

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

MINUTES OF THE

FULL BOARD MEETING of the BOARD OF GOVERNORS

Held virtually on March 23, 2021 at 6:55 p.m., Windsor, ON

Present:

Mr. K. Beaudoin
Mr. W. Beck
Ms. T. Bendo
Ms. M. DeSchutter
Ms. P. France, **President**
Ms. N. Jammu-Taylor, **Chair**
Ms. R. Khosla
Mr. J. Parent
Ms. J. Piccinato
Mr. A. Provost
Mr. R. Renaud
Mr. G. Rossi
Mr. C. Seguin
Mr. E. Sovran, **Vice Chair**
Mr. A. Teshuba
Ms. M. Watters
Ms. T. Wonsch

Also Present:

Ms. K. Adams, Board Secretary
Mr. E.P. Chant, Editor, SAINT, Student Newspaper
Mr. J. Fairley, Vice President, College Communications & Community Relations
Mr. J. Gutierrez Calzada, President, SRC
Mr. W. Habash, Vice President, Academic
Mr. B. Jones, Retirees' Association Observer
Mr. M. Jones, Vice President, Finance & Chief Financial Officer
Mr. R. Nicoletti, Executive Director, President's Office, Corporate Secretary & Ministry Compliancy
Ms. K. Parrinello, Support Staff Observer
Mr. R. Seguin, Vice President, International Relations, Training & Campus Development
Mr. J. Sirianni, Vice President, Human Resources, Safety & Facilities Management
Mr. G. Vrantsidis, Faculty Observer

Having a quorum of Governors in attendance either virtually or in person, the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as **Appendix 'A'**.

Ms. N. Jammu-Taylor chaired the meeting and Ms. Adams was the recording Board Secretary.

1.0 Adoption of the Agenda and Declaration of Conflict of Interest

Hearing no declarations of conflict of interest and no changes to the agenda, it was

RESOLVED THAT the Board of Governors adopt the Full Board agenda as presented.

2.0 Approval of the Minutes of the Full Board meeting held on Tuesday, February 23, 2021 in Windsor, ON

Hearing no amendments, errors or omissions to the minutes, it was

RESOLVED THAT the Board of Governors approve the Full Board minutes of the February 23, 2021 meeting.

3.0 Constituent Reports

Student Representative Council (SRC)

Mr. J. Gutierrez reported the following on behalf of the SRC:

- The SRC reported the following activities and initiatives:
 - The SRC Executive is wrapping up the 2020-2021 term.
 - Virtual activities have continued, including Career Services workshops and REALCAMPUS.ca Mental Health workshops.
 - The SRC is still working with the International Department to ensure students returning or arriving in Canada are provided with welcome packages and to make them aware of the services and activities of the SRC.
 - SRC Executive and Directors are continuing to provide their monthly initiatives. Christian Seguin is currently making video tours of the Zekelman Tennis Centre and promoting applicable services available to students.
 - Yoga and meditation sessions are still being offered to students, staff and alumni and have seen an increase in attendance.
 - The 2021-2022 SRC Executive Team has been finalized with Shubham Sharma as President, Aditya Popuri as VP Student Affairs and Navjeet Singh as VP Downtown

Affairs. The current Executive is working with the Executive Elect to welcome them and provide training for their new roles. They are also working together to conduct interviews for the 2021-2022 SRC Director positions.

- On March 26, a virtual event featuring DJ Desi Noize will be held via TWITCH to celebrate Holi. Students are encouraged to join from home.
- The SRC has partnered with other Ontario colleges to bring actor Pete Davidson from Saturday Night Live, for a virtual discussion about mental health on March 31, 2021.
- The SRC produced a short video prior to March Break and St. Patrick's Day to remind students to be safe and healthy.

Support Staff

Ms. K. Parrinello reported the following on behalf of the Support Staff:

- iMove for the United Way was held and Local 137 issued a \$300 sponsorship fee for the event. The event ran from March 1 – 14, 2021 with a daily activity calendar provided to all College participants. This event was a fundraiser for Youth Mental Health Supports in our community.

To support the event, College Administration granted all participants an additional fifteen minutes for their lunch period to allow for scheduled activities that included yoga, body weight work outs and a mapped indoor walking track.

- Choose to Improve is being offered through the College's Health Centre for staff to choose new goals to improve overall health, including weight loss, improving blood sugars, or just getting motivated to move. The Health Centre is offering a fun and motivating challenge from March 1 – April 23, 2021 for staff to create their goals and report on those goals to the Health Centre. There are weekly prizes to be won and one grand prize winner will be announced at the end of the challenge!
- The College's Wellness Committee is focusing on Spiritual Wellness for the month of March. The Committee distributes various materials to all staff on methods to achieve Spiritual Wellness.

Retirees' Association

Ms. K. Dupuis reported the following on behalf of the Retirees' Association:

- Ms. Dupuis began by congratulating the College on the beautification of the College grounds.
- Ms. Dupuis reported the following activities for the Retirees' Association:
 - The Retirees' Association AGM is scheduled for May 5, 2021.
 - The positions of Vice President and Treasurer are vacant for the Executive Board.
 - Mr. Pat Hallahan is retiring from the Executive Board of the Retiree's Association.

- Ms. Sue McLelland will be assuming the role of President of the Retirees' Association as of June 2021. The current President, Kathy Dupuis will remain on the Executive as Past President.
- The Spring Newsletter is being prepared and will be mailed out on April 15, 2021.
- A Motion Classification Report has been prepared to outline the inventory of the Association's motions and the Membership By-laws are currently being reviewed for necessary changes.
- Two virtual events; The Chocolate Draw and Dinner On Us, with winning tickets being drawn on March 27, 2021.

Faculty

- Local 138 donated \$500 to support the efforts of Dave Mota, a College support staff member in the FCEM who has been working to help the homeless.
- The Music Theatre Performance (MTP) program has been finding new and creative ways in which to complete the performance outcomes of the program's curriculum, including:
 - A filmed version of Anything Goes, the 1930s Cole Porter musical comedy set on a steam ship. The performance is being Directed by Lezlie Wade, Music Direction by John Karr and Choreographed by Kristyn Wiklanski and Melissa Williams.
 - A Canadian musical, Girls in the Gang, the story of four women connected to a gang of bank robbers who hit banks in and around the Toronto area, circa 1950. The production is being Directed by Katherine Kaszas, Music Direction by Mike Karloff and Choreographed by Melissa Williams.
 - The stage has been used to work choreography for ten students at a time as per COVID-19 restrictions.
 - Rehearsals for the productions are done through Microsoft Teams with the students taping and recording their roles. All of the roles will be submitted and edited together for a final "reveal" for students, friends and family.

4.0 President's Report

The Board Chair called on the President to provide her report to the Board.

Ms. France noted that the President's Report was distributed by email. She outlined the events and initiatives that have occurred since the last Board meeting:

- On Monday, March 8, 2021, President France was the keynote speaker at WEST's 15th Annual International Women's Day Gala, held virtually. The event also featured a silent auction, entertainment and the Journey Towards Success Awards with the theme of "Choose to Challenge". The President thanked the Board for their support at the event.

- The provincial government recently announced a major funding initiative to enroll and train in excess of 8,000 new Personal Support Workers (PSWs) in the province over the next year. The funding is targeted for an expedited version of the program at all of Ontario's colleges. St. Clair College will have two intakes for a total of 250 students and will welcome the first intake for the Spring 2021 semester. Details for various program intakes for across the province are attached to the President's report.
- College Administration is currently finalizing the Quality Audit and will be submitting the final document on Wednesday, March 31, 2021, prior to the deadline of April 6, 2021. The Quality Audit will be submitted on USBs as the document is now 150 pages with over 900 links for supporting evidence.
- On Monday, March 19, 2021 the Ministry of Colleges and Universities announced a one-time \$106.4 million Support Fund for Post-Secondary institutions to address COVID-19 related expenses. The fund is intended to support those institutions with financial sustainability challenges as a result of the pandemic. Unfortunately, St. Clair College does not meet the 35% criteria to be considered an eligible institution to receive this funding as our submission was \$17 million or 30%. Although St. Clair College does not meet the criteria, College Administration does appreciate the province's support of post-secondary institutions.
- As of March 18, 2021, 819 COVID-19 tests have been administered as part of the College's Standard Operating Procedure (SOP) on arriving international students. A total of 32 cases have received positive results, representing a very low infection rate of 3.91%. There are currently 216 students completing their quarantine requirements and the next group of 263 students are scheduled to arrive April 5-8, 2021.
- The College is in the process of surveying both staff and students regarding their preference of either a 13, 14 or 15-week semester. As previously mentioned, the College is investigating a potential change in the semester length for 2021-2022 to allow for flexibility in the event there are additional waves of COVID-19, until vaccines can be rolled out provincially.
- As communicated to all staff and shared with the Board, on Tuesday, March 16, 2021, St. Clair Day 2021 will take place virtually on Friday, June 25, 2021 and will include the 2020-2021 Employee Excellence Awards.
- As previously mentioned, iMove for United Way was held March 1-14, 2021 raising funds for Youth Mental Health in our community. St. Clair College had three teams registered in the event with a total of 39 staff from both the Windsor and Chatham campuses. Preliminary results of the event have St. Clair College placing in each category. The President congratulated all participants.
- St. Clair College's students participated in the Enactus Regional Exposition from March 12-19, 2021. St. Clair College is extremely proud to announce that our projects InterACT and Endure, combined placed first in the Enactus Canada Regional CWB Financial Education Challenge and the Enactus St. Clair team also placed first in People's Choice for Central Canada.

The President also congratulated student Trevor Ramieri on receiving second place in the Enactus Canada Regional TD Entrepreneurship Project Idea Pitch Competition and

recognized the entire Enactus St. Clair team and faculty advisors for all their dedication and support.

The President's report is attached to the minutes as Item #4.0.

The President also noted that the media report was sent out electronically and is attached for information.

5.0 Consent Agenda

The Board Chair noted the following items that have been provided on the Consent Agenda:

- 5.1 Academic – All New and Existing Academic Programs Contain Appropriate Levels and Types of Experiential Learning (EL).
- 5.2 Support Student Success – Document an Inventory of Current Events and Expand Outreach by Adding New Initiatives and Opportunities for Student Engagement.
- 5.3 Support Student Success – Maintain and Report on Athletic Performance Indicators (APIs) That Align with Academic/Corporate Priorities.
- 5.4 Increase Enrolment – International Enrolment.
- 5.5 Development of Human Resources – Staff Development.

RESOLVED THAT the Board of Governors receive and approve the contents of the March 23, 2021 Consent Agenda, as presented.

6.0 Monitoring Reports

6.1 Audit Committee Report

Mr. E. Sovran, Chair of the Audit and Finance Committee spoke to this item.

- The Audit and Finance Committee held a meeting on Tuesday, March 2, 2021.
- The KPMG audit plan was presented to the committee with no changes from the prior year. Mr. M. Jones then presented the draft 2021-2022 Financial Plan to the committee.
- The Audit and Finance Committee recommend that the Board approve the 2021-2022 Financial Plan.

7.0 Approval Items

7.1 2021-2022 Budget Presentation

The Board Chair called upon Mr. M. Jones to join the meeting to provide the 2021-2022 Budget Presentation. Mr. Jones provided a PowerPoint presentation, highlighting the following:

Summary of Revenues and Expenditures

- The College is projecting a 2021-2022 budget surplus of \$27.3 million, which is a \$2 million increase from the 2020-2021 mid-year budget forecast of \$25.2 million. He also noted that the College is still trending towards an approximate surplus of \$35 million for the 2020-2021 fiscal year.

Revenue:

The following highlights the major changes in revenue compared to the Mid-Year Review 2020-2021 budget:

- Total Ministry of Colleges and Universities (MCU) Operating Grants have decreased \$1 million.
 - Total Contract Income increased by \$1.9 million, primarily due to an increase in the International Student Recovery program due to the planned higher international student enrolment.
- Total Tuition Revenue increased by \$24.2 million.
 - Increased domestic post-secondary tuition revenue of \$337,000 based on an enrolment projection of 7,470 domestic students, a planned increase of 742 students or 19% from the Day 10 Fall 2020 enrolment and reflects a 0% tuition increase.
 - Increased international post-secondary tuition revenue of \$12 million or 17% based on an enrolment projection of 4,620 international students, a planned increase of 19% or 741 students from the Day 10 Fall 2020 enrolment and reflects a 0% tuition increase.
 - Increased PCPP tuition revenue of \$11.7 million or 25% based on an enrolment projection of 3,000 international students, a planned increase of 11% or 301 students from the Day 10 Fall 2020 enrolment and reflects a 0% tuition increase.
- Total Other Income increased by \$4.2 million.
 - Increase in PCPP Fee-for-Service revenue of \$3.2 million due to consistent enrolment at 3,000 students for the fiscal year.
 - Increase in Divisional Income of \$1.9 million, primarily due to higher international health insurance plan fees as a result of the increased international student enrolment.

- Overall, the Colleges revenues are projected to increase \$34.5 million or 14% in 2021-2022.
- Mr. Jones noted the shift in the College's sources of revenue from the 2016-2017 fiscal year to 2021-2022 from operating grants to tuition revenue. He also noted the shift from domestic to international tuition.

Expenditures:

The following highlights the major changes in expenditures compared to the Mid-Year Review 2020-2021 budget:

- Total Salaries and Benefits have increased by \$7.8 million from the Mid-Year Review 2020-2021 budget due to the following:
 - An increase in Administrative Full-Time and Part-Time salaries.
 - An increase in Faculty Full-Time salaries.
 - A decrease in Faculty Part-Time salaries.
 - An increase in Support Staff Full-Time and Part Time salaries.
 - The increase in Salaries and Benefits for 2021-2022 reflects eight new staff, as well as the full year's cost of the 13 net new staff that were hired during 2020-2021. In addition, it accounts for compensation increases, backfilled positions that were not filled during the 2020-2021 fiscal year due to COVID-19 and part-time staffing budgets being realigned to pre-COVID levels as those part time resources will be needed to meet the 2021-2022 enrolment plan.
- Total Non-Salary Expenditures increased by \$22 million from the Mid-Year Review, primarily due to the following:
 - Increase in Contracted Educational Services as a result of the following:
 - Increased international student enrolment at the Toronto campuses as the College collects these funds which in turn are then flowed to Ace Acumen for operations.
 - Increased funds for the School College Work Initiative (SCWI) as the College flows some these funds to our other educational partners.
 - Contracted Services Other increased as the College pays higher agent commissions.
 - Increase in Insurance expense as with higher international student enrolment there are additional premiums being paid for health and dental benefits.
 - Premise Rental has increase with the addition of space at 333 Riverside Drive.

- Amortization expense has increased as the College continues to invest in capital assets.
- Overall, expenditures are projected to increase by \$32.4 million or 15%.

Staffing Highlights:

- The eight net new staff included in the 2021-2022 budget are two Administration, two Faculty and four Support Staff Full-Time positions.

Ancillary Operations:

- The overall deficit of Ancillary Operations has improved from the mid-year projection to \$345,000.
- The College is assuming that the Residence and St. Clair College Centre for the Arts operations will return to normal operations by Fall 2021. Should the COVID-19 vaccine rollout be delayed, the College may have to revisit these budgets at Mid-Year Review.

Statement of Financial Position:

Assets - \$493 million

- Cash and other current assets are in a good position and the Capital Assets reflect the College's 2021-2022 capital plan.

Liabilities - \$307 million.

- Deferred Revenue - \$97 million.
- Debt - \$27 million.

Net Assets - \$186 million

- Unrestricted Net Assets of \$26 million.
- Internally Restricted Assets of \$91 million.

Non-Committed Cash Projections:

- Non-Committed Cash Projections are \$19.5 million for the 2021-2022 fiscal year.

Capital Plan:

- The 2021-2022 Financial Plan includes a Capital Budget of \$12 million funded through reserves. Mr. Jones outlined the high-level projects that will be addressed with the funds.
- The College is requesting for up to \$4 million from reserves for Furniture Fixtures and Equipment (FF&E) for the Zekelman Centre for Academic Excellence.

- College Administration is also requesting the Board to approve an increase of the capital budget funded by reserves by an additional \$1 million to \$13 million to help enhance the College's Cabana Road entrance as part of the College Beautification strategy. Mr. Jones provided conceptual images of the Cabana Road entrance.
- The College's internally restricted reserves they will continue to grow over the next fiscal year. For the 2021-2022, College Administration has projected a financial sustainability reserve of \$66.1 million and \$24.9 million in deferred maintenance reserves.
- In addition, College Administration will request \$7.5 million be withdrawn from the deferred maintenance reserve to spend on deferred maintenance.
- Mr. Jones then provided an outline of the Deferred Maintenance Spending Plan. He noted that the current outstanding deferred maintenance amount is estimated at \$36 million which would be significantly reduced by the Deferred Maintenance Spending Plan outlined in the 2021-2022 budget.
- The Deferred Maintenance Spending Plan would be funded from the \$7.5 million from the deferred maintenance reserve with an additional \$2.5 million anticipated from the MCU FRP grant.

Financial Sustainability Metrics:

- Mr. Jones noted that all seven Financial Sustainability Metrics are in good standing and are exceeding the Ministry benchmarks, and noted that the College has zero flags.

Student Fee Structure 2021-2022

- The Student Fee Structure for 2021-2022 was included in the 2021-2022 Financial Plan package and was approved by the Compulsory Ancillary Fee Protocol Committee on March 15, 2021.
- He outlined the highlights of the Student Fee Structure, noting that the academic support fee split between the College and Student Governments would change from 35/65 to 30/70 with 30% going to the College and 70% to the Student Governments.

RESOLVED THAT the Board of Governors approve the 2021-2022 Financial Plan Report.

Mr. Jones' PowerPoint presentation is attached as Item # 7.1.

7.2 2021-2022 Strategic Directions

- The Strategic Directions for April 1, 2020 to March 31, 2025 consist of 18 goals, 32 objectives and 46 clearly defined measurables and align the College to meet the established commitments of the Strategic Mandate Agreement 3 (SMA 3).

- Administration completes a review of the Strategic Directions annually to ensure they remain in alignment with the objectives of the College. Administration made no modifications to the Strategic Directions for the period of April 1, 2021 to March 31, 2022. Once approved, the Strategic Directions, April 1, 2021 to March 31, 2022 will be prepared in a booklet format and distributed to staff.

RESOLVED THAT the Board of Governors approve the Strategic Directions for the period of April 1, 2021 to March 31, 2022.

8.0 By-law and Policy Review

8.1 Policy 2003-21: Communications and Counsel – 2nd Reading

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 2nd reading of Policy 2003-21: Communications and Counsel, as presented.

8.2 Policy 2003-22: Program Development – 1st Reading

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 1st reading of Policy 2003-22: Program Development, as presented.

8.3 Policy 2003-23: Public Image – 1st Reading

After a brief discussion, it was,

RESOLVED THAT the Board of Governors approve the 1st reading of Policy 2003-23: Public Image, as presented.

9.0 Date of the Next Meeting

9.1 The next meeting is scheduled for Tuesday, April 27, 2021.

The Full Board meeting adjourned at 7:25 p.m.

MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY

489th FULL BOARD MEETING

of the

BOARD OF GOVERNORS

NOTICE OF MEETING

DATE: Tuesday, March 23, 2021

TIME: 6:30 p.m. – Meeting

NOTE: This meeting will be held virtually with the meeting invitation forthcoming.

AGENDA

- 1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST
- 2.0 APPROVAL OF THE MINUTES OF THE FULL BOARD MEETING HELD ON FEBRUARY 23, 2021 IN WINDSOR, ON
- 3.0 CONSTITUENT REPORTS
- 4.0 PRESIDENT'S REPORT
(Policy – Executive Limitations Communication & Counsel #2003-21)

Information Item – The President will provide a report to the Board apprising the Board of any new developments since the last meeting.
- 5.0 CONSENT AGENDA
 - 5.1 Academic – All New and Existing Academic Programs Contain Appropriate Levels and Types of Experiential Learning (EL)

Information Item – Administration has provided a report on Strategic Direction #1 – Academic Excellence – Formalize and document the types of Experiential Learning (EL) within all academic programs, attached as Item #5.1.

- 5.2 Support Student Success – Document an Inventory of Current Events and Expand Outreach by Adding New Initiatives and Opportunities for Student Engagement

Information Item – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Continue to increase “Campus Life” activities by three new events per year, attached as Item #5.2.

- 5.3 Support Student Success – Maintain and Report on Athletic Performance Indicators (APIs) that align with Academic/Corporate Priorities

Information Item – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Collective Varsity GPA, scholarship achievement rate, departmental win/loss record, provincial/national recognition hits and increase athletic department revenue, attached as Item #5.3.

- 5.4 Increase Enrolment – International Enrolment

Information Item – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Maintain/grow current international enrolment in Windsor and Chatham, attached as Item #5.4.

- 5.5 Development of Human Resources – Staff Development

Information Item – Administration has provided a report on Strategic Direction #4 – Human Resources (Staff Development, Efficiency, Effectiveness and Wellness):

- a) Continuation of staff orientation (part-time/full-time, academic and non-academic) and appropriate orientation material; and
- b) 1% of budget allocation for staff development, attached as Item #5.5.

6.0 INFORMATION ITEMS

- 6.1 Audit Committee Report

Information Item – The Chair of the Audit Committee will provide the Board with an update regarding the meeting held on Tuesday, March 2, 2021.

7.0 APPROVAL ITEMS

7.1 2021-2022 Budget Presentation

Approval Item – Administration will present the 2021-2022 Budget to the Board for approval, attached as Item #7.1.

7.2 2021-2022 Strategic Directions

Approval Item – Administration will provide the Board with the Strategic Directions: April 1, 2021 – March 31, 2022, attached as Item #7.2.

8.0 BY-LAW AND POLICY REVIEW

8.1 Policy 2003-21: Communications and Counsel – 2nd Reading

Approval Item – The Board will review policy 2003-21 for 2nd reading, attached as Item #8.1.

8.2 Policy 2003-22: Programs and Services – 1st Reading

Approval Item – The Board will review policy 2003-22 for 1st reading, attached as Item #8.2.

8.3 Policy 2003-23: Public Image – 1st Reading

Approval Item – The Board will review policy 2003-23 for 1st reading, attached as Item #8.3.

9.0 DATE OF THE NEXT MEETING

9.1 The next meeting is scheduled for Tuesday April 27, 2021 at the Windsor Campus.



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: MARCH 23, 2021

RE: STRATEGIC DIRECTIONS UPDATE – ACADEMIC EXCELLENCE – EXPERIENTIAL LEARNING

SECTOR: ACADEMIC – WASEEM HABASH, VICE PRESIDENT

AIM:

To provide the Board with an update on the current Strategic Directions (2020 – 2021). This update pertains to Strategic Direction – #1 – Academic Excellence – Formalize and document the types of Experiential Learning within all academic programs. Specific details include the following:

Goal	Objective	Measure	Target
Academic	All new and existing academic programs contain appropriate levels and types of Experiential Learning (EL).	Formalize and document the types of Experiential Learning (EL) within all academic programs.	March 2021

BACKGROUND:

Experiential Learning (EL) at the post-secondary level is an educational activity where students learn by doing. St. Clair College recognizes the positive impact that EL has on students, the College, employers and the community. The College is committed to the implementation of EL activities in all programs where such activities are feasible.

Formalizing Experiential Learning:

The formalization of EL was completed with the creation of the Experiential Learning policy (1.1.18) in July 2019. It was recently updated in November 2020 to include EL for degree programs offered by St. Clair College.

The EL policy was reviewed by the Centre for Academic Excellence (CAE), Quality Assurance Panel, Advisory College Council, Academic administrators and program coordinators.

EL is a requirement based on the College's Strategic Directions, as well as, the current Strategic Mandate Agreement (SMA3) which states that every graduate requires an EL course or experience within their program delivery.

