			
Beverage & Cafeteria	20,000	14,849	1,601
Bookstore - Windsor & Chatham	175,000	150,064	105,863
IRCDSS Special Events & Projects	119,500	110,155	80,099
Lockers Administration	48,000	25,620	-
Parking Lots	1,250,000	495,220	68,239
Residence - Windsor	2,829,878	1,087,141	463,232
Green Giants	2,000	750	558
St Clair College Centre for the Arts	694,389	435,475	84,410
Varsity Sports	1,400,000	1,063,213	711,524
Sports Park	200,000	75,000	50,000
Woodland Hills Golf Course	400,000	412,076	261,341
	<u>7,138,767</u>	<u>3,869,563</u>	<u>1,826,867</u>
			<u>2,042,696</u>
<u>Expenditures</u>			
IRCDSS Special Events & Projects	110,000	129,398	87,104
Lockers Administration	-	4,313	2,100
Parking Lots	1,579,150	836,410	707,078
Residence - Windsor	2,224,150	1,188,027	1,016,708
Residence - Chatham	95,000	72,114	120,693
Green Giants	-	2,412	261
St Clair College Centre for the Arts	1,883,234	1,477,434	937,412
Varsity Sports	1,425,621	1,036,181	421,167
Sports Park	200,000	71,671	32,360
Woodland Hills Golf Course	298,150	391,413	281,976
	<u>7,815,305</u>	<u>5,209,373</u>	<u>3,606,859</u>
			<u>1,602,514</u>
Total Net Surplus / (Deficit)	(\$676,538)	(\$1,339,810)	(\$1,779,992)
			\$440,182

ST. CLAIR COLLEGE
ANCILLARY OPERATIONS: SURPLUS / (DEFICIT)
FOR THE NINE MONTHS ENDED DECEMBER 31, 2021

SCHEDULE 4B

	MCU INTERIM BUDGET (12 months)	ACTUAL YR-TO-DATE (9 months)	ACTUAL PRIOR YEAR (9 months)
Beverage Supplier: Revenue	20,000	14,849	1,601
Bookstore - Windsor & Chatham: Revenue	175,000	150,064	105,863
Lockers Administration: Revenue	48,000	25,620	-
Lockers Administration: Expenditures	-	4,313	2,100
	<u>48,000</u>	<u>21,307</u>	<u>(2,100)</u>
IRCDSS Special Events & Projects: Revenue	119,500	110,155	80,099
IRCDSS Special Events & Projects: Expenditures	110,000	129,398	87,104
	<u>9,500</u>	<u>(19,243)</u>	<u>(7,005)</u>
Parking Lots: Revenue	1,250,000	495,220	68,239
Parking Lots: Expenditures	1,579,150	836,410	707,078
	<u>(329,150)</u>	<u>(341,190)</u>	<u>(638,839)</u>
Residence - Windsor: Revenue	2,829,878	1,087,141	463,232
Residence - Windsor: Expenditures	2,224,150	1,188,027	1,016,708
	<u>605,728</u>	<u>(100,886)</u>	<u>(553,476)</u>
Residence - Chatham: Expenditures	95,000	72,114	120,693
Green Giants: Revenue	2,000	750	558
Green Giants: Expenditures	-	2,412	261
	<u>2,000</u>	<u>(1,662)</u>	<u>297</u>
St. Clair College Centre for the Arts: Revenue	694,389	435,475	84,410
St. Clair College Centre for the Arts: Expenditures	1,883,234	1,477,434	937,412
	<u>(1,188,845)</u>	<u>(1,041,959)</u>	<u>(853,002)</u>
Varsity Sports: Revenue	1,400,000	1,063,213	711,524
Varsity Sports: Expenditures	1,425,621	1,036,181	421,167
	<u>(25,621)</u>	<u>27,032</u>	<u>290,357</u>
Sports Park: Revenue	200,000	75,000	50,000
Sports Park: Expenditures	200,000	71,671	32,360
	<u>-</u>	<u>3,329</u>	<u>17,640</u>
Woodland Hills Golf Course: Revenue	400,000	412,076	261,341
Woodland Hills Golf Course: Expenditures	298,150	391,413	281,976
	<u>101,850</u>	<u>20,663</u>	<u>(20,635)</u>
Total Revenue	<u>7,138,767</u>	<u>3,869,563</u>	<u>1,826,867</u>
Total Expenditures	<u>7,815,305</u>	<u>5,209,373</u>	<u>3,606,859</u>
Total Net Surplus / (Deficit)	<u>(\$676,538)</u>	<u>(\$1,339,810)</u>	<u>(\$1,779,992)</u>

Notes: Revenues & Expenditures

Note 1 **REVENUE: Enrolment Based Envelope**

Core Operating Grant

Note 2 **REVENUE: Differentiation Envelope**

Performance Funding

Note 3 **REVENUE: Other MCU Grants**

Accessibility Funding
Clinical Education
Collaborative Nursing
COVID-19 Support
International Student Recovery
Mental Health Worker and Services
Municipal Taxes

Note 4 **REVENUE: Other**

Campus Safety
Career Ready Fund
Credit Transfer Institutional Grant
Indigenous Student Success Fund
Indigenous Targeted Initiatives Fund
Personal Support Worker - Accelerated
Reporting Entities
WSIB

Note 5 **REVENUE: Other**

Administration Fees
Apprenticeship Classroom Fees
Credit Transfer Fees
CT In-Service Teacher Training
Gain / Loss on Sale of Assets
Graduation Fees
Miscellaneous Income
Termination Gratuities
Unrestricted Donations

Note 6 **EXPENDITURES: Other**

Audit Fees
Bad Debt
Bank Charges
Building Repairs & Maintenance
Capital Non-Depreciable
College Employer Council
Field Studies
Food Service
Grounds Maintenance
Learning Resource Material
Long-Term Debt Interest
Postage
Professional Fees
Staff Employment
Student Scholarships Other
Telephone
Vehicle Expenses



ST. CLAIR

COLLEGE

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

RE: PROGRAM ADVISORY COMMITTEES

SECTOR: WASEEM HABASH, VICE PRESIDENT, ACADEMIC

AIM:

To provide a report to the Board of Governors on Program Advisory Committee (PAC) activities for the 2020 – 2021 academic year, as required by the Board of Governors' Annual Workplan.

BACKGROUND:

In keeping with the Colleges of Applied Arts and Technology Policy Framework, Program Advisory Committees are mandated under the Ministry's Binding Policy Directive, "Framework for Programs of Instruction". In addition, PACs are instrumental to the College in ensuring that the College's academic programs remain relevant and up to date with industry, business and the needs of the community. PACs also serve as advisors on admissions, graduate requirements, quality assurance and program equipment.

The committee memberships consists of individuals from within the community who have vocational or academic experience and knowledge that enables them to best advise the College on matters relevant to College programs and services.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board receive the annual summary report on the Program Advisory Committee activities for the 2020 – 2021 academic year, for information.

**Program Advisory Committee (PAC) Report
Executive Summary 2020 – 2021**

St. Clair College has a total of 143 academic programs, including apprenticeship and Ministry-funded programs, for example ACE and LBS.

A total of 80 Program Advisory Committees exist to support the entire program offerings at St. Clair College.

Forty-one programs have stand-alone Program Advisory Committees, while the remainder of the programs have combined Advisory Committees due to similarity of vocations.

All programs met the obligation of a minimum of one meeting per year.

A total of 105 PAC meetings were held across all programs during the 2020 – 2021 academic year. Twenty-two Program Advisory Committees met more than once during this period.

The 2020 – 2021 PAC Meeting Schedule is attached. The Program Advisory Committee membership lists and the Annual Reports can be found on the Board of Governors' portal.

Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd
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School of Academic Studies

1	K972 Academic and Career Entrance/Literacy Basic Skills (LBS) - Chatham	5-Nov-2020	Yes				
2	K200 Developmental Services Worker/K824 Developmental Services Worker Acc./D620 Developmental Services Worker - Apprenticeship	29-Oct-2020	Yes	1-Apr-2021	Yes		
3	K240 Early Childhood Education	8-Oct-2020	Yes	25-Mar-2021	Yes		
4	K766 Powerline	22-Oct-2020	Yes	11-Feb-2021	Yes	8-Apr-2021	Yes
5	K813 Protection, Security & Investigation/K919 Police Foundations	15-Oct-2020	Yes	11-Mar-2021	Yes		
6	K789 Sustainable Energy/K788 Electrical Engineering Technician	14-Oct-2020	Yes	17-Feb-2021	Yes		

Zekelman School of Business & IT

1	B600/K600/M977 - Business	1-Mar-2021	Yes				
2	B010/K150 Business - Accounting/B007/K007 Business Admin - Accounting	28-Jan-2021	Yes				
3	B851 Business Administration - Finance	13-Apr-2021	Yes				
4	B880 Business Administration - Human Resources/B802/M802 - Human Resources Management	14-Apr-2021	Yes				
5	B012 Business - Marketing/B009 Business Administration - Marketing	8-Mar-2021	Yes				
6	T860/M979 - Computer Systems Technician - Networking/T861 Computer Systems Technology - Networking	9-Feb-2021	Yes				
7	B018/M018 - Data Analytics for Business	1-Jun-2021	Yes				
8	B906 eSports Administration and Entrepreneurship	10-Mar-2021	Yes				
9	B999/M999 - International Business Management - Logistics Systems/B892 - Bus. Admin. - Int'l.	24-Mar-2021	Yes				
10	B949 Internet Applications and Web Development	3-Feb-2021	Yes				
11	B990 Mobile Applications Development	18-Nov-2020	Yes				
12	B227 Office Admin - General/B226/K231 Office Admin - Executive/B228/K238/M228 - Office Admin - Health Services	18-Feb-2021	Yes				
13	B904 Sport and Recreation Management	31-Mar-2021	Yes				

School of Community Studies

1	C772 ACE/LBS	24-Sep-2020	Yes	12-Nov-2020	Yes	18-Feb-2021	Yes	22-Apr-2021	Yes
2	B935 Autism and Behavioural Science	11-Feb-2021	Yes						
3	B961/K967 Border Services	5-Nov-2020	Yes						
4	B992 Child and Youth Care/K994 Child and Youth Care - Accelerated	8-Oct-2020	Yes						
5	C365 CICE	23-Mar-2021	Yes						
6	B603 Community & Justice Services	17-Feb-2021	Yes						
7	B101 Early Childhood Education/B820 Early Childhood Education Accelerated/B846 Concurrent Early Childhood Education	20-Oct-2020	Yes						
8	B899 Educational Support	28-Jan-2021	Yes						
9	C623 Liberal Arts/C862 General Arts and Science	30-Oct-2020	Yes						
10	B897 Paralegal/B959 Paralegal Acc.	25-Feb-2021	Yes						
11	B819 Police Foundations/B803 Protection, Security and Investigation	16-Nov-2020	Yes						
12	C999 Social Justice and Legal Studies Degree	12-Nov-2020	Yes						
13	B895/K384/M995 - Social Service Worker - Gerontology	1-Dec-2020	Yes						

Schools of Engineering Technologies, Apprenticeships and Skilled Trades

1	T020 Architectural Technology	14-Oct-2020	Yes				
2	T755 Biomedical Engineering Technology - Equipment and Devices	3-Dec-2020	Yes				
3	T836 Chemical Laboratory Technology	28-Oct-2020	Yes	3-Mar-2021	Yes		
4	T154 Civil Engineering Technology/T036 Construction Engineering Technician/T046 Construction Project Management (Launched Fall 2020)	20-Oct-2020	Yes				
5	T974 Electromechanical Engineering Technician - Robotics/T976 Electromechanical Technology - Robotics	18-Nov-2020	Yes	8-Apr-2021	Yes		
6	T929 Electronics Engineering Technology - Industrial Automation	11-Nov-2020	Yes	26-May-2021	Yes		
7	T146 Interior Design	12-May-2021	Yes				
8	T826 Mechanical Engineering Technology - APD	5-May-2021	Yes				
9	T941 Power Engineering Technology - Mechanical/T942 Power Engineering Technician/T940 Power Engineering Techniques	10-Mar-2021	Yes				
10	401 A Brick and Stone Masonry Apprenticeship	28-Apr-2021	Yes				
11	T947/K731 Electrical Techniques	11-Nov-2020	Yes				
12	T974 Hairstylist/332A Hairstylist	17-May-2021	Yes				
13	T207 Heating, Refrigeration & Air Conditioning Technician	28-Oct-2020	Yes				
14	T866 Horticulture - Landscaping	26-Mar-2021	Yes				
15	T855 Mechanical Engineering Technology - Industrial/433A Millwright	24-Sep-2020	Yes	4-Mar-2021	Yes		
16	T867 Mechanical Technician CAD/CAM/T923 Mechanical Techniques - Precision Metal Cutting/429A General Machining/430A Tool and Die Maker/431A Mouldmaker	7-Oct-2020	Yes				
17	T954 Plumbing Techniques/306A Plumber	30-Nov-2020	Yes				
18	T876 Pre-Service Firefighter Education and Training	27-Oct-2020	Yes				
19	T858 Truck & Coach Techniques/T167 Motive Power/310S Auto Service Technician/310T Truck & Coach Technician	22-Apr-2021	Yes				
20	T949 Welding Techniques	25-Nov-2020	Yes				
21	T805 Woodworking/T965 Carpentry and Renovation Techniques/403A General Carpenter	3-Nov-2020	Yes				

Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd
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School of Health Sciences

1	H912 Advanced Medical Esthetics Practitioner	26-Apr-2021	Yes				
2	H794 Cardiovascular Technology	3-Dec-2020	Yes	25-Mar-2021	Yes		
3	H915 Dental Assisting/H800 Dental Hygiene	25-Nov-2020	Yes	14-Apr-2021	Yes		
4	H796 Diagnostic Medical Sonography	17-Nov-2020	Yes	23-Mar-2021	Yes		
5	B912/K946 Esthetician	3-May-2021	Yes				
6	H879 Fitness and Health Promotion	7-Jun-2021	Yes				
7	H837 Medical Laboratory Science/H299 Medical Laboratory Technician	26-Oct-2020	Yes	7-Jun-2021	Yes		
8	K893 OTA/PTA	22-Feb-2021	Yes				
9	K940/H840 Paramedic	10-Nov-2020	Yes	13-Apr-2021	Yes		
10	H812 Pharmacy Technician	11-Nov-2020	Yes	9-Jun-2021	Yes		
11	H795 Respiratory Therapy	2-Dec-2020	Yes	26-May-2021	Yes		
12	H258 Veterinary Technician	9-Nov-2020	Yes	10-May-2021	Yes		

School of Media, Art & Design

1	B875 Advertising and Marketing Communications Management/B792 Web and Interactive Advertising	14-Apr-2021	Yes				
2	T993 Animation - 2D/3D	17-Feb-2021	Yes				
3	B935 Culinary Management/415A Cook Apprentice Branch 2	3-Feb-2021	Yes	10-Jun-2021	Yes		
4	B908 Event Management	29-Apr-2021	Yes				
5	B877 Fashion Design Technician	23-Feb-2021	Yes				
6	T809 Graphic Design	10-Mar-2021	Yes				
7	B940 Hospitality Management	20-Jan-2021	Yes	29-Mar-2021	Yes		
8	B894 Journalism/B882 Media Convergence	25-Jan-2021	Yes				
9	A887 Music Theatre Performance	1-Jun-2021	Yes				
10	B791 Public Relations	27-Jan-2021	Yes				
11	B825 Tourism and Travel	24-Mar-2021	Yes				

School of Nursing - Chatham

1	K950 Collaborative Nursing/K963 Practical Nursing/K933 Personal Support Worker	21-Oct-2020	Yes	2-Jun-2021	Yes		
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School of Nursing - Windsor

1	H850 Collaborative Nursing/H863 Practical Nursing/H932 Personal Support Worker	18-Nov-2020	Yes	7-Jun-2021	Yes		
2	C904/K904 Pre-Health Sciences Pathway to Advanced Diplomas and Degrees	7-May-2021	Yes				

Skilled Trades Regional Training Centre

1	Precision Metal Cutting [Earn While You Learn]	15-Nov-2020	Yes				
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ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

RE: 2020-2021 KPI RESULTS

SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER

AIM:

To provide the Board with an update on the College's 2020-2021 Key Performance Indicator (KPI) results.

