



ST. CLAIR COLLEGE
OF APPLIED ARTS & TECHNOLOGY
Our Focus Is You®

GENERAL CALL FOR RESUMES PART-TIME INSTRUCTORS

St. Clair College is seeking to compile a pool of resumes for future use. As the need arises for part-time and contract positions, we refer to the resumes we have on file. Applicants require appropriate degree/diploma/Certificate of Qualification and several years experience in the field along with the desire to create a positive learning environment. Experience teaching adults would be an asset. Availability for a flexible schedule in a semester is essential. Please indicate if you are available days, evenings, or weekends. If submitting via email, please use MS Word format. **Please quote the appropriate competition number.**

POST-SECONDARY

School of Business & Information Technology

- #10-GF-01 Information Technology - Networking

Qualifications: - CISCO certification and minimum of 3 years experience in a networking environment.

- #10-GF-02 – Information Technology – Web Applications

Qualifications: College diploma or University degree, with experience in web design/development, JavaScript, PHP, server applications (Windows, Linux)

School of Skilled Trades

The School of Skilled Trades is currently seeking to hire Part Time Instructors for the following trades at St. Clair College, South Campus Windsor:

- #10-GF-03 309A Electrician: Construction & Maintenance
- #10-GF-04 306A Plumber
- #10-GF-05 313A Refrigeration & Air Conditioning Systems Mechanic
- #10-GF-06 308A Sheet Metal Worker
- #10-GF-07 310S Automotive Service Technician
- #10-GF-08 310T Truck & Coach Technician
- #10-GF-09 403A General Carpenter
- #10-GF-10 438A Cabinetmaker
- #10-GF-11 415A Cook Branch 2
- #10-GF-12 429A General Machinist
- #10-GF-13 441C Horticulture Technician

The ideal candidate must possess a ***Certificate of Qualification*** in their respective trade and a ***Certificate of Apprenticeship*** preferred. Qualified applicants will also have a minimum of 5 years experience working in the field as a Journeyperson and have a keen interest in teaching in the Skilled Trades Programs. Excellent communication and human relations skills and a commitment to diversity and equity are essential to interact effectively with the College's diverse student and staff population. The ideal candidates will have the ability to convey the conceptual and practical aspects of subjects to students, respecting their diverse backgrounds and the desire to contribute to the education of the next generation of apprentices.

General Clerical

- #10-GF-14 Part-Time Clerical
 - Customer Service
 - Handling cash, credit cards, cheques, etc.
 - Telephones
 - Administrative type of services
 - Computer literate

Please forward your resume **quoting applicable competition number** either by fax at (519) 972-2754, by email to http://www.stclaircollege.ca/hr_resumes/ or by mail to Human Resources, St. Clair College of Applied Arts & Technology, 2000 Talbot Road West, Windsor, Ontario N9A 6S4. **Please use one method only.**

We invite applications from qualified applicants. The competition will be conducted in accordance with the prevailing Collective Agreement.

While we appreciate all applications, we will acknowledge only those applicants invited for an interview.

COMMITTED TO EQUITY IN EMPLOYMENT AND EDUCATION