St. Clair College currently offers over 125 post-secondary academic programs, including Apprenticeship. The College has achieved compliancy with all programs having an EL component, except for two post-secondary programs and preparatory programs that provide pathways to further post-secondary education. Such programs include Pre-Health Sciences Pathway to Advanced Diplomas and Degrees, Liberal Arts, General Arts and Science, Academic and Career Entrance (ACE), Literacy and Basic Skills (LBS), and English for Academic Purposes (EAP). The two non-compliant post-secondary programs are Police Foundations and Protection, Security and Investigation. Implementation of the EL component for these programs was delayed due to the global COVID-19 pandemic restrictions.

Job Shadowing is a new initiative that has been incorporated within several programs to ensure that all students have the opportunity for Experiential Learning. Job Shadowing provides an opportunity to promote job opportunities to students and allows employers to consider potential hires, while offering students a chance to utilize new skills and training. Job Shadowing positions are unpaid and range from 20 to 37 hours in total during the semester. The following programs have incorporated this initiative:

- Carpentry and Renovation Techniques
- Electrical Techniques
- Electromechanical Engineering Technician – Robotics
- Heating, Refrigeration and Air Conditioning Technician
- Motive Power Technician
- Plumbing Techniques
- Pre-Service Firefighter Education and Training
- Welding Techniques
- Woodworking Technician

To ensure that all new and existing programs contain an appropriate level and type of EL, St. Clair College has the following systems in place.

1. The College Program Advisory Committee (CPAC) ensures that all program proposals have EL incorporated into the development of any new programming.
2. Within the Cyclical Review process, St. Clair College ensures that EL remains current and appropriate within the program curriculum.

3. Program Advisory Committees (PACs) also provide current industry input to ensure that EL remains appropriate to the curriculum delivery.
4. St. Clair College has also completed the formalization of Standard Operating Procedures (SOPs) for EL to ensure processes and procedures are in accordance with College policies and Ministry requirements. Every student is provided an opportunity. This SOP helps to define the roles and responsibilities of the Academic Departments, Career Services, students and industry partners.

Documenting Types of Experiential Learning:

In order to be deemed an EL experience, the following criteria must be met:

- The student is in a workplace or simulated workplace.
- The student is exposed to authentic demands that improve their job-ready skills, interpersonal skills, and transition to the workforce.
- The experience is structured with purposeful and meaningful activities.
- The student applies program knowledge and/or essential employability skills.
- The experience includes student self-assessment and/or evaluation of the student's performance and learning outcomes by the employer and/or College.

The following are types of EL occurring within St. Clair College programing:

- a) Work-Integrated Learning:
 - i. Clinical
 - ii. Co-operative Education/Internship
 - iii. Placement/Job Shadowing
 - iv. Apprenticeship
- b) Enterprise Learning Experiences
- c) Applied Research
- d) Service Learning
- e) Interactive Simulation
- f) Performance
- g) Capstone Projects
- h) Co-curricular Learning Experiences

Career Services has the responsibility of maintaining a database platform, CareerCentral, which collects the EL elements and activities.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #1 – Academic Excellence – Formalize and document the types of Experiential Learning within all academic programs, for information.



ST. CLAIR

COLLEGE

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: MARCH 23, 2021

RE: STRATEGIC DIRECTIONS UPDATE – STUDENTS (SUCCESS, GRADUATION RATE, ENTREPRENEURIAL, INTERNATIONAL) – SUPPORT STUDENT SUCCESS - CAMPUS LIFE ACTIVITIES

**SECTOR: JOHN FAIRLEY, VICE PRESIDENT
COLLEGE COMMUNICATIONS AND COMMUNITY RELATIONS**

AIM:

To provide the Board of Governors with an update on the Strategic Directions (2020-2021). This update is related to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Continue to increase “Campus Life” activities by three new events per year

Goal	Objective	Measure	Target
Support Student Success	Document an inventory of current events and expand outreach by adding new initiatives and opportunities for student engagement.	Continue to increase “Campus Life” activities by 3 events per year.	March 2021

BACKGROUND:

St. Clair College believes that student life is significantly important and wants to create an environment that fosters team spirit, collaboration and community involvement which are key ingredients of a comprehensive and well-balanced education.

To support this Strategic Direction, the College provides the Board a list of three new student-oriented initiatives run by the College or in partnership with the Student

Representative Council (SRC), Saints Student Athletic Association (SSAA) and Thames Students Incorporated (TSI).

In this year of COVID-19, the student groups have worked hard to engage students with virtual and some limited face-to-face events during the 2020-2021 school year.

SRC

1. In response to COVID-19, the SRC has provided direct delivery for requested student food bank orders to any students throughout Windsor and Essex County.
2. In November, the SRC promoted a gingerbread house baking contest for all students. The SRC supplied ingredients, a recipe card and information about the contest. Students finished their houses, submitted pictures and were judged online. Prizes included SRC swag packages and local gift cards.
3. To coincide with the College's annual Winter Blues week in February, the SRC asked students to nominate other students who would benefit from a pick-me-up or a bit of happiness. The SRC, being mindful of the mental health impact of this pandemic on students, instituted this new event to share some cheer. It was promoted on all their social media platforms. Prizes included SRC swag packages and local gift cards.

SSAA

1. In September, the SSAA Board ran a Golf Tournament at Woodlands Hills, open to all students. The proceeds from the event were donated to CMHA in October, in support of our community.
2. On November 14, 2020 the SSAA held a volleyball and basketball challenge in the Classic Gym with prizes of three \$300 scholarships and one \$100 scholarship. The individual student skills challenge followed all social distancing protocols and COVID-19 requirements.
3. In March, the SSAA began posting 'Saints Talk' series of interviews with varsity coaches & athletes. The first interview highlights Women's Volleyball Head Coach Jimmy El-Turk. Postings will continue bi-weekly until the end of the semester. This is a virtual check-in for athletes and staff to share how they are getting through the pandemic.

TSI

4. In September 2020, TSI organized their first orientation drive thru. This drive-thru allowed students to pick up orientation packages, have their questions answered and provided them with some great TSI swag.

5. In November 2020, TSI hosted a Paint Night Drive-Up Party. Encouraging students to use their creative skills, TSI provided painting kits that included a canvas, paintbrush and assorted paints. A drive thru was used for students to pick up their take-home Paint Party kit. Students shared their finished artistic creations on the various TSI socials media platforms.
6. In February 2021, TSI hosted and promoted students' participation in the most recent evolution of the Special Olympics Polar Plunge. The Chatham campus has been the site of the annual Polar Plunge where participants jump into an outdoor pool filled with freezing water. This was the fourth year of the annual event and it was held virtually, due to the pandemic. Partnering with the Chatham-Kent Law Enforcement Torch Run, Chatham students and TSI staff wore Polar Plunge shirts, had fun blow-up pool floaties and slid across the water-covered tarp in the snow to show their support for the Special Olympics. Each participant collected pledges and sponsorships for the event, with TSI and Chatham-Kent Police Services together raising a total of \$16,926.

ST. CLAIR COLLEGE

7. Downtown Windsor Business Improvement Association (DWBIA) approached the College to sponsor a regional gingerbread house baking and decorating competition in November. This was a way of providing the community a COVID-19, family activity... The competition was promoted by the Windsor Star, DWBIA, and our College social media platforms. The first round of judging was done by a panel of five judges that included St. Clair College Centre for the Arts Executive Chef, Carmen Incitti. The next round of judging was open to the public, via the Windsor Star website. Winners were provided with gift certificates for downtown Windsor merchants.
8. The College was the host for the 52nd Annual Windsor Santa Claus Parade. In response to the pandemic, the event was held as a reverse drive-thru parade, that took place at the Windsor campus on Saturday, December 5, 2020. Instead of the parade going past spectators, residents drove their vehicles past the many magnificent floats, gigantic character balloons, bands playing favourite Christmas music and ending with Santa & Mrs. Claus.

The College's IT staff designed the parade appointment booking system that was used, so the public could pre-book their free ticket to attend in a time slot of their preference.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Continue to increase “Campus Life” activities by three new events per year, as information.



ST. CLAIR

C O L L E G E

TO: THE BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: MARCH 23, 2021

RE: STRATEGIC DIRECTIONS UPDATE – STUDENTS (RETENTION, GRADUATION RATE AND SUCCESS) – SUPPORT STUDENT SUCCESS.

SECTOR: INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES - RON SEGUIN, VICE PRESIDENT

AIM:

To provide the Board with an update on the Strategic Directions (2020 – 2021). This update pertains to Strategic Direction # 2 – Students (Retention, Graduation Rate and Success) - Maintain and report on Athletic Performance Indicators (API’s) that align with academic/corporate priorities. Specific details include the following:

Goal	Objective	Measure	Target
Support Student Success	Maintain and report Athletic Performance Indicators (API’s) that align with academic/corporate priorities.	1. Collective Varsity GPA. 2. Scholarship Achievement rate. 3. Departmental win/loss record. 4. Provincial/national recognition hits. 5. Increase athletic department revenue.	March 2021

BACKGROUND:

The St. Clair College Athletics Department has designed and implemented a set of performance indicators that enable the College to measure the academic and athletic achievements of its varsity athletic programs.

Five metrics have been developed and are currently used by staff as a basis for improving performance:

Performance Indicator	Result 2020-2021
1. Varsity Grade Point Average.	3.09
2. Scholarship Achievement Rate.	85%
3. Departmental Win/Loss Record.	COVID-19 – No Season
4. Provincial/National Recognition.	COVID-19 – No Season
5. Revenue.	\$1,144,307

In summary, the API results indicate that:

- The College’s 163 varsity athletes had a collective grade point average of 3.09.
- 85% of varsity athletes successfully completed each course they were enrolled in and maintained a minimum Grade Point Average of 2.0, achieving the requirement to receive a \$1,250 athletic scholarship per sport semester.
- Two years ago, St. Clair College was recognized by the OCAA for strong eligibility rates and this trend has continued at 98% this semester.
- In 2020-2021 all Saints teams practiced and selected rosters. Each practice was supervised and followed strict COVID-19 protocols for a total of 137 practices.

Men's Baseball	3	Men's Basketball	14
Women's Softball	4	Women's Basketball	14
Cross Country	11	Men's Volleyball	23
Golf	4	Women's Volleyball	23
Men's Soccer	14	Football	13
Women's Soccer	14	Total Practices	137

- Although the varsity season was cancelled, Athletic initiatives have continued with the launching of a new St. Clair Tradition App to engage our varsity alumni and student athletes, the introduction of a Women’s Sport Leadership Committee to support our young female athletes and provide mentorship opportunities and significant purchasing of Sports Park equipment and instructional supplies to round out the new facilities.
- The various departments/programs comprising Saints Athletics brought in revenue totaling \$1,144,307.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction # 2 – Students (Retention, Graduation Rate and Success) - Maintain and report on Athletic Performance Indicators (API’s) that align with academic/corporate priorities, for information.



ST. CLAIR

C O L L E G E

TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: MARCH 23, 2021

RE: STRATEGIC DIRECTIONS UPDATE – STUDENTS (RETENTION, GRADUATION RATE AND SUCCESS) – INCREASE ENROLMENT

SECTOR: INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES - RON SEGUIN, VICE PRESIDENT

AIM:

To provide the Board with an update on the Strategic Directions (2020 – 2021). This update pertains to Strategic Direction # 2 – Students (Retention, Graduation Rate and Success) – Maintain/grow current international enrolment in Windsor and Chatham. Specific details include the following:

Goal	Objective	Measure	Target
Increase Enrolment	International Enrolment.	Maintain/grow current international enrolment in Windsor and Chatham.	March 2021

BACKGROUND:

Since Winter 2018, St. Clair College has accomplished significant international enrolment growth in our Windsor and Chatham campuses, growing from 2,315 to 4,684 full-time students.

Windsor - Chatham	
Day 10 International Enrolment	
2018 Winter	2,315 Students
2019 Winter	4,475 Students
2020 Winter	4,870 Students
2021 Winter	4,684 Students

Although incremental growth took place over the 3-year period from 2018 to 2020, a small decrease of 3.9% occurred in 2021. This decrease is directly related to the COVID-19 pandemic and the subsequent barriers that exist in obtaining student visas.

Currently, potential international students are hesitant to begin their studies online until they receive official study permit approvals. The St. Clair College International Department continues to receive substantial payments/deposits from potential international students, but a high degree of uncertainty continues as the pandemic situation evolves.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction # 2 as it pertains to maintain and report on Increase Enrolment – Maintain/grow current international enrolment in Windsor and Chatham.



TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: MARCH 23, 2021

RE: STRATEGIC DIRECTIONS UPDATE – HUMAN RESOURCES (STAFF DEVELOPMENT, EFFICIENCY, EFFECTIVENESS & WELLNESS) – DEVELOPMENT OF HUMAN RESOURCES.

**SECTOR: HUMAN RESOURCES
JOE SIRIANNI, V.P. HUMAN RESOURCES, SAFETY, SECURITY AND FACILITIES MANAGEMENT**

AIM:

To provide the Board with an update on the Strategic Directions (2021 – 2022). This update pertains to Strategic Direction #4 – Human Resources (Staff Development, Efficiency, Effectiveness, and Wellness) regarding staff development. Specific details include the following:

Goal	Objective	Measure	Target
Development of our Human Resources	Staff Development.	1. Continuation of staff orientation (part-time/full-time academic and non-academic) and appropriate orientation material. 2. 1% of budget allocated for staff development.	March 2021

1. To support the above Strategic Directions, Human Resources holds employee Onboarding (orientation) for all new College employees on a monthly basis. The orientation session introduces new employees to St. Clair College's Vision, Mission, Values and culture. These sessions are important to explain roles, responsibilities, expectations and employee rights.

Other training initiatives (orientation) include:

- a) **Teaching & Learning Orientation** - An orientation in Teaching & Learning (T&L) is offered for new part-time and full-time faculty. The purpose of the T&L training is to introduce the basics of good teaching practices along with introducing participants to semester planning, lesson planning and assessment strategies. All new part-time faculty are required to participate upon the commencement of their employment with the College. New full-time faculty are also required to participate in a one-week Onboarding orientation immediately following their College Educators' Development Program (CEDP) residency.
 - b) **College Educators' Development Program (CEDP)** - The College Educators' Development Program (CEDP) is a faculty training program offered jointly by the six Western Ontario colleges of which St. Clair College is an active participant. CEDP is a fully outcome-based, assessed learning experience for faculty. Through the use of online modules, short residencies and applied learning activities (e.g. faculty mentors, teaching portfolios, and teaching circles), participants obtain a thorough grounding in Outcome-Based Education, MCU standards, course and lesson planning, classroom management, integration of teaching with technology, effective assessment practices and professional development strategies. Newly hired full-time members of faculty are required to complete CEDP as part of their letter of employment.
 - c) **Mentoring** - All new full-time faculty participate in a formal mentoring program. In addition, the mentoring program is open to all faculty who request it.
 - d) **Instructional Skills Workshop** - To support part-time faculty, the CAE in conjunction with the Continuing Education Department offer the Instructional Skills Workshop (ISW) program. The ISW program is an intensive three day nationally recognized professional development activity that enhances the teaching effectiveness of both new and experienced educators. The focus of the ISW program is on lesson plan development and delivery.
2. Existing staff are eligible to participate annually in professional development to achieve personal growth and development, as it relates to their position. Such training has taken the form of participation in individual workshops, seminars, College initiated training and courses to pursue their personal educational advancements.

The College traditionally experiences high participation and utilization in Professional Development opportunities. However, during the COVID-19 pandemic the College has realized a sharp decline in such activities with a utilization rate of 26% of the budget allocation for the 2020–2021 fiscal year.

The Professional Development budget for 2020-2021 is \$ 559,313 (1% of Budget).

In addition to professional development training, the College also offers the following training and development initiatives:

- a) Tuition Reimbursement – Upon successful completion, the College reimburses the employee for approved educational course(s) that align with the employee’s personal pursuit of their goals and will benefit the College.
- b) In House Service Training.
- c) Legislative Training.
- d) Coordinators Training.
- e) Strategic Credential Upgrading (PhD & Masters).

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #4 – Human Resources (Staff Development, Efficiency, Effectiveness, and Wellness) regarding staff development, for information.



TO: THE BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: MARCH 23, 2021

RE: 2021-2022 FINANCIAL PLAN REPORT

SECTOR: FINANCE
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER

AIM:

To obtain Board approval for the 2021-2022 Financial Plan Report.

BACKGROUND:

The proposed 2021-2022 Financial Plan Report incorporates the following financial information:

1. Statement of Operations Budget
2. Statement of Financial Position Projection
3. Non-Committed Cash Projection
4. Financial Sustainability Metrics
5. Student Fees: 2021-2022 Academic Year

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board of Governors approve the 2021-2022 Financial Plan Report.

STATEMENT OF OPERATIONS BUDGET

EXECUTIVE SUMMARY (Schedule I)

The purpose of the Financial Plan Report is to highlight the operating plan for the next fiscal year to the Board of Governors. The Financial Plan Report is consistent with the operational requirements and capital expenditures framework of the current Strategic Directions.

The Mid-Year Review 2020-21 budget approved by the Board on November 24, 2020 provided for a surplus position of \$25,284,245. The Statement of Operations Budget for 2021-22 is projecting a surplus of \$27,342,751, representing an increase of \$2,058,506 over the Mid-Year Review 2020-21 budget.

The projection for total operating and ancillary revenue for 2021-22 is \$280,647,622, representing an increase of \$34,549,689 or 14% over the Mid-Year Review 2020-21 budget of \$246,097,933.

The projection for total operating and ancillary expenditures for 2021-22 is \$253,304,871 representing an increase of \$32,491,183 or 15% over the Mid-Year Review 2020-21 budget of \$220,813,688.

CHANGES TO REVENUE (Schedule II)

The following highlights the major changes in revenue compared to the Mid-Year Review 2020-21 budget:

- Total MCU Operating Grants decreased by \$1,016,875 or 2% of the Mid-Year Review 2020-21 budget primarily due to the following:
 - Increase in the International Student Recovery program due to planned higher international student enrolment.
 - Appropriate planning to reflect 2021-22 being the second year of SMA3 performance based funding.
- Total Contract Income increased by 1,981,979 or 13% of the Mid-Year Review 2020-21 budget primarily due to the following:
 - Increase in School College Work Initiative funding to reflect a full year of the College being the lead institution to administer and transfer the appropriate funding to participating institutions.

- Total Tuition revenue increased by \$24,268,823 or 17% of the Mid-Year Review 2020-21 budget due to the following:
 - Increase in domestic post-secondary tuition revenue of \$337,068 or 1%, based on an enrolment projection of 7,470 domestic students. This is a planned increase of 2% or 162 students from the Day 10 Fall 2020 enrolment of 7,308, and includes the frozen tuition mandated by MCU.
 - Increase in international post-secondary tuition revenue of \$12,094,222 or 17% based on an enrolment projection of 4,620 international students. This is a planned increase of 19% or 742 students from the Day 10 Fall 2020 enrolment of 3,878 and does not reflect a tuition increase.
 - Increase in Public College Private Partnership (PCPP) revenue of \$11,759,673 or 25% based on an enrolment projection of 3,000 international students. This is a planned increase of 11% or 301 students from the Day 10 Fall 2020 enrolment of 2,699 and does not include a tuition increase.
- Total “Other” income increased by \$4,268,266 or 10% of the Mid-Year Review 2020-21 budget due to the following:
 - Increase in PCPP Fee-for-Service revenue of \$3,244,885 due to consistent enrolment at 3,000 students over the entire fiscal year.
 - Increase in Divisional Income of \$1,997,836 primarily due to higher international health insurance plan fees resulting from increased international student enrolment.

CHANGES TO EXPENDITURES (Schedule III)

The following highlights the major changes in expenditures compared to the Mid-Year Review 2020-21 budget:

- Total Salaries & Benefits increased by \$7,847,510 or 9% of the Mid-Year Review 2020-21 budget due to the following:
 - Increase in Administrative Full-Time salaries: \$808,150
 - Increase in Administrative Part-Time salaries: \$592,523
 - Increase in Faculty Full-Time salaries: \$1,541,957
 - Decrease in Faculty Part-Time salaries: \$1,157,375
 - Increase in Support Full-Time salaries: \$1,752,173

- Increase in Support Part-Time salaries: \$1,039,497
- Increase in Fringe Benefits of \$955,835 due to the above salary increases and rising benefit costs.

The \$7,847,510 increase is mainly due to the impact of COVID-19 on the Mid-Year Review 2020-21 budget. During 2020-21, Faculty Part-Time and Support Part-Time costs were reduced due to lower enrolment and cost saving strategies. In addition, full-time positions across several constituent groups were not filled during the year and hiring was delayed.

- Total Non-Salary Expenditures increased by \$22,174,090 or 18% of the Mid-Year Review 2020-21 budget is primarily due to the following:
 - Increase in Contracted Educational Services: \$14,044,919
 - Increase in Contracted Services Other: \$3,395,933
 - Increase in Insurance: \$743,654
 - Increase in Premise Rental: \$817,178
 - Increase in Amortization: \$1,558,441

CHANGES IN ANCILLARY OPERATIONS (Schedules IV - A & B)

The total Ancillary Operations deficit of \$345,310 is an increase of \$2,577,914 from the Mid-Year Review 2020-21 deficit of \$2,923,224. The lower deficit projection is due to the following:

- The COVID-19 pandemic has a lessened impact on the revenue generating ability of the St. Clair College Centre for the Arts, Parking and Residence operations by September 2021.

KEY ASSUMPTIONS FOR TWO YEAR FORECAST

Similar to the 2020-21 Financial Plan Report, Administration has included a two-year forecast for its 2021-22 budget. The two year forecast is included in the Statement of Operations, Schedules I to IV. The following are the key assumptions used to create the two year forecast:

- Revenues:
 - MCU Operating Grants remain consistent overall but reflect the annual reallocation of funding between the enrolment and differentiation envelopes.
 - Contract Income remains consistent.
 - Total Tuition changes as follows:
 - Domestic tuition remains static as it is unknown whether or not the Ministry will remove the tuition freeze.
 - Increasing International and PCPP tuition to reflect average annual tuition increase of 2% and enrolment growth.
 - Other Income remains consistent, with the exception of Acumen revenue.
- Expenditures:
 - Total Salaries and Benefits increase due to compensation adjustments, collective bargaining agreement settlements, and rising benefit costs.
 - Non-Salary expenditures increase due to inflation, agent commissions to support international recruitment, and contracted educational services as a result of flowing funds to our PCPP.