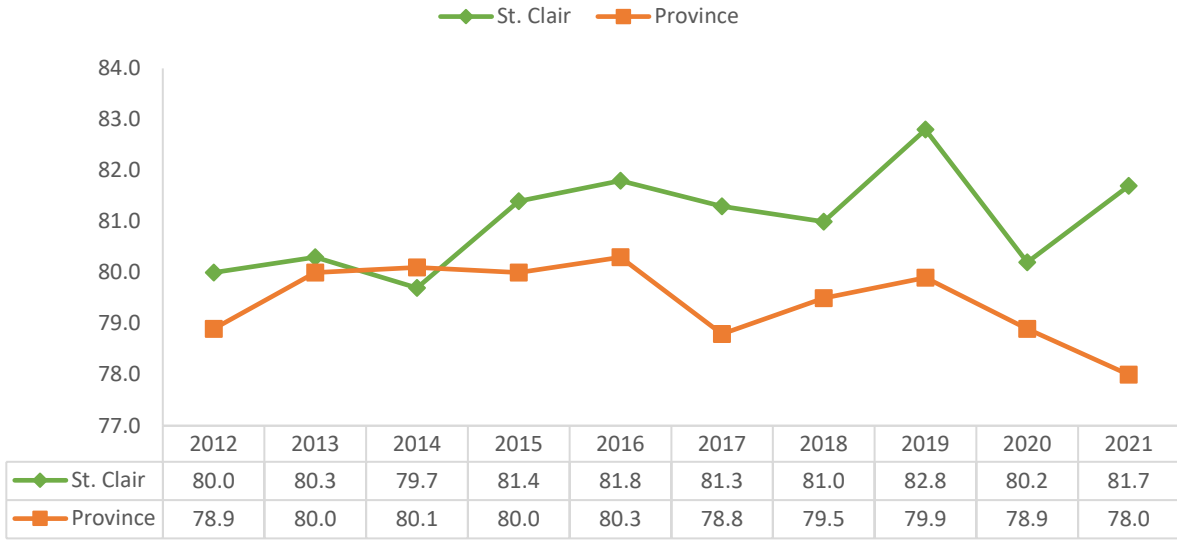
BACKGROUND:

The Ministry of Colleges and Universities (MCU) mandates four key performance indicators (KPIs) related to graduate and employment outcomes. The survey from which this data is derived was halted for several months due to COVID hence the results were not received by the Colleges until December 2021.

RESULTS:

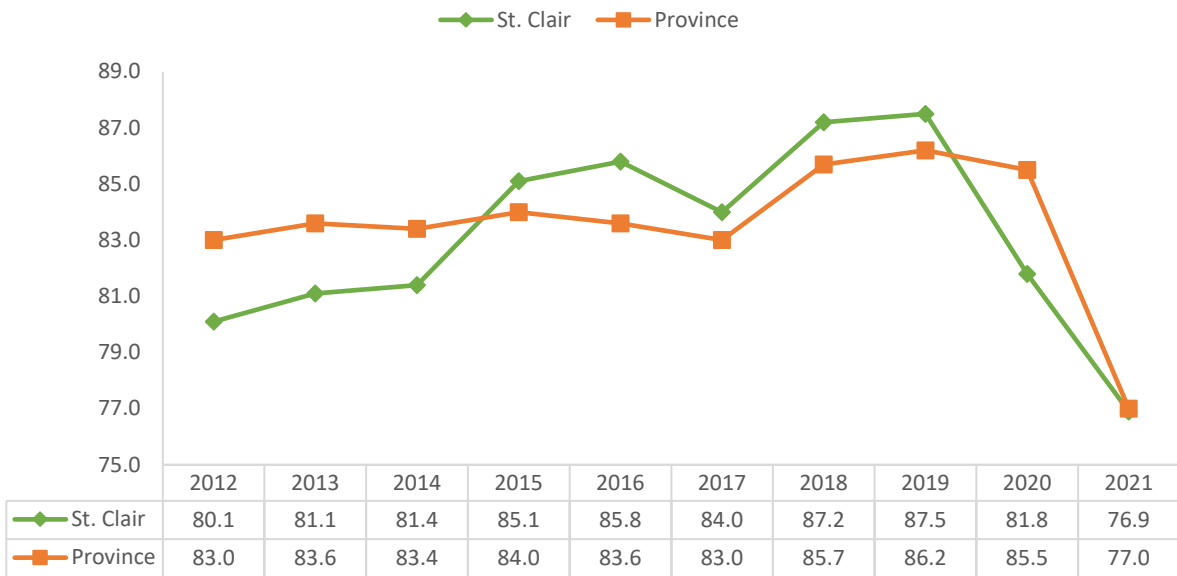
Below are the KPIs published by MCU. The data references the graduating cohort from Spring 2019 through to Winter 2020. This cohort would have been seeking employment during the first year of COVID restrictions.

GRADUATE SATISFACTION

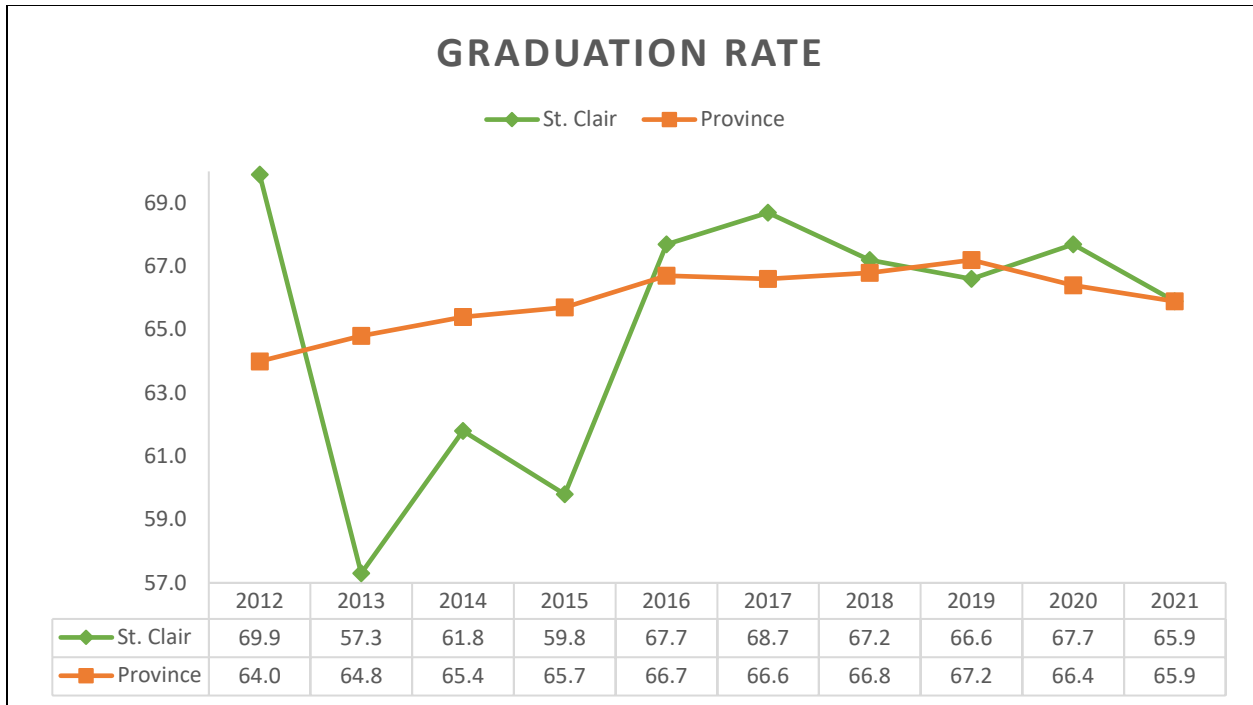


Question: how would you rate your satisfaction with the usefulness of your college education in achieving your goals after graduation?

GRADUATE EMPLOYMENT



Calculation: the percentage of graduates in the labour force who are working full-time.



Calculation: the percentage of entrants to a program that graduated within a standardized timeframe.



Question: how would you rate your satisfaction with this employee's overall college preparation for the type of work he/she was doing? The sample size for this question included only 14 employers of St. Clair College graduates.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update pertaining to the College's 2020-2021 Key Performance Indicator (KPI) results for information.



ST. CLAIR

COLLEGE

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: FEBRUARY 22, 2022

**RE: REQUEST FOR NEW PROGRAM
ONE-YEAR COLLEGE CERTIFICATES – APPRENTICESHIP**

**SECTOR: ACADEMIC
WASEEM HABASH, VICE PRESIDENT, ACADEMIC**

AIM:

To request approval to deliver One-Year Ontario College Certificates – Apprenticeship for the following 14 programs:

- 1) Culinary Skills – Cook II (415A)
- 2) Developmental Services Worker (620D)
- 3) Electrical Techniques – Construction and Maintenance (306A)
- 4) Electrical Techniques – Industrial Electrician (442A)
- 5) General Carpentry Techniques (403A)
- 6) Hairstyling Techniques (332A)
- 7) Machine Shop – General Machining (429A)
- 8) Machine Shop – Tool and Die (430A)
- 9) Manufacturing Techniques – Millwright (433A)
- 10) Motive Power Fundamentals – Automotive Service (310S)
- 11) Motive Power Techniques – Truck and Coach (310T)
- 12) Mould Maker (431A)
- 13) Plumbing Techniques (306A)
- 14) Refrigeration and Air Conditioning System Techniques (313 A-D)

BACKGROUND:

Apprenticeship training is provided under the Ministry of Labour, Training and Skills Development (MLTSD). Historically, many colleges have been granted Training Delivery Agent (TDA) status to deliver three levels of training for multiple trades. Students must complete three levels of training at a TDA, meet the required number of hours with an employer (under the supervision of a qualified individual) and then pass an entry-to-practice examination.

In order to enhance a graduate's future opportunity to achieve a higher level of college credentials, the Ministry of Colleges and Universities (MCU) has requested all colleges to provide equivalency to an Ontario College Credential.

This will help to modernize and "brand" Apprenticeship as the third pillar of post-secondary education. It was agreed that every apprentice who completes their final in-school portion at a college will receive a relevant Ontario College Certificate – Apprenticeship.

This provides colleges with a competitive advantage, since no other TDAs can offer Ontario College Certificates (OCCs). This may also help in connecting apprentices to college alumni programs, participate on program advisory committees and benefit from laddering to other college educational programs after they complete their in-school training.

PROGRAM DESCRIPTION:

Please refer to the list of programs in Appendix A that would qualify for an OCC equivalency from the completion of Apprenticeship curriculum.

ADMISSION REQUIREMENTS:

Ontario Secondary School Diploma (OSSD) or equivalent, mature student status. Prospective students must be registered apprentices with the MLTSD.

LABOUR MARKET RESEARCH:

Student enrolment is determined by MLTSD via a negotiated seat plan with each TDA. MLTSD determines enrolment based on research in each sector and demand by employers. The seating plan has been fairly consistent over the past decade.

It should also be noted that the college system is not seeking approval from the government for these OCCs – Apprenticeship as they will not affect MLTSD funding.

ENROLMENT PROJECTIONS and FINANCIAL IMPACT:

Program Budget Summary								
Name of program: Apprenticeship Cluster								
Academic School: Skilled Trades								
Enrolment:	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030
Plan Days	40,260	42,501	44,742	44,742	44,742	44,742	44,742	44,742
Revenues:								
Seat Fees and Plan Grant	\$3,165,644	\$3,341,854	\$3,518,063	\$3,518,063	\$3,518,063	\$3,518,063	\$3,518,063	\$3,518,063
Total Revenue	\$3,165,644	\$3,341,854	\$3,518,063	\$3,518,063	\$3,518,063	\$3,518,063	\$3,518,063	\$3,518,063
Expenditures:								
Faculty, Supplies, and Overhead Costs	\$2,847,770	\$2,899,688	\$2,952,552	\$3,006,380	\$3,061,189	\$3,116,998	\$3,173,824	\$3,231,686
Total Expenditures	\$2,847,770	\$2,899,688	\$2,952,552	\$3,006,380	\$3,061,189	\$3,116,998	\$3,173,824	\$3,231,686
Surplus (Deficit)	\$317,874	\$442,166	\$565,512	\$511,684	\$456,874	\$401,066	\$344,240	\$286,378
Notes:								
To account for the mix of part-time and full-time students, enrolment is measured in plan days. One plan day is equivalent to 6 hours of training for one student.								
Enrolment expected to return to pre-COVID patterns in 2024-2025 and remain static.								
Seat Fees and Plan Grant assumes 4% increase anticipated to be announced by MLTSD as of November 2021.								
For reporting consistency, this apprenticeship cluster costing is presented in a similar manner as post-secondary costing. Due to the different funding model in apprenticeship programming, the cluster is evaluated on a surplus/deficit basis rather than the usual contribution margin basis.								

