

# REGISTRATION FORM Windsor & Chatham - Continuing Education

St. Clair College Continuing Education  
 2000 Talbot Rd.W., Windsor, Ontario N9A 6S4  
 519-972-2711 • Fax 519-972-3811

St. Clair College Continuing Education Chatham  
 1001 Grand Ave. W. Chatham, Ontario N7M 5W4  
 Phone 519-354-9100 Fax 519-354-6941

St. Clair Student Number      Social Insurance Number      Birth Date (Year/Month/Day)

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If you know your St. Clair College student number, please enter it here. If you do not have one, a number will be assigned to you. Please complete one form per person registering. This form may be photocopied for additional registrations.

Mr.       Miss       Mrs.       Ms.

Surname	First Name	Middle	Former Name
Apt. #, Street, Box # or RR#			
City	Province	Postal Code	
Home Telephone		Business Telephone	

Email Address **IMPORTANT: Please include your email address!**

Spring 2017			
Course Code	Section	Class#	Fees
Eg: ABC 123	050	1292	\$214.72
Tuition Fee			
Admin Fee*			
Total Fees			
Indicate 2nd choice in this space in case course section is full			

Note:  
 Registrations will not be processed unless payment is attached.  
**NO POSTDATED CHEQUES PLEASE**

Windsor Admin Fees: \$26.00 for the first credit course, \$22.00 for each additional credit course

Chatham Admin Fees: \$23.50 for the first credit course, \$19.50 for each additional credit course

Exceptions: Non-credit courses.  
 Course codes end with an "N"

Parking permits (WINDSOR) must be paid for and picked up at the Main Lobby Parking Office between  
 8:00 am to 7:00 pm, Mon. to Thurs. and  
 8:00 am to 3:00 pm Fri.  
 DO NOT include Parking Fees with this form.

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**METHOD OF PAYMENT**

CASH     CHEQUE     DEBIT     VISA     MASTERCARD     AMERICAN EXPRESS

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_ / \_\_\_\_ Signature: \_\_\_\_\_

**CHANGE OF NAME / ADDRESS** (if your name or address has changed since you last took a course at St. Clair College)

Previous Name: \_\_\_\_\_ Previous Address: \_\_\_\_\_

THE INFORMATION ON THIS FORM IS COLLECTED UNDER THE LEGAL AUTHORIZATION OF THE COLLEGES AND UNIVERSITIES ACT R.S.O. 1980. C.272S5:R.R.O. 1980, REG 640. THE INFORMATION IS USED FOR THE ADMINISTRATIVE AND STATISTICAL PURPOSES OF THE COLLEGE AND/OR MINISTRIES AND AGENCIES OF THE GOVERNMENT OF ONTARIO AND THE GOVERNMENT OF CANADA, FOR FURTHER INFORMATION PLEASE CONTACT THE REGISTRAR, ST. CLAIR COLLEGE, 2000 TALBOT ROAD W., WINDSOR, ON N9A 6S4. TELEPHONE (519) 972-2700. I have read the above statement and I hereby authorize the release of all records related to my registration (attendance) and academic progress to the aforementioned.

**Sponsored**  
 If sponsored by an employer or agency, a letter of authorization on company letterhead, or a purchase order must accompany registration form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_