SCHEDULE I

**St. Clair College of Applied Arts and Technology
Statement of Operations Summary: 2021-22**

	A MYR Income Statement 2020-21 \$	B Budget Income Statement 2021-22 \$	B - A Variance \$		Forecast	
					Income Statement 2022-23 \$	Income Statement 2023-24 \$
REVENUE						
MCU Operating Grants	42,217,956	41,201,081	(1,016,875)		40,638,581	40,076,081
Contract Income	14,848,140	16,830,119	1,981,979		16,730,119	16,680,119
Tuition	143,567,551	167,836,374	24,268,823		184,441,805	198,738,377
Other	41,909,340	46,177,606	4,268,266		46,744,243	50,399,923
Total Operating Revenue	242,542,987	272,045,179	29,502,192		288,554,748	305,894,499
Total Ancillary Revenue	3,554,946	8,602,443	5,047,497		9,465,622	9,521,354
TOTAL REVENUE	246,097,933	280,647,622	34,549,689	14%	298,020,370	315,415,853
EXPENDITURES						
Salaries & Benefits	87,633,128	95,480,638	7,847,510		96,916,188	98,357,751
Non Salary	126,702,390	148,876,481	22,174,090		160,291,438	176,088,039
Total Operating Expenditures	214,335,518	244,357,118	30,021,600		257,207,626	274,445,791
Total Ancillary Expenditures	6,478,170	8,947,753	2,469,583		9,298,318	9,379,901
TOTAL EXPENDITURES	220,813,688	253,304,871	32,491,183	15%	266,505,943	283,825,691
TOTAL SURPLUS / (DEFICIT)	25,284,245	27,342,751	2,058,506		31,514,427	31,590,162

SCHEDULE II

St. Clair College of Applied Arts and Technology Statement of Revenue: 2021-22						
	A	B	B - A		Forecast	
	MYR Income Statement 2020-21 \$	Budget Income Statement 2021-22 \$			Variance \$	Income Statement 2022-23 \$
Enrolment Based Envelope: see note 1	31,406,373	29,001,767	(2,404,606)		24,594,723	20,122,955
Differentiation Envelope: see note 2	13,311,305	15,715,911	2,404,606		20,122,955	24,594,723
Special Purpose / Other Grants: see note 3	(2,499,722)	(3,516,597)	(1,016,875)		(4,079,097)	(4,641,597)
Total MCU Operating Grants	42,217,956	41,201,081	(1,016,875)	-2%	40,638,581	40,076,081
Apprenticeship	3,389,888	3,540,251	150,363		3,540,251	3,540,251
Canada Ontario Jobs Grant	507,216	507,216	-		507,216	507,216
Employment Ontario	3,056,813	3,056,813	-		3,056,813	3,056,813
Youth Job Connection	1,158,120	1,337,400	179,280		1,337,400	1,337,400
Literacy & Basic Skills	1,376,172	1,376,172	-		1,376,172	1,376,172
School College Work Initiative	3,810,923	5,420,985	1,610,062		5,420,985	5,420,985
Second Career	317,286	400,000	82,714		300,000	250,000
Other: see note 4	1,231,722	1,191,282	(40,440)		1,191,282	1,191,282
Total Contract Income	14,848,140	16,830,119	1,981,979	13%	16,730,119	16,680,119
Post Secondary - Domestic	24,136,465	24,473,533	337,068		23,984,063	23,504,381
Post Secondary - International	72,231,899	84,326,121	12,094,222		86,012,643	87,732,896
Post Secondary - PCPP	46,583,947	58,343,620	11,759,673		73,752,000	86,808,000
Continuing Education	615,240	693,100	77,860		693,100	693,100
Total Tuition	143,567,551	167,836,374	24,268,823	17%	184,441,805	198,738,377
Investment Income	3,880,000	3,600,000	(280,000)		3,600,000	3,600,000
Contract Training	184,869	185,000	131		185,000	185,000
International Projects	125,000	125,000	-		125,000	125,000
PCPP Fee-for-Service	16,839,038	20,083,923	3,244,885		20,650,560	24,306,240
Other: see note 5	1,982,215	1,276,095	(706,120)		1,276,095	1,276,095
Technology Access Fee	630,188	-	(630,188)		-	-
Divisional Income	12,652,271	14,650,107	1,997,836		14,650,107	14,650,107
Amortization of DCC	5,615,759	6,257,481	641,722		6,257,481	6,257,481
Total Other	41,909,340	46,177,606	4,268,266	10%	46,744,243	50,399,923
Total Revenue Before Ancillary	242,542,987	272,045,179	29,502,192		288,554,748	305,894,499
Ancillary Revenue	3,554,946	8,602,443	5,047,497	142%	9,465,622	9,521,354
TOTAL REVENUE	246,097,933	280,647,622	34,549,689	14%	298,020,370	315,415,853

SCHEDULE III

**St. Clair College of Applied Arts and Technology
Statement of Expenditures: 2021-22**

EXPENDITURES	A	B	B - A Variance		Forecast	
	MYR	Budget			Income	Income
	Income Statement 2020-21 \$	Income Statement 2021-22 \$			Statement 2022-23 \$	Statement 2023-24 \$
Administrative: Full-Time	7,205,642	8,013,792	808,150		8,413,792	8,813,792
Administrative: Part-Time	891,987	1,484,510	592,523		1,499,355	1,514,349
Faculty: Full-Time	33,034,986	34,576,942	1,541,957		34,922,712	35,271,939
Faculty: Part-Time	12,538,480	13,695,854	1,157,375		13,764,333	13,833,155
Support: Full-Time	14,591,745	16,343,918	1,752,173		16,507,357	16,672,430
Support: Part-Time	3,262,237	4,301,734	1,039,497		4,344,751	4,388,199
Fringe Benefits	16,108,053	17,063,888	955,835		17,463,888	17,863,888
Total Salaries & Benefits	87,633,128	95,480,638	7,847,510	9%	96,916,188	98,357,751
Advertising	2,115,958	2,227,059	111,101		2,238,194	2,249,385
Contracted Cleaning Service	3,083,750	3,136,000	52,250		3,198,720	3,262,694
Contracted Educational Services	51,465,572	65,510,491	14,044,919		74,816,000	87,872,000
Contracted Services Other	18,805,040	22,200,973	3,395,933		22,644,992	23,097,892
Equipment Maintenance & Repairs	3,381,653	3,561,369	179,716		3,632,596	3,705,248
Equipment Rentals	2,899,496	2,749,200	(150,296)		2,804,184	2,860,268
Instructional Supplies	4,692,132	5,170,267	478,135		5,221,970	5,274,189
Insurance	6,479,126	7,222,780	743,654		7,367,236	7,514,580
Janitorial & Maintenance Supplies	811,898	811,898	-		828,136	844,699
Memberships & Dues	621,135	580,642	(40,493)		592,255	604,100
Municipal Taxes	778,375	778,375	-		778,375	778,375
Office Supplies	686,561	828,052	141,491		844,613	861,505
Premise Rental	2,320,315	3,137,493	817,178		3,153,180	3,168,946
Professional Development	559,313	605,006	45,693		628,439	637,582
Security Services	2,240,000	2,558,500	318,500		2,609,670	2,661,863
Stipends & Allowances	3,852,005	3,436,034	(415,971)		3,436,034	3,436,034
Student Assistance: 30% Tuition	2,032,250	2,032,250	-		2,032,250	2,032,250
Travel	358,079	623,400	265,321		635,868	648,585
Utilities	4,620,726	4,908,300	287,574		5,006,466	5,106,595
Other: see note 6	4,432,621	4,773,566	340,945		4,797,434	4,821,421
Amortization	10,466,385	12,024,826	1,558,441		13,024,826	14,649,826
Total Non-Salary Expenditures	126,702,390	148,876,481	22,174,090	18%	160,291,438	176,088,039
Total Operating Expenditures	214,335,518	244,357,118	30,021,600	14%	257,207,626	274,445,791
Ancillary Expenditures	6,478,170	8,947,753	2,469,583	38%	9,298,318	9,379,901
TOTAL EXPENDITURES	220,813,688	253,304,871	32,491,183	15%	266,505,943	283,825,691

SCHEDULE IV A

St. Clair College of Applied Arts and Technology Statement of Ancillary Operations: 2021-22						
	A MYR Income Statement 2020-21 \$	B Budget Income Statement 2021-22 \$	B - A Variance \$		Forecast	
					Income Statement 2022-23 \$	Income Statement 2023-24 \$
<u>Ancillary: Revenue</u>						
Beverage Supplier	3,469	25,000	21,531		25,000	25,000
Bookstore - Windsor & Chatham	135,000	175,000	40,000		150,000	150,000
Green Giants	1,000	2,000	1,000		150,000	150,000
IRCDSS Special Events & Projects	106,500	119,500	13,000		119,500	119,500
Lockers Administration	-	48,000	48,000		48,000	48,000
Parking Lots	-	800,000	800,000		1,350,000	1,350,000
Residence - Windsor	1,490,966	3,089,943	1,598,977		3,120,842	3,152,051
Sky Volleyball	10,000	15,000	5,000		150,000	150,000
St. Clair College Centre for the Arts	118,011	2,428,000	2,309,989		2,452,280	2,476,803
Varsity Sports	1,260,000	1,400,000	140,000		1,400,000	1,400,000
Sports Park	130,000	200,000	70,000		200,000	200,000
Woodland Hills Golf Course	300,000	300,000	-		300,000	300,000
Total Revenue	3,554,946	8,602,443	5,047,497	142%	9,465,622	9,521,354
<u>Ancillary: Expense</u>						
Green Giants	1,000	-	(1,000)		150,000	150,000
IRCDSS Special Events & Projects	101,000	110,000	9,000		110,000	110,000
Parking Lots	1,201,197	1,579,150	377,953		1,594,942	1,610,891
Residence - Windsor	2,063,597	2,224,150	160,553		2,246,392	2,268,855
Residence - Chatham	210,000	95,000	(115,000)		65,000	65,000
Sky Volleyball	10,000	-	(10,000)		150,000	150,000
St. Clair College Centre for the Arts	1,203,226	2,835,442	1,632,216		2,877,974	2,921,143
Varsity Sports	1,260,000	1,605,861	345,861		1,605,861	1,605,861
Sports Park	130,000	200,000	70,000		200,000	200,000
Woodland Hills Golf Course	298,150	298,150	-		298,150	298,150
Total Expenditures	6,478,170	8,947,753	2,469,583	38%	9,298,318	9,379,901

SCHEDULE IV B

**St. Clair College of Applied Arts and Technology
Statement of Ancillary Operations Surplus/(Deficit): 2021-22**

	A	B	
	MYR	Budget	
	Income	Income	
	Statement	Statement	B - A
	2020-21	2021-22	Variance
	\$	\$	\$
Beverage Supplier: Revenue	3,469	25,000	21,531
Bookstore - Windsor & Chatham: Revenue	135,000	175,000	40,000
Sky Volleyball: Revenue	10,000	15,000	5,000
Sky Volleyball: Expenditures	10,000	-	(10,000)
	-	15,000	15,000
Green Giants: Revenue	1,000	2,000	1,000
Green Giants: Expenditures	1,000	-	(1,000)
	-	2,000	2,000
Lockers Administration: Revenue	-	48,000	48,000
IRCDSS Special Events & Projects: Revenue	106,500	119,500	13,000
IRCDSS Special Events & Projects: Expenditures	101,000	110,000	9,000
	5,500	9,500	4,000
Parking Lots: Revenue	-	800,000	800,000
Parking Lots: Expenditures	1,201,197	1,579,150	377,953
	(1,201,197)	(779,150)	422,047
Residence - Windsor: Revenue	1,490,966	3,089,943	1,598,977
Residence - Windsor: Expenditures	2,063,597	2,224,150	160,553
	(572,631)	865,793	1,438,424
Residence - Chatham: Expenditures	210,000	95,000	(115,000)
St. Clair College Centre for the Arts: Revenue	118,011	2,428,000	2,309,989
St. Clair College Centre for the Arts: Expenditures	1,203,226	2,835,442	1,632,216
	(1,085,215)	(407,442)	677,773
Varsity Sports: Revenue	1,260,000	1,400,000	140,000
Varsity Sports: Expenditures	1,260,000	1,605,861	345,861
	-	(205,861)	(205,861)
Sports Park: Revenue	130,000	200,000	70,000
Sports Park: Expenditures	130,000	200,000	70,000
	-	-	-
Woodland Hills Golf Course: Revenue	300,000	300,000	-
Woodland Hills Golf Course: Expenditures	298,150	298,150	-
	1,850	1,850	-
Total Revenue	3,554,946	8,602,443	5,047,497
Total Expenditures	6,478,170	8,947,753	2,469,583
Surplus/(Deficit)	(2,923,224)	(345,310)	2,577,914

Notes: Statement of Revenue & Expenditures

Note 1 REVENUE: Enrolment Based Envelope

Core Operating Grant

Note 2 REVENUE: Differentiation Envelope

Performance Funding

Note 3 REVENUE: Special Purpose / Other Grants

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WSIB

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Staff Employment
Student Scholarships: Other
Telephone
Vehicle Expenses

STATEMENT OF FINANCIAL POSITION PROJECTION

The intent of this report is to provide the Board with a forecast of our 2021-22 financial position at the end of the College's fiscal year in regards to Assets, Liabilities and Net Assets, based on information known when the budget was developed.

St. Clair College of Applied Arts and Technology
Statement of Financial Position Projection
(\$ in 000's)

	3/23/2021	11/24/2020
	Budget	Mid-Year
	2021-22	2020-21
1 Assets	493,698	450,322
11 Cash and Cash Equivalents	88,172	86,004
12 Accounts Receivable	11,171	11,171
14 Other Current Assets	149,581	132,831
15 CIP	24,369	5,077
16 Tangible Capital Assets	393,407	377,812
161 Land	5,241	5,241
162 Site Improvements	19,326	17,483
163 Building	263,138	258,572
164 Furniture and Equipment	100,232	91,046
165 IT	-	-
169 Other TCA	5,470	5,470
17 Tangible Capital Asset Accumulated Amortization	(184,027)	(172,003)
172 AA Site Improvements	(10,223)	(9,057)
173 AA Building	(87,289)	(81,221)
174 AA Furniture and Equipment	(82,378)	(78,428)
179 AA Other TCA	(4,137)	(3,297)
18 Long Term Receivable	-	-
19 Investments and Other Long term Assets	11,025	9,430
2 Liabilities	307,643	294,142
21 Bank Indebtedness	-	-
22 Accounts Payable and Accrued Liabilities	31,525	31,156
221 Accounts Payable and Accrued Liabilities	29,787	29,787
222 Accrued Interest	293	-
223 Current Portion of Long term liabilities	1,445	1,369
23 Deferred Revenue	97,649	95,702
231 Deferred Revenue	13,120	11,173
232 Deferred Tuition Revenue	84,529	84,529
24 Restricted Contribution	705	705
25 Deferred Capital Contributions	146,313	148,976
26 Capital Lease	-	-
27 Debt	27,818	13,970
29 Other Long Term Liabilities	3,634	3,634
3 Net Assets	186,055	156,180
31 Unrestricted Net Assets	26,788	38,546
32 Internally Restricted Net Assets	91,145	61,428
33 Investment in Capital Assets	58,686	46,865
36 Restricted Contributions	-	-
37 Endowments	9,436	9,341
38 Accumulated Re-measurement Gain & Losses	-	-
Assets - Liabilities - Net Assets	(0)	(0)

NON-COMMITTED CASH PROJECTION

The intent of this report is to provide the Board with an indication of our 2021-22 non-committed cash surplus position at the end of the College's fiscal year. The report also identifies the capital projects that are funded from operating reserves, and funds being allocated towards internal reserves.

St. Clair College of Applied Arts and Technology
Non-Committed Cash Projection
(\$ in 000's)

	MYR 2020-21 \$	Budget 2021-22 \$	Variance \$
Unrestricted Net Assets, Prior Year ^{1}	33,865	23,276	(10,589)
Operating			
Budget Surplus	25,283	27,343	2,059
Amortization (net)	4,851	5,767	916
Adjusted Budget Surplus	30,135	33,110	2,975
Capital			
Grant Revenues ^{2}	2,948	3,594	646
Grant Expenditures ^{2}	(2,948)	(3,594)	(646)
Funded by Operating (Reserves)	(8,000)	(16,000)	(8,000)
Funded by Loan Facility	(5,000)	(15,000)	(10,000)
Net Outlay for Capital	(13,000)	(31,000)	(18,000)
Debt			
Repayment of Long-Term Debt	(1,297)	(1,368)	(71)
Proceeds from Long-Term Debt	5,000	20,000	15,000
Net Change in Long-Term Debt	3,703	18,632	14,929
iii. Other:			
Internally Restricted Deferred Maintenance & Interest	(16,157)	(17,229)	(1,072)
Net Change in Other	(16,157)	(17,229)	(1,072)
Unrestricted Net Assets, End of Year ^{1}	38,546	26,788	(11,758)
Unrestricted Net Assets Adjustment^{1}	(6,400)	(7,273)	(873)
Non-Committed Cash Projection ^{1}	32,146	19,515	(12,631)

^{1} The College uses its unrestricted net assets balance from the prior fiscal year-end (after post-employment and vacation pay adjustments), as a planning benchmark for projecting non-committed cash. Adjustments by management are made to the projected unrestricted net assets balance to account for other estimates and assumptions for reported asset and liability amounts (i.e. collectability of student receivables).

^{2} An allocation into the financial sustainability reserve during 2020-21 has been accounted for in the Unrestricted Net Assets, Prior Year figure for Budget 2021-22.

FINANCIAL SUSTAINABILITY METRICS

The intent of this report is to provide the Board with an estimate of the 2021-22 MCU Financial Indicators based on information known when the budget was developed.

St. Clair College of Applied Arts and Technology
Financial Sustainability Metrics

		Actual <u>3/31/2020</u>	11/24/2020 Estimate <u>3/31/2021</u>	3/23/2021 Estimate <u>3/31/2022</u>
Annual Surplus / Deficit	greater than \$0	\$ 31,083,010	\$ 25,284,245	\$ 27,342,751
Accumulated Surplus / Deficit	greater than \$0	\$ 123,372,258	\$ 146,839,245	\$ 176,618,918
Quick Ratio	greater than 1	4.72	7.38	7.90
Debt to Asset Ratio	less than 35%	11.52%	11.06%	13.00%
Debt Servicing Ratio	less than 3%	0.56%	0.53%	0.49%
Net Assets to Expense Ratio	greater than 60%	126.52%	133.97%	127.49%
Net Income to Revenue Ratio	greater than 1.5%	13.59%	10.27%	9.74%
Number of Flags		0	0	0

STUDENT FEES

The intent of this report is to provide the Board with the proposed Student Fees for the 2021-2022 academic year. This annual document was prepared for the Student Fee Protocol meeting held on March 15, 2021. The Compulsory Ancillary Fee Protocol Committee is comprised of Administration, Student Representative Council Inc., Thames Student Incorporated, and the Student Athletic Association. The intent of the Committee is to approve tuition and ancillary fees, with the Ministry of Colleges and Universities regulations for the upcoming academic year. The Student Fees have continued to be prepared in accordance with the Ministry of Colleges and Universities Tuition Fee Framework and Ancillary Guidelines as of March 2019. As of March 15, 2021, the Ministry has not released the Tuition Fee Framework and Ancillary Guidelines for the 2021-2022 academic year.

The Student Fees form the basis of tuition and ancillary fees for anticipated programs to be offered during the 2021-2022 academic year. This report includes the following appendices:

- Appendix A: 2021-2022 Student Fees Summary of Changes
- Appendix B: Student Fees 2021-2022

Appendix A: 2021-2022 Student Fees Summary of Changes

On March 23 and 24, 2021, the Ontario Ministry of Colleges and Universities (MCU) is scheduled to appeal the 2019 court ruling that revoked the Student Choice Initiative. As of the March 12, 2021, MCU has not released the Tuition Fee Framework for the 2021-2022 academic year. As a result, in the event changes are required to revisit Student Fees 2021-2022, the Compulsory Ancillary Fee Protocol Committee will reconvene and establish revised Student Fees for the upcoming academic year.

The proposed fee changes for the upcoming 2021-2022 academic year are limited to ancillary fees. St. Clair College has self-imposed a tuition freeze for the 2021-2022. This freeze applies to both domestic and international tuition fees. It is anticipated that the new tuition fee framework, once announced, will coincide with this direction.

Quarterly Student Fee Protocol Meetings

It is recommended that the Committee meet quarterly to share and discuss expenditures that are incurred as a result of the various service fees collected and shared amongst College partners. Quarterly meetings will encourage accountability and transparency as we will be in a better position to provide justification of each fee and associated expenditures.

I. Mandatory Ancillary Fees

- Student Buildings Operating Fee – Windsor
 - Annual fee increased from \$125 to \$160. The increase will offset additional costs related to the student centre upgrades, eSports arena, etc.
- Student Buildings Operating Fee – Chatham
 - Annual fee increased from \$75 to \$100. The increase will offset additional costs related to the student centre, food services, etc.
- Athletics and Recreation Operating Fee
 - Annual fee increased from \$175 to \$180. The increase will offset additional costs related to the Sports Park. In addition, the fee will be split 70/30 SCC/SSAA. Previously, the fee was shared 67/33 SCC/SSAA.
- Health Insurance Fee
 - Domestic student health insurance increases from \$300 to \$310 (Fall) and \$232 to \$237 (Winter)

- International student health insurance increases from \$745 to \$750 (Fall), \$535 to \$540 (Winter) and \$335 to \$340 (Spring). The increase offsets the costs associated with COVID-19 testing.
- Academic Support Fee (Windsor and Chatham)
 - The fee will be split 30/70 SCC/Student Government. Previously, the fee was shared 35/65.
- Campus Safety Fee
 - Annual fee decreased from \$25 to \$15.
- Career Services
 - Annual fee decreased from \$20 to \$10.00.

II. **Essential Membership Fees**

- Student Representative Council Membership Fee
 - Membership fee increased from \$50 to \$70.
- Thames Students Incorporated Inc. Membership Fee
 - Membership fee increased from \$50 to \$60.

III. **Program Material Fees**

A request was sent to all Program Chairs and Coordinators to submit material and kit fee proposals for the 2021-2022 academic year. Proposals included cost estimates from potential vendors. In some instances, cost estimates were valid for shorter periods of time. At time of purchase, if actual costs are higher than anticipated, it will be our intent to adjust as deemed necessary. There are material fee changes noted in the Student Fees 2021-2022, however they are denoted as New, Increase, Decrease, or No Change. Upon request, additional supporting documentation may be provided for review.

Appendix B: Student Fees 2021-2022



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ST. CLAIR COLLEGE
REGISTRAR'S OFFICE
STUDENT FEE POLICY 2021-2022

INTRODUCTION AND ACCOUNTABILITY

This document is a statement of College Policy relating to the assessment of student fees. The annual St. Clair College fee schedule is developed by applying our internal policy guidelines to the annual policy statement issued by the Ministry of Colleges and Universities (MCU).

Recommendations for changes to this policy are forwarded to the Senior Operations Group for approval. The fee schedules resulting from the application of these policies will be forwarded annually to the Board of Governors for approval.

The Registrar is accountable for the assessment and collection of all student fees in compliance with this policy. The Fee Schedule for 2021-2022 is shown in Appendix I.

NOTE: On March 23 and 24, 2021, the Ontario Ministry of Colleges and Universities (MCU) is scheduled to appeal the 2019 court ruling that revoked the Student Choice Initiative. As of the March 12, 2021, MCU has not released the Tuition Fee Framework for the 2021-2022 academic year. As a result, in the event changes are required to revisit Student Fees 2021-2022, the Compulsory Ancillary Fee Protocol Committee will reconvene and establish revised Student Fees for the upcoming academic year.

(A) TUITION FEES

1. Full-time Post-secondary Program Fees – Regulated Programs

The tuition fee charged to a full-time post-secondary student for a period of in-school activity (usually a term or semester) is defined by MCU and calculated as follows:

$$\text{S.T. F.} \times \text{T.F.F.} \times \frac{\text{Wks. per term}}{\text{Total program wks.}}$$

Where S.T.F. = Standard Tuition Fee; defined annually by MCU.

T.F.F. = Tuition Fee Factor for the specific program, as assigned by MCU.

2. Full-time Post-secondary Program Fees – Additional High Demand

At the discretion of the Board of Governors, the College can introduce additional high demand fees for programs where the Board identifies that there is demand for spaces, strong employment prospects and the expectation of high income for graduates, to a maximum of 15 per cent of College enrolment.

(See Appendix II for a listing of High Demand Programs).

3. Full-time Ontario College Graduate Certificate Fees

At the discretion of the Board of Governors, additional high demand may be introduced for students in full-time Ontario College Graduate Certificate programs. This enrolment is excluded from the 15% overall enrolment calculation.

4. Fees for Part-time Activity

a) Fully Funded Part-time Activity

The standard tuition fee for all part-time activity that is recognized for full provincial funding is assessed based on the contact hour fee as specified annually by MCU (standard part-time tuition fee = \$6.11 per hour).

b) Other Part-time Activity

Colleges may charge fees, as they deem appropriate for courses that are not recognized for full provincial funding.

NOTE: To determine full-time or part-time status, the student's total course registrations less non-funded courses will be considered in the program registration.

5. Fees for Prior Learning Assessment (PLA) Activity

Tuition fees for portfolio development courses are to be assessed as a flat rate.

In no case can the PLA fee exceed the regular course tuition fee, based on MCU's specified part-time rates.

MCU policy does not define a minimum fee (PLA fee = \$141.09).