Notes:

1. To account for the mix of part-time and full-time students, enrolment is measured in plan days. One plan day is equivalent to 6 hours of training per one student.
2. Enrolment is expected to return to pre-COVID-19 patterns in 2024-2025 and remain static.
3. Seat Fees and Plan Grant assumes 4% increase anticipated to be announced by MLTSD as of November 2021.
4. For reporting consistency, this apprenticeship cluster costing is presented in a similar manner as post-secondary costing. Due to the different funding model in apprenticeship programming, the cluster is evaluated on a surplus/deficit basis rather than the usual contribution margin basis.

PROGRAM ADVISORY COMMITTEE:

As per the Minister's Binding Policy Directive these programs will have a Program Advisory Committee established similar to our other credentials.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board approves the request for One-Year Ontario College Certificates – Apprenticeship for the programs listed in Appendix A in Fall 2023.

Appendix A

One-Year Ontario College Certificates – Apprenticeship

	Program Name	Program Code	Program Description
1	Culinary Skills – Cook II	415A	Graduates of Culinary Skills – Cook II Apprenticeship are able to work in a range of specialized, fast-paced hospitality and food service establishments. They work in accordance with relevant industry, organization and legal standards and regulations, as well as industry best practices for health, safety, sanitation, quality assurance and customer service.
2	Developmental Services Worker	620D	This program provides training for individuals who are interested in working with and/or are currently working with persons with a variety of developmental needs. The purpose of the program is to provide apprentices with the knowledge, skills, and abilities to assist persons who have intellectual and/or other related developmental disabilities achieve their potential.
3	Electrical Techniques – Construction and Maintenance	306A	Graduates of the Electrical Techniques - Construction and Maintenance Apprenticeship program gain basic knowledge of electrical functions within a controlled electrical environment during in-school Apprenticeship training. The 840 hour in-school program focuses primarily on theoretical knowledge and essential skills required to support the performance objectives of the Apprenticeship Training Standards. Practical components of the in-school program reinforce theoretical knowledge related to: <ul style="list-style-type: none"> • Canadian Electrical Code (Level 1, 2 & 3). • Prints (Level 1, 2 & 3). • Electrical Theory (Level 1, 2 & 3). • Installation Methods (Level 1, 2 & 3). • Instrumentation (Level 1, 2 & 3). • Electronics (Level 1, 2 & 3). • Monitoring & Communication Systems (Level 2).

4	Electrical Techniques – Industrial Electrician	442A	<p>Graduates of the Electrical Techniques - Industrial Electrician Apprenticeship program gain basic knowledge of electrical functions within a controlled electrical environment during in-school Apprenticeship training. The 840 hour in-school program focuses primarily on theoretical knowledge and essential skills required to support the performance objectives of the Apprenticeship Training Standards.</p> <p>Practical components of the in-school program reinforce theoretical knowledge related to:</p> <ul style="list-style-type: none"> • Canadian Electrical Code (Level 1, 2 & 3). • Prints (Level 1 & 2). • Electrical Theory (Level 1, 2 & 3). • Installation Methods (Level 1, 2 & 3). • Instrumentation (Level 1, 2 & 3). • Electronics (Level 1, 2 & 3). • Fluid Power (Level 3). • Monitoring & Communication Systems (Level 2).
5	General Carpentry Techniques	403A	<p>Graduates of the General Carpenter program have demonstrated achievement of vocational learning outcomes during in-school Apprenticeship training that include the essential skills, knowledge, and attitudes for entry level positions in specific carpentry environments.</p> <p>The 720 hour in-school program focuses primarily on theoretical knowledge and essential skills required to support the performance objectives of the Apprenticeship Training Standards. A General Carpenter apprenticeship includes three levels of in-school curriculum training which includes, but is not limited to, instruction in:</p> <ul style="list-style-type: none"> • Safety Materials & Tools (Level 1). • Plans, Specifications & Codes (Level 1, 2, 3). • Estimating, Calculations & Layout (Level 1, 2, 3). • Metal Cutting & Welding (Level 1).

			<ul style="list-style-type: none"> • Residential Construction (Theory & Practice) (Level 2). • Commercial Construction (Theory & Practice) (Level 3).
6	Hairstyling Techniques	332A	<p>The Hairstylist apprenticeship program consists of on-the-job and in-school training. The program typically takes two years to complete and consists of:</p> <ul style="list-style-type: none"> • 3,020 hours of on-the-job training/work experience. • 480 hours of in-school training. <p>Apprentices will learn to perform routine salon business functions as well as provide service fundamentals including scalp and hair treatments, cutting and hair styling, chemical treatments such as waving, relaxing, and straightening, colour services, working with wigs, hairpieces, and extensions.</p>
7	Machine Shop – General Machining	429A	<p>Graduates of the Machine Shop – General Machining Apprenticeship program have demonstrated achievement of vocational learning outcomes during in-school Apprenticeship training that include the essential skills, knowledge, and attitudes for entry level positions in specific machining environments.</p>
8	Machine Shop – Tool and Die	430A	<p>This 720-hour program consisting of three 240-hour levels is designed to provide the apprentice with theoretical knowledge of all aspects of the tool and die maker trade as well as practical training necessary to complement on-the-job training experience.</p>
9	Manufacturing Techniques – Millwright	433A	<p>This 720-hour program, consisting of three 240-hour levels, is designed to provide the apprentice with theoretical knowledge of all aspects of the industrial mechanic (millwright) trade as well as practical training necessary to complement the apprentice's on-the-job training experience. Practical components of the in-school program reinforce theoretical knowledge related to:</p> <ul style="list-style-type: none"> • Trade Theory (Level 1, 2, 3). • Trade Practical (Level 1, 2, 3). • Welding & Fabrication (Level 1, 2, 3). • Drawings & Schematics (Level 1, 2, 3). • Electrical (Level 1, 2, 3). • Machine Theory (Level 1).

			<ul style="list-style-type: none"> • Machine Rigging (Level 1). • Power Transmission (Level 2). • Fluid Power (Level 3).
10	Motive Power Fundamentals – Automotive Service	310S	The motive power field encompasses a variety of vehicle transportation. Graduates of the Motive Power Fundamentals Program have demonstrated achievement of vocational learning outcomes that include the essential skills, knowledge, and attitudes for entry level positions in specific motive power environments. This 720-hour program which consists of a 240-hour level 1, a 240-hour level 2, and a 240-hour level 3, is designed to provide the apprentice with theoretical knowledge of all aspects of automotive repair, as well as practical training necessary to complement the apprentice's on-the-job training experience.
11	Motive Power Techniques – Truck and Coach	310T	This Ontario College Certificate Program consisting of three 240-hour levels is designed to provide the apprentice with theoretical knowledge of all aspects of the truck and coach technician trade as well as practical training necessary to complement the on-the-job training experience.
12	Mould Maker	431A	This 720-hour program consisting of three 240-hour levels is designed to provide the student with theoretical knowledge of all aspects of the Mould Maker trade as well as practical training necessary to complement on-the-job training experience.
13	Plumbing Techniques	306A	This program, Plumbing Techniques – Apprenticeship, which consists of 3 levels, is designed to provide apprentices with theoretical knowledge of all aspects of plumbing as well as practical training necessary to complement the apprentice's on-the-job training experience. The 750-hour in-school program focuses primarily on theoretical knowledge and essential skills required to support the performance objectives of the Apprenticeship Training Standards. Practical components of the in-school program reinforce theoretical knowledge related to: <ul style="list-style-type: none"> • Welding (Level 1, 2). • Plumbing Systems (Level 1, 2, 3).

			<ul style="list-style-type: none"> • Trade Calculations (Level 1, 2). • Trade Documentation (Level 1, 2, 3). • Workplace Safety, Rigging & Hoisting (Level 1). • Tools and Piping Methods (Level 1). • DWV Piping Systems (Level 2). • Process Piping Systems (Level 3).
14	Refrigeration and Air Conditioning System Techniques	313A-D	<p>Graduates of the Refrigeration and Air Conditioning Systems Techniques - Apprenticeship program have demonstrated achievement of vocational learning outcomes during in-school Apprenticeship training that include the essential skills, knowledge, and attitudes for entry level positions in specific refrigeration, cooling, and combined heating cooling combination systems in residential, industrial, commercial, and institutional settings.</p> <p>The 720 hour in-school program focuses primarily on theoretical knowledge and essential skills required to support the performance objectives of the Apprenticeship Training Standards. A Refrigeration and Air Conditioning Systems apprenticeship includes three levels of in-school curriculum training.</p>



**BOARD OF GOVERNORS
BY-LAWS**

Policy Title:	Name	Area of Responsibility: Board of Governors
Policy Section:	Board of Governors By-laws	By-law No: 1
Effective Date:	November 24, 1998	Page: 1 of 1
Supersedes:	N/A	Last Review Date: June 28, 2011
Mandatory Review Date:		

Name

The name of the College shall be "St. Clair College of Applied Arts and Technology."

**BOARD OF GOVERNORS
BY-LAWS**

Policy Title:	Head Office	Area of Responsibility: Board of Governors
Policy Section:	Board of Governors By-law	By-law No: 2
Effective Date:	November 24, 1998	Page: 1 of 1
Supersedes:	N/A	Last Review Date: June 28, 2011
Mandatory Review Date:		

Head Office

The Head Office of the College shall be located at 2000 Talbot Road West, Windsor, Ontario, N9A 6S4 or at such other place as the members of the Board may from time to time determine by resolution.



**BOARD OF GOVERNORS
BY-LAWS**

Policy Title:	Seal	Area of Responsibility: Board of Governors
Policy Section:	Board of Governors By-law	By-law No: 3
Effective Date:	November 24, 1998	Page: 1 of 1
Supersedes:	N/A	Last Review Date: June 28, 2011
Mandatory Review Date:		

Seal

The seal, an impression whereof is stamped in the margin hereof, shall be the corporate seal of the College.

**BOARD OF GOVERNORS
BY-LAWS**

Policy Title:	Definitions	Area of Responsibility: Board of Governors
Policy Section:	Board of Governors By-law	By-law No: 4
Effective Date:	November 24, 1998	Page: 1 of 2
Supersedes:	N/A	Last Review Date: June 28, 2011
Mandatory Review Date:		

Definitions

In this By-law,

- (a) "Board" means the Board of Governors of St. Clair College of Applied Arts and Technology acting as a board of directors;
- (b) "Corporation" means the corporation incorporated under the name "The Board of Governors of St. Clair College of Applied Arts and Technology";
- (c) "College" means the institution maintained, conducted and governed by the Minister with the advice and assistance of the Board under the name "The St. Clair College of Applied Arts and Technology";
- (d) "Minister" means the Minister of Colleges and Universities (MCU);
- (e) "External members" means twelve (12) voting members of the Board none of whom is a full-time employee or spouse of a full-time employee of the Corporation, as defined by the Family Law Act.
- (f) "Internal members" means, where the relevant staff or student group has chosen to exercise an option for membership on the Board, four (4) voting members of the Board, including: one (1) student, one (1) academic staff member, one (1) administrative staff member, and one (1) support staff member, each of whom shall be elected by the relevant constituent group, in accordance with this By-law pursuant to O. Reg. 34/03;
- (g) "Advisory College Council" means the Council mandated under the Ministry of Colleges and Universities Minister's Binding Policy Directive – Governance and Accountability Framework. The purpose of this Council is to provide advice to the College President as outlined in the terms of

reference;

- (h) "Program Advisory Committee" means a committee assigned to a College program of instruction or cluster of related programs whose structure, terms of reference and procedures are determined in this By-law;
- (i) "Chair" means a Chairperson of the Board or any committee thereof, as the case may be;
- (j) All other definitions and expressions contained in Section 1 of the definitions in Ontario Regulation 34/03, are hereby adopted and used with the same meanings;
- (k) "Regulation" means Ontario Colleges of Applied Arts and Technology Act 2002, Regulation 34/03;
- (l) "LGIC" means Lieutenant Governor in Council established under Regulation 34/03 and referenced in the Colleges of Applied Arts and Technology Policy Framework.

**BOARD OF GOVERNORS
BY-LAWS**

Policy Title:	Term of Office	Area of Responsibility: Board of Governors
Policy Section:	Board of Governors By-law	By-law No: 6
Effective Date:	November 24, 1998	Page: 1 of 1
Supersedes:	N/A	Last Review Date: January 31, 2012
Mandatory Review Date:		

Term of Office

The term of office of a Governor shall be as prescribed by Ontario Regulation 34/03. **Incumbent Governors approaching the completion of their first three-year term must declare their intention to continue serving on the Board, in writing and submit the Self-Reflection Form (Appendix F) to the Board Chair for consideration. Other factors for consideration for re-appointment will include meeting attendance, participation, compliance with Board By-laws and Board Policies, and behaviour consistent with the Code of Conduct policy.**

POLICY AND PROCEDURE MANUAL

Policy Title:	Code of Conduct	Area of Responsibility: Board of Governors
Policy Section:	Governance Process	Policy No: 2003-5
Effective Date:	May 28, 2019	Page: 1 of 3
Supersedes:	May 31, 2003	Last Review Date: May 28, 2019
Mandatory Review Date:	May 28, 2024	

Board members will be independent, impartial and responsible in order to effectively govern the College. This Code of Conduct is intended to set basic rules for Board members in order to maintain the Board’s integrity and the confidence of the community.

