



## ACCESSIBILITY COMMITTEE

### MINUTES

June 27, 2018 - Room 208  
From 9:06 a.m. to 10:04 a.m.

Present: Nicole Chencharik, Manager, Accounting & Administration  
Cynthia Crump, Director of Student Services  
Kathryn Deshaies, Nursing Professor, 4<sup>th</sup> Year and Research Nursing  
Coordinator  
Josie Donato, Student/Alumnus  
Gerri General, Counsellor in Accessibility Services  
Beth Pirouet, College Resolution Officer/Human Resources  
Randall Primeau, Manager, Construction & Engineering Services  
Beth Storey, Manager, I.T. Systems Services  
Juli Vlaminc, Interim Associate Registrar

Regrets: Nazmiye Binck, Mark Colangelo, Melanie DeSchutter, Nicholas Goran, Linda  
Jahn, Barry June, Genna Norton, Laurisa Kapetanov

#### 1. Call to Order

- C. Crump called meeting to order at 9:04 a.m.

#### 2. Agenda and Approval of Minutes

- May 30, 2018, Minutes were approved by Committee
- C. Crump asked if there were any additions to the Agenda – none reported

#### 3. Open Issues

##### Accessibility Plan:

- *C. Crump:*
  - College must have a multi-year Accessibility Plan (“Plan”), and the Plan must be posted
  - It is anticipated a new [Provincial] Minister will be appointed by Friday [June 29, 2018], so the due date for the submission of the Plan will be known in the near future

#### 4. New Business

- *C. Crump:* opened up discussion about the format of the current Accessibility Plan. Should it be changed to be same categories as Beyond Compliance document or the same? After review of each category, the committee determined that:

- **Recommendations:**

- The Plan should be amended to have same format as Beyond Compliance document (to include the following headings: 1) Leadership; 2) Communication; 3) training and Professional Development; 4) Employment Practices; 5) Goods and Services; 6) Physical Spaces

*Note: Committee referenced sections from another document, Understanding Barriers to Accessibility, for headings: 1) Attitudinal; 2) Organizational or systemic; 3) Architectural or Physical; 4) Information or Communications; 5) Technology*

- The Plan to be colour-coded, divided into Campuses (for ease of reference)
- The Plan should have two versions: 1) internal and 2) external for posting
  - Internal to include new categories: Estimates, Priority, Rating (as used in Beyond Compliance document)
  - External to exclude above categories
- Beth Storey brought up accessibility issues at Convocation (e.g. graduates have been separated from their graduating class because of seating issues). Discussion occurred among members regarding various accessible issues graduates face at convocation. Some discussion about removal of some aisle chairs to dedicated space for graduates with wheelchairs
  - **Recommendation(s):**
    - outside chairs (aisle) chairs be dedicated as accessibility seating.
    - Graduate RSVP form to include a check box regarding any Request for Accommodations

## 5. Adjournment

- Next meeting is scheduled for September 2018

Meeting ended: 10:10 a.m.