6. Fees for Auditing Students

Colleges may charge fees, as they deem appropriate for auditing students. Auditing students are not to be included in the enrolment report for funding purposes.

7. Fees for International Students

The College defines international student fees each year. International students cannot be counted for funding purposes but are reported to MCU. International students are generally only accepted into undersubscribed programs. High demand fees are excluded from the International Student Fees.

8. U.S.A. Fees

The College has a fee policy that is applicable only to students from the United States of America. These reduced fees do not apply to oversubscribed programs, as U.S.A. students are generally only accepted into undersubscribed programs. High demand fees are excluded from the U.S.A. Fees.

9. Special Fees

9.1 Special Reduced Fees

St. Clair College recognizes the need to accommodate the special needs of certain members of its constituency and as a result may reduce fees for some of these populations.

a) Students on Social Assistance

Eligible part-time students, day or evening, will have tuition fees assessed based on 20% of the regular tuition to a minimum of \$20.00 per course. These reductions will apply only to fully funded (MCU) courses. The College reserves the right to exclude specifically designed courses. These reductions will be subject to available space in individual course sections. There will be no reduction of applicable service fees, registration, material fees, etc.

b) College Employees and Retirees

Any full-time employee, part-time employee (who is working at least 24 hours/week during the semester in which the course is offered), or a full-time College employee who has officially retired may take a College course upon payment of a non-refundable tuition fee of \$20.00. The College reserves the right to exclude specifically designated courses. These reductions will be subject to available space in individual course sections. There will be no reduction of material fees, etc. Prior Learning Assessments (PLA) are excluded from the \$20.00 reduced fees.

c) Employee Tuition Payroll Deduction

Payroll deduction is available for full-time employees, for dependents enrolled in full-time programs. Please check with the Registrar's Office for details and available updates.

d) Senior Discount

Seniors (age 60 and over) who register for part-time evening courses will be given a 10% discount. Seniors will be exempt from ancillary fees. There will be no reduction of material fees. These reductions will apply

only to fully funded (MCU) courses. The College reserves the right to exclude specifically designated courses.

e) City of Windsor Employees

For a period of ten (10) years beginning March 2007, employees of the City of Windsor shall be permitted to enroll in any part-time credit course offered by the College at a discounted rate of thirty (30%) percent of the regular tuition charged to students for each course. The reduction is subject to space availability and provided priority of enrolment in each course shall be given to students paying full tuition. The College has approved an extension of this arrangement for the 2021-2022 academic year.

9.2 Work Experience Fees

There are three forms of work experience that impact upon a student's fee assessment – clinical training, field placement and co-operative education. Where the work experience is included within a full-time program schedule, the full-time fees include the assessment of Work Experience. Clinical training is included in a student's full-time assessment. Clinical training, taken on a part-time basis, is assessed on the current hourly standard tuition fee.

Field placement is included in a student's full-time assessment. Fees for field placement courses taken by part-time students will be established by program and program requirements (i.e., cost of supervision, field placement location, specialized skills for supervisors, etc.).

Co-operative education fees will be established by program and program requirements (i.e., cost of supervision, field placement location, specialized skills for supervisors, etc.).

NOTE: Where a student is enrolled in an additional course(s)

While in a Field Placement/Co-Op semester, the regular fee assessments will apply for those courses in addition to the Field Placement/Co-Op fees.

9.3 Course Overload Fee

A student whose course load (hours of contact) exceed that normally taken by students in that academic achievement level (AAL) of the program, will be assessed fees for the overload at the previously described part-time rates.

(B) INCIDENTAL FEES

1. Tuition-Related Incidental Fees

Tuition-related incidental fees are included in the standard tuition fee. That is, having paid the required standard tuition fee, a student **cannot** be required to bear additional charges for any tuition-related fees.

Tuition-related fees include:

- Lab and shop costs
- Costs of consumable supplies and equipment and instruments not retained by the students
- Costs of mandatory field trips and mandatory field placement
- Costs of mandatory travel

2. Non-Tuition Related Incidental Fees

The College may assess non-tuition related incidental fees as described below:

- The cost of fees charged for Co-op program work semesters.
- To encourage the completion of some action by a specified deadline date (to permit College planning and resource allocation).
- To recover all, or part of the cost, of some activity requested by the student.
- To recover the cost of learning materials, equipment and/or clothing retained by the student.
- The cost of appeals, additional examinations and transcripts, graduation, parking charges and student identification cards.

A compulsory non-tuition related incidental fee is defined as a fee imposed or administered by the College in addition to standard tuition fees, which a student is required to pay in order to enroll in, or successfully complete, any course or program eligible for provincial funding. All compulsory non-tuition related incidental fees must be approved by the College's Compulsory Ancillary Student Fee Protocol Committee and the Board of Governors.

3. Summary of Non-Compulsory Non-Tuition Related Incidental Fees

3.1 OSAP Deferral Fee

Full-time post-secondary students, who have applied for OSAP, may request to defer their fees with a payment of \$100.00 per academic year until their OSAP application has been processed at MCU, Student Support Branch. A payment of this fee is applied towards tuition fees.

3.2 Grade Appeal Fee

Students requesting a review of a final grade will be assessed a fee of \$25.00 per course reviewed. This fee is refunded if the review is upheld.

3.3 Income Tax Receipt

All eligible students are provided with a copy of their Income Tax Receipt free of charge through the SIS. A fee of \$15.00 will be required for students requesting receipts (if applicable) for tax years prior to 2004.

3.4 Locker Fee

Students at all campuses may lease a locker for a fee of \$15.00 per semester.

3.5 Parking Fee

Day students requiring parking at the South, Downtown and Chatham Campuses will be assessed a parking fee of \$128.00 per semester (\$256.00 per year i.e. Fall & Winter semesters) for a general non-gated lot and \$158.00 per semester (\$316.00 per year i.e. Fall & Winter semesters) for a gated lot at South and Chatham Campuses only. Evening students requiring parking at the Windsor and Chatham Campuses will be assessed a parking fee of \$50.00 per semester or \$22.00 per month. In the event shorter term parking is required, a weekly permit may be purchased for \$12.50 per week.

3.6 Course Description Fee

A charge of \$1.00 per course description to a maximum of \$25.00 will be applied. Additional copies will be \$5.00 per set and faxed copies will be \$5.00 per course.

3.7 Credit Transfer Assessment Fee

A charge of \$25.00 per course evaluation, up to a \$100.00 maximum per submission is applicable.

4. Summary of Essential Non-Tuition Related Incidental Fees

These fees do not apply to contract training courses/programs.

4.1 Student Buildings Operating Fee - Windsor

A Student Buildings Operating Fee of \$160.00 per year will be assessed to all full-time students registered at the Windsor Campuses. This fee will provide funds to support projects that will improve student life and learning on the campuses.

A Student Buildings Operating Fee of \$2.50 per course per semester

will be assessed to all part-time students.

4.2 Student Buildings Operating Fee - Chatham

A Student Buildings Operating Fee of \$100.00 per year will be assessed to all full-time students registered at the Chatham Campus. This fee will provide funds to support projects that will improve student life and learning on the campus.

A Student Buildings Operating Fee of \$2.50 per course per semester will be assessed to all part-time students.

4.3 Student Centre Capital Fee - Chatham

A Student Centre Capital Fee of \$150.00 per year will be assessed to all full-time students registered at the Chatham Campus for a period of ten (10 years). This fee was approved by a TSI referendum in Fall 2015 to help with the cost of the cafeteria and student centre expansion.

4.4 Student Achievement and Records - Graduation/Transcripts

A Student Achievement and Records Fee of \$55.00 will be assessed annually to all full-time students registered at all campuses. The fee offsets the costs associated with the ongoing management and production of student records. In addition, this amount incorporates a \$35 fee related to Convocation. The total fee also includes the \$20 annual cost of producing two (2) official transcripts annually. Each individual request beyond the above will incur an additional cost of \$10.00 per copy.

All part-time students will be assessed a \$9.00 per semester fee.

4.5 Athletics and Recreation Operating Fee

An Athletics & Recreation Operating Fee of \$180.00 per year will be assessed to all full-time students registered at the Windsor and Chatham Campuses. This fee offsets the costs to support athletic intramurals, recreation, and varsity sports. This fee will be split amongst the College (70%) and SSAA (30%) in Windsor and TSI will receive 100% to support intramurals and recreation activities in Chatham.

An Athletics & Recreation Operating Fee of \$2.50 per course per semester will be assessed to all part-time students in a program of study.

4.6 Student Card Fee

All full-time post-secondary students will be assessed a \$20.00 student

card fee. Student cards provide students with the ability to prove their student status immediately. The student card is required to access the library, computer labs, and photocopy machines. A student card fee of \$20.00 will be allocated annually for renewal and maintenance purposes.

4.7 Health Insurance Fee

All full-time domestic post-secondary students at all Campuses will be assessed a fee of \$310.00 per year (pro-rated for programs that start in Winter \$237.00 and Spring \$163.00) to cover the cost of a student health insurance plan. This \$310.00 includes a mandatory and non-refundable Accidental Death and Dismemberment fee of \$2.95. Full-time students are able to opt-out of their health insurance plan during the beginning of each academic year. See <https://wespeakstudent.com/> for details.

All international students are assessed a fee of \$750.00 per year (pro-rated for programs that start in Winter \$540.00 and Spring \$340.00). The fees associated with health insurance are mandatory as a result of the coverage and benefits afforded to international students. There are no opt-out opportunities provided to international students as it relates to health insurance. All international students are assessed a pro-rated fee per semester, to a yearly maximum of \$750.00.

4.8 Academic Support Fee

A total Academic Support Fee of \$175.00 will be assessed to all students at all campuses to provide academic support that encourages and strengthens student success. Services includes amenities such as peer tutoring, group tutoring, faculty support and walk-in services for Math and English, open/general computer labs, workshops, support programming, THRIVES (Toolbox for Help and Resources to Increase Value and Empower Students) and other numerous on-line resources, Orientation, etc. This fee is split between St. Clair College (30%) and Thames Student Incorporated/Student Representative Council (70%) based on the service lead.

Included in this fee assessment are the following printing capabilities: All students will receive 250 B&W free impressions (single-sided page) each semester for academic purposes. The 250 impressions do not carry over from semester to semester. Once the 250 limit is reached each semester, the following charges will apply:

Printing fees regardless of paper size:

- Single: 15¢
- Two-sided: 20¢
- Colour Single: 30¢

- Colour Two-sided: 50¢

The Academic Support Fee of \$18.00 per course per semester will be assessed to all part-time students.

4.9 Campus Safety Fee

A Campus Safety Fee of \$15.00 will be assessed to all full-time students at all campuses to promote on-campus safety and wellness. Such programs and services may include a walk safe program, on campus programming, information, and awareness.

The Campus Safety fee of \$1.00 per course per semester will be assessed to all part-time students.

4.10 Health and Counselling Fee

A Health & Counselling Fee of \$35.00 will be assessed to all full-time students at all campuses to support on-campus access to health professionals/social workers for basic medical care, mental health care and online resources to support a culture of wellness on campus. Examples include wellness programming such as exam preparation support, mental health awareness and support activities, nutrition workshops and events. Online resources such as “Real Campus” and “Student Health 101” are also included.

The Health and Counselling Fee of \$1.00 per course per semester will be assessed to all part-time students.

4.11 Athletics and Recreation - Recreation/Fitness Centre Capital Fee - Windsor

Beginning Fall 2008, a Recreation Centre Fee of \$150.00 will be assessed to all full-time students for a period of ten (10) years to offset capital construction costs. Part-time students will be assessed \$7.50 per course. The Student Representative Council Inc. has approved an extension of the capital construction fee for an additional fifteen (15) years (inclusive of Fall 2033) to enable the enhancement of recreation/fitness facilities available to students at the Windsor Campus only.

4.12 Career Services

A fee of \$10.00 per year will be assessed to all full-time students, at all campuses to support career related services made available to the broader student body, including career days, employer visits, workshops, resume clinics, information sessions, job fairs, job boards, job placement services, etc.

A Career Services Fee of \$1.00 per course per semester will be assessed to all part-time students enrolled in a program of study.

4.13 Student Buildings - Academic Tower/Student Centre Expansion Fee - Windsor

Beginning Fall 2018, an expansion/construction fee of \$100.00 per year will be assessed to all full-time Windsor students only for a period of 10 years (inclusive of Fall 2027). This fee will assist with the capital cost to build additional floors on top of the original Student Centre. This expansion coincides with the vision of the Student Representative Council Inc. Added amenities such as a pharmacy, banking facilities, etc. are being considered. In addition, the Zekelman School of Business and Information Technology will be relocated to the new tower.

4.14 Student Buildings - Healthplex Equipment Renewal Fee - Chatham

Beginning in Fall 2018, a Healthplex Equipment Renewal Fee of \$100.00 per year will be assessed to all full-time Chatham students only. This fee will be utilized to ensure the Healthplex continues to provide state of the art equipment and resources to its students.

4.15 Program Material Fees

Please refer to Appendix III for a list of applicable material fees for the 2021-2022 academic year.

4.16 Program Compulsory Fees

All full-time students in the Music Theatre-Performance program will be assessed mandatory fees of \$1,800.00 in addition to the tuition fee. This fee will be utilized specifically to offset the additional costs associated with productions and the individualized faculty sessions required in the voice and acting disciplines.

All full-time students in the International Business Management-Logistics program will be assessed a \$500.00 exam fee in A01, a \$250.00 exam fee in A03, and a \$35.00 exam fee in A04 . This exam fee is required by the Forum for International Trade Training (FITT) for designation as a Certified International Trade Professional (CIPT).

4.17 Apprenticeship Ancillary Fees

All registered full-time apprentices will pay ancillary fees like those assessed in Continuing Education. Program material fees and kit fees are applicable as deemed necessary by the School of Skilled Trades and approved by the Compulsory Ancillary Student Fee Protocol Committee for 2021-2022. All registered part-time apprentices will pay the associated

part-time fee rates like Continuing Education.

5. Summary of Essential Membership Fees

The following list includes essential membership fees at St. Clair College.

5.1 Student Representative Council Membership Fee

A membership fee of \$70.00 is applicable for students registered at the Windsor and Ace Acumen Campuses. Please see the Student Representative Council for a list of benefits and services. This is an annual fee regardless of date of membership.

5.2 Thames Students Incorporated Inc. Membership Fee

A membership fee of \$60.00 is applicable for students registered at the Chatham Campus. Please see Thames Students Incorporated Inc. for a list of benefits and services. This is an annual fee regardless of date of membership.

The Student Representative Council (SRC) and Thames Students Incorporated (TSI) membership fees are used to actively engage and represent all students outside of the classroom and enrich their overall college experience through orientation; educational and engaging campus events; and health and wellness focused events and workshops for personal growth both on and off campus. SRC/TSI provides access to study spaces, food services, employment and volunteer opportunities, graduation photos and other meaningful student related services.

Both student associations provide meaningful support for students throughout the academic year, including student representation to senior administration of the College. SRC/TSI consistently work and advocate for the student population to add valuable new supports.

St. Clair College encourages students to connect with their student associations through their offices or social media.

5.3 Alumni Association Membership Fee

A membership of \$50.00 is applicable for students registered at all Campuses. Please see the Alumni Office for a list of benefits and services. This is an annual fee regardless of date of membership.

(C) TUITION FEE REFUNDS

1. Tuition Fee Refunds for Post-Secondary Programs

a) Canadian Citizens and Landed Immigrants

Students who officially withdraw prior to the tenth (10) day of class of the beginning of a semester will receive a refund calculated as follows:

- i) Full-time Student – assessed semester fees less \$100.00 administration fee that the College will withhold.
Part-time Student – assessed semester fees less \$25.00 administration fee per course that the College will withhold.
- ii) Fees paid in advance for a second and subsequent semesters will be refunded in full. Students who officially withdraw after the tuition refund date (i.e., ten [10] class days for a 15-week semester), will receive a full refund of any fees paid in advance for subsequent semesters.
- iii) For students who do not register on a semester basis (i.e., continuous intake), the principles implicit in the above policy will apply.

b) International and U.S.A. Students

International and U.S.A. students are provided with a student visa with the understanding that the student will register, and remain, as a full-time student. The College will require proof of registration at another institution in order to process a withdrawal and refund prior to the tenth (10) day of class for the current semester. Additional bank fees (i.e. wire transfer) may be applied upon processing a refund.

- i) International and U.S.A. students who officially withdraw prior to the tenth (10) day of class of the beginning of a semester will receive a refund of full tuition paid, less the \$2432.11 administration fee and any applicable bank fees (i.e. wire transfer) the institution will incur.
- ii) For International and U.S.A. students who do not register on a semester basis (i.e. continuous intake), the principles implicit in the above policy will apply.

2. Part-time - Continuing Education

REFUND TABLE	
TIMETABLE	AMOUNT
On or after the 1st day of classes but not later than the 10 th business day of the course	100% of tuition + GST minus a \$25.00 Administration Fee (per course)
On or after the 11 th business day of the course	NO REFUND

3. Continuing Education Refund Policy

Where a course or workshop is 20 hours or less in duration, an official withdrawal must be received on, or before, the business day prior to the date of the first class. For courses, or workshops, more than 20 hours in duration:

- An official withdrawal prior to the date on which the first class occurs will result in a full refund.
- An official withdrawal on, or after, the first day of class but not later than the tenth business day of the course will result in a full refund **LESS** a \$25.00 Administration Fee per course.
- No refund will apply to an official withdrawal on, or after, the eleventh business day of the course.

A P P E N D I X I

FEE SCHEDULE 2021-2022

EXAMPLE OF ANNUAL STANDARD TUITION FEES FOR A FIRST-YEAR STUDENT							
FEES	WINDSOR	CHATHAM	INTL WINDSOR	INTL CHATHAM	USA WINDSOR	USA CHATHAM	ACE ACUMEN
Standard Tuition	2722.62	2722.62	13,640.76	13,640.76	7,841.38	7,841.38	13,640.76
Student Buildings - Windsor Building Operating	160.00	N/A	160.00	N/A	160.00	N/A	160.00
Student Buildings - Windsor - Academic Tower/Student Centre Expansion	100.00	N/A	100.00	N/A	100.00	N/A	N/A
Student Buildings - Chatham Building Operating	N/A	100.00	N/A	100.00	N/A	100.00	N/A
Student Buildings - Chatham Student Centre Capital	N/A	150.00	N/A	150.00	N/A	150.00	N/A
Student Buildings - Chatham - Healthplex Capital Equipment Renewal	N/A	100.00	N/A	100.00	N/A	100.00	N/A
Student Achievement and Records - Graduation	35.00	35.00	35.00	35.00	35.00	35.00	35.00
Student Achievement and Records - Transcripts	20.00	20.00	20.00	20.00	20.00	20.00	20.00
Health Insurance	310.00	310.00	750.00	750.00	750.00	750.00	750.00
Athletics & Recreation - Windsor Capital	150.00	N/A	150.00	N/A	150.00	N/A	N/A
Athletics & Recreation - Windsor Operating	180.00	N/A	180.00	N/A	180.00	N/A	180.00
Athletics & Recreation - Chatham Operating	N/A	175.00	N/A	175.00	N/A	175.00	N/A
Academic Support - Student Representative Council	112.50	N/A	112.50	N/A	112.50	N/A	112.50
Academic Support - Thames Student Incorporated	N/A	112.50	N/A	112.50	N/A	112.50	N/A
Academic Support - St. Clair College	62.50	62.50	62.50	62.50	62.50	62.50	62.50
Campus Safety - Windsor Campus	15.00	N/A	15.00	N/A	15.00	N/A	15.00
Campus Safety - Chatham Campus	N/A	15.00	N/A	15.00	N/A	15.00	N/A
Career Services	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Student ID Cards	20.00	20.00	20.00	20.00	20.00	20.00	20.00
Health & Counselling	35.00	35.00	35.00	35.00	35.00	35.00	35.00
SRC Membership Fee	70.00	N/A	70.00	N/A	70.00	N/A	70.00
TSI Membership Fee	N/A	60.00	N/A	60.00	N/A	60.00	N/A
Alumni Membership Fee	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Total Tuition Fees	\$4,052.62	\$3,977.62	\$15,410.76	\$15,335.76	\$9,611.38	\$9,536.38	\$15,160.76

Please Note: The College reserves the right to change, amend or alter fees as necessary without notice or prejudice.

A P P E N D I X I I

H I G H D E M A N D P R O G R A M S 2 0 2 1 - 2 0 2 2

HIGH DEMAND PROGRAMS 2021-2022

Program Code

Program Name

H850/K950

Collaborative Nursing

H800

Dental Hygiene

H863/K963

Practical Nurse

H837

Medical Laboratory Science

H974

Cardiovascular Technology

H796

Diagnostic Medical Sonography

H795

Respiratory Therapy

A P P E N D I X III

MATERIAL FEES

2021/2022 MATERIAL/KIT FEES

Program	Amount	New/Revised/Remove	Budget Details
B877 Fashion Design	\$375 2yr	No Change	<p>2nd year students need these specialized supplies to complete their assignments and projects in semester 3.</p> <p>The Tailoring Kit is needed for students to complete a tailored jacket project in FAS306 in semester 3. It includes essential specialized supplies needed to construct a tailored jacket and meet the learning outcomes. Cost \$175.00.</p> <p>The Corset kit was cancelled for F2020 and that amount has been deducted. We no longer do a corset project.</p> <p>Photo Shoot Kit Fee: As part of the assessments in FAS411 Fashion Marketing and Presentation, the student is required to complete a photo shoot with fashion photographer, models, hair, and make-up stylists. Students receive copies of the photos taken in a digital format to use for their portfolios, branding-social media and websites, media kits, line sheets, look books and marketing materials.</p> <p>Included in our \$200.00 photo shoots, students work with a professional fashion photographer on location at the photographer's studio. Students collaborate with the hair and make-up teams that are headed by industry professionals that work with students and graduates from the SCC Hairstyling and Esthetician programs.</p> <p>The fashion design program is able to offer the photo shoots at the very reasonable cost of \$200. per student due to the photo shoots that are booked through the program for this project. If a student was to individually pay for a similar set up with a photographer, hair and make-up stylists, the cost would be approximately \$500.00 minimum and up.</p>
B877 Fashion Design	\$659.50 1 st yr	Increase	<p>The Fashion Kit is required for all 1st year students. It includes essential specialized tools need for the industry to complete pattern drafting and sewing construction samples and projects. Students need these essential specialized tools that are not available locally. Students must use quality, industry standard tools to complete the samples and projects to meet their learning outcomes. The cost is \$525</p> <p>J.J. Pizzuto's Fabric Science Swatch Kit – requesting to be included in 1st year tuition. Edition: 11th ISBN: 9781628926576 current price in SCC bookstore is \$134.50 + tax</p>
T020/T026/T154 Arch/Civil/Const	\$275 1 st Semester	Increase	<p>Hard Hat/Safety Glasses \$20 Vests for Surveying \$10(currently share would like to own) Fall Arrest Training (3 Year Certification) \$125 CVL 105 Surveying 1 Notes Package \$20 Materials for projects \$100</p>
T046 Construction Mgt	\$50	New	Cost is for the use of the Microsoft Project Software
B904 Sport Management	\$80 Yr. 1	No Change	<p>High Five (PHCD) Requesting the renewal of the 1st year, semester one only, \$80.00 certification fee for PHCD certification (Principles of Healthy Childhood Development) for Sport and Recreation Management Students Principles of Healthy Childhood Development PHCD, otherwise referred to as High Five What is High Five (PHCD) HIGH FIVE® is Canada's quality standard for children's programs. Before HIGH FIVE, no standard existed and there was a clear need for an innovative approach to help organizations enhance program quality and provide positive experiences for children, which would remain with them for a lifetime. HIGH FIVE is Canada's only comprehensive quality standard for children's sport and recreation. Founded in 2001 by Parks and Recreation Ontario (PRO), HIGH FIVE offers a holistic approach to healthy child development, based upon years of research, and validated by experts in related fields. HIGH FIVE is a required certification for anyone interested in employment in the recreation industry The City of Windsor is officially HIGH FIVE Accredited</p>
K766 Powerline	\$2600 1 st Semester	No Change	Breakdown available upon request