1. Board members will be ethical and professional. This includes proper use of authority and appropriate decorum when acting as Board members. Board members will treat one another, students and staff with respect, cooperation and will deal openly on all matters.
2. Members are accountable to exercise the powers and discharge the duties of their office honestly, in good faith and in the best interest of the College.
3. Board members will not communicate any matter designated as confidential to anyone.
4. Board members will abide by the confidentiality of information in perpetuity.
 - 4.1 Board members will not waive Board rights to confidentiality including discussions which occur at legally-held-in-camera meetings of the Board.
 - 4.2 Board members will enforce upon themselves whatever discipline is needed to govern with excellence including a resolution of censure or a request for removal of a Board member.
 - 4.3 Members of the Board who are students or employees of the College should not raise issues at the Board level which affect them personally. Such issues should be handled through the regular avenues of communications within the College.
5. Board members will not attempt to exercise individual authority over the organization except as explicitly set forth in Board policies.
 - 5.1 Board members’ interaction with the President or with staff will recognize that any individual member or group of members does not have authority other than that explicitly stated in Board policies.

- 5.2 Board members' interaction with the public, press or other entities will recognize the same limitation and the similar inability of any member(s) to speak for the Board.
- 5.3 Board members will make no evaluations of the President or staff performance except as that performance is assessed against explicit Board policies by the official process.
- 5.4 Board members will encourage employees to utilize reporting lines within the administration to bring their concerns to the Board.
- 6. Board members will be familiar with the incorporating documents of St. Clair College, Board By-laws, Board regulations, Board policies and organizational structure of the College, as well as the general rules of procedure and proper conduct of a meeting so that any decision of the Board may be made in an efficient, knowledgeable and expeditious fashion.
- 7. Board members will be well prepared for each meeting and for the discussion of any item.
- 8. Board members will take part in educational activities that will assist them in carrying out their responsibilities.
- 9. Board members will attend meetings on a regular and punctual basis.
- 10. Governors when acting as Governors, are expected to consider and represent the interests of the College and its community as a whole in preference to any other interests which that Governor may also have or represent.
- 11. In keeping with the Minister's Binding Policy Directive and the "Conflict of Interest" Policy Framework Governors must declare a conflict of interest, at the earliest opportunity, with respect to their fiduciary responsibility and are expected to adhere to the Minister's Binding Policy Directive, **as well as the Board By-laws and Policies** pertaining to the "Conflict of Interest".

As members of the Board of St. Clair College, Board members are guided by the Ontario Ministry of Colleges and Universities Act, particularly, Regulation 770 and the Minister's Binding Policy Framework. The following specific points, however, are particularly to be noted in the conduct of the Board matters:

- 1. Board members must be sensitive to conflicts of interest whether it is actual, perceived or potential and should be guided by the Provincial guidelines in those matters. A conflict of interest declaration must be made on any items or discussions which cut across members' involvement with respect to other organizations or possible gains to themselves or their families.
- 2. Board members should avoid raising any specific cases in respect to professors/instructors, students, or employees at the Board meetings. Such items should be discussed with the President or Chair of the Board outside of the context of the formal meeting of the Board.

Process for Declaring a Conflict of Interest

At the beginning of every Board meeting, the Chair of the Board is to ask, and have recorded in the minutes, whether any Governor has a conflict to declare with respect to any agenda item. A Governor who has a conflict of interest is to declare the conflict and the general nature of the conflict.

In keeping with best practices, Board members that have declared conflict are to leave the room prior to that particular agenda item being discussed. This includes both open and closed/in camera meetings, and in cases of actual, perceived and potential conflict.

This approach provides the best protection for the Board and the individual Governor, to avoid any claims that the Governor influenced a Board decision for his/her benefit or to benefit the conflicting interest.

Handling Violations of the Code of Conduct

A Board member who is alleged to have violated the Code of Conduct will be informed in writing and will be allowed to present his/her views of such alleged breach at the next Board meeting. The complaining party must be identified. If the complaining party is a member, he/she and the respondent member will absent themselves from any vote upon resolution of censure or other action that may be brought by the members. Members who are found to have violated the Code of Conduct may be subject to censure.

In addition to the above, Board members will be required to complete and sign a Conflict of Interest Disclosure form (Appendix G) annually, to be reviewed by the Board Chair.

St. Clair College In The News

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St. Clair, UWindsor adjust return to class plans

Windsor Star - Jan 18, 2022



A COVID-19 screening sign is seen at the entrance to the south campus of St. Clair College, on Tuesday, January 18, 2022. Photo by Dax Melmer /Windsor Star

St. Clair College is pushing back the start of in-person classes in most programs for one additional week due to the high case counts of COVID-19 in the Windsor region.

Students and staff received an internal communication Monday stating that in-person classes would start Jan. 31 instead of next Monday.

Online classes for the winter semesters at both St. Clair and the University of Windsor began this past Monday.

UWindsor had announced previously a return to in-person classes on Jan. 31.

“Based on current advice from public health agencies, St. Clair College will invoke the Emergency Alternate Delivery Plans posted on each program’s webpage for learning for next week (Jan. 24th),” college Vice President John Fairley wrote in the email to staff and students.

“Some programs will be online, hybrid or in-person next week, with plans to resume in-person classes starting Jan. 31,” Fairley wrote.



The entrance to south campus of St. Clair College is seen on Tuesday, January 18, 2022.

Students were directed to check their individual program page to see how class instruction would be delivered.

Before the holiday break, the college said in-person instruction in almost all programs would resume Jan. 24.

“Like all of you, we do remain concerned about the pandemic. And we assure you that we will revise our plans if public health authorities advise us to do so. We have received significant input, feedback and requests from those that want to remain face-to-face and those that wish to proceed online. It is a divisive topic. It is not possible, for many reasons, for the college to offer thousands of students, an individual personal choice of delivery for thousands of courses,” the internal communication stated.

The statement advised that apprenticeship students would be receiving a separate communication.

“To support your academic needs and provide flexibility on when you attend classes, your faculty members will continue posting their lecture notes and other classroom materials on Blackboard throughout the semester,” the communique said. “We hope this will accommodate some of the unique circumstances of our students while limiting gaps due to missed classes. This has been communicated to your faculty. They will also stay home if they are not feeling well.”

UWindsor President Robert Gordon and Interim Provost Patti Weir also addressed the campus community via the school website Monday.

“Over the past weeks, we have consulted with local and provincial health officials, members of the campus community and colleagues at other post-secondary institutions,” their post read. “Our collective goals are to keep our communities and our universities safe, while maintaining and supporting the research, knowledge creation and learning goals of everyone who is part of our campus. “

Originally, the winter term was slated to start Jan. 6.

Courses with classes and labs designated as in-person on the university’s winter timetable will be delivered on campus at that time while those designated as online will remain online.

The statement also announced a gradual return of employees to campus to ensure “a high-quality student experience.”

Staff who had been asked to work remotely in mid-December will begin a gradual return to campus Jan. 31 with the goal of achieving up to 50 per cent capacity by the end of February.

“It is important for us to support each other at all levels to make our return to campus process as smooth, safe and responsive as possible over the weeks to come,” the post said.

The online statement noted February is expected to bring lower case counts and a reduced burden on health care. In an effort to encourage students and staff who are fully vaccinated to receive a booster shot, UWindsor is hosting two on-campus pop up clinics where no appointment is necessary.

The first is Wednesday, Jan. 19, at the St. Denis Centre from 9:30 a.m. to 3:45 p.m. and the second is Monday, Jan. 24, at Windsor Hall from 9:30 a.m. to 3:45 p.m.

The campus community was instructed to pay attention to upcoming newsletters and bulletins for further information regarding a return to campus.

Applications open for annual ATHENA scholarships

Windsor Star - Jan 18, 2022



The Athena Award during the 2016 BEA awards at Caesars Windsor on Tuesday, April 20, 2016. Windsor Star

Applications are now open for the annual ATHENA Scholarship Fund.

Forms are also available at windsorchamber.org/athena or athenascholarshipwindsor.com .

Applicants must be between the ages of 18 and 30 years old as of Jan. 1, be enrolled full-time in a college or university and spent a substantial period of time (at least 16 months previous) in Windsor/Essex County.

Applicants should demonstrate academic excellence, community involvement and engaged in leadership activities. They must also have increased the leadership opportunities for women by mentoring, role-modelling and leading activities to help women reach their full potential.

Four scholarships of \$5,000 each will be awarded with one each to a St. Clair College student, University of Windsor student, a student attending any college or university and one to a University of Windsor Faculty of Law Student.

The submission deadline is Friday, April 29 at 4:00 p.m.

The annual ATHENA Scholarship Luncheon will be held on Friday, Nov. 23 at St. Clair College Centre for the Arts. University of Windsor Chancellor, Mary Jo Haddad will be the guest speaker.

Faculty 'on strike' at Ontario colleges, workers move onto Phase 2 of work to rule campaign

CTV Windsor News Reporter - Jan. 18, 2022

Ontario Public Service Employees Union (OPSEU) and the College Employer Council (CEC) can't come to agreement on dozens of issues as they look to renegotiate the contract that expired in September 2021.

"We've been on strike since December 18th," says OPSEU bargaining chair JP Hornick. "We're in a work to rule which is a form of strike."

Hornick says 16,000 professors, counsellors, instructors and librarians at all 24 colleges in Ontario have been asked to "work to the letter" of the contracts.

"So for example, coordinators who normally would be participating in orientation meetings, the week before school, or town halls with their college presidents, that got moved into the period that's actually covered by the contract," says Hornick.

It's the next phase of their work-to-rule campaign, since mediation was terminated in November 2021.

Hornick says they started by putting a signature at the bottom of all emails, telling students they were in the midst of a labour dispute with their employers.

Of the members who cast a ballot in December, Hornick says they voted 59.4 per cent in favour of a strike.

"There's no struggle over the pay and benefits at this stage, whatsoever, none," says Hornick.

"There are external limits that are in place by Bill 124," says Laurie Rancourt, bargaining team chair for CEC.

Bill 124 restricts public-sector employees from a wage increase.

Rancourt and Hornick agree there are dozens of issues that still need to be hammered out.

According to a mediator's report, OPSEU started with a list of 350 proposals, which they have whittled down to 150.

CEC has 40 proposals on the table.

Hornick says their number one priority is getting improvements to evaluation time, which the current contract allows for 5.4 minutes per student, per week.

"What we had proposed, as an interim measure, was an increase of less than two minutes as well as a Workload Task Force that would have the ability to implement those changes," says Hornick.

Rancourt says that small change "would result in an actual increase in the cost of delivering the same amount of education, which actually would then contravene Bill 124."

Rancourt says the CEC agrees with OPSEU that evaluation time, needs to be reassessed, as part of an overhaul of the Faculty and Staff:

CEC wants to establish a workload committee, in the new contract, so that when it expires, along with Bill 124, (in two and a half years) they can reassess how to change the workload, and how to better fund it.

“We have agreement that that workload committee needs to exist,” says Rancourt. “Where we differ is the way the work of that committee gets implemented.”

The two sides have been meeting since July 2021, and entered mediation last fall.

But in his report, mediator Brian Keller was critical of both sides, for meeting but not actually bargaining.

“What took place,” Keller writes. “Was more of an exchange of statements and speeches without any of the give-and-take that one would normally expect to see in true collective bargaining.”

Keller terminated mediation in November saying he “sees no path” to ratify a deal, given how far apart the two sides are.

The CEC has now asked the Ontario Labour Relations Board to conduct a forced vote of final offer.

The vote on the employer offer will take place virtually Feb. 15 to 17.

Hornick says they’re telling members to reject the contract.

“That offer wasn’t good enough then (in December) and we don’t expect it’s going to be good enough now, because it hasn’t shifted.”

Students at St. Clair College in Windsor and Chatham are watching the negotiations closely.

“I remember in 2017 there was a faculty strike for like five weeks,” says Shubham Sharma, president of the Student Representative Council.

Sharma says he’s confident both sides will get a deal, without going back to the picket line, noting, it’s been a difficult year for students already.

“The pandemic has been very difficult for the students, they have a lot of work to do, being in a small room, and just doing online classes, it’s very frustrating,” says Sharma.

St. Clair College will continue with online learning for another two weeks, before the campus will reopen fully, for all students Jan. 31.

St. Clair College pushes in-person learning back a week

College says ‘significant input’ went into school’s decision

CBC News · Jan 18, 2022



St. Clair College has extended online learning for an extra week due to COVID-19 concerns.

St. Clair College announced its plans to continue remote learning for another week, due to the ongoing threat of COVID-19.

In a statement posted to the schools' website Monday, officials said they received "significant input" about the decision to go back to the classroom.

College students were set to return to campus on Jan. 24, but now that return date is Jan. 31.

[The memo indicated](#) some students, like those in an apprenticeship, will receive their own guidance.

"Some programs will be online, hybrid or in-person next week, with plans to resume in-person classes starting January 31st," said vice president of communications, John Fairley.

Students petition to stay online

Last week, some students petitioned the school's administration to offer optional online classes for the winter semester, citing concerns over the spread of Omicron variant.

Students asked administration to consider an online option for those that wanted it.

In Monday's memo, the school said that wouldn't be feasible.

"It is not possible, for many reasons, for the College to offer thousands of students, an individual personal choice of delivery for thousands of courses," the memo stated.

The school said it will continue to work with public health, taking their recommendations, as the new return date approaches.

New St. Clair welding program makes women 'industry-ready'

Windsor Star - Jan 21, 2022



Kristy Helwer is shown at her Windsor home on Friday, January 21, 2022. The laid-off autoworker recently completed an innovative welding program for women at St. Clair College.

Kristy Helwer was looking for a different career arc so she decided to grab a welder's torch and create one.

Helwer was laid off with the elimination of the third shift at Windsor Assembly Plant in 2020, so she started scrolling through the St. Clair College website searching for new career possibilities.

She came across an online flyer from Women's Enterprise Skills Training (WEST) about the pre-apprenticeship program it offers to women through the college.

Then, a couple of months into the Industrial Millwright Mechanics course she was taking, the college asked women in the IMM class if they'd like to take part in a new welding course.

Taking an additional 32 hours of instruction earned Helwer and 10 others a Canada Welding Bureau certificate.

"Now I'm more interested in welding as a career," Helwer said. "It's super interesting and something I'd like to pursue."



Recently trained welder Kristy Helwer is shown at her Windsor home on Friday, January 21, 2022.

Having a CWB certificate in hand will open doors for the women who completed their certification, according to St. Clair instructor Dan Holman.

“These women who take the IMM course learn a lot of great stuff but they don’t walk away with any certificate,” Holman said. “About a year and a half ago I approached the college and asked if we could implement a CWB course for the WEST group. That certificate holds a lot of weight, it shows that these women are industry-ready.”

