

**ANNUAL ACCESSIBILITY PLAN
2014/2015-2016/2017**

CATEGORY: Student Support Services - Accessibility Services, Library, etc.

Area Evaluated	Accessibility Issue/Concern	Strategy for Improvement	Status
Accessibility Services (South Campus)	Front counter not accessible	Bring forward to Facilities Mg.	completed
	Door to testing area lacks automated door opener	Bring forward to Facilities Mg.	completed
Accessibility Services (Thames Campus)	Insufficient space for accommodated testing	Use available space	completed and ongoing
	Lab too small to meet training needs	Use available space (dedicated meeting room)	completed and ongoing
	No interim computer support for students during wait for computer purchase	Extend lab hours Make available laptops with assistive software for loan	completed completed and ongoing
	Not enough digital recording devices for student use	Buy more digital recorders	completed and ongoing
Library (Thames Campus)	Wheelchair cannot get through the library door and new book sign-in security system.	Consider moving security structure or button opens both doors.	ongoing
	Button location is challenging when exiting the library.	Move button.	ongoing
Campus Bookstore (Main and Thames Campus)	Wheelchairs unable to get between the aisles	Increase distance of aisles	ongoing
Healthplex (Thames Campus) Gym	Gym doors do not have accessible buttons	install appropriate buttons	ongoing
Library (South Campus) and AV	Counter too high for wheelchair accessibility	Lower counter level	ongoing

CATEGORY: Instructional Delivery - UID, Classrooms, Labs, etc.

Area Evaluated	Accessibility Issue/Concern	Strategy for Improvement	Status
Instructional Delivery	Lighting in some classrooms too low for sign language interpretation	Identify classrooms with poor lighting	ongoing
	Not all classrooms equipped for UID, only UID capable	continue to equip classrooms with technology Continue to include Blackboard technology Continue faculty PD on Educator Awareness	ongoing ongoing complete and ongoing
Classroom / Labs	Not all classrooms/labs contain adjustable desks or regular adjustable desks	Order adjustable desks as classrooms are updated	ongoing

CATEGORY: College Wide - Physical Environment - Signage, Elevators, Lighting, Curbs / ramps, etc.

Area Evaluated	Accessibility Issue/Concern	Strategy for Improvement	Status
Alarms	Some parts of building not supplied with visualalarms (as need arises)	Bring forward to Facilities Mg.	complete and ongoing
Emergency Phone	Family change room emergency phone too high	Bring forward to Facilities Mg.	ongoing
Emergency Phone (Thames)	phones not at an accessible height/no public phone in healthplex	Bring forward to Facilities Mg.	ongoing
External Pedestrian Routes	No Emergency Call Boxes	Ten new Emergency Call Boxes are planned forSouth Campus and have been installed	completed and ongoing
	Routes to entranceways not adequately signed with visual and tactile signage	Develop a standard for external signage	ongoing
Internal Elevators	some braille signage near elevator is too high (C block 2nd floor)	facilities mgmt investigating	ongoing
	Insufficient unobstructed space for wheelchairs to turn in West elevator and Thames campus	Install mirror so wheelchair users may be able to see door opening behind them. Improve signage to direct to more accessible elevators.	ongoing
	All elevators do not have appropriate handrails	Install handrails - facilities investigating	ongoing
Internal Washrooms	Not all stalls are 60" x 60"	Other washrooms may be upgraded if feasible	ongoing
	some handles and locks are too difficult	identify need and replace with accessible latches	ongoing
	replace light switches with automated lighting - a person in a wheelchair cannot turn on/off light switch due to heighth	remove light switch stickers "turn off lights" and investigate ongoing replacment to motion sensored lighting	ongoing
Internal Floors	Some floors may be slippery.	Slip-resistant treatments would be helpful; provide carpet/mat at high traffic entrances for wiping feet.Floors are monitored by maintenance staff daily.	completed and ongoing
Internal Signage	Not all rooms are clearly marked by visual and tactile signage all at an appropriate height to be visible to persons in wheelchairs.	Improved signage to be added	ongoing
		Develop a standard for internal signage.	ongoing

CATEGORY: Specific Areas - Physical Environment - Signage, Elevators, Lighting, Curbs / ramps, etc.