H800 Dental Hygiene Year 1/2	\$2808.39 1 st Year \$3573.21 2 nd Year	Increase Increase	DH Year I - increase due to the addition of specialized instruments- implant scaler and probe, customs fees increase and IPAC changes to policy for infection control. (Increase number of gowns, masks, and gloves.) DH Year II – increase in customs fee and IPAC changes to policy for infection control. (Increase number of gowns, masks, and gloves.) See Spreadsheet for detailed pricing
T855 Mechanical Eng. Tech- Industrial	\$135 1 st year	Increase	The Current 1 st year cost is \$75 With the current issues with the cleanliness of the equipment that is reused between classes, would be beneficial to supply a helmet, gloves, and cotton jacket to the students to have as their own to keep.
T867 Mechanical Tech CAD/CAM	\$75/yr	No Change	Expected costs of providing students material for project assessments
T867 Mechanical Tech CAD/CAM	\$612 1 st semester	No Change	\$612 – TOOLBOX (Details available upon request) It has been deemed very beneficial for students to purchase their own "kit", making them more accountable and marketable for employment, and all tools are deemed necessary for their vocation thereafter. Identical type, quality, size, and make of hand tools, measuring tools, and cutting tools is essential for consistent training in the lab
T929 Electronics Eng Tech – Industrial Automation	\$250 Yr.1 \$210 Yr. 2 \$30 Yr. 3	No Change	Breakdown available upon request
T941/T940/T942 Power Eng Tech	\$141.95 Sem. 1	Decrease	Breakdown available upon request
T974 Electro. Eng Techn-Robotics	\$93 Yr. 1	No Change	Breakdown available upon request
B940 Hospitality	917.00 Sem 1	New	FST Basic Cert \$43.50, Service Excellence Cert \$50.85, Smart Serve Cert. \$39.50, Uniforms Service and Kitchen \$424, Kitchen tool kit \$257.08, Bartending Tool Kit \$101.70 Breakdown available upon request
T755 Biomedical Engineering Tech	\$85 Yr.1 \$270 Yr. 2	Increase Removed Year 3 and added into Year 2	\$85 – Year 1 – All existing kits: Electrical components. \$270 – Year 2 – This Enhanced Year 2 kit allows students to have their own tools, gain a knowledge of basic tools and prepare them for life in the field. The price has increase by \$9.24 to reflect inflation of the cost. Also, digital microprocessor components valued at \$20 which were previously costed in year 3 have been moved to year 2 as the course is now in 4 th semester. \$0 – Year 3 - Costs moved to Year 2 as the course was reorganized in the program chart into year 2. *All costs are equal to the cost incurred by the school for the items*
H912 Adv. Medical Esthetics	\$1450	No Change	The fee is similar to the current Esthetician Program. The fee will be reevaluated before the proposed launch of the program for cost saving and duplication if a student is entering the program after completing the SCC Esthetician program.
H795 Respiratory Therapy	\$39 1 st Semester	No Change	Breakdown is available upon request
H796 Diagnostic Med Sonography	\$169.00 Yr. 1	Increase	Ergonomics Kit \$124 The kit includes all the following items: • Exercise Poster • Exercise Tubing • Pocket Exercise Cards • Hand Strengthening Putty • Cable Brace Towels \$45.00 Total \$169.00
K893 OTA/PTA	\$37.50 1 st Semester	Increase	Goniometer (joint measuring device), a book about GPA (Gentle Persuasive Approach) and a voucher for the associated GPA training.
H258 Vet Tech	\$105.41 A01 Kit \$55.35 A04	Increase A01 Decrease A04	Stethoscopes - \$91.28 Name tags – \$10.17 Bandage scissors - \$1.70 Safety glasses - \$2.26

	Hesi Exam		Hesi Exam - \$55.00 Total \$160.76
H915 Dental Assisting	\$1971.55 Yr.1	Increase	Breakdown available upon request
T914 Hair Styling	\$952 Kit \$90 Mat Fee	Decrease No Change	The current kit that was within budget has already had items removed from the kit to hold the costing Breakdown attached The students are buying additional items on their own for the class. In speaking with the coordinator these items are needed to be added Another Manikin head, Balayage Board, Lab coat and updated brushes
T167 Motive Power	\$497 1 st Semester	No Change	Breakdown available upon request
T947/K231 Electrical Techniques	\$575 1 st Semester	No Change	This fee is for basic hand tools and meters that a student would be required to have when starting on the job with an Electrical Employer. These tools are also used in the lab throughout the semester. All of the tools are of very high quality and therefore when the student first arrives on the job site they can be confident that they have the proper tools to get started in the trade.
T949 Welding Techniques	\$300 A01 kit \$100 mat fee	Decrease No Change	Breakdown available upon request Fee covers the weld projects students retain (jack stands, etc.)
H863/K963 Practical Nursing	\$610.90 1 st sem \$99 each term after	Increase	Addition of the Elsevier Clinical Learning Suite (CLS) and 3 e-texts to the student fees for the first term. Basic kit fee increases by \$10 due to higher costs. The Elsevier CLS and 4 e-texts come to \$511.90. \$99 for material kits required, totaling \$610.90 for the first semester and \$99 for all subsequent semesters.
H850/K950/K963 Collab Nursing PN Chatham	\$74/per year	Increase	The cost of the kit is approximately \$74 per student per year. This fee offsets the budget for material kit fees. Increase due to costs increasing for PPE and materials.
A887 Music Theatre	\$1800/ year	No Change	The fee will be utilized specifically to offset the additional costs associated with the full-scale productions mounted at the College's theatre spaces. This includes hiring stage directors, music directors, musicians, choreographers, set designers, costume designers, lighting designers, stage managers, publicists, technical directors and crew, transportation, and accommodations for these individuals plus materials required. The fee also addresses additional costs for individualized faculty sessions required in the voice and acting disciplines.
B999/M999 International Bus Management	\$500 A01 \$250 A03 \$35 A04	Increase	AAL 1 - All FT students in this program are assessed a \$500 exam fee. This exam fee is required by the Forum for International Trade Training (FITT) for designation as a Certified International Trade Professional (CIPT). This is prepaying the exam fee for the students. The students still must write the exam with FITT. AAL 3 - St. Clair College pays \$4000 annually to the Canadian International Freight Forwarders Association Inc. (CIFFA). This registration allows our students who obtain a minimum of a 70 percent grade to write the CIFFA Advanced Certificate exams for \$800. The proposed increase will provide all students with CIFFA e-texts for the 4 CIFFA courses. AAL 4 - IBM2000 requires use of the Descartes Import/Export Software. Cost of this software license to the College is \$35 per student.
B009/B012 Business Marketing	\$56.50 Year 1 \$119.99 US/A03	New	MRK419 uses Simple Survey, a Canadian company that provides an online marketing research web application that allows users to build and administer surveys, as well as create reports and analyze data. The price includes: 1 Soho Plan with simple survey/ 1 enterprise plan with simple survey for instructor of MRK 419 for 1-year total cost to College for 135 licenses is \$7627.50 MRK 340 Techno Marketing \$119.99 The price includes a bundled package from Student: · Social Media marketing textbook (Students have access to the textbook for life and the textbook is updated 2x per year by the Student publishers) · Social Media simulation – Mimic Social
B831 Culinary Management	\$573.45 Material \$874 Kit	Increase in Materials Decrease in Kit	\$500 for food products needed in lab. \$874 for kit and uniform see Adding FST Basics Certification \$38.50 and Smart Service Certification \$34.95
T866 Horticulture	\$421.31 Kit fee \$40.50 Mat Fee 1 st semester	Increase	Breakdown available upon request
T805 Woodworking	\$200/yr. Mat fee	No Change	\$200.00 per year material fee to cover the cost of materials that students will retain (i.e. projects).
B912/K946 Esthetician	\$1572.05 kit	Increase	Breakdown available upon request

	\$135 Material Fee		
T876 Pre-Service Fire	\$1300 kit fee	Increase	Kit fee is currently \$1100. With that students need certified fire helmet \$380, boots \$140, 2-gloves \$210, safety glasses \$5, hearing protection and hood \$28. For their uniform they need safety shoes \$90, 2-pants \$120, 3- tee shirts \$33, collared shirt \$49, sweatshirt \$70 and belt \$7. This brings the total to approx. \$1279 with tax. Usually a little over half the students need an extra pair of the \$105 gloves and we only give the second pair as needed.
T954 Plumbing	\$450.00 Kit fee	No Change	All students enrolled in the Plumbing Techniques program will incur a \$450. Breakdown available upon request.
B603 Community Justice Service	Remove	Remove	The student fee in the past helped offset the cost of shirts that students were required to wear while on community placement to identify themselves as students and differentiate them from both clients and staff at placement agencies. The new work-integrated learning course (CJS352) will be taking a slightly different approach to community placement. When community agencies were asked about the placement shirt, only one indicated it was truly necessary. The students attending that location (South West Detention Centre) will only be required to wear a light blue shirt that can be purchased from any store at the student's expense. We will re-evaluate this cost in the future if it becomes necessary to do so again or if circumstances change.
T207 HRAC	\$620.00 Kit	No Change	All students enrolled in the Heating, Ref, Air Cond program will incur a \$620.00. Breakdown available upon request.
T836 Chemical Laboratory Tech	\$200.00/ yr	No Change	Refundable fee of \$200.00 per year for glassware utilized for experiments, less deductions based upon glassware loss and breakage.
K788 Elect. Eng. Tech	\$200 Yr. 1	No Change	Provide a set of Philips and cabinet tip slotted screwdrivers and terminal block screwdrivers and wire cutter/ strippers and pliers. Also require a keyed padlock and a small tool bag or pouch to store the tools and lock in. This can be provided at a cost of \$200, student would be responsible to store tools and would keep tools upon leaving the program.
429A Gen Machinist	\$55- A01 \$305-A02 \$175-A03	No Change	
431A Mold Maker	\$55- A01 \$276-A02 \$250-A03	No Change	Changed Project to Compression Model
T971 Pre-App CNC-IMM	\$644 Kit fee \$50 Mat fee	No Change	The bulk of these tools are usually purchased through the same supplier, as there are limited people to purchase them from at a reasonable value. The basic tools for the start-up are purchased to allow the student a decent start in the working world.
T797 Pre-App CNC-PMC	\$565 Kit fee \$27 Mat fee	No Change	Tool kit purchased for the class and the value spent was 671.41 this was holding all materials that are on the list for tools.
430A Tool & Die Maker	\$55- A01 \$130-A02 \$150-A03	No Change	
332A Hairstylist	\$20 A01/A02	No Change	Material fee is for personal hair colour students are able to have done monthly and materials retained.
415A Cook	\$250- A01/A02	No Change	

Please Note: The College reserves the right to change, amend or alter fees as necessary without notice or prejudice.

A P P E N D I X I V

DEFINITIONS

DEFINITIONS

Ancillary Fees

Fees for items not covered by the tuition fees established for a course or program of instruction that students may be required to pay upon enrolment. The Ministry approves categories of ancillary fees.

Auditing Students

Students who are registered in a course or program, but do not receive credit towards a diploma or certificate. Such students do not take examinations or receive grades. When a student audits a Ministry funded course, no Ministry funding is received.

Clinical Training

Clinical training is non-paid work experience that is supervised and monitored by, or on behalf of, St. Clair College personnel. Clinical experiences are scheduled as a part of regular program offerings.

Compulsory/Essential Ancillary Fees

Ancillary fees that a student is required to pay in order to enroll in any course or program of instruction.

Field Placement

A field placement is the work experience component of a program. While there is no hour-for-hour supervision by St. Clair College personnel, there are periodic visits to the work setting. A report may be a part of the course requirement.

Full-time Student

A full-time student is one who is registered for 66 2/3% of the courses or 70% of the hours in the suggested student program as outlined in the College Calendar. A student granted advance standing or an exemption from a course is not considered to be enrolled in the course.

High Demand Program of Instruction

A program of instruction eligible for general purpose operating grant funding for which colleges have the discretion to charge fees above the maximum permitted for regular fee programs. This discretion is allowed for applied degree, post-basic or Baccalaureate of Nursing programs and/or for basic programs that have been determined to meet each of the following three criteria:

1. there is high demand for instructional space;
2. graduates have above-average prospects for employment; and
3. graduates have the potential to earn an above-average income.

International Student

An International Student for fee purposes is defined as a student who is not a Canadian or a U.S.A. citizen; not a permanent resident; not a dependent or a representative of a Foreign Government [Section 7(l) of Immigration Act]; or not a dependent of persons in Canada for the temporary exercise of their profession, trade or occupation [Section 7(l)h of Immigration Act].

Ontario Student Assistance Program (OSAP)

Supplementary financial assistance based on demonstrated financial need, operated by the province to help students from lower-income family's meet the costs of post-secondary education.

Part-time Student

A part-time student is a student who is registered for less than 66 2/3% of the courses or 70% of the hours in the suggested student program, as outlined in the College Calendar. This includes students taking Continuing Education courses.

Post Basic Program

A program designed to provide additional or advanced skills that will enhance an existing knowledge base for which a certificate, diploma or degree has been awarded.

Post-Secondary Program

A program designed for individuals who have an Ontario Secondary School Diploma or equivalent.

Semester

In the case of most full-time post-secondary programs, it is the objective to achieve two equal semesters per regular academic year, with minor variations as required.

Student Contact Hour

A unit representing one student enrolled in one required hour of instruction.

Term

A term will normally be a semester, or a quarter as determined by the student's program.

APPENDIX V

STUDENT FEE APPROVALS

In consultation with the Compulsory Ancillary Student Fee Protocol Committee, we are recommending the proposed 'Student Fees 2021-2022' be applied for the 2021-2022 academic year. We have reviewed and accept the proposed 'Student Fees 2021-2022' as presented.

Signatures:

_____ Date: _____
Student Representative
Compulsory Ancillary Student Fee Protocol Committee

_____ Date: _____
Student Representative
Compulsory Ancillary Student Fee Protocol Committee

_____ Date: _____
Chair
Compulsory Ancillary Student Fee Protocol Committee

_____ Date: _____
President, St. Clair College



TO: BOARD OF GOVERNORS

FROM: PATRICIA FRANCE, PRESIDENT

DATE: MARCH 23, 2021

RE: STRATEGIC DIRECTIONS APRIL 1, 2021 – MARCH 31, 2022

SECTOR: ALL – SENIOR OPERATIONS GROUP

AIM

To obtain Board of Governors approval for the Strategic Directions for the period April 1, 2021 to March 31, 2022.

BACKGROUND

The Strategic Directions align the six pillars of the College; Academic Excellence, Students, Community Engagement, Human Resources, Facilities Enhancement and Financial Health and Sustainability, with the foundational principles; Mission, Vision and Values to achieve the goal for St. Clair College to “Rise Above the Ordinary”.

At the Board of Governors Planning Session in January 2020, the President provided a presentation outlining the strategic considerations and operational focuses of St. Clair College. The Strategic Directions for April 1, 2020 to March 31, 2025 consist of 18 goals, 32 objectives and 46 clearly defined measurables, and align the College to meet the established commitments of the Strategic Mandate Agreement 3 (SMA3).

Administration completes a review of the Strategic Directions annually to ensure they remain in alignment with the objectives of the College. The Strategic Directions for the period of April 1, 2021 to March 31, 2022 are attached.

RECOMMENDATION

IT IS RECOMMENDED THAT the Board of Governors approve the Strategic Directions for the period April 1, 2021 to March 31, 2022.

Goal	Objective	Measure	Target
Academic	Increase online course offerings.	Increase the total number of online courses offered at St. Clair College by 7% over 5 years. Concentration will be on high demand courses.	Annually
	Review of program sustainability and rationalization metrics.	Implementation of a new Program Costing Model.	April 2021
	Review of Quality Audit requirements, gap identification and draft Self Study.	Gaps identified and resolved.	June 2021
		All College policies to be reviewed and revised as required and the creation of an enhanced process to ensure annual review.	June 2021
Research & Development	Promote interdisciplinary research aligned with area of program strengths/degree offerings.	Plan and conduct research professional development sessions, research scholarship and innovation days for faculty. Concentration to be added in Schools offering degrees.	Annually
	Document and increase the number of students participating in research.	Implement and maintain a database regarding internal research projects.	Annual comparison over the 5 years, commencing in 2020.
	Increase awareness of St. Clair College research.	Increase communication and showcase College research internally and externally.	Annually
Student Pathways	Continue to create academic pathways (college to college, college to university, university to college).	Continue to increase the current number of student pathways year over year.	Annually
		Promote student pathways for heightened awareness.	Annually
Support Student Success	Increase student success.	Development of a Student Retention and Success Report to support student success.	Fall 2021
		Increase institutional efforts to enhance Soft Skills for students through various mechanisms and activities (ie. online tools, mock interviews).	Annually

Goal	Objective	Measure	Target
Support Student Success	Document an inventory of current events and expand outreach by adding new initiatives and opportunities for student engagement.	Continue to increase “Campus Life” activities by three new events per year.	April – Annually
	Maintain and report on Athletic Performance Indicators (API’s) that align with academic/corporate priorities.	<ol style="list-style-type: none"> 1. Collective Varsity GPA. 2. Scholarship Achievement rate. 3. Departmental win/loss record. 4. Provincial/national recognition hits. 5. Increase athletic department revenue. 	April – Annually
Increase Enrolment	International enrolment.	Maintain/grow current international enrolment in Windsor and Chatham.	Annually
		Increase PCPP enrolment by 40% by adding additional campuses	Fall 2021
	Maintain domestic enrolment.	Maintain PS full-time enrolment within existing corridor.	Annually
Enhance Student Life	Completion and occupancy of the third-party student residence.	Student residence built and student occupancy commenced.	Fall 2021
Increase/Monitor Community Local Impact	Monitor and increase economic impact on local community.	Conduct annual research of community spending and impact.	Annually
Increase Corporate Training	Enhance our reputation as a training centre for the workforce of our community.	Excluding PCPP, increase entrepreneurial (non-public) revenue by 3% (15% over 5 years).	Annually
Increase Community Engagement	Strengthen the connection between the College and the community to reinforce College brand and image through volunteerism and/or Experiential Learning.	Creation and engagement of the “Community Saints” in conjunction with the Alumni, SRC, TSI and SAA and document impact.	Annually
		Increase community awareness of engagement/support of College staff and students.	Annually – Publish annual contributions.

Goal	Objective	Measure	Target
Brand Identification	Continuation of new brand “Rise Above The Ordinary” initiatives.	Number of actions taken to increase brand awareness.	Annually
Development of Human Resources	Staff development.	Continuation of staff orientation (part-time/full-time, academic and non-academic) and appropriate orientation material.	Annually
		1% of budget allocation for staff development.	Annually
Development of Human Resources	Staff Wellness	Continue to promote staff collaboration and engagement through monthly or quarterly activities.	Annually
		Monitor institutional WSIB lost sick time.	Annually
Campus Enhancement	Increase parking capacity.	Implementation of parking plan.	Annually over the following 3 years.
Deferred Maintenance	Development of a formalized Deferred Maintenance Plan based on recent Building Condition Assessment (BCA).	Development of a formalized and ongoing Deferred Maintenance Plan that incorporates institutional priorities and replacements.	April 2021
Campus Beautification	Continue to beautify the College campuses and maximize brand.	Annual plan for Campus Beautification developed.	Annually with budget.
Financial Sustainability	Balanced budgets.	Achieve balanced budgets annually	Annually
	College sustainability.	Increase sustainability fund.	Annually

Goal	Objective	Measure	Target
Financial Sustainability	Maintaining financial sustainability in accordance with MCU financial metrics.	Meeting or exceeding Ministry defined benchmarks.	Annually
Financial Efficiency	Review possibility of Centralized Budgeting.	Review and analyze the impact of a “Centralized Expense” allocation and monitoring to achieve more realistic financial results.	Review completed by March 31, 2021
Financial Transparency	Provide relevant and transparent reporting on financial position to the Board: <ul style="list-style-type: none"> ▪ Budget ▪ Mid-Year Review ▪ Financial Statements 	Complete interim reporting based on pre-determined deadlines.	Annually

AVP – Associate Vice President

API – Athletic Performance Indicator

BCA – Building Condition Assessment

CAE – Centre for Academic Excellence

EL – Experiential Learning

GPA – Grade Point Average

Baseline: 2019/20, and subsequently, the previous year.



POLICY TYPE:	Executive Limitations	NUMBER:	2003-21.
POLICY TITLE:	Communications and Counsel	DATE:	May 2003
		REVIEWED:	June 2009
			February 2021

With respect to providing information and counsel to the Board, the President may not permit the Board to be uninformed such that the Board's ability to carry out its functions is jeopardized.

Accordingly, he or she shall not:

1. Neglect to submit monitoring data required by the Board in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.
2. Let the Board be unaware of relevant trends, anticipated adverse media coverage, material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.
3. Fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Staff Relationship, particularly in the case of Board behavior which is detrimental to the working relationship between the Board and the President.
4. Fail to present or have presented to the Board a diversity of policy-related opinion and perspective.
5. Fail to report in a timely manner any actual or anticipated non-compliance with any policy of the Board.
6. Refuse the Board's request for information.
7. Fail to bring to the Board via the agenda, any items that by legislation, Ministry policy or Board By-Laws, require Board approval.



POLICY TYPE:	Executive Limitations	NUMBER:	2003-22
POLICY TITLE:	Programs and Services	DATE:	May 2003
		REVIEWED:	March 2021
		REVISED:	June 2010

St. Clair College only develops and implements programs or services which enable the achievement of the end results as defined by the Board in the mission, vision and strategic priorities statements.

The President shall not fail to ensure compliance with Ministry of Colleges and Universities Regulations regarding instruction, and that a high standard of administration and instruction in all areas of educational programs is maintained and clearly stated.

Without limiting the scope of the above statement by the following list, the President shall not:

1. Implement programs which cannot be demonstrated to enable the achievement of the Board's Ends.
2. Establish or cancel any post-secondary diploma or certificate program without Board approval via the Agenda.
 - 2.1. Fail to establish written policies and procedures regarding the criteria for authorization of certificates and diplomas.
3. Operate without a College Council and Program Advisory Committees for each program of instruction, consistent with the Regulation.
4. Allow existing or new programs or services to be continued or implemented without ensuring that they are effectively monitored and evaluated.
 - 4.1 Fail to ensure that a comprehensive, thorough and objective operational review is conducted every five years, consistent with the Minister's Binding Policy Directive.

Any change in program or service should be brought to the Board with the recommendation of the President. This recommendation will come after a review that includes the Strategic Directions of the Board.



POLICY TYPE:	Executive Limitations	NUMBER:	2003-23
POLICY TITLE:	Public Image	DATE:	May 2003
		REVIEWED:	March 2010 March 2021

The President shall not endanger the organization's public image or credibility, particularly in ways that would hinder its accomplishments of mission.