Holman said most of his students had never held a welder’s torch before.

A good welder is never out of a job.

Helwer had done a few small welding jobs in the past “but I didn’t know the major details. Every job I’ve ever had has been hands on. I enjoy physical work so for me this was a lot different and very interesting.”

Holman said the effort of his first class was “second to none. These women worked so hard for this.”

Holman and fellow instructor John Grubicich taught not only the various techniques for welding but also encouraged the women to be confident in their work.

“I told them it wouldn’t be easy. I don’t sugar coat it but I also told them I would leave nobody behind,” Holman said. “I said I might not be your friend at the end of this but you’ll have your certificate.”

Helwer said Holman struck just the right balance.

“He was a great instructor. He pushed us but he also made it fun,” she said.

In the end, 11 of the initial class of 15 women passed the rigorous CWB certification exam.

Gurpreet Chana oversees the Women In Skilled Trades program for WEST. The program offers supports such as child care, transportation and health care along with skills training to help women overcome barriers to employment.

“Welding is a very rewarding and challenging career,” Chana said. “We were able to add the certificate course last year and equip those women with more skills that are in high demand.”

Depending on government funding, WEST — in partnership with St. Clair and Unifor — hopes to offer the welding certificate program again next fall.

“Some shops, if they’re a CWB certification shop they can’t hire welders unless they have the CWB card,” Holman said. “There’s a difference between taking a welding course and having a CWB certificate. A good welder is never out of a job.”

City, shelters and community partners work together to help those experiencing homelessness



Downtown Mission in Windsor on Wednesday, Feb. 5, 2020. (Melanie Borrelli / CTV Windsor)
CTV Windsor - Jan. 26, 2022

Emergency shelter providers and community partners have been working together to meet the needs of Windsor's homeless community while the shelter system has been strained due to COVID-19.

A news release from the city says the emergency shelter system, like many sectors, has been significantly impacted by the Omicron variant. The Downtown Mission, Salvation Army Centre of Hope, and Welcome Centre Shelter for Women and Families have all experienced outbreaks among staff and clients over the past few weeks.

The city says Mission staff have been particularly impacted by this wave, but quickly prioritized services to maintain capacity in their overnight shelter program.

"Crisis situations demand immediate action," says Jelena Payne, the city's commissioner of human and health services. "We applaud the Mission's board of directors and their staff for making the difficult decision to temporarily alter their regular programming to preserve their capacity to shelter overnight guests, particularly during this period of frigid temperatures."

St. Clair College has also lent a hand by providing the meals of the Downtown Mission guests to allow Mission staff to focus on overnight shelter operations until all staff return from isolation.

"This wasn't so much a case of one institution helping another institution," college president Patti France said. "It was very much people helping people, neighbours helping neighbours, in time of need. It is an example of the Saint spirit exemplified by all of the College's employees."

The Welcome Centre for Women and Families and the City of Windsor also continue to run an isolation and recovery centre for those experiencing homelessness.

The city has also offered additional support to all three shelters to help mitigate the risk of COVID. This includes additional cleaning service, PPE, security, among other supports.

A temporary warming centre at the downtown aquatic centre has been opened and the city continues to run the day program at the Homelessness and Housing Help Hub.

"The coldest nights of winter impact the capacity of emergency shelters annually. The falling temperatures, coupled with the effect of Omicron on our staffing levels, posed a significant risk to our ability to serve guests," says Rukshini Ponniah-Goulin, interim executive director of the Downtown Mission. "The support of our board and partners, the city, and the generous donation from St. Clair College, have allowed our staff to focus on preserving the shelter bed program for those wanting a safe place in from the cold."

Collaboration between city partners helping to meet the needs of the homeless

AM800 CKLW – January 27, 2022



Windsor's Downtown Mission on Victoria Ave. near Wyandotte St. W. Thursday July 27, 2017

A collaboration between the City of Windsor, St. Clair College, emergency shelter providers and community partners is helping to meet the needs of people experiencing homelessness under demanding circumstances.

Officials say the emergency shelter system, like many sectors in the community, has been significantly impacted by the Omicron wave in Ontario.

The Downtown Mission, Salvation Army Centre of Hope, and Welcome Centre Shelter for Women and Families have all experienced outbreaks amongst staff and clients over the past few weeks due to the latest strain.

Speaking on AM800's The Morning Drive, Mayor Drew Dilkens says Mission staff were particularly impacted by this latest wave.

"When they found that there were issues at the Downtown Mission with respect to an outbreak there that has immobilized a lot of their staff requiring the city to step in and help support in the short term here. Requiring also food preparation, so Patti France and St. Clair said 'we're going to make this happen, we're not going to charge you for it, and we're going to help you get through because we're part of the community,'" he says.

The emergency shelter providers, with support from the City and community partners, continue to rally together to support persons experiencing homelessness.

Dilkens says it's no surprise to see St. Clair step up based on things that have already happened during the pandemic.

"Allowing {Windsor Regional Hospital CEO} David Musy and the team to walk in and basically take over their gym for the purposes of setting up a field hospital and the commitment all the way along, it's been absolutely tremendous," he says. "So we're thankful for her {St. Clair College President Patti France} and the entire college team who has stepped up to help support the Mission and those experiencing homelessness at a very difficult time."

In particular, staff at the college are providing the meals for Downtown Mission guests in the interim to allow Mission staff to focus on overnight shelter operations, pending the return of staff from isolation.

Dilkens says they had to mobilize city staff to go in and support the Mission so they could keep some of the beds open.

"Because a lot of the Mission Staff have been impacted with COVID, including their chefs, and they weren't able to provide the food. That is, the three meals a day that are given to their residents, so St. Clair College and the team downtown is actually making those meals. Breakfast, lunch and dinner," he adds.

The City of Windsor and the Welcome Centre for Women and Families continue to operate an isolation and recovery centre for persons experiencing homelessness.

The City has also provided additional supports to all three shelters to mitigate the risk of COVID to guests and staff.

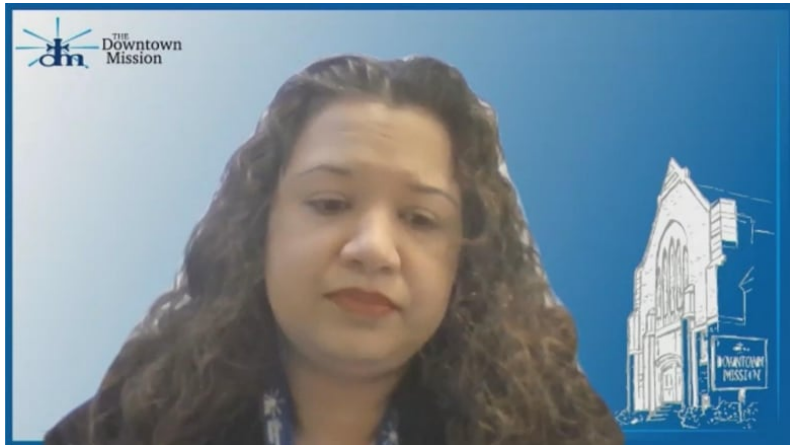
Additional assistance for cleaning, implementation of Infection Prevention and Control measures, personal protective equipment, and security staffing has been provided, and the Homelessness and Housing Help Hub Day Program continues to provide housing search assistance and other supports.

The City has also opened a temporary warming centre at the downtown aquatic centre to relieve pressure on the existing day programs by providing an alternative space for people to get out of the cold.

Windsor opens temporary warming centre as shelters struggle amid COVID-19 outbreaks

Downtown Mission doesn't have enough overnight beds to accommodate everyone

CBC News · Jan 27, 2022



Interim Executive Director of the Downtown Mission Rukshini Ponniah-Goulin said the last few weeks have been a struggle to serve people experiencing homelessness. (Jason Viau/CBC)

City of Windsor staff have opened a new, temporary daytime centre for people experiencing homelessness as area shelters experience COVID-19 outbreaks.

Over the last two weeks, roughly 25 of the 40 staff and volunteers at the Downtown Mission, mostly within the dining hall, tested positive for COVID-19, according to Mission interim executive director Rukshini Ponniah-Goulin.

Due to those shortages, and in order to be able to keep overnight beds open and staffed during the winter, the Mission was forced to cut down on meals and only serve "unhoused guests."

Physical distancing requirements prompted by COVID-19 have meant the Downtown Mission had already reduced overnight beds to 80 from 103 at the beginning of the pandemic. Having fewer beds highlights the importance of keeping what they do have open, said Ponniah-Goulin.

"The majority of the people who are coming to us we are able to provide a bed for at night, but there are some individuals we have to turn away," said Ponniah-Goulin, who added that this has been happening for the last four months.

"It's sad but unfortunately we do have that capacity issue ... we're doing what we can," she said.

Downtown aquatic centre used as homeless centre until Sunday

The Windsor International Aquatic and Training Centre opened last week as a place for people to keep warm if they don't have anywhere else to go, but only until Sunday. The city's goal is to assist shelters currently experiencing COVID-19 outbreaks that don't have the staff or capacity right now.

The Salvation Army Centre of Hope and Welcome Centre Shelter for Women and Families have also experienced COVID-19 outbreaks among staff and people who use their services.

Some staff at the Downtown Mission have already started to return to work after a 10-day quarantine, Ponniah-Goulin said. However, it's not enough to restore programs to pre-outbreak levels.

"We can't afford to reduce that any further because we need those shelter beds in the city to provide shelter for anyone who is on the street or not having a place to stay at night," said Ponniah-Goulin.

St. Clair College staff assist Mission in providing meals

St. Clair College employees have stepped in to provide meals to those who are homeless while Mission staff continue to isolate.

"This pandemic won't be over until it is over; and until that day comes, St. Clair will be hand-in-hand with the community to address the difficulties created by COVID," St. Clair College president Patti France said in a news release.

City's isolation centre is full

The City of Windsor continues to operate a COVID isolation and recovery centre at a local hotel for people experiencing homelessness.

There's 34 beds at the centre and over the last few weeks it's been "pretty much at capacity," according to Jennifer Tanner, the city's manager of homelessness and housing support.



Jennifer Tanner is the Manager of Homelessness and Housing Support for the City of Windsor.

Fortunately, she said, they haven't exceeded capacity or been in a position where they were too full to provide space for more people at the isolation centre. Those who have symptoms or test positive for COVID-19 are required to be there at five days, but then must wait another five days before being allowed to return to a congregate living setting, such as a shelter.

"So in some situations we'll step people down to another hotel for that second five days, so we'll free up some isolation space. We try to be very flexible and nimble," said Tanner.

Post-secondary students return to in-person learning

CTV Windsor News Reporter - Jan. 31, 2022

It was back to in-person learning Monday at both St. Clair College and the University of Windsor.

“Everyone’s excited to be here”, said St. Clair student Zoe Tremblay.

With classes back in session, food services up and running, gyms open and athletics back on the court, Mike Silvaggi, St. Clair College associate vice president, says there is some semblance of a return to normal for students at the college.

“There is some glimpse of hope,” he said.

At the university, Anisha Mishra took advantage of her first day on campus to take pictures with her friends.

“Very fun,” she said. “That's why we looked around and took a few pictures of us.”

Although some continue learning online, teachers are thrilled to have students back in the classroom.

“Now you can see people's faces and start to see some of those light bulbs going off in the classroom that's really hard to identify with when you're doing things online”, said Dr. Jess Dixon, chair of the Return to Campus Action Group.

The college is fully open with various safety protocols in place. The University is at around 60 per cent of the student population back for in-person learning.

Athletics has also returned as many teams practiced Monday.

Some students like Emily Schiller are back in the classroom for the first time in almost two years.

A 4th year collaborative nursing student, Schiller was at the university at the start of the pandemic and is now at St. Clair.

“I've been online for the last two years. That's a habit I've been in so it was different coming back, nerve wracking and stuff,” she said.

Virtual learning may one day be incorporated into academia but many students prefer the face to face experience.

“It's kinda hard to bounce back and forth but I think it makes us more versatile and resilient,” said Bree Duval.

St. Clair College braces for snowstorm impact on classes

Windsor Star - Feb 01, 2022



The main entrance at the St. Clair College main campus is shown on Monday, August 16, 2021.

St. Clair College staff and students were informed that classes would pivot to online delivery but would not be cancelled in the event of a significant snowstorm over the next several days.

Vice President Waseem Habash sent out an email Tuesday morning with the Windsor region facing a Winter Storm Warning. Environment Canada is anticipating between 20 to 30 centimetres of snow Wednesday through Friday.

In-person classes at the college just resumed on a wide scale Monday after a delayed start to the winter term and a move to primarily online learning when the term did start.

“With the already shortened Winter 2022 semester and the forecast of a snowstorm arriving this week, please note that if an inclement weather incident is declared by senior management (ie., snowstorm) classes will not be cancelled,” the email read.

Staff and students were advised to monitor the college website, their college email and local media for updated information. The email said announcements are normally posted on the college’s website and social media pages no later than 6 a.m.

“This protocol will continue the remainder of the Winter 2022 semester to ensure we do not miss any valuable classroom time.”

Habash acknowledged that “some of our in-person labs will be an extreme challenge to deliver online. However, whatever you can provide the students online would be better than not having a session at all.”

He added “I am hoping that the storm will miss us but it is better to be prepared than lose a valuable day of classes.”

Staff and students also returned to campus at the University of Windsor this week but nothing was posted on the school website Tuesday afternoon about storm plans.

Wednesday is a professional development (PD) day for secondary students in the region. Thursday marks the start of high school’s second semester.

Leamington's Little Helper: Local teen shovels for health care



Eric Dominguez of Leamington, Ont. on Feb. 3, 2022. (Chris Campbell/CTV Windsor)

CTV Windsor News Reporter - Feb. 4, 2022

19-year-old Eric Dominguez is utilizing the recent significant snowfall as a way to help his community.

Dominguez is offering to shovel driveways and clear sidewalks for anyone in Leamington, with all proceeds he collects going towards the Erie Shores Health Foundation. It's an offer that's open until the winter season is over.

"I'm calling it 'Shovelling for Erie Shores,'" says Dominguez. "I wanted to partner up with the Erie Shores Health Foundation to donate whatever amount of money I make to them so 100 per cent is going to them this year. The St. Clair college student adds, "and I've extended it to the entire town of Leamington instead of just my neighbourhood."