Area Evaluated	Accessibility Issue/Concern	Strategy for Improvement	Status
Student Centre - South	SC 112- Door to The SRC office lacks automated door opener	investigate possibility of installing automatic door opener	done
Student Centre - South	NW Vestibule(Student Centre)- the doors leading into that area cause concern	Investigate possibiltiy of installing automatic door opener.	ongoing
Student Centre - South	Entrance to student centre from main hall way- doors lack automated door opener	investigate possibility of installing automatic door opener	done
4th floor corridor -	two sets of doors from elevator with no accessible buttons	work with facilities to correct	ongoing
bathroom on 4th floor	not accessible	work with facilities to install buttons	ongoing
Main washroom in basement - SCCA	No handicap stall in women's washroom No handrails in men's nor woman's washroom Towels are up too high	Bring forward to Facilities Management	Ongoing
Room B004 - Open Lab - SCCA	No accessible tables	Bring forward to Facilities Management	Ongoing
Basement Corridor (in front of elevator) - SCCA	Accessible button on wrong wall Bench located in front of button	Bring forward to Facilities Management	Ongoing
Front Entrance of Building - SCCA	Button is too small and needs to be reset on occasion	Bring forward to Facilities Management	Ongoing
4th Floor Faculty Area - SCCA	Door is too small (chair cannot get through)	Bring forward to Facilities Management	Ongoing
432 (lab) - SCCA	No crank desk Lighting issue	Bring forward to Facilities Management	Ongoing
4th Floor Resource Room (next to 429) - SCCA	Not accessible, small highways, chair cannot get through well.	Bring forward to Facilities Management	Ongoing
4th floor TaqTaq - International Room (401/402/403/404)	No crank tables	Bring forward to Facilities Management	Ongoing
External Coridor - South Campus from 2nd floor to FCEM -	very slippery when wet	Bring forward to Facilities Management	Ongoing
Chatham campus	Vending machine area is not accessible	Bring forward to Facilities Management	done
Sportsplex (South Campus)	Ramp in front of Accessible Parking spot	Facilities Mgmt investigate	ongoing
	Accessible buttons on exterior main entrance not functioning	Facilities Mgmt investigate	ongoing
Accessible buttons	need repair - rooms: HR, 343, 272, 242, 320, hangar, sportsplex, gym exterior entrance, room 1007	provide work order to facilities	in progress
Registrar's office	wheelchair or walker	Reg office investigating new options	Ongoing
Accessible counter does not exist	SRC copy centre; SRC microwave counter; FCEM front counter; Lower Deck counter; Cafeteria service areas for soup; Thames Registration office;	awareness to areas, recommendations for improvement	Ongoing

Parking (Thames)	some accessible spaces only have painted ground signage	work request for additional posted signage	in progress
Main Entrance sidewalk (Thames)	smoking stand needs to be removed from sidewalk - currently a barrier for wheel traffic (chair/walker/scooter)	work request needed	in progress
Room 136 (thames)	steps do not have demarcation (contrasting/yellow) colouring	Facilities Mgmt investigate	Ongoing
Room 127/128 (Thames)	no rails; no table seats	investigation for classroom upgrade	in progress
Thames Campus signage	Key information/location signage is needed at main entrance (elevator/washroom/service areas, etc.)	identify key information for signage	in progress
Thames Hallway	centre vertical bar is not clearly marked	Facilities Mgmt investigate	in progress
Healthplex (Thames)	benches in the middle of the hallway are the same colour as the floor	move benches or change colour	Ongoing
Mediaplex	Room 111 needs adjustable desk	work order required	Ongoing
TD Centre	lighting to 2nd floor is low	Facilities Mgmt investigate	Ongoing
TD Centre	2nd floor is not accessible	mirrored services available on first floor	Ongoing
TD Centre	no quiet room/accessible software on a dedicated computer	SRC is investigating possibility	Ongoing
SCCA - room 127/128	student services counter too high	evaluate options	Ongoing
	wheelchair cannot enter student services area offices due to narrow doorway	investigate possibility of widening or removing barrier	Ongoing
	entryway lighting is low	increase lighting	in progress
SCCA - signage	signage is not readily accessed/visible or clear	identify needs and bring forward	Ongoing
SCCA - 4th floor academic admin	counter/desk is too high	investigate option	Ongoing
	phone to contact faculty is too high	work order required	in progress
SCCA - 4th floor resource room	phone is not accessible	investigate possibility to reconfigure space	Ongoing
	no accessible working space	investigate possibility to reconfigure space	Ongoing
SCCA - security	desk is too high	provide awareness to department and recommendation	Ongoing

CATEGORY: Communication / Publications - Website, Handbook/Calendar, etc.

Area Evaluated	Accessibility Issue/Concern	Strategy for Improvement	Status
Marketing	New website not accessible	committee has been struck to implement	completed and ongoing
Registrar's Office	Counsellors do not have access to specific computer screens		in progress

Bursaries and Scholarships	Bursary and Scholarship information specifically for students with disabilities is not readily available.	Need additional methods to convey this information to incoming students as well as current students. Establish a marketing strategy.	ongoing
Convocation	Students require a method of communication to inform organizers of convocation of a disability	Student Services is investigating	ongoing
Registration (Thames Campus)	entrance to registrar's office does not have an accessible button	Registrar's office is investigating	ongoing