Further, without limiting the scope of the above statement by the following list, the President shall not:

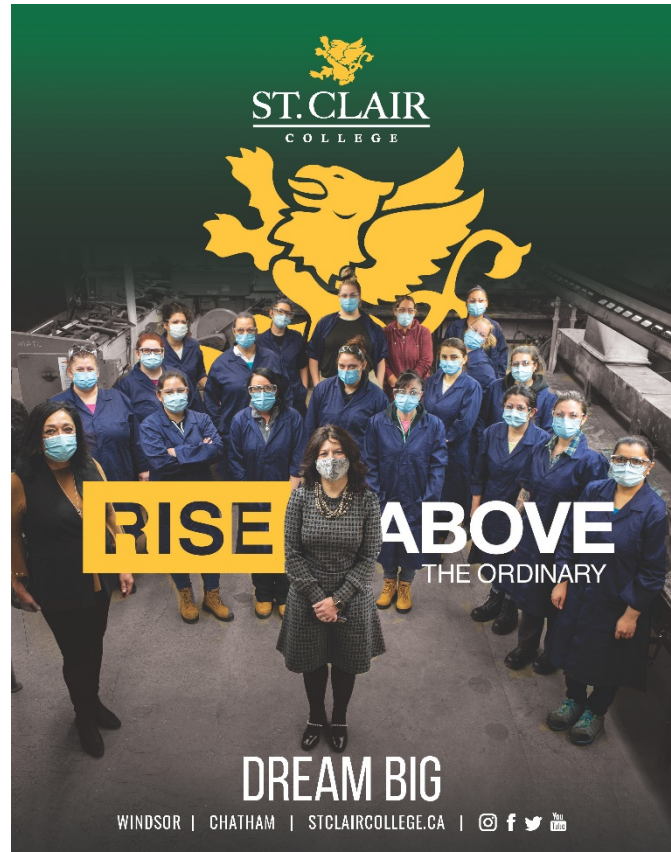
1. Fail to establish an effective corporate communications and public relations strategy.
2. Permit presentations to be made to the media which portray as Board policy information that is contrary to Board policy.
3. Permit staff members other than him/herself or designate to make presentations to the media regarding Board policy.
4. Fail to make available and easily accessible to the public information regarding Board decisions.

PRESIDENT'S REPORT

Meeting of the Board of Governors
Full Board – March 23, 2021

1. International Women's Day – March 8, 2021

On Monday, March 8, 2021, President France was the keynote speaker at the **15th Annual Women's Day Gala** which was hosted by the Women's Enterprise Skills Training of Windsor Inc. (WEST). The evening was held in a virtual format similar to WEST's traditional annual gala. The event included President France as the keynote speaker, a silent auction, entertainment and the Journey Towards Success Awards, all streamed directly to guests' homes. This year's theme was "Choose To Challenge"; a challenged world is an alert world and from challenge comes change. The event was an overwhelming success and received considerable positive feedback from the community.



2. Personal Support Worker Program

As previously communicated, the provincial government recently announced a major funding allocation to enroll and train in excess of 8,000 new Personal Support Workers (PSWs) in the province during the next year. That funding is targeted for an expedited version of the program at all of the Ontario's two dozen colleges. Details of those intakes across the province is attached for information. This funding will support virtually all of the educational costs for these new students, including tuition paid by the provincial government – approximately \$2,000 per student. Tuition support is included for the current Winter 2021 PSW students under this provincial initiative.

To support the demand in the community for PSW, St. Clair College provided tuition scholarships for applicants entering PSW last Winter (Winter 2020). To ensure parity, for the three 2020/2021 consecutive intakes, St. Clair College has also retroactively provided a tuition scholarship to the Fall 2020 PSW students, using its own revenue.

3. Quality Audit

The College continues to work on finalizing the Self-Study for submission by April 6, 2021. Other pertinent dates pertaining to the Quality Audit are noted below.

Submission of Self-Study Documents	Auditor Training Self-Study Assessment	Review of the Self-Study Documents & Follow-Up	Site Visit	Preparation & Submission of the Preliminary Audit Report	Review of the Preliminary Audit Report	Submission of the Final Audit Report	Submission of the Follow-Up Report
April 6, 2021	April 20, 2021	May 17, 2021	June 14-18, 2021	July 26, 2021	Aug. 23, 2021	Sept. 13, 2021	April 2023

4. COVID Support Funding

On Friday, March 19, 2021, the Ministry of Colleges and Universities announced a one-time \$106.4 million Support Fund for Postsecondary Institutions to address COVID-19 related expenses at the most financially impacted institutions. This fund is intended to support institutions with financial sustainability challenges, helping to position the postsecondary education sector for success and spurring prosperity in the broader economy. It has been confirmed that St. Clair College does not meet the 35% criteria to be considered an eligible institution to receive this funding as our submission was \$17M (30%).


APPENDIX A: Fund Eligibility Criteria

- The fund targets small and medium-sized institutions, and select larger institutions facing large enrolment declines, to help address some of the financial impacts of COVID-19.
- Eligible institutions were determined through data collected by the ministry from audited financial statements, as well as institutionally provided financial impact data.
- Funding is allocated to eligible institutions using a methodology that considers institutional COVID-19 related revenue loss, sector average per-student COVID expenses, and institutional size.

Institution Category	Enrolment ¹	Projected COVID Impact ²
Small	All institutions with less than 3,000 enrolment.	All institutions with enrolment less than 3,000 were given a small base allocation in recognition of their history of sustainability challenges related to location or fewer opportunities for economies of scale.
Medium	Colleges with more than 3,000 but less than 15,000 enrolment. Universities with more than 3,000 but less than 20,000 enrolment.	COVID impacts exceed 35% of accumulated reserves in order to be eligible for funding.
Large	Colleges with more than 15,000 enrolment. Universities with more than 20,000 enrolment.	Impacts of projected COVID-related tuition-related revenue declines exceed 40% of accumulated reserves in order to be eligible for funding.

5. International Student Arrival Metrics

As of March 18, 2021, 819 COVID tests have been completed as part of the College's Standard Operating Procedure (SOP) on arriving international students. A total of 32 cases have received positive results, thus, a very low infection rate of 3.91% has occurred. There are currently 216 students completing their quarantine requirements in our four (4) Toronto/Windsor hotels. The next group of 263 students are registered to arrive in both Windsor and Toronto between April 5 – 8, 2021. Additionally, April 25 – 28, 2021 arrivals are registering in heavy volumes with 164 students securing rooms.

 ST. CLAIR COLLEGE					International Student Arrivals March 18, 2021				
Current Quarantine Metrics						YTD Positive		Future Arrivals	
Total	In Hotel	Awaiting Test/Result	Positive	Negative		Positive/Tests	Positive %	Apr. 5-8	Apr. 25-28
513	85	85	0	0	St. Clair College	13/430	3.02 %	105	100
511	131	127	3	1	Ace Acumen Academy	19/389	4.88 %	158	64
1024	216	212	3	1	Total	32/819	3.91 %	263	164

6. Semester Length Survey

The College is in the process of surveying both staff and students regarding their preference of either a 13, 14 or 15-week semester. The College is investigating a potential change in the semester length for 2021/22 to allow for flexibility in the event there are additional waves as it relates to COVID-19 until vaccinations can be rolled out provincially.

The survey was issued to students on Monday, March 8, 2021. The estimated hours per week for each semester length option was included in the survey for student clarity. The student survey was issued to all students with the exception of certain students in Health Sciences accredited programs as these programs will remain at 15-weeks. The survey was issued to staff on Monday, March 22, 2021. The survey will remain open until Monday, March 29, 2021 at 4:00 p.m.

7. President's Message To All Staff

As shared with the Board yesterday, the President sent an e-mail to all staff on Tuesday, March 16, 2021 advising that St. Clair Day 2021 will take place in a virtual format on Friday, June 25, 2021 and celebrate our 2020-21 Employee of Excellence award winners.

8. Preliminary iMove United Way Challenge Results

Between March 1 and 14, 2021, the United Way held a fundraiser called “iMove for United Way”, their first ever, totally virtual fundraising event that focused on the importance of physical activity and mental health. Being active has many physical, social and emotional benefits that all play an important role in the prevention and treatment of mental health issues for children and youth. Participants were encouraged to get up, get moving and to challenge themselves and others to move for 200 minutes. There were 45 teams registered with 300 participants and 707 donations. St. Clair College had a main St. Clair College team, a St. Clair College Chatham Campus team and a St. Clair College PSI/Police Foundations Society team. St. Clair College’s main team had 26 staff participants and the St. Clair College Chatham Campus team had 13 staff participants, for a total of 39 support staff, faculty and administrators.

These are the preliminary results based on the Leaderboards from the United Way's iMove challenge:

- 1. Top Teams Overall:**
 - #1 – St. Clair College** (77,590 points)
 - #2 – AMV Steelers** (62,020 points)
 - #3 – Team United Way** (51,451 points)
 - #4 – St. Clair College Chatham Campus** (28,002 points)
- 2. Top Fundraising Teams:**
 - #1 – Team United Way** (\$4,286)
 - #2 – St. Clair College** (\$2,830)
 - #14 – St. Clair College Chatham Campus** (\$885)
- 3. Top Recruiting Teams:**
 - #1 – Team United Way** (750 points)
 - #2 – Mindful Movement LaSalle** (450 points)
 - #3 – St. Clair College** (450 points)
- 4. Top Activity Teams:**
 - #1 – St. Clair College** (74,180 points)

Overall great results for St. Clair College! United Way will be announcing the official results on March 24, 2021.

RISE ABOVE THE ORDINARY

9. Enactus Regional Exposition

St. Clair's students participated in the Enactus Regional Exposition from March 12 –19, 2021. This year's virtual event hosted 66 teams from various colleges and universities in Canada. We are extremely proud to announce that our projects InterACT and Endure, combined, placed first in the Enactus Canada Regional CWB Financial Education Challenge. The Enactus St. Clair team also placed first in People's Choice for Central Canada.

In addition, we would like to congratulate Trevor Ramieri on receiving second place in the Enactus Canada Regional TD Entrepreneurship Project Idea Pitch Competition! Trevor competed against 54 students from across Canada to land a spot in the final round of competition, where he pitched his business model to a panel of judges.

Our students have spent countless hours working on their projects and presentations and we would like to recognize them for their hard work throughout the year.

A huge thank you to the entire Enactus St. Clair team. We would also like to extend our thanks to our Faculty Advisors Michael Spadotto, Teodora Milovanovic and Jim Marsh for their continued direction and support.



RISE
ABOVE
THE ORDINARY

Attachment #1:

PSW Provincial Capacity Exercise

College	Maximum Capacity	Capacity by Intake		
		April 5	May 10	June 14
Algonquin College	290	80	130	80
Cambrian College	120	40	40	40
Canadore College	60		60	
Centennial College	220	60	80	80
Collège Boréal	90	30	30	30
Collège La Cité	126	63	63	
Conestoga College+	600	200	200	200
Confederation College	0	0	0	0
Durham College	108	36	36	36
Fanshawe College	230	80	100	50
Fleming College	64		32	32
George Brown College	120		120	
Georgian College	148	86	62	0
Humber	180	60	60	60
Lambton College	65	15	25	25
Loyalist College	120	40	40	40
Mohawk College+	360	120	120	120
Niagara College	80	0	40	40
Northern College	72	0	72	0
Sault College	90	40	30	20
Seneca	360	120	120	120
Sheridan College	315	105	105	105
St Clair College	250	150		100
St. Lawrence College	168	48	48	72
Maximum Capacity by intake:		1373	1613	1250
Total Maximum Capacity:	4236			

St. Clair College In The News

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	14	Transit Express Route From East End To St. Clair Approved windsoriteDOTca News Staff - Monday February 22, 2021
	15	Windsor passes 2021 budget with zero per cent tax increase CBC News · Posted: February 23, 2021
	16 – 17	Kingsville's Lafleur hopes to help St. Clair cross-country program remain one of nation's best Windsor Star - February 25, 2021
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	23	St. Clair College, U of W to get \$729K for mental health Blackburn News - February 28, 2021
	24 – 25	St. Clair refunding tuition for PSW students who enrolled last fall Windsor Star – March 2, 2021
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	31	St. Clair College confirms two cases of COVID-19 in Windsor residence CTV Windsor Web Writer - Thursday, March 4, 2021
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Arts and culture district envisioned to revitalize Windsor's downtown

Windsor Star - Feb 18, 2021



"Of course, of course this needs to be done." Windsor Downtown Districting Committee chair Vincent Georgie is shown in the WIFF alley on Wednesday, Feb. 17, 2021. Photo by Dan Janisse /Windsor Star

A committee of downtown movers and shakers is pushing plans to transform Windsor's long-struggling core into a vibrant arts and culture mecca or theatre district.

"We're looking at beautification, we're looking at lights, we're looking at greenery, the opportunity to have outdoor cafes and really a sense of beauty and sense of place downtown," says Vincent Georgie, the longtime Windsor International Film Festival executive director, who hopes this type of branding will help improve the quality of life for people throughout Windsor and make downtown a place where people want to visit and live.

That's why he was "so delighted" by the recent Windsor Works report which focuses on downtown as a key component in diversifying and strengthening the entire city's economic future. Transforming the downtown is precisely what a downtown districting committee has been meeting and talking about since it started last August.

"This is literally what we're doing," said Georgie, a University of Windsor acting vice-president who has major connections to the downtown with his film festival role as well as with the university's School of Creative Arts.

The committee includes leaders from the Downtown Windsor Business Improvement Association, Art Gallery of Windsor, Windsor Symphony Orchestra — which manages the city-owned Capitol Theatre — St. Clair College and University of Windsor, as well as property owners and residents from the downtown and Ward 3 Coun. Rino Bortolin.

Its members have taken daytime and nighttime walks to gauge the possibilities and have engaged two local university architects to help plan out the vision. Operating away from the spotlight until now, they've emerged with the release of a new city economic diversification report.

Seeing how heavily the Windsor Works consultants' recommendations focused on the need for downtown revitalization, Georgie felt the need to seize the moment. Downtown districting is about connecting all the cultural institutions downtown with a unifying theme, he said, adding that a final plan is still in the works.

"Is it about lands, is it about alleys, is it about lighting, is it about greenery, signage, wayfinding, to really give it a sense of a branded neighbourhood?" Georgie asks.

What really got his juices flowing on the idea of districting, he said, was the creation in 2019 of WIFF alley, an impressive fix-up of an unappealing downtown alley with murals and lighting to connect two of the festival's main venues, the Capitol and Chrysler Theatre. The beautified alley became a destination for people to visit during the festival and throughout the year and started people thinking about ways to repeat that success throughout the downtown.



“This train is moving already.” Vincent Georgie, who chairs a new multi-stakeholder committee looking at transforming downtown Windsor, is shown in the city core on Wednesday. Photo by Dan Janisse /Windsor Star

Then came news of two major city hall projects in the works, directly to the east and west of downtown — plans to spruce up and spur redevelopment along University Avenue West and Wyandotte Street West, and create a civic square and esplanade linking the new city hall with the downtown riverfront.

“So this train is moving already, you need to connect it,” Georgie said.

“Why would you spend all that money, the huge budget for all the work on University Avenue and all this vision and money for all of this stuff in the esplanade, and then not properly connect the whole thing?

“It doesn’t make sense to not move forward with downtown districting,” he said. “Of course, of course this needs to be done.”

City council has embarked on its first districting plan for Walkerville and has budgeted \$5 million with ambitions to do districting in other commercial areas of the city.

Members of the downtown committee are suggesting downtown should be next. Asked about this on Wednesday, Mayor Drew Dilkins said: “I don’t even think we have to wait. I think we can do two things at the same time.

“Vincent certainly has a bold vision and I think we could work simultaneously, and with council’s help get money in the budget ... to move forward with some great initiatives.”

Windsor Works does suggest theming and districting as well as the need to revitalize the downtown, repeating a decades-old mantra, the mayor said. In recent years, the city has spent around \$200 million on downtown investments, including community improvement plans to encourage residential development, building the downtown aquatic centre, taking control of the Capitol, buying the art gallery building, waterfront improvements and investing \$10 million to help with the university’s transformation of the former armouries building into a School of Creative Arts.

“It’s not where we want it to be yet and we’re not going to stop,” said Dilkins, who said whatever districting is done needs to be authentic. Walkerville’s distillery district, for example, harkens to the neighbourhood’s historic connection to the Hiram Walker operation.

It is exciting, it is

Based on all the cultural institutions in the downtown and the millions spent by the city supporting them over the years, Dilkins thinks an arts and culture district or theatre district would be a nice fit. “I think it can be very authentic and so I certainly support that vision.”

Committee member Sheila Wisdom, executive director of Windsor symphony, said what she'd like to see from districting is the kind of activity and socializing seen on Saturday mornings at the Downtown Farmer's Market, only all the time. And the districting must reflect what the area's about, she added.

"It is exciting, it is," she said.

Committee member Pat Papadeas, vice-chair of the downtown BIA, said the film festival's success in attracting people from all over into the core served as a starting point for the committee.

"Look, we are the theatre district, this is where the theatres are and that's something we should be proud of downtown," said Papadeus, who is also active with WIFF and is a professor at St. Clair College. "So how can we take this idea of districting ... and take a look at how that can be done downtown?"

She said the BIA has high hopes that the city will support downtown districting.

"It presents a really significant opportunity for the businesses and for property owners alike."

Jarvis: Finally, a downtown plan that will work

Windsor Star - Feb 19, 2021



Turning downtown Windsor into a cultural destination. Daniel Bombardier a.k.a DENIAL, works on a large mural for the Windsor International Film Festival, Oct. 29, 2019, in what will be known as WIFF Alley, located between University Ave. West and Chatham St. West, across the street from the Capitol Theatre.

First, it was the casino. That didn't work.

Later, it was the aquatic centre. That didn't work.

Now, after decades of trying and millions of dollars, the latest plan to resuscitate downtown has finally got it right. And it's a lot simpler than you'd think. It started with an alley.

"It comes down much more to quality of life and what makes people love living in Windsor, love coming to downtown Windsor, what makes people want to come live here, whether it's for university or employment," says Vincent Georgie, head of the new group leading the plan.

It's not one thing, like a casino, a pool or a university or college campus. It's an "atmosphere," he says.

This group will succeed where others failed because it understands that. It also understands the two cardinal rules.

The first is that it has to be authentic. You can't arbitrarily pick a concept and construct it. You can't force something from the top down. Windsor Works, the new report on diversifying and growing the economy, is clear about that.

It was referring to sectors of the economy. But the same principle applies to places. Walkerville is being transformed into a distillery district because the neighbourhood is dominated by historic Hiram Walker & Sons Limited.

So downtown, of course, is the arts and culture district. It has the symphony, art gallery, film festival, Capitol and Chrysler theatres and the University of Windsor's School of Creative Arts.

"This is obviously where you have your arts and culture district," says Georgie, executive director of the spectacularly successful Windsor International Film Festival.

All these institutions already bring people downtown, so build on that, says downtown councillor Rino Bortolin. Give people a reason to, as he says, linger and not just see the show and leave.

That leads to the second rule, which is: sweat the details. The group's motto is "clean, beautiful, safe."

The nuts and bolts are actually quite simple

They're talking about things with wow, like public art. But they're also talking a lot about trees, lights and benches.

“There's a core part that's just so fundamental,” said Georgie. “It doesn't have to be necessarily things that are unbelievably ostentatious or unbearably expensive. The nuts and bolts are actually quite simple.”

We've done the heavy lifting. We have the big stuff. But it's not enough. You need the little things, too.

The last step is putting it all together, connecting all the parts. That's what WIFF Alley does, and it's where this new plan started.

WIFF Alley began because film festival patrons were cutting through the alley to go between the Capitol and Chrysler theatres. So the festival, Downtown Windsor Business Improvement Association and Bortolin cleaned it up, installed strings of lights and commissioned a mural. They did it all largely with \$50,000 from Bortolin's ward fund.

Now, there's a photo of it in the region's tourism literature. A government minister was photographed there. People shoot their wedding photographs there. It's been used as a patio for the nearby live music venue Meteor.

“It was really connecting the Capitol Theatre and the Chrysler Theatre in an interesting and compelling way,” said Georgie.

“This is place-making,” said Bortolin.

It's unique spaces that stand out, he said. And that's what they want to do with the rest of downtown.

The other thing this group has is people with heft and multiple vantage points. Georgie has proven with WIFF that he's a guy with vision who gets things done. He's also a vice-president at the university, director of the School of Creative Arts and marketing professor at the Odette School of Business.

Bortolin has championed this vision of downtown since he was elected in 2014. It's what he ran on. Georgie and Bortolin are joined by the executive directors of the symphony, art gallery and BIA, the manager of the Chrysler Theatre, a St. Clair College faculty member and a major downtown property owner and investor.

Three of the members live downtown. The group is also working with two respected architects.

This group also has fortune on its side. The stars are aligned. Their bid comes as hundreds of residential units are being built downtown, from new towers to renovations of landmark structures like the Canada Building and Security Building.

It also comes as the city prepares to create a civic square and esplanade to the east and redevelop University Avenue and Wyandotte Street to the west.

It's a perfect storm — the good kind.

And this group knows how crucial the downtown and quality of life are to the city and its future.

“It's not just nice,” said Georgie. “It's a must-have.”

Some fearful that Transit Windsor services could be in jeopardy

With ridership down 85% compared to same time last year, the city says service cuts are possible

CBC News · Posted: Feb 18, 2021



The City of Windsor says it needs more financial support from upper levels of government in order to maintain current operations. (Vince Robinet/CBC)

With public transit ridership down and the City of Windsor warning further service cuts could be coming — some worry about how this might affect the city's most vulnerable.

"It's going to hurt people that really need it," said Lorraine Goddard, the CEO of the local United Way branch.

Many vulnerable people have already lost their jobs, Goddard explained, and those who still have their jobs rely on transit to get to work. She said they also rely on it to get to medical appointments and for picking up their groceries.

"Not having that presents ... undo hardship on people who are already really struggling in many other ways that I think many of us don't even realize."

Many riders are students and essential workers, she explained, adding that while they say fares are high and services are unreliable, public transit is a fundamental need which offers self-sufficiency to those without a vehicle.

"It's really important that as a community we put pressure on all levels of government to support this," she said.

"I hope that we find a solution. I hope that transit is protected."

Ridership dramatically down

The city reported earlier this week that current ridership is down 85 per cent compared to pre-pandemic figures from last year. The city said public transit is facing financial struggles to maintain current operations, even with an already-reduced service, and that more service cuts are possible, unless the federal and provincial governments provide more funding.

Mayor Drew Dilkens was criticized for [suspending services](#) at the start of the pandemic last year. When asked by CBC if he thinks ridership has dropped as a result of that initial shut down, the mayor said, "No, not at all."

"I think if you look at what's happening at other transit systems across the country that continue to operate, we are all down by between 80 and 90 per cent," Dilkens said.



Coun. Kieran McKenzie says the drop in ridership is directly linked to the pandemic. (Tahmina Aziz/CBC)

Coun. Kieran McKenzie says the low ridership levels were to be expected given the pandemic and having just come out of a lock down.

"It's no surprise that the ridership numbers for Transit Windsor are at the lowest that they've been throughout the entire course of the pandemic," he said adding that he expects to see a steady increase moving forward provided the region continues to progress positively in the pandemic.

As for whether the dip in ridership is related to the shut down in services last year, McKenzie said that while he disagreed with the suspension of services at the start of the pandemic, he says ridership numbers are a direct consequence of the pandemic.

McKenzie said he understands that many are frustrated with the already-reduced services, and he hopes to restore some faith moving forward.

He explained that part of the conversation that will be had next week with respect to the City's budget will be around whether or not the service will add a "critical route" — called Route 18 — that would connect riders from East Windsor to St. Clair College.

"It's going to be vital that we do implement that route. There's no disagreement with respect to that, it's just now the discussion will be around timeline for implementation," he said.

City council is meeting on Monday to discuss the proposed budget and the future of Transit Windsor.

Virtual polar plunging continues in Windsor-Essex

A cold bath or shower, a backyard kiddie pool, even a simple dousing with a bucket of ice water — participants in the 7th annual Polar Plunge for Special Olympics Ontario have been getting creative in their virtual plunging.

Windsor Star - Feb 20, 2021



Windsor cool-down. Jorge Gutierrez, president of the St. Clair College student representative council, gets water dumped on him on Friday, Feb. 19, 2021, by fellow council reps Alexandra Hanna, left, and Christian Seguin as part of this year's Virtual Windsor Polar Plunge for Special Olympics Ontario.

Brave and charitable souls have another week to take a polar plunge to support the Special Olympics, in partnership with St. Clair College.

The 7th annual Windsor-Essex Polar Plunge for the Ontario Law Enforcement Torch Run continues on a virtual basis until Feb. 28.

Restrictions on social gatherings due to the COVID-19 pandemic mean that participants must do their plunge individually — in lieu of a single community event as in previous years.

The advantage of this is that a large pool or body of water isn't necessary. Those who have signed up and collected pledges can plunge in whatever manner they see fit: a cold bath or shower, a splash in a backyard kiddie pool, or even a simple dousing with a bucket of ice water.