Last year Dominguez went throughout his neighbourhood shoveling snow for anyone who needed it, explaining he didn't charge, noting most neighbours gave him a tip for helping out.

"I'm pretty physically fit so I can get out here pretty often and do something like this. I'm just glad I can help!"

Dominguez tells CTV News he's taken the moniker of 'Leamington's Little Helper' and plans to do more community-minded campaigns in the near future.

Eric can be reached by calling or texting 519-322-8746 or email at eric33d02@gmail.com to schedule your shoveling needs.

Healthcare workers needed

CTV Windsor News Reporter - Feb. 6, 2022

The need for nurses has risen over the last year according to data provided by Workforce Windsor-Essex.

"We've seen 40-50 and 60 in some cases per month on our job board for the last 12 months, said Justin Falconer, CEO of Workforce Windsor-Essex."

On Sunday there were 27 active postings for nurses in our region with some offering a signing bonus. In Windsor-Essex, the demand for registered nurses doubled, and in some cases tripled, month over month last year. Community health centres had 86 registered nursing job postings. Nursing care facilities had a total of 74 postings.

"It really is sort of a broad mix," said Falconer.

"A board meeting earlier this year highlighted there were 140 vacancies before the pandemic. That number rose to 193 two years later, "That's a good thing so it hasn't gotten worse during COVID," said Karen Riddell, Windsor Regional's Chief Nursing Executive. "When we look at the top three reasons for nurses leaving the profession they still are the same as they were three years ago."

With many nursing graduates feeding the province and U.S. hospital officials believe their current challenge is to maintain and grow the workforce.

"That becomes important as we're looking for strategies in Windsor-Essex on how we can sustain the workforce," said Riddell.

Health care postings lead the Workforce Windsor-Essex job board and John Fairley, VP of Communications at St. Clair College; see the enthusiasm for that industry in student registrations.

"It's all those service type industries that we've been celebrating as health care workers and frontline people," said John. "It hasn't scared anybody away. We've got more people interested in it."

Falconer says our region's unemployment rate rose for the first time in six months to 8.2 percent. He cites the recent shutdown as one of the major reasons for the rise. There are 22-hundred jobs currently available and Falconer says the percentage of people participating in the workforce is at a seven-year high of 65 percent.

"I think what's happening is people are looking for some additional income with inflation so high."

Free tuition, textbooks and tools to get fresh faces into skilled trades

CTV Windsor News Reporter Feb. 7, 2022

St. Clair College will host information sessions starting on Tuesday regarding pre-apprenticeship programs as employers try to keep up with an aging and retiring workforce.

School officials say pre-apprenticeship training is an opportunity to help people interested in the trades get the skills needed to enter the apprenticeship system.

It offers free tuition, textbooks, safety equipment and tools.

“We’ve received funding for this program for the last 14 years,” says St. Clair College’s Tina Fotopoulos.

The Pre-Apprenticeship School of Skilled Trades Manager says the school has submitted proposals for 2022 with the intent of receiving funding this year to run the same three programs that were offered last year.

The Ministry of Labour, Training and Skills Development invested \$24 million in pre-apprenticeship training across Ontario in 2021. St. Clair College staff say the proposed programs in 2022 include:

- Brick and Stone
- Truck and Coach
- General Machinist

Fotopoulos tells CTV News each program has approximately 20 spaces available for students.

“The Ministry would like to attract underrepresented groups mostly so people who are unemployed, women, Indigenous peoples, persons with disabilities, youth, however we definitely want to attract anybody into the program. It is a great opportunity for everyone,” she says.

Pre-apprenticeship programs include 17 weeks of in-school Level 1 provincially-approved Apprenticeship Training (1st level of trade school in an expanded format), safety training and other pre-trades training.

A 12 week (420-hour) paid industry work placement follows.

It is open to Canadian Citizens and Permanent Residents and an application package must be submitted for consideration, followed by an interview process.

“I took it and I ran with it and it’s been great since!”

Natasha Topliffe, 24, recommends the program saying she discovered it online after wanting a career change last year.

“It’s an easy fix if you’re not satisfied in your career and you’re looking for a change or you want to start a career in the trades this program is great for it,” she says.

Topliffe explains the cost savings compelled her to try.

“That was my biggest thing was if I’m going to make a career change. I was looking at the costs and if I went to school a realized I wasn’t happy, or struggling to understand the new material, then was it worth it?” Topliffe adds. “With this program you have nothing to lose.”

“We need to do something and we need to do something fast,” says Jonathan Azzopardi, chairman of the Canadian Association of Mold Makers. “Because apprentices aren’t necessarily making a lot of money for companies when they first start.”

Azzopardi says it’s anticipated 30 per cent of the workforce is expected to retire within five to eight years which could represent thousands of jobs locally.

“The pre-apprenticeship program actually accelerates their ability to be functioning employees,” he says.

According to the president of Windsor-based Laval International, “The faster that we can get them (apprentices) to be regular employees and get them into the stream that we really need to be in, they’ll start to make money, which means we in turn will put more training, more investment and in turn more money in the apprentices’ hands, therefore it’s a win-win situation.”

[The Digital Twin of Windsor & Detroit: An Unreal Engine Project](#)

WindsoriteDOTca. News - February 7, 2022



The digital twin project of Windsor & Detroit is an initiative to build an advanced urban planning tool that is accessible to the community. Spearheaded by Geopogo Cities, this project looks to create a powerful public tool that combines the 3D digital twin of the city, civic data layers, and SimCity-like features. Ultimately, the goal is to empower the public by providing a platform through which they can visualize their ideas for what Windsor can become.

The current iteration was created through partnerships with students from St. Clair College in Windsor and UC Berkeley in California. Now, the developers are inviting YOU to become part of this unique and ambitious project.

Tune in on Friday, February 11 at 6pm EST to learn more about the Digital Twin of Windsor and Detroit, and how you can get involved.

Register in advance to receive the Zoom link for this free event:

<https://us02web.zoom.us/meeting/register/tZUldO2vqjgiGNSaXKLnARVJ-2CaqJdkWU1h>

<https://www.designwindsor.com/>

Kucera Sisters Power Saints To Season Opening Win

Chatham-Kent Sports Network - [February 10, 2022](#)

The St. Clair College Women's Basketball team was eager to get back on the SportsPlex court Wednesday night and fashioned a gritty 67-63 win over Lambton College (Sarnia) to open their OCAA West Division schedule. Earlier in the week the Saints were ranked #4 Nationally in the first Canadian Collegiate poll of the season.

The Saints went ahead 11-4 quickly to start the contest on their way to a 15-10 lead after the first quarter. Lambton answered and overtook St. Clair 24-22 as part of a 14-7 run with the teams eventually settling for a 28-28 deadlock by halftime. The Saints put together their best quarter in the third outscoring Lambton 22-14 and earned an 8-point advantage (50-42) heading to the final frame. Lambton capitalized on some late St. Clair turnovers and were within a point (64-63) before the Saints salted the game away with a few free throws.

Saints' 4th year guard Logan Kucera (Chatham, ON) led all scorers with 25 points and added 10 rebounds for the double-double to go with 4 steals. Rookie forward Grace Smrke (Sudbury, ON) came off the bench to score 11 points with Jana Kucera (Chatham, ON) also reaching double figures with 10 points for St. Clair in addition to 6 assists and 4 steals.

The game was mostly even statistically with St. Clair gaining an 18-9 advantage on the offensive glass that resulted in 17 second chance points.

Emily Van Hooft (Sarnia, ON) scored 16 points for Lambton in the loss to go with 9 rebounds.

The two teams meet up again in two days when St. Clair travels to face Lambton in Sarnia Friday night at 7:00pm.

Plans for return to play differ for Saints compared to Lancers in an effort to move forward with season

Windsor Star - Feb 10, 2022



St. Clair's Bre'Aira Burton blows past Lambton's Breanna Pretty during Wednesday's OCAA women's basketball game at the SportsPlex. Photo by Dax Melmer /Windsor Star

The St. Clair College Saints and University of Windsor Lancers are taking different approaches in returning to game action this week.

The Saints were the first back in action on Wednesday with the men's and women's basketball teams taking on Lambton College at the SportsPlex.

For the Saints to get there, it meant rapid COVID-19 testing on Tuesday in order to be cleared to take the court on Wednesday.

"It's a pretty easy process," said Saints' guard Logan Kucera, who scored a game-high 25 points and added 10 rebounds to lead St. Clair to a 67-63 win over the Lambton Lions at the SportsPlex. "We've been waiting a long time for our actual season to start, like a year and a half, and you've got to do what you've got to do. You have to follow the rules like everyone else."

When it comes to return to play, the Ontario Colleges Athletic Association has taken a different approach compared to the Ontario University Athletics.

Aside from rapid testing before games, college sports will have no fans in the stands until at least Feb. 21, which is when the provincial government is scheduled to move to the second step of its three-step reopening plan.

"It's not a full step back, but it is an important first step," said St. Clair's Ron Seguin, who is vice-president of international relations, campus development and student services. "It's nerve-racking as a coach or player. You don't know 24 hours before game what the roster looks like.

"We'd like to have full crowds with concession stands and sell souvenirs, but it's not the full gamut yet."

Seguin said St. Clair would have moved forward with fans, but not all of the OCAA's 24 members were ready to make that commitment.

"A lot of the Toronto schools are still dealing with COVID to a more acute degree," Seguin said. "This is a packed school with 6,000 students. We're ready, but others weren't and didn't want to jeopardize the season."

So, for now, players will have to be satisfied with hitting the court and not having family or friends in the stands.

"It was weird not having fans, but our bench is loud and there were a few others around," said Kucera, who saw teammate Grace Smrke finish with 11 points and sister Jana Kucera add 10 points in Wednesday's win. "I just try to focus on the game."

The Lancers get rolling on Friday with women's hockey and men's and women's volleyball, but it won't be a jammed packed facility taking in the games.

"We're letting fans in, but everyone has to be vaccinated to enter the facility and follow the protocols in place since the start of the new year," Lancers' athletic director Mike Havey said. "Campus police will enforce the rules and, if we have to ask guests to leave, we'll ask guests to leave."

Capacity at Fairall Fieldhouse will be limited to 400 fans, which is under the 500 fans the school would be allowed to bring in. For hockey, spectators will be capped at 200 at the Capri Complex. There will be no concessions and fans must be masked at all time.

"The OUA is not telling us we cannot have fans," Havey said. "They're leaving it up to each institution and I think there are a few not having fans until the end of the month."

As well, the OUA is not requiring athletes, who are all fully vaccinated, to submit to testing.

"We're not doing mandatory testing, but non-mandatory screening is available and rapid antigen tests are available and we're recommending student-athletes do one the day they compete."

While schedules have been adjusted and leagues will try to accommodate rescheduling a game if one has to be postponed, the reality is that the timelines to finish this season are tight and an outbreak could jeopardize the chance to get a postponed game in.

"It's not business as usual, but we're offering an opportunity to get back with the hope the (virus) spread comes down," Havey said. "We acknowledge there are risks and there might be some interruptions we'll have to manage."

The alternative, of another lost season, is something everyone wants to avoid, especially at the college level where some programs are just two years and a year of athletics was already lost in 2020-21.

"We were worried about having nothing," Seguin said in reference to when Omicron shut things down again. "All the metrics around us seem to be getting better around us and we'll roll with the punches a couple weeks."

Assumption University celebrates 165th anniversary

Windsor Star - Feb 10, 2022



The Assumption University chapel in Windsor in February, 2013. Windsor Star

On Feb. 10, 1857, Assumption College opened its doors and welcomed its first cohort of students. To mark this anniversary, Assumption University will celebrate a special liturgy via livestream at Our Lady of the Assumption Church on June 18 at 1 p.m.

The service will be presided over by the Most Reverend Ronald Peter Fabbro, CSB, Bishop of London and Chancellor of Assumption University.

Three distinguished individuals will be recognized at the service.

Patricia France, President of St. Clair College will receive a Doctor of Laws honoris causa for outstanding contributions to higher education in Windsor-Essex.

Dr. George McMahon Sr. will posthumously receive the 165th Anniversary Jubilee Medal in recognition of a half-a-century of unwavering support of and service to Assumption University. Dorothy McMahon will accept the medal on behalf of her late husband.

Dr. Carl Cohen, Q.C. will receive the Fr. Eugene Carlisle LeBel, CSB Award for outstanding service rendered to Assumption University and the community.

The ceremony will be livestreamed with the link to be provided at a future date.

Free program has trained over 100 PSWs across SW Ontario: McNaughton

Sarnia Observer - Feb 11, 2022



A \$2.5-million program from the Ontario government will have trained 109 personal support workers across Southwestern Ontario by March. Shown here at the Wallaceburg Branch of the Chatham-Kent Public Library are Sarnia-Lambton MPP Bob Bailey, Ontario Labour Minister Monte McNaughton, program participant Sarah Mardling and Chatham-Kent Mayor Darrin Canniff. Photo by Handout /jpg, CD

The province is wrapping up a free personal support worker training program which will have seen over 100 graduates in Southwestern Ontario by this March, the Ontario minister of labour, training and skills development announced Friday.

Monte McNaughton said the \$2.5-million Grow Your Own HSW-PSW Partnership Program, which was delivered by the private school SE Career College of Health, is about lifting people up and “building stronger families.”

“I’m most proud of this because 30 per cent of the local participants are going to be moving from social assistance into meaningful jobs,” McNaughton, also the MPP for Lambton-Kent-Middlesex, said in an interview.

The program, which is part of the \$200-million Skills Development Fund, is 30 weeks long and combines online, in-person and on-the-job training. It was available in Chatham-Kent, Lambton County, Sarnia, Windsor and Essex County.

McNaughton said the first cohort started in May and the final group will graduate in March, for a total of 109 new PSWs. He said this particular program is ending, but the province is still working to train more PSWs.

On Thursday, the government announced \$73 million to train and provide placements for over 16,000 personal support worker and nursing students in long-term care.

The minister said this program was also designed to address barriers some have to pursuing a career in this field

“This training program is providing support for non-slip shoes, PPE (personal protective equipment), travel expenses and child care,” McNaughton said. “We’re loaning participants laptop computers. We’re really trying to knock down all the barriers that are preventing people, in particular on social assistance, to get into meaningful careers.”

Participants are also paid by employers throughout the program and can receive up to \$3,000 to offset travel and child care.

Sarah Mardling, a program participant, said she had wanted to be a PSW since she was 16, but other family responsibilities became her priority and she wasn't eligible for student loans when she was accepted into St. Clair College years ago.

"I was able to learn all the skills I needed to do the job I have always wanted," Mardling, 44, said during the announcement, adding it offered specialized training in various areas.

"Throughout my training, I have been able to earn employment income as a HSW (health support worker) while working towards my PSW certificate. The cost of all of my training was covered."

Chatham-Kent Mayor Darrin Canniff noted the program has provided 26 long-term care homes and health care providers with staff and given 109 people the opportunity "to earn a meaningful living wage with an in-demand field of employment."

"When I look at this program and the difference it's going to make in Chatham-Kent and Southwestern Ontario and the province, you've got to celebrate something like that," Canniff said during the announcement.

In December 2020, the province announced it was planning to open positions for 27,000 new PSWs across the province over four years.

McNaughton said about 9,000 personal support workers of the 27,000 are being trained or have been trained.

Chatham-Kent's IT department finalist for Tech Awards

Chatham Daily News - Feb 14, 2022



Chatham-Kent's information technology and transformation team is competing with four Windsor-Essex challengers for the 2022 Tech Awards and is counting on some local online support.

The other finalists for the awards include the St. Clair College IT department, the University of Windsor production and communications department, the City of Windsor IT department and the County of Essex IT/GIS department.

WEtech Alliance, which is running the TekSavvy-sponsored contest, said the fifth annual awards are a fun, informal way of celebrating technology innovators in all states and sectors for their achievements and success in Chatham-Kent and Windsor-Essex.

From now until Friday, the public can go to the WEtech Alliance Facebook page and vote in each of nine categories. To cast a vote, choose the Facebook reaction that corresponds to the contestant you'd like to vote for, organizers said. Votes are limited to one vote per category per individual.

Chatham-Kent's top administrator, Don Shropshire, said the municipality's ITT team deserved congratulations for being named a finalist.

"A lot of dedication goes into making sure our ITT services are reliable, secure and efficient," he said. "It is gratifying to see that hard work recognized."

After the public vote, the finalists will then go to the final stage of review – a panel of judges comprising past winners, industry members and partners. Judges will review the finalists in each of the Tech Award categories and assign them a rank from one to five.

The public vote is worth one-third and the judges' rank is worth two-thirds of the final score in determining a winner.

The Tech Awards are part of the fifth annual TeCK Week YQG, which will take place virtually from March 21 to March 27.

Assumption University Celebrates 165 Years

[windsoriteDOTca News Staff](#) - Tuesday February 15th, 2022



Assumption University is celebrating 165 years of higher education in Windsor-Essex.

On February 10th, 1857, Assumption College opened its doors and welcomed its first cohort of students.

To mark this anniversary, Assumption University will celebrate a special online liturgy at Our Lady of the Assumption Church on June 18th, 2022. The service will be presided over by the Most Reverend Ronald Peter Fabbro, CSB, Bishop of London and Chancellor of Assumption University.

At this service, three distinguished individuals will be recognized.

- Ms. Patricia France, President of St. Clair College will receive a Doctor of Laws honoris causa for outstanding contributions to higher education in Windsor-Essex.
- Dr. George McMahon Sr. will posthumously receive the 165th Anniversary Jubilee Medal in recognition of a half-a-century of unwavering support of and service to Assumption University. Mrs. Dorothy McMahon will accept the medal on behalf of her late husband.
- Dr. Carl Cohen, Q.C. will receive the Fr. Eugene Carlisle LeBel, CSB Award for outstanding service rendered to Assumption University and the community.

The

DRIVE

ISSUE 140



LOVE WHAT YOU DO
LOVE WHERE YOU ARE
LOVE YOUR COMMUNITY
PATTI FRANCE LEADS FROM THE **HEART**

LIFESTYLE | CULTURE | PEOPLE | TRENDS

PRESIDENT’S REPORT

Meeting of the Board of Governors
Full Board – February 22, 2022

1. Next Phase of Ontario Reopening

On Monday, February 14, 2022, the Ontario government announced that they are cautiously and gradually easing public health measures sooner, with the next phase of measures being eased on February 17, 2022 at 12:01 a.m. Ontario will further ease public health measures, including, but not limited to:

- Increasing social gathering limits to 50 people indoors and 100 people outdoors;
- Increasing organized public event limits to 50 people indoors, with no limit outdoors;
- Removing capacity limits in the following indoor public settings where proof of vaccination is required, including but not limited to:
 - Restaurants, bars and other food or drink establishments without dance facilities;
 - Non-spectator areas of sports and recreational fitness facilities, including gyms;
 - Meeting and event spaces, including conference centres or convention centres;
 - Indoor areas of settings that choose to opt-in to proof of vaccination requirements.
- Allowing 50 per cent of the usual seating capacity at sports arenas;
- Allowing 50 percent of the usual seating capacity for concert venues and theatres;
- Increasing capacity limits for indoor weddings, funerals or religious services, rites, or ceremonies to the number of people who can maintain two metres physical distance. Capacity limits are removed if the location opts-in to use proof of vaccination or if the service, rite, or ceremony is occurring outdoors.

Assuming the vaccination passport requirements are lifted on March 1, 2022, the College will follow suit internally accordingly (ie. eating areas, etc.).

2. Vaccination Statistics

VACCINATION STATUS REPORT FOR MCU - Feb. 18, 2022											
Overall	Vaccination Statuses					Totals			Percentages		
Person Type	1	2	3	4	5	Total	Not Vaccinated	Status 3,4,5	%#1	%#2	%#3,4,5
Employee	1369	3	0	17	61	1450	81	78	94.4%	0.2%	5.4%
Student	10823	34	7	220	471	11555	732	698	93.7%	0.3%	6.0%
Totals	12192	37	7	237	532	13005	813	776	93.7%	0.3%	6.0%

(1 = Full Vaccinated, 2 = One Dose, 3 = Medical Exemption, 4 = Unvaccinated, 5 = Status Not Disclosed)



3. Ontario College Administrative Network (OCASA) President's Panel

On January 26, 2022, President France participated in the OCASA 2022 College Presidents Panel virtual webinar. The annual event is to provide OCASA members with highly relevant information and discussion that is designed uniquely for the college administrator. Due to COVID, this year's event was an online moderated discussion.



4. Active Shooter Table-Top Discussion

On January 29, 2022, an Active Shooter Tabletop training simulation was held. The frequency of active shooter incidents has increased in recent years, and these incidents have affected numerous places where citizens congregate, such as schools, workplaces, shopping malls, etc. Unfortunately, these events highlight the need to reduce the risk of active shooter incidents while improving preparedness. The intent of the Active Shooter exercise was to ensure that all parties involved are familiar with their roles and the steps that would be taken should such an event take place. As these events are unpredictable in nature and can evolve rapidly, having a plan in place will assist in reacting quickly when every second counts.

5. CCAA Rankings

On February 8, 2022, the Canadian Collegiate Athletic Association (CCAA) announced their rankings. Of the more than 100 colleges in each sport, St. Clair College made three (3) of their lists; specifically:

- **Women's Volleyball** – St. Clair College is ranked #7:

Rank	Team	Conference
1 - 1	VIU MARINERS	(PACWEST)
2 - 2	RED DEER QUEENS	(ACAC)
3 - 3	DOUGLAS ROYALS	(PACWEST)
4 - 4	HUMBER HAWKS	(OCAA)
5 - 5	GAILLARDS de JONQUIÈRE	(RSEQ)
6 - 6	LAKELAND RUSTLERS	(ACAC)
7 - 7	ST. CLAIR SAINTS	(OCAA)
8 - 8	ORDI NORDIQUES de LIONEL-GROULX	(RSEQ)
9 - 9	HOLLAND HURRICANES	(ACAA)
10 - 10	LES ROUGES de SAINT-BONIFACE	(MCAC)
11 - 11	AUGUSTANA VIKINGS	(ACAC)
12 - 12	CAMOSUN CHARGERS	(PACWEST)
13 - 13	MOHAWK MOUNTAINEERS	(OCAA)
14 - 14	CAVALIERS de BOIS-DE-BOULOGNE	(RSEQ)
15 - 15	MOUNT ALLISON MOUNTIES	(ACAA)

...cont'd

- Women's Basketball – St. Clair College is ranked #4:

CCAA ACSC WOMEN'S BASKETBALL • BASKETBALL FÉMININ
NATIONAL RANKINGS • CLASSEMENTS CANADIENS • 02-08-2022

1 - 1		VIU MARINERS (PACWEST)
2 - 2		DYNAMIQUES de SAINTE-FOY (RSEQ)
3 - 3		LAKELAND RUSTLERS (ACAC)
4 - 4		ST. CLAIR SAINTS (OCAA)
5 - 5		MOUNT ST. VINCENT MYSTICS (ACAA)
6 - 6		ST. MARY'S LIGHTNING (ACAC)
7 - 7		CHAMPLAIN ST-LAMBERT CAVALIERS (RSEQ)
8 - 8		FANSHAWE FALCONS (OCAA)
9 - 9		CAPILANO BLUES (PACWEST)
10 - 10		ST. THOMAS TOMMIES (ACAA)
11 - 11		LETHBRIDGE KODIAKS (ACAC)
12 - 12		GÉANTS de SAINT-JEAN (RSEQ)
13 - 13		HUMBER HAWKS (OCAA)
14 - 14		OKANAGAN COYOTES (PACWEST)
15 - 15		MOUNT ALLISON MOUNTIES (ACAA)

PACWEST **CCAC** **MLAC** **OCAA** **RSEQ** **ACAA** **AASC**

- Men's Basketball – St. Clair College is ranked #13:

CCAA ACSC MEN'S BASKETBALL • BASKETBALL MASCULIN
NATIONAL RANKINGS • CLASSEMENTS CANADIENS • 02-08-2022

1 - 1		VIU MARINERS (PACWEST)
2 - 2		KEYANO HUSKIES (ACAC)
3 - 3		HOLLAND HURRICANES (ACAA)
4 - 4		HUMBER HAWKS (OCAA)
5 - 5		FILONS de THETFORD (RSEQ)
6 - 6		LETHBRIDGE KODIAKS (ACAC)
7 - 7		GEORGE BROWN HUSKIES (OCAA)
8 - 8		DAWSON BLUES (RSEQ)
9 - 9		CAMOSUN CHARGERS (PACWEST)
10 - 10		ST. THOMAS TOMMIES (ACAA)
11 - 11		SAIT TROJANS (ACAC)
12 - 12		VANIER CHEETAHS (RSEQ)
13 - 13		ST. CLAIR SAINTS (OCAA)
14 - 14		ST. MARY'S LIGHTNING (ACAC)
15 - 15		REDEEMER ROYALS (OCAA)

PACWEST **CCAC** **MLAC** **OCAA** **RSEQ** **ACAA** **AASC**

6. Collective Bargaining Update

The College Employer Council's (CEC) Final Offer Vote for OPSEU academic employees took place between February 15 – 17, 2022. Of the 66% that voted, 62% voted to reject the employer final offer. Currently, academic employees are engaging in what they refer to as "work-to-rule". The Colleges will continue to operate until an agreement is reached or OPSEU decides to escalate beyond work-to-rule.

RISE ABOVE THE ORDINARY



ST. CLAIR
COLLEGE

2020-2021 Graduate
KPIs

Full Board Minutes:
February 22, 2022



Item #7.2
1 of 10



Background

- On Wednesday December 1, 2021, Colleges Ontario confidentially released the 2020-21 KPI data to college Presidents and their Communication Directors. The data was publicly released on Wednesday December 8, 2021.
- Data refers to the Spring 2019 to Winter 2020 graduates who are typically surveyed 6 months after graduation. The survey timeframe was extended due to MCU delays and COVID. This cohort would be seeking employing during the first year of COVID restrictions.



ST. CLAIR

C O L L E G E

Summary Results

Full Board Minutes:
February 22, 2022

	Province	St. Clair College
Employer Satisfaction	90.0%	85.7%
Graduate Satisfaction	78.0%	81.7%
Graduate Employment	77.0%	76.9%
Graduation Rate	65.9%	65.9%

RISE ABOVE THE ORDINARY



ST. CLAIR

C O L L E G E

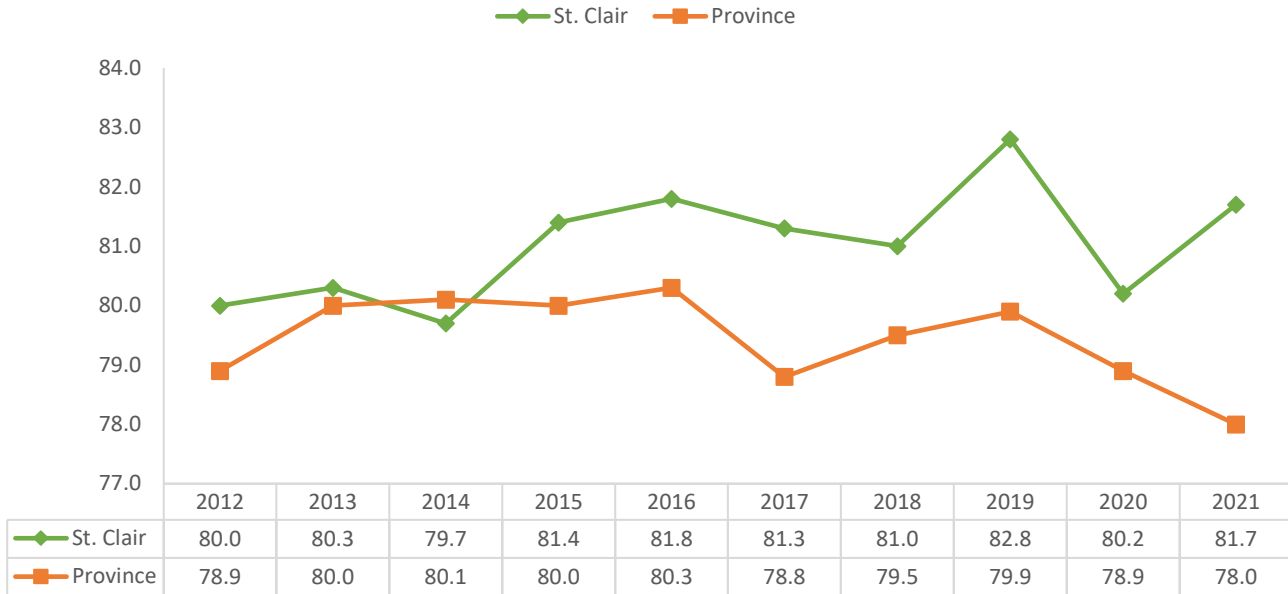
St. Clair Previous Year Comparison

	2020	2021
Employer Satisfaction	90.0%	85.7%
Graduate Satisfaction	80.2%	81.7%
Graduate Employment	81.8%	76.9%
Graduation Rate	67.7%	65.9%