Polar Plunge organizers only ask that participants video record their plunge effort, and share it on social media with the hashtags #PlungeON and #PolarPlungeYQG.

This year, organizers set a fundraising goal of \$100,000 — double last year's goal.

Their ambition has already been rewarded: As of Friday, almost \$175,000 had been raised.

For more information and to register as a participant, visit polarplunge.ca.

Despite pandemic, St. Clair College reports record-high enrolment

Windsor Star - Feb 20, 2021



Record numbers, despite pandemic. St. Clair College culinary arts students Keely Pardo, left, and Jaclyn Stand are shown exiting the main campus on Friday, Feb. 19, 2021. Photo by Nick Brancaccio /Windsor Star

St. Clair College is reporting a record high enrolment this term, despite the COVID-19 pandemic preventing most in-person learning.

The college saw a 21-per-cent enrolment increase in its winter semester this year, with an all-time high of 14,225 students studying at all campuses — a whopping 2,512 students above last year's figure.

“Last September and again in January, I was somewhat taken aback by our substantial enrolment growth during both the fall and winter semesters,” said college president Patti France.

“Remarkably, the pandemic has not adversely affected the pursuit of postsecondary education — at least in the case of our students.

“In fact, our students seem to have recognized that many new employment opportunities may arise as we emerge from the pandemic and set about rebuilding our economy, and so they have chosen this unusual time of crisis to prepare themselves for those better days ahead.”

To prevent the spread of COVID-19, the college kiboshed most face-to-face learning in favour of online classes in September, except for essential labs, clinics and workshops happening on campus with public health measures in place. The online-focused strategy remains in place for the current winter semester.

“None of us, as educators, believe that remote learning is ideal, because the face-to-face interaction between teacher and student — and student-to-student too — is an essential element of the college experience,” France said.

“But the excellence of our faculty and staff in developing a widely informative and participatory online environment, coupled with the adaptability and perseverance of our students, have made a less-than-ideal situation truly successful.”

The challenges presented by COVID-19 sparked inquiries from both international and domestic students regarding possible delays to the start of their education and technical issues that could arise, said Michael Silvaggi, associate vice-president of student services and registrar.

“A lot of effort and credit needs to be shared amongst the many departments at St. Clair College in ensuring all student needs were addressed to the best of our abilities,” he said.

“This was a team approach. We believe our shared commitment to student success is contagious and students want to be part of this community.”

Budget Deliberations to Get Underway in Windsor

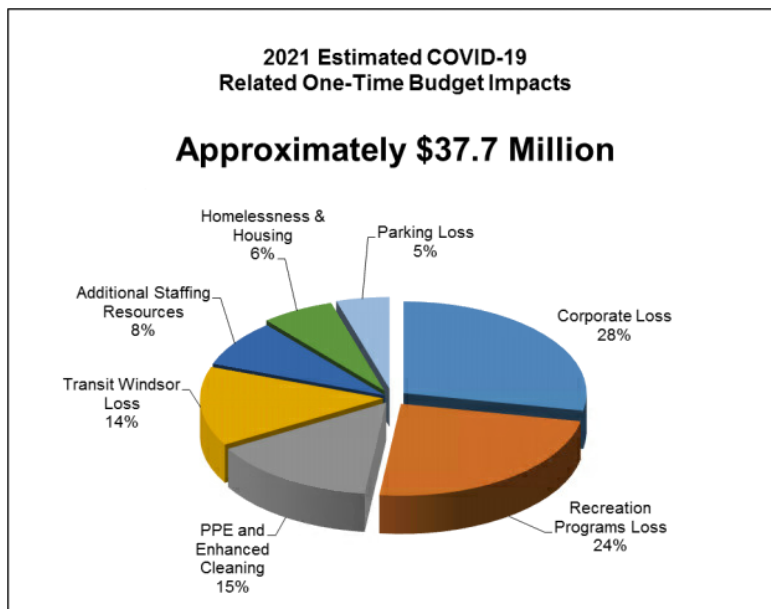
AM800 CKLW - Sunday, February 21, 2021



(AM800 file photo)

The City of Windsor is expected to hold the line on property taxes as [2021 budget](#) deliberations get underway Monday.

As heard on AM800 News, the proposed tax freeze doesn't take nearly \$38-million in "unfounded liabilities" caused by the COVID-19 pandemic into account.



Notes:
1) Continued Senior Level Government Relief Funding Programs Required in 2021 to Offset these "One Time" Costs
2) Excludes COVID related impacts for Government Business Enterprises (Windsor Detroit Tunnel & YQG Windsor Airport)

(Graphic courtesy of The City of Windsor)

Windsor Mayor Drew Dilken says the premier and the prime minister are aware of financial hardships in areas like transit.

"The prime minister was very favourable to making sure that the federal government is a partner in that and I expect the premier and the provincial government will also be partners," he says. "There is no municipality in Ontario that runs a transit system that can break even this year. It's just physically impossible."

If upper-levels of government don't shore up the \$38-million shortfall, Dilkens says it will have an impact on the 2022 Budget.

"I think the government recognizes that and doesn't want to see us cut capital projects because those create jobs and I don't think any resident wants to pick up a \$38-million tab, which would be equivalent to a nine per cent increase on the property tax roll," he added.

When it comes to saving for a rainy day, Dilkens says the city is "in great shape" this year, but 2022 might be a different story.

"So we will get to the end of the year, the question is how big will the deficit be? We're hoping that it's zero like it ended up in 2020," he says. "We won't know until the federal and provincial governments have their meetings and decide on how much money they're going to send down to municipalities like ours."

Ward 3 Councillor Rino Bortolin plans to introduce several items during deliberations.

He says administration denied the first phase of the Transit Windsor Master Plan that would create Route 18 at a cost of \$537,000 due to low ridership projections.

Bortolin says the new route will cut travel times from Tecumseh Mall to St. Clair College from two hours to 30 minutes.

He proposes council launch the route in the fall of 2021 for the prorated amount of \$180,000.

"So if we want to see ridership climb back up to where it was pre-COVID-19, we have to make sure the service levels are there," he says. "We can start by catering to our base, who are students."

Bortolin says he'll also be pushing for two additional outreach workers at a cost of \$140,000.

He says the city currently has two workers responding to calls involving addiction and homelessness instead of Windsor Police Service.

Bortolin says the program is working and there will be an opportunity to recoup some of the cost from the province.

"So there is two that are already doing the work, but they work 9 a.m. to 5 p.m., Monday to Friday. There's a huge gap on evenings and weekends," he says. "Windsor police have recognized this, the Downtown Windsor Improvement Association has recognized this, so we can really use two more people to work evenings and weekends."

He says an additional \$192,000 in resources is needed for the city's Climate Mitigation Strategy.

"This would allow us to apply for federal grants with matching dollars, create work collaborations with the University of Windsor and St. Clair College on climate initiatives," says Bortolin. "We declared a Climate Emergency last year, if we're serious about that, how could we not fund it?"

The city's 10-year capital budget features \$170-million worth of investments in parks, culture, roads, sewers and active transportation in 2021.

Including:

- \$5.5 million towards the reconstruction of eastbound EC Row from Dominion Boulevard to Dougall Avenue.
- \$3.4 million to complete the WFCU Roadway.
- Investing \$4.2 million toward repairs at the Peace Fountain.
- \$27 million to start construction of the north alignment in 2023 work at Lauzon and County Road 42.
- A down payment of \$4.3 million towards the reconstruction of Roseland's Club House.
- \$94 million to continue phases two and three of the Riverside Vista project.
- Spending \$6 million to rehabilitate Huron Church from College Avenue to Tecumseh Road.
- Over \$9-million along Dominion Boulevard from Northwood Street to Totten Street.
- Continuing work on Banwell Road with almost \$3-million spent in the next two years.
- \$31 million to complete the reconstruction of Provincial Road.

The city projects it will spend roughly \$1.6-billion on those types of investments by 2030.

Bortolin says all three of his asks add up to around \$512,000.

He says the increase could be covered by downsizing funding for some non-essential events, using the \$600,000 allotted for the Bright Lights Festival as an example.

Deliberations get underway Monday morning at 10 a.m.

City of Windsor budget talks underway

CTV Windsor News - Monday, February 22, 2021

WINDSOR, ONT. -- City of Windsor budget deliberations are in full swing as council digs into what the city's chief financial officer is calling a "status quo" budget.

On the table is a proposal that would see no increase in property taxes.

At the same time, the city is looking for council to approve spending \$1.6 billion over the next decade on capital projects – the bulk of that on roads, sewers transportation and parks.

As CTV previously reported the city is also facing a \$38 million budget hole caused by decreased revenues and added costs from the pandemic.

But the city is leaving those additional costs unbudgeted – hoping for help from upper levels of government.

Delegates had the opportunity to speak Monday with some pressing council to provide free feminine hygiene products at all city facilities.

A handful of citizens also spoke to the need to improve transit.

After passing a nearly five per cent budget increase, the city agreed to pilot a route from east Windsor to St. Clair College, splitting the \$180,000 cost with the college and will also look to set up a "College bus pass" similar to the "U-pass."

But the loudest call came from a variety of people asking the city to hire two additional outreach workers.

These workers work closely with police and downtown businesses to connect people who are homeless... with services and shelter.

Councillor Rino Bortolin plans to table a motion to add those workers which Joyce Zuk of Family Services Windsor-Essex Believes are essential to enhance their presence in the community.

"We would need to increase the complement of outreach workers," Zuk said. "No ifs, and or buts about that. If we have more resources in the way of staff, we can absolutely do more of the work that council wants us to."

That motion hasn't been voted upon yet as council continues to work its way through the budget.

This is a developing story, more to come.

Transit Express Route From East End To St. Clair Approved

[windsoriteDOTca News Staff](#) - Monday February 22nd, 2021



It is going to be easier to get from East Windsor to St. Clair College this fall.

During Monday's budget session, Windsor City Council approved an express route on a trial basis that will start in September.

The \$180,000 cost to run the route will be shared between the City of Windsor and St. Clair College.

The new route from Tecumseh Mall to St. Clair College will be about 20 minutes long, compared to the two-hour ride students currently take.

If successful, the route will be included in the 2022 city budget.

Windsor passes 2021 budget with zero per cent tax increase

Council hopes other levels of government cover nearly \$38M in COVID-related costs

CBC News · Posted: Feb 23, 2021



Outside Windsor's new City Hall. (Jonathan Pinto/CBC)

Windsor's 2021 budget has passed with a zero per cent tax increase.

But questions about how nearly \$37.7 million in one-time COVID-19 costs will be covered loomed in the background as councillors voiced their support and praised administrators for their work to hold the line.

"The reality here is we're in a potentially \$38 million hole and there's a lot of question marks," said Ward 2 Coun. Fabio Costante.

Councillors voted to support the budget following a marathon meeting that stretched on for nearly 11 hours.

It includes permanent funding for a second street outreach worker, but a motion to add a third person to help the city's most vulnerable find housing failed.

Council also voted unanimously to fund half of a \$180,000 pilot project for Route 18 —connecting the city's east end with St. Clair College.

A partnership with St. Clair is set to begin in fall 2021, when students are expected to return to in-class learning, and is expected to save them an estimated two-hour bus ride

Homelessness and housing dominated the meeting early on, with some councillors sparring with the mayor over whether how many outreach workers are needed in the city.

The workers act as first contact for many people experiencing homelessness and help connect them with supports

There are currently five working in Windsor, two of whom are funded by the city.

Kingsville's Lafleur hopes to help St. Clair cross-country program remain one of nation's best

Windsor Star - Feb 25, 2021



The St. Clair Saints men's cross-country team is hoping new recruit can help the team maintain its elite status at the national level. Photo by Dax Melmer /jpg

Head coach Paul Boots has spent years building the St. Clair Saints men's cross-country team into one of the best programs in the country.

With COVID-19 cancelling the 2020 season, the challenge now is keeping that program on top when racing returns and Boots is hoping Kingsville's Matt Lafleur can be a piece of that puzzle in 2021.

"He's going to be a real player for us," Boots said of Lafleur. "We think he'll play a significant role.

"He has same passion as our other guys. I can coach a lot of things, but not passion. He's going to fit in real well."

St. Clair is right where the 17-year-old Lafleur was hoping to land. The Saints men's team has finished on the conference podium at the last three championships and took gold in 2018. That's the same year St. Clair won its first national championship while taking the silver medal in 2019.

"I've been hoping for St. Clair for a while," the 5-foot-11, 140-pound Lafleur said. "Since they won nationals, in 2018, that's when I was like, 'Wow, it's right at my back door.'"

Normally, the heavy recruiting comes when an athlete is in Grade 12, but Boots saw Lafleur in action as a junior distance runner in Grade 10 and was impressed with the first-year senior's performance in cross-country in the fall of 2019 after a top 10 finish at Thrill on the Hill and WECSSAA.

"That was impressive," Boots said. "After that, that was pretty much it. We were working with him a bit and he said he was applying to St. Clair. We've been watching and talking and met up at Malden Park where he did an 8k(m) run and absolutely crushed it."

While sports have been shutdown for nearly a year, Lafleur was fortunate that he could still fall back on his running and is doing nearly 100km a week.

“Throughout the whole pandemic, running’s the only sport you’ve been really able to do legally, even if it’s individually,” said Lafleur, who will study in the powerline technician program.

Boots believes that getting in that extra mileage now will help speed his adjustment to training and competing at the next level.

“He’s upped his game, even though there’s no racing,” Boots said. “The turnover (in college) is quite a bit. It can be tricky because, just when you’re getting used to the volume and how we do things, they have to go. We’ve talked mileage and he’ll be ready in September.”

Lafleur will continue to run track and field with the UWindsor Athletics Club, but said he’s already spoken to several of his future St. Clair teammates and is anxious to get rolling.

“They seem like this huge family,” Lafleur said. “I’m at home and not necessarily going to be home, but they’re like a family, which is really needed. I think everyone needs that.

“I think the main goal is to carry the team success it’s had the last few years. With the guys on the team, I think we can do that for sure.”

While Carter Free and Tyler Tofflemire have moved on since the pandemic, Boots said returnees Tyler Jones, Ricky Nepomuceno, Jacob Fitzpatrick, Ethan Power and Mitch Haggart, along with Lafleur, will keep the club competitive.

“I think we’ll be in the hunt,” Boots said. “I think our team might be a little bit deeper. We’ve got six solid runners and sometimes the depth comes in handy.”

St. Clair College Getting Set to Offer Tuition-Free PSW Training

AM800 CKLW – February 26, 2021



The province is moving to improve direct daily care for residents of long-term care homes by offering free training for personal support workers at colleges across Ontario.

Over \$115-million has been earmarked by the government for 6,000 new students in the PSW training program at 24 colleges, including St. Clair College in Windsor.

As part of the effort, 2,200 existing PSW students will be eligible for a tuition grant of \$2,000 to assist them in finishing their studies.

The historic campaign to accelerate training is a step towards hiring enough personal support workers to provide four hours, on average, of direct daily care to residents — a promise made by Premier Doug Ford.

Chair of Nursing Program at St. Clair College, Linda Watson, says the PSW program currently runs over two semesters with eight months of training

Watson told AM800's The Afternoon News that the program will be cut back to six months with this change.

"Classes will be a little more heavy in terms of the number of hours in the day. But we will get through all of our theory content in 12 weeks and then they will move into their clinical placement for the second 12 weeks of the program," she says.

Watson says students will start in April or June with everything paid.

"They will have their full tuition paid, they will have money for their books, for their uniforms, for their shoes, for their CPR courses, for whatever expenses they have to be enrolled in the program," she says.



(AM800 file photo)

Watson says it takes a special person to want a career as a personal support worker.

"It takes someone who cares a lot. Someone who wants to work with people, someone who likes to work in a very fast-paced environment where there's a lot of interaction with vulnerable people that need your help," she adds.

Long-Term Care Minister Merrilee Fullerton says, "Modernizing long-term care requires innovative solutions and programs that allow us to recruit and train PSWs quickly so that they can begin their meaningful work caring for our loved ones."

College to offer free, accelerated program for personal support workers

Windsor Star - Feb 26, 2021



Taylor Iftiniuk, a student in St. Clair College's personal support worker program, trains on a medical manikin Thursday. Photo by Dax Melmer /Windsor Star

St. Clair College will start taking applications in early March for those interested in studying for free to become personal support workers.

Classes start April 5 for an abbreviated six-month course that aims to have graduates job-ready by fall.

College to offer free, accelerated program for personal support workers

In an effort to address a provincewide shortage of personal support workers (PSWs) in long-term care and nursing homes, the Ontario government announced Wednesday it was providing \$115 million to cover and subsidize tuition in 24 community college programs.

“Today’s announcement is another major step towards hiring enough personal support workers to provide the nation-leading four hours on average of direct daily care to residents,” said Minister of Long-term Care Merrilee Fullerton. “Modernizing long-term care requires innovative solutions and programs that allow us to recruit and train PSWs quickly so that they can begin their meaningful work caring for our loved ones.”

The province said 8,200 new PSWs would be ready by fall, with a goal of providing four hours of direct daily care per resident within the next four years.

The accelerated program allows students to fulfill program requirements quicker by increasing the number of study hours per week. And students will be placed in paid clinical placements after three months.

Normally, placements are unpaid.

“This is a tremendous opportunity,” said Linda Watson, chair of St. Clair’s nursing program. “With COVID and the pandemic, everyone is aware of the importance and the need for PSWs.”



Omar Elchami, a student in St. Clair College's personal support worker program, trains with a medical manikin at the college on Thursday. Photo by Dax Melmer /Windsor Star

Watson has seen enrolment numbers decline for the program in recent years. This past September's intake saw 70 students enrol at the Windsor campus and another 30 at the Chatham campus.

"We could have taken more," Watson said. "We've been as high as 120 in Windsor and 50 or 60 in Chatham."

The government plan has space for 6,000 applicants to get free tuition plus a paid clinical placement.

There are 60 students in Windsor and 25 in Chatham who started the program in January. They will be among the 2,200 students across the province eligible for a \$2,000 rebate and a paid clinical assignment.

While it remains unclear at this point, according to Watson, it's expected those students will continue on a course to complete the program in the regular eight-month time frame.

A shortage of PSWs provincially and nationally has existed for years. Two years ago, three Ontario employers and four community colleges — including St. Clair — launched a \$1,000 reimbursement program in an effort to entice more candidates into the field.

"It's a difficult position but it's a heart-warming position," Watson said. "You have to be committed to working with people and caring for people."



Taylor Iftiniuk, a student in St. Clair College’s personal support worker program, trains with a medical manikin Thursday at the college. Photo by Dax Melmer /Windsor Star

The pandemic hit nursing homes and long-term care facilities exceptionally hard. Provincial statistics show 6,600 nursing-home workers contracted COVID-19 and 11 died. More than 15,000 nursing home residents tested positive for the virus and almost 4,000 died.

“We are taking monumental steps to protect our most vulnerable and provide the highest quality of care when and where residents need it,” Premier Doug Ford said Wednesday. “This will improve the quality of life for our seniors and begin to correct the decades of neglect in this sector.”

Students will use a hybrid learning model of online instruction and in-person practical experience.

St. Clair College, U of W to get \$729K for mental health



Blackburn News - February 28, 2021

The Ontario government has pledged funding for two local postsecondary institutions as support for mental health initiatives.

The University of Windsor, and St. Clair College in Windsor and Chatham will get a combined \$729,389 to help increase mental health and addiction support for students. With mental health challenges intensified by the COVID-19 pandemic, the two schools can use the funding to increase the number of mental health workers and programs, and immediately expand access for students to the provincial mental health and addictions system.”

The funding was announced this week by Minister of Colleges and Universities Ross Romano, and Chatham-Kent-Leamington MPP Rick Nicholls.

“We know that college and university can be a stressful time for our students and that the COVID-19 outbreak has only increased the impact on their mental health,” said Romano. “That is why we are investing more in mental health services to better meet student needs, creating the best conditions possible for students to achieve their goals.”

St. Clair College President Patti France says the support is more vital than ever.

“The incidence of debilitating stress and depression affecting young people has been escalating almost annually, and it has unfortunately been exacerbated by the pandemic,” said France. “We plan to significantly expand our support services to students with this new provincial funding.”

The money is part of the provincial government’s \$26.25-million investment for mental health initiatives over the 2020-2021 academic year. Nicholls said the conversation about mental health has become more important than ever before.

“Mental health has now become an everyday topic as we slowly work to destigmatize these conversations,” said Nicholls. “This funding will further help those in need and is especially useful in the high stress environments of post-secondary schools.”

St. Clair refunding tuition for PSW students who enrolled last fall

Windsor Star - Mar 02, 2021



Personal support worker students are shown training at St. Clair College in Windsor in December 2020.

St. Clair College will dip into its own revenues to pay back \$200,000 in tuition fees for students currently enrolled in its personal support worker program.

A newly announced provincial government initiative offering free tuition for anyone interested in becoming a PSW was retroactive to those who started in January but left out students who began last fall.

There are 70 students in Windsor and 30 at the Chatham campus that paid for and started an eight-month course at St. Clair in September.

“We don’t want to devalue the work that’s been put in by these other students who started in September,” said John Fairley, the college’s vice-president of communications and college relations.

“It’s the right thing to do. These students are in the same academic year, it’s only fair.”

College president Patti France announced the reimbursement plan on the college’s website on Sunday.

The Ontario government’s \$115-million initiative to cover tuition fees and a paid clinical placement is for students across 24 community colleges who enrol in a condensed six-month personal support worker program beginning April 5. The plan also covers tuition for those who enrol for a June start.

Another 85 students between campuses in Windsor and Chatham who began the course in January are eligible for a \$2,000 rebate from the government along with access to a paid clinical placement.

They were called to this essential vocation in the midst of the pandemic, too

The provincial government hopes the enticement of free tuition in a condensed program will create 8,200 new personal support workers ready by the fall to take their place in long-term care and nursing home settings where there is a big demand for such staff.

“In the college’s press release about the new provincial program I paid tribute to the PSW profession, citing its essential importance to the current and future well-being of the seniors, chronically ill and disabled in our communities,” France wrote in her website message to PSW students.

“Your role in that — your calling to this admirable vocation — should be recognized and rewarded as well. For that reason, St. Clair College — using its own revenues — has decided to retroactively fund the educations of all current 2020-21 PSW students dating back to the Fall 2020 semester.”

St. Clair is the only college to refund tuition for its September intake, according to Fairley. He said France informed the government of the college’s decision.

“They were called to this essential vocation in the midst of the pandemic, too, so we thought they should be recognized and rewarded as well.” France said Monday when asked for further comment.

The website post said current students should see their college accounts credited with approximately \$2,000 within the next few weeks.

“St. Clair has always prided itself on rapidly responding to critical staffing shortages in our community, and, thanks to the provincial government’s support, this program will help us to do precisely that to bolster personal support worker numbers in southwestern Ontario,” France said.

Annual S'Aints 'Sleighting Hunger' holiday concert raises \$80K

CTV Windsor Web Writer - Wednesday, March 3, 2021



The S'Aints band will carry on their annual holiday charity concert online this year.

WINDSOR, ONT. -- Nearly 2,000 concertgoers tuned into the S'Aints Sleighting Hunger concert from their living rooms this year — helping to raise \$80,000 toward local food banks.

The annual holiday concert raised the funds through ticket and CD sales as well as music downloads and contributions from local sponsors.

“The fabled and long-standing generosity of our community may not surprise me much any longer, but its’ phenomenal degree certainly did astound me this year,” St. Clair College president Patti France said in a news release. “To set a fundraising record amid a pandemic with a concert that, by necessity, had to be staged remotely, is the most heart-warming ending imaginable for this COVID-era Christmas story.”

The \$80,000 has been presented to representatives from the Windsor Essex Food Bank Association (\$50,500), Chatham’s Outreach for Hunger (\$25,000) and the two St. Clair College student food banks Student Representative Council-Windsor (\$3,000) Thames Students Incorporated-Chatham (\$1,500).