RISE ABOVE THE ORDINARY

KPI - Graduate Satisfaction

GRADUATE SATISFACTION

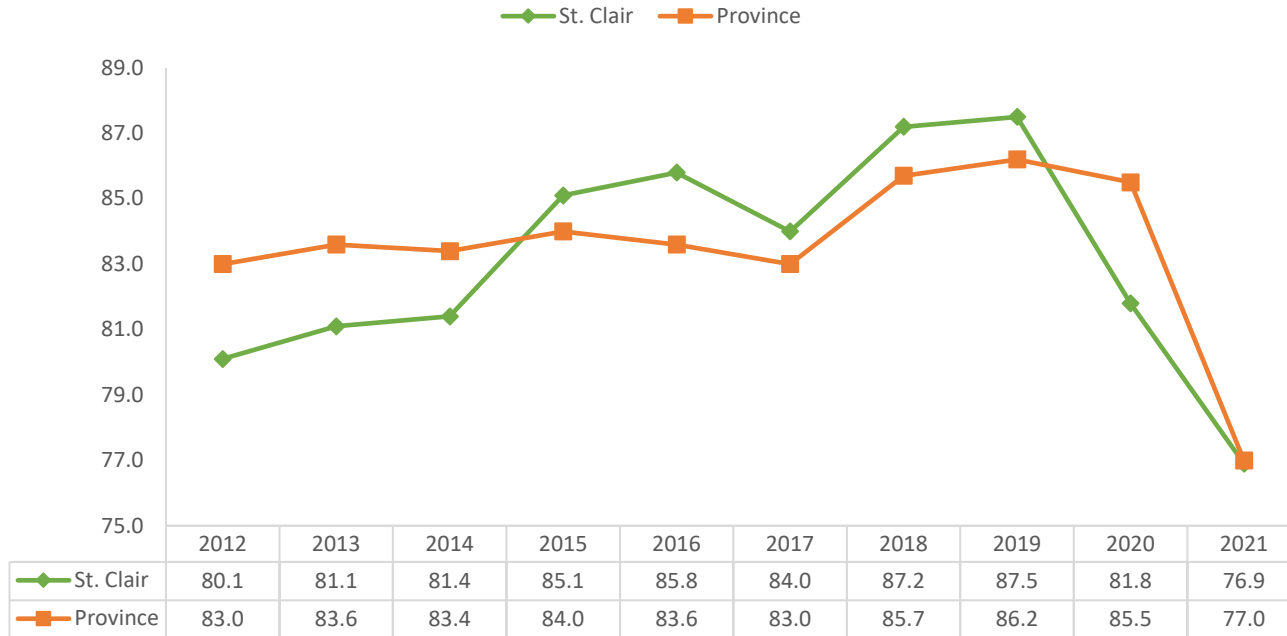


Full Board Minutes:
February 22, 2022

Graduate Satisfaction		
	Province	78.0%
1	Boréal	88.3%
2	Sault	86.2%
3	La Cité	84.7%
4	Loyalist	82.6%
4	Confederation	82.6%
6	Georgian	82.5%
7	Canadore	82.3%
8	Lambton	82.0%
9	St. Clair	81.7%
10	Northern	81.1%
11	Conestoga	80.9%
12	Cambrian	80.8%
13	St. Lawrence	80.6%
13	Centennial	80.6%
15	Fanshawe	78.5%
16	Algonquin	78.1%
17	Mohawk	77.5%
18	Niagara	76.9%
19	George Brown	76.8%
20	Fleming	75.7%
21	Seneca	75.2%
22	Sheridan	75.0%
23	Humber	74.3%
24	Durham	74.2%

KPI - Graduate Employment

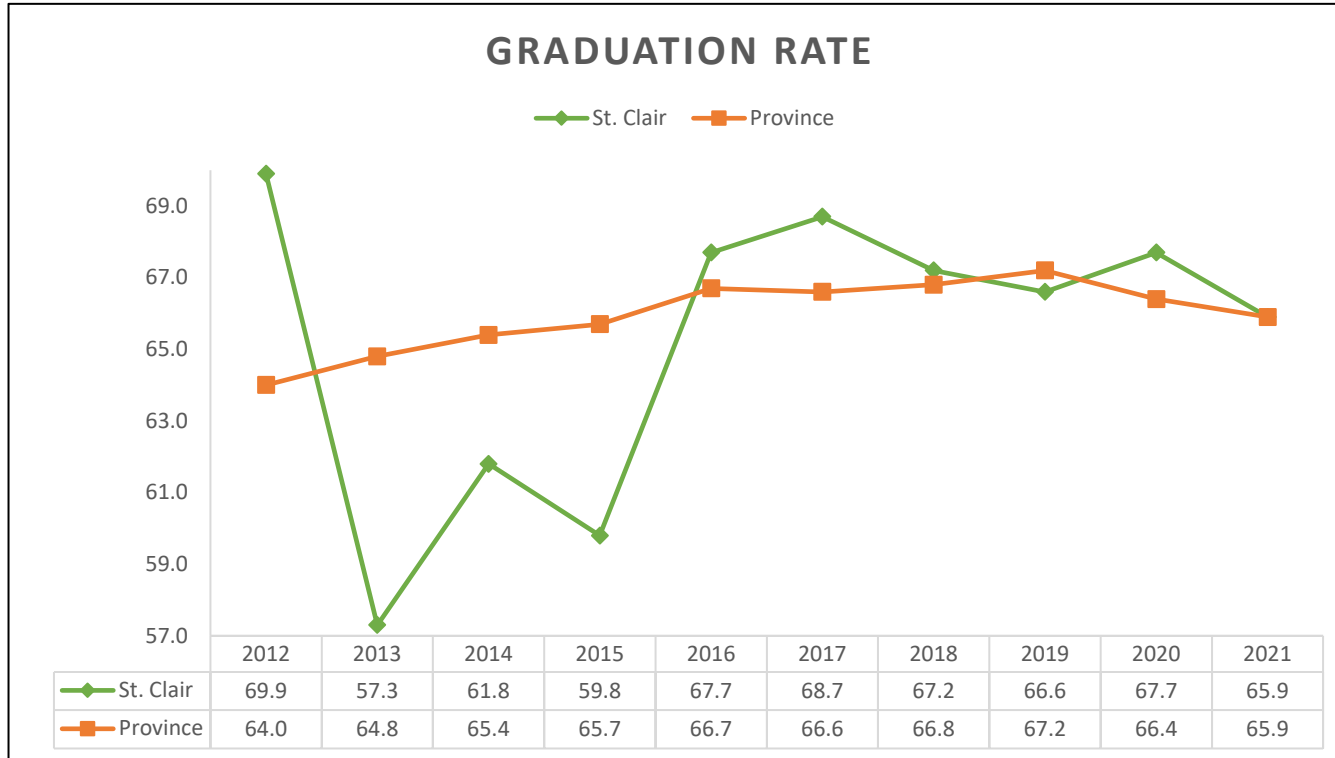
GRADUATE EMPLOYMENT



Full Board Minutes:
February 22, 2022

Employment Rate	
Province	77.0%
1 Canadore	87.8%
2 Cambrian	87.6%
3 Northern	86.7%
4 Georgian	85.8%
5 Loyalist	85.3%
6 Boréal	84.6%
7 Conestoga	83.2%
8 Fanshawe	83.1%
9 Niagara	83.0%
10 Lambton	82.6%
11 La Cité	81.6%
12 Fleming	80.6%
13 Confederation	80.5%
14 St. Lawrence	80.1%
15 Algonquin	79.2%
16 St. Clair	76.9%
17 Mohawk	76.7%
18 Durham	76.3%
19 Humber	75.5%
20 Sault	75.0%
21 George Brown	71.4%
21 Seneca	71.4%
23 Sheridan	70.8%
24 Centennial	66.9%

KPI – Graduation Rate



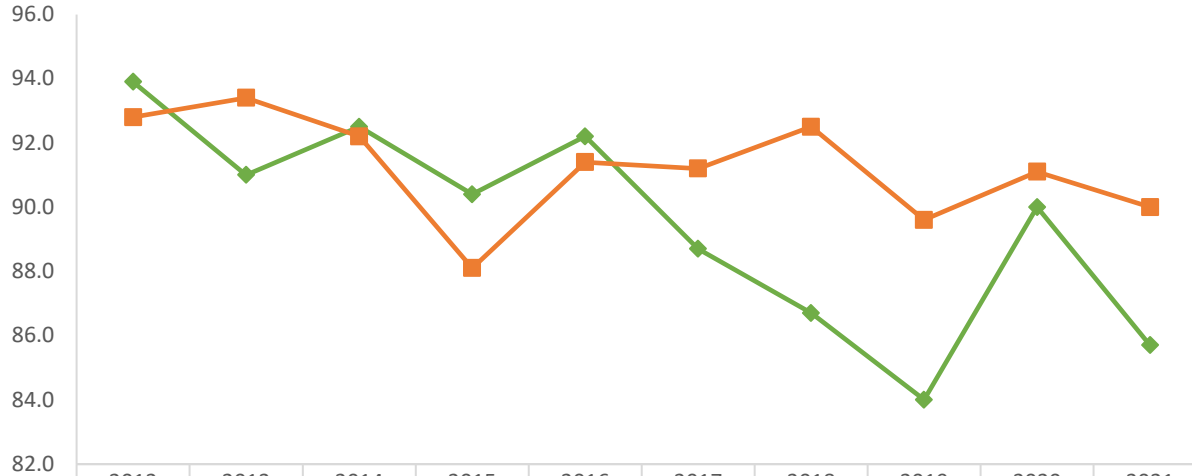
Full Board Minutes:
February 22, 2022

Graduation Rate		
	Province	65.9%
1	Conestoga	73.7%
2	Boréal	73.1%
3	Sheridan	69.9%
4	Canadore	68.4%
4	St. Lawrence	68.4%
6	Niagara	67.6%
7	Fleming	66.8%
8	Lambton	66.5%
9	George Brown	66.0%
10	La Cité	65.9%
10	St. Clair	65.9%
12	Mohawk	65.7%
13	Durham	65.6%
14	Fanshawe	65.5%
15	Humber	65.0%
15	Loyalist	65.0%
17	Algonquin	64.9%
18	Georgian	64.7%
19	Centennial	64.4%
20	Cambrian	64.1%
21	Northern	63.7%
22	Seneca	62.1%
23	Sault	61.0%
24	Confederation	60.2%

KPI – Employer Satisfaction

EMPLOYER SATISFACTION

—◆— St. Clair —■— Province

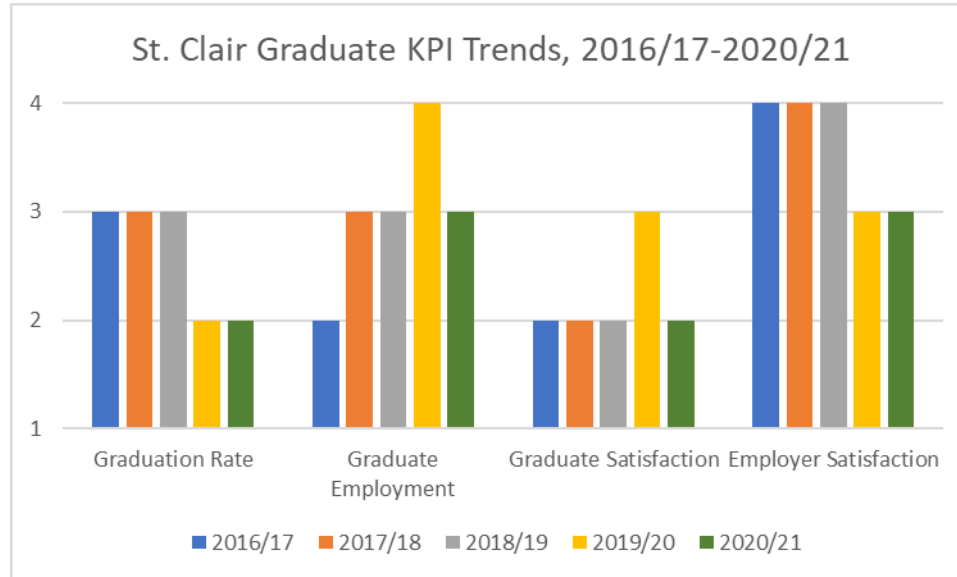


—◆— St. Clair	93.9	91.0	92.5	90.4	92.2	88.7	86.7	84.0	90.0	85.7
—■— Province	92.8	93.4	92.2	88.1	91.4	91.2	92.5	89.6	91.1	90.0

Full Board Minutes:
February 22, 2022

Employer Satisfaction	
Province	90.0%
1 Boréal	100.0%
1 La Cité	100.0%
1 Georgian	100.0%
1 Canadore	100.0%
1 Northern	100.0%
1 St. Lawrence	100.0%
1 Niagara	100.0%
1 Humber	100.0%
9 George Brown	93.9%
10 Fleming	92.9%
11 Algonquin	92.3%
12 Conestoga	90.5%
13 Cambrian	88.9%
14 Centennial	88.2%
15 Fanshawe	87.5%
16 Lambton	85.7%
16 St. Clair	85.7%
16 Mohawk	85.7%
16 Sheridan	85.7%
20 Loyalist	84.6%
20 Seneca	84.6%
22 Durham	80.0%
23 Sault	66.7%
24 Confederation	62.5%

KPI - Rates by Quartile – 5 Yr. Trend





Full Board Minutes:
February 22, 2022



ST. CLAIR

COLLEGE

Questions?

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