“Food banks and social assistance agencies such as those helped by the concert need support throughout the year, so I encourage all of the concert’s audience members to replicate that same Christmas spirit in the months to come,” France said.

Over the past 10 years, the S'Aints Sleighting Hunger concerts have raised \$350,000 toward local organizations.

“For the past 10 years, we have been honoured to be a part of something much bigger than ourselves as a group of musicians. The opportunity to record, perform during the Christmas season and partner with St. Clair College has been both humbling, and extraordinary,” said The S'Aints founding member Jeff Burrows. “Although we missed celebrating our 10th anniversary live at our partner’s Caesars Windsor Colosseum, we managed to pull off a ‘virtual concert’ thanks to our friends at LiUna Local 625.”

The S'Aints are made up of local artists Jody Raffoul, Kelly Hoppe, Kelly Authier, David Cyrenne, Wes Buckley, Liz Robinson, Stephanie Baker, Martin Bak, and Jeff Burrows.

“On behalf of The S'Aints, we are proud to be part of such an outstanding community-driven donation towards our food banks in both Windsor/Essex and Chatham/Kent,” Burrows said.

Sleighting Hunger Concert Raises \$80,000 For Local Food Banks

[windsoriteDOTca News Staff](#) - Wednesday March 3rd, 2021



The S’Aints 2020 Sleighting Hunger concert raised \$80,000 from ticket sales, CD sales, music downloads, and various local sponsors’ contributions.

The funds were presented to the Windsor Essex Food Bank Association (\$50,500), Chatham’s Outreach for Hunger (\$25,000) and the two St. Clair College student food banks Student Representative Council-Windsor (\$3,000) Thames Students Incorporated-Chatham (\$1,500).

“The fabled and long-standing generosity of our community may not surprise me much any longer, but its’ phenomenal degree certainly did astound me this year,” said St. Clair College President Patti France. “To set a fundraising record amid a pandemic with a concert that, by necessity, had to be staged remotely is the most heart-warming ending imaginable for this COVID-era Christmas story.”

The S’Aints Sleighting Hunger concerts have now raised \$350,000 in the past ten years.

The S’Aints are comprised of Jody Raffoul, Kelly Hoppe, Kelly Authier, David Cyrenne, Wes Buckley, Liz Robinson, Stephanie Baker, Martin Bak, and Jeff Burrows.

“For the past ten years, we have been honoured to be a part of something much bigger than ourselves as a group of musicians. The opportunity to record, perform during the Christmas season and partner with St. Clair College has been both humbling and extraordinary,” said The S’Aints founding member Jeff Burrows. “Although we missed celebrating our 10th anniversary live at our partner’s Caesars Windsor Colosseum, we managed to pull off a “virtual concert “thanks to our friends at LiUna Local 625.”

Annual holiday benefit concert raises \$80K



A cheque for \$50,500 is presented to the Windsor-Essex Food Bank Association, March 3, 2021.
Blackburn News - March 3, 2021

A cherished holiday tradition provided a virtual helping hand for food banks in Windsor-Essex and Chatham-Kent.

The tenth annual S’Aints Sleighing Hunger benefit concert went virtual this past holiday season due to the COVID-19 pandemic, but that did not stop people from contributing \$80,000 to help those less fortunate.

The concert is usually performed at The Colosseum at Caesars Windsor, but two thousand people attended the virtual concert, streamed on December 18, 2020, and the money raised came from ticket sales, music downloads, CD sales, and various contributions from sponsors.

A sum of \$50,500 has been presented to the Windsor-Essex Food Bank Association, and \$25,000 more went to the Chatham Outreach for Hunger. The student representative bodies at St. Clair College’s South Windsor and Chatham campuses provided a total of \$4,500.

“To set a fundraising record amid a pandemic with a concert that, by necessity, had to be staged remotely, is the most heart-warming ending imaginable for this COVID-era Christmas story,” said St. Clair College President Patti France in a statement. “I suppose it just goes to show you that the combination of Saints and S’Aints, and the cosponsoring LiUna Local 625, plus the caring attitude of our community creates a powerful partnership in the annual effort to ‘Sleigh Hunger’.”

The concerts have raised over \$350,000 in the past decade.

“The opportunity to record, perform during the Christmas season, and partner with St. Clair College has been both humbling, and extraordinary,” said S’Aints founding member Jeff Burrows. “Although we missed celebrating our tenth anniversary live at our partner’s Caesars Windsor Colosseum, we managed to pull off a ‘virtual concert’ thanks to our friends at LiUna Local 625.”



A cheque for \$25,000 is presented to the Chatham Outreach for Hunger, March 3, 2021.

Business Excellence Awards go virtual

Windsor Star - Mar 04, 2021



The glitz and glamour goes virtual this year. Shown two years ago, Julie Fader of Head of the Class accepts the award for Small Company of the Year at the Windsor-Essex Regional Chamber of Commerce's 29th annual Business Excellence Awards at Caesars Windsor on April 24, 2019. Photo by Dan Janisse /Windsor Star

The Windsor-Essex Regional Chamber of Commerce's Business Excellence Awards are going virtual this year due to uncertainty over COVID-19.

"The Awards have always been about recognizing business excellence in our region," awards chairman Jason Toner said in a news release. "But first and foremost, they are about the safety of our guests, sponsors, partners and staff at the Chrysler Theatre and St. Clair College Centre for the Arts."

The awards, presented by the Windsor Star and produced by Media Street Productions, can be watched by local subscribers of YourTV or streamed live on the YourTV YouTube channel.

A unique, locally themed Stay at Home ticket package is available for sale now. The package includes exclusive access to the livestream, a dinner voucher for a variety of local restaurants, and a Johnson Insurance BEA gift bag featuring a bottle of wine from the EPIC Wineries collective and other local products.

The event's official program printed by the Windsor Star will be distributed March 13. It will also be available digitally.

A total of 12 awards will be handed out. This year's Believe Windsor Essex Award Winner, sponsored by WFCU Credit Union, is Farrow, a customs and logistics service company. The recipient of the Athena Leadership Award, sponsored by Bell, is Marlene Corey, a producer/director at Cogeco/YourTV Windsor.

The other award winners — are a surprise.

Gordon Orr, CEO of Tourism Windsor Essex Pelee Island, will host this year's awards.

"In-person networking is a big part of the 'Business Excellence Awards' and truthfully that part will be missed," Toner said. "But people will still get to see the glitz and glamour that's part of the event and we're adding some interactive elements on social media."

The awards take place May 20 starting at 7 p.m.

Two St. Clair College Students Test Positive For COVID-19

[windsoriteDOTca News Staff](#) - Thursday March 4th, 2021



Two St. Clair College students living at a residence at the Windsor main campus have tested positive for COVID-19.

The college says both students had direct contact with each other without appropriate PPE.

The Windsor-Essex County Health Unit has contacted the affected students and ordered them to self-isolate.

St. Clair College says they are working with the health unit as it investigates the cases and assesses the level of risk at the residence, which is currently considered low because of strong cleaning and COVID protocols in the residence's common areas.

The College and residence staff have asked all students living in residence to monitor themselves for symptoms of COVID-19 and self-isolate immediately if they develop symptoms, which must be reported to residence staff.

St. Clair College confirms two cases of COVID-19 in Windsor residence

CTV Windsor Web Writer - Thursday, March 4, 2021



The entrance to St. Clair College's main campus in Windsor. Photo taken August 22, 2019.

WINDSOR, ONT. -- St. Clair College has reported two students living on residence at the Windsor main campus have tested positive for COVID-19.

A news release issued by the college Thursday says both students had direct contact with each other without appropriate PPE.

The Windsor-Essex County Health Unit has been in contact with the students who have been ordered to self-isolate.

The college says it is working with WECHU as it investigates the cases and “assesses the level of risk at the residence, which is currently considered low because of strong cleaning and COVID protocols in the residence’s common areas.”

Residence and college staff have asked all students living in residence to monitor themselves for any COVID-19 symptoms. If they develop symptoms, students are to immediately self-isolate and let residence staff know.

All students are reminded to follow COVID-19 safety protocols.

As part of the college’s COVID-19 plan, all staff and students are required to fill out an online questionnaire to access the campus and residence.

“St. Clair College community extends its best wishes for a speedy and thorough recovery to both students,” the news release says.

The college says it will provide updates as information is received from the health unit.

Holy Names standout Mazloum will remain a two-sport athlete with Saints

Windsor Star - Mar 04, 2021



Holy Names high school student Rodi Mazloum will get the chance to continue as a two-sport athlete with the St. Clair Saints. Photo by Nick Brancaccio /NICK BRANCACCIO

Rodi Mazloum has been an all-star basketball player at Holy Names high school and also an all-star performer in soccer.

With his high school days coming to an end, the 19-year-old Mazloum was looking for a way to not have to choose between the two sports in his post-secondary studies and found it with the St. Clair College Saints.

Holy Names standout Mazloum will remain a two-sport athlete with Saints

Mazloum will play for St. Clair men's basketball team next year after finishing the fall campaign with the men's soccer team while studying pre-health sciences.

"I really wanted to play basketball and soccer and St. Clair allowed me to do that and I wanted to stay in Windsor because my family's here and St. Clair allows me to do that," Mazloum said. "It doesn't happen a lot, but they allowed it and when I showed interest, it was a pretty quick decision."

It's the second time in the last year the Saints have welcome a two-sport athlete with Shae-Lyn Murphy, another Holy Names high school product, being cleared to play for the women's basketball team and softball squad.

"We're actually good friends," Mazloum said of Murphy. "Honestly, I can't pick. I enjoy playing both and don't even know which one I'm better at. I've been playing both all my life."

But the coaching staff of each team had to get on board.

"He's the first kid we thought could handle both because of his work ethic," said Brendon Seguin, who is co-coach of the men's basketball team. "We're comfortable with the soccer staff and think he can make an impact on both teams."

Mazloun will play in the fall for the men's soccer team, but basketball will keep him from playing for the indoor soccer team.

"Since we offer outdoor and indoor, indoor might not workout because it's right in the middle of the basketball season," said Mike Baraslievski, who is head coach of the men's soccer team. "We'll work it out.

"It's not everyday you get athletes that can play two different sports at the varsity level, but he'll have a good experience playing basketball and soccer and help both teams."

On the court, the 5-foot-8, 160-pound Mazloun helped Holy Names to a WECSSAA title while leading the team in points, assists and steals.

"We've been watching him at Holy Names for probably three years and were always interested," Seguin said. "The biggest thing he's going to bring to our team is the competitiveness.

"He works hard every day and he's underrated. People look at his size and overlook. Good passer and good feel for the game and if keeps improving can be a starting point guard in our league in a year or two."

On the soccer pitch, Mazloun helped the Windsor FC Nationals reach the Ontario Cup semifinals two years ago while helped Holy Names to WECSSAA and SWOSSAA titles playing at midfield and striker.

"He's a quick guy on the soccer field," Baraslievski said. "I would say he's more a winger/striker for us. He's quick and can hit the caps. Playing at level he plays and what he can do, we're fortunate to have him." Mazloun believes each sport actually helps his performance with the other sport.

"Speed for soccer and basketball, I kind of use the same," said Mazloun, who has been named athlete of the year three times at Holy Names. "The competition's going to be a lot harder (at the college level), but I think I'm ready and capable. I like to set up my teammates. I have the same role in both sports and having skill set around to make them better, it's a lot easier to have my speed and skill.

"It's definitely a relief knowing what school I'm going to and now I can just focus on school."

Sleighting Hunger concert benefits Outreach for Hunger, college student food banks

Chatham Daily News - Mar 05, 2021



Handout/Chatham Daily News Brenda LeClair, executive director of Chatham Outreach for Hunger, accepts a \$25,000 donation that was part of the proceeds from the 10th annual Sleighting Hunger Concert that raised a total of \$80,000. Jeff Burrows, organizer of the event and a member of the S'Aints band, is pictured in back along with two members of Thames Student Inc., Stephanie Woodall, back left, general manager and Hannah Lacroix, president. Handout

Chatham Outreach for Hunger has received a timely infusion of cash thanks to the success of the 10th annual S'Aints 2020 Sleighting Hunger concert, spearheaded by Windsor-based rock star Jeff Burrows.

Despite having to be held online Dec. 18, the Christmas concert, featuring Burrows and bandmates Jody Raffoul, Kelly Hoppe, Kelly Authier, David Cyrenne, Wes Buckley, Liz Robinson, Stephanie Baker and Martin Bak, raised \$80,000 from ticket sales, CD sales, music downloads and contributions from various local sponsors.

Outreach for Hunger received \$25,000 while the Windsor Essex Food Bank Association got a \$50,500 donation. The concert also supported two St. Clair College student food banks, sending \$3,000 to the Student Representative Council-Windsor and \$1,500 to the Thames Students Inc. in Chatham.

“We were very pleased,” said Outreach for Hunger executive director Brenda LeClair. “Jeff is a big fan of Chatham-Kent, so he makes sure we get remembered in this concert.”

She added the cash donation is a “tremendous help for us” because the food bank has been buying more food to ensure the emergency food hampers have healthy items.

“Just knowing that support is out there and continues is really what we need to know that we’re going to make it through this whole COVID (pandemic),” LeClair said.

The S'Aints Sleighting Hunger concerts have now raised \$350,000 in the past decade.

“For the past 10 years, we have been honoured to be a part of something much bigger than ourselves as a group of musicians,” Burrows said in a media release.

“The opportunity to record, perform during the Christmas season and partner with St. Clair College has been both humbling, and extraordinary.”

Patti France, the president of St. Clair College, was amazed by the response to online concert.

“The fabled and long-standing generosity of our community may not surprise me much any longer, but its phenomenal degree certainly did astound me this year,” France said in the release. “To set a fundraising record amid a pandemic with a concert that, by necessity, had to be staged remotely, is the most heart-warming ending imaginable for this COVID-era Christmas story.”

Sleighting Hunger raises \$80K for area food banks on 10th anniversary

Windsor Star - Mar 05, 2021



The S'Aints in the Windsor Star News Cafe in 2016. Photo by Jason Kryk /Windsor Star

The 10th anniversary Sleighting Hunger concert raised record funds despite COVID-19 forcing the event online.

The concert attracted a virtual audience of about 2,000 and raised \$80,000 from ticket and CD sales, music downloads and contributions from various local sponsors, including the St. Clair College Alumni Foundation.

“To set a fundraising record amid a pandemic with a concert that, by necessity, had to be staged remotely, is the most heart-warming ending imaginable for this COVID-era Christmas story,” St. Clair College president Patti France said.

The funds raised were divided between the Windsor Essex Food Bank Association (\$50,500), Chatham’s Outreach for Hunger (\$25,000) and the two St. Clair College student food banks, Student Representative Council-Windsor (\$3,000) and Thames Students Incorporated-Chatham (\$1,500).

“But, let’s remember that this is a year-long effort, especially in the midst of the ongoing employment difficulties faced by many of our neighbours due to the pandemic,” France said.

“Food banks and social assistance agencies such as those helped by the concert need support throughout the year, so I encourage all of the concert’s audience members to replicate that same Christmas spirit in the months to come.”

Over the past 10 years, the S’Aints Sleighting Hunger concerts have raised a total of \$350,000.

Some of Windsor-Essex’s top musical talent comprise The S’Aints: Jody Raffoul, Kelly Hoppe, Kelly Authier, David Cyrenne, Wes Buckley, Liz Robinson, Stephanie Baker, Martin Bak and Jeff Burrows.

“Although we missed celebrating our 10th anniversary live at our partner’s Caesars Windsor Colosseum, we managed to pull off a ‘virtual concert’ thanks to our friends at LiUNA Local 625,” said drummer Jeff Burrows, founding member of The S’Aints.

“On behalf of The S’Aints, we are proud to be part of such an outstanding community-driven donation towards our food banks in both Windsor-Essex and Chatham-Kent.”

College leaders make the grade in response to the pandemic

Windsor Star - 6 Mar 2021



SUPPLIED Nancy Jammu-Taylor (left), chair of the St. Clair College Board of Governors, and college president Patti France look on during a convocation ceremony before the pandemic. Both women are being lauded for their leadership during the COVID-19 crisis.

St. Clair College students were off enjoying March break 2020 when the Ontario and federal governments suddenly sounded the COVID -19 alarm, urging everyone to return home and stay there. Clearly, the need for competent, reliable leadership was critical in all sectors, including education.

The college had to make swift and solid decisions to keep its students, faculty and staff safe.

As weeks of uncertainty extended into another year of unprecedented action, the college, the community and the local healthcare system have had cause to be thankful that the right women were on the job.

On International Women’s Day, the college commends Nancy Jammu-Taylor, chair of its Board of Governors, for her guidance during a difficult time. “Nancy is a great leader,” St. Clair President Patti France says.

Jammu-Taylor juggles her work as a partner of the McTague Law Firm with frequent problem-solving sessions with France and the board. “I give tremendous credit to Patti and her senior team,” Jammu-Taylor says.

“Twelve months ago, everyone’s reality changed very quickly,” France adds. “It was all hands on deck” as faculty, staff and students pivoted to virtual learning and meetings. “We accomplished our goal that everyone would complete their semester s and could graduate.”

Turning its attention outward, the leadership team sought ways to support those fighting COVID -19 on the frontline. “The community piece in being a community college is important to us. Nancy and the board expect our college to act in a community manner,” says France.

Heeding cries for help from local healthcare systems, St. Clair college was Ontario’s first college to donate personal protective equipment and loan hospital equipment from the school’s health science labs.

“Patti has a very rational and compassionate approach,” Jammu-Taylor observes.

When hospitals were crunched for space, France pointed out to the board there were campus facilities sitting empty during lockdown. The governors backed her strategy to

turn over the Sportsplex on the Windsor campus and the Healthplex on the Chatham campus to serve as temporary field hospitals. The move was groundbreaking among the province's colleges.

St. Clair College's facilities team, electricians and other staff helped move beds and did countless other tasks to assist with setup. Once the field hospitals were no longer required, the plexes were repurposed as COVID -19 testing centres and are now vaccination centres.

Collaborating with Windsor Regional Hospital's pandemic response, "we leveraged some work study money to give our nursing and office administration students part-time jobs here," France says.

Planning for the worst while hoping for the best, France, Jammu-Taylor, the Board of Governors, and College administration remained focused on delivering uninterrupted learning and support to St. Clair College students. Some learners and faculty are more comfortable with technology than others. Determined to help everyone do their best under the circumstances, the college tweaks operations based on feedback.

Teachers working from home are offered professional development opportunities and mentors. Tech bursaries are granted to students in need.

When a group of students had to be physically onsite to finish their course, "Patti led the way in the college system to find means to get them into the classroom," Jammu-Taylor says. "She assures everyone we have the resources and we're going to get there together."

That includes international students, whose numbers have increased from a couple hundred in 2015 to more than 4,000 today. While most live in their own countries and learn online, the college has 568 individual students and/or their families on campus.

"There is enough disruption in everybody's lives right now, so we're going to keep our current course schedules till the end of April," France says. "Hopefully, this fall, things will be better as vaccinations are rolled out."

To keep everyone's spirits up, college committees organize staff trivia nights and other virtual engagements. Students can also interact safely online.

"In the face of adversity, everyone has stepped up. The faculty does a fantastic job, amending their mode of delivery to make online classes informative and enjoyable for learners," Jammu-Taylor notes. "The fact students are succeeding and thriving is incredible."

Witnessing sisters at the helm is empowering for all females, whether they are high school students at career day events or women hearing France give her keynote address at the International Women's Days Virtual Gala and Journey Towards Success Awards hosted on March 8 by the Women's Enterprise Skills Training of Windsor Inc.

"It's pretty exciting to be the chair of the board with the first female president of St. Clair College," says Jammu-Taylor.

"I've heard students, male and female, say they think it's great a woman is leading their college. For many of them, gender is not an issue. I remain hopeful we'll finally see gender-based stereotypes end."

Nancy is a great leader. - PATTI FRANCE

WE-SPARK health institute awards research grants to promote health education projects

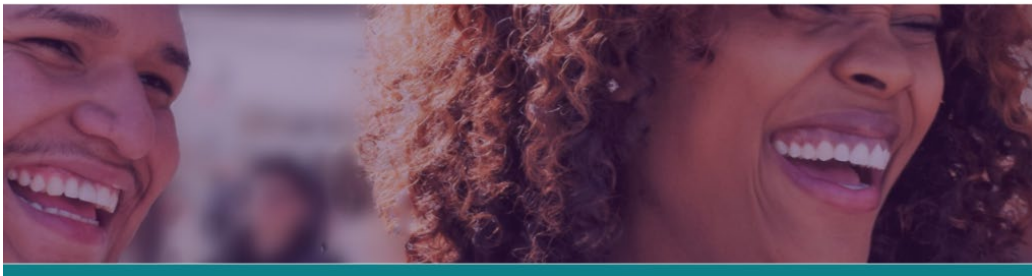
CTV Windsor - Sunday, March 7, 2021



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WINDSOR, ONT -- [The WE-SPARK health institute](#) has awarded 15 research grants worth more than \$287,000 to promote research and health education projects across Windsor-Essex region.

The funding promotes research and health education projects such as gaps in healthcare needs.

The 15 projects will involve over 100 researchers and trainees and thousands of participants.

With a key goal to collaborate WE-SPARK's four partner institutions, Hôtel-Dieu grace healthcare, Windsor regional hospital, St. Clair college and the University of Windsor.

The Windsor Cancer Centre foundation was the largest grant funder, supporting \$130,000 in cancer research grants:

Obit: Muldoon remembered as solid coach as well as a good storyteller for St. Clair Saints

Windsor Star - Mar 08, 2021



Former St. Clair Saints head men's basketball coach Rick Muldoon, who passed away on Sunday, is remembered as a solid coach as well as a good storyteller. Sports

Rick Muldoon was as good a storyteller as he was a coach.

Muldoon, who spent more than two decades as an instructor at St. Clair College, and guided the Saints men's basketball team to its last provincial medal, passed away on Sunday after a long battle with cancer at the age of 69.

"I don't think there's anyone you can talk to that doesn't look back with fond memories from a discussion with him," Saints' athletic co-ordinator Ted Beale said. "He always had a funny story to tell or a had quick quip."

A multi-sport athlete from Herman high school, Muldoon coached several sports at the high school level before joining the Saints as an assistant men's basketball coach prior to the 1995-96 season and then took over as head coach during the 1996-97 season.

"He taught me how to throw a football when I was at St. Anne (high school) and he was my last college basketball coach," said Beale, who was a sophomore on the basketball team when Muldoon started coaching and then worked with him in his current role. "He was a player's coach. He was always fighting for his players and they knew he had their back. They would go through a wall for him."

Muldoon went on to coach 382 exhibition and league games for the Saints, which is second on the school's all-time list to Al Hoffman. Over 13 seasons, Muldoon guided St. Clair to a playoff spot on 10 occasions and finished with a 106-66 for a .616 winning percentage.

"On behalf of all of us in the OCAA, we offer our sincere condolences to Rick's family and many friends," an OCAA release said. "Rick was a respected coach for the Saints for 13 seasons, but that does not come close to capturing his passion and commitment to St. Clair and OCAA basketball."

"The additional personal sacrifice of travelling the province as a coach, in a full-season sport like OCAA basketball, requires tremendous dedication and commitment, which Rick personified. His teams were always well prepared and a factor in the final outcome year after year in arguably our most competitive college sport."

Under Muldoon's guidance, St. Clair captured West Region titles in 2002 and 2004. In 2006, St. Clair posted a 21-13 record and won the bronze medal at the OCAA championship, which is the school's last podium finish. He was also named West Region coach of the year that season.

In 1998-99, the club went 24-11, which is the third-highest win total in St. Clair history, but the club was upset in the opening round of the provincial championship.

However, Beale was quick to point out that Muldoon wasn't just about wins and losses.

"He was always worried about guys and taking care of them saying to players, 'you have to look after (whoever) and take care of them,'" Beale said. "He was always working to help kids find financial assistance because he knew how hard that was for some guys."

Muldoon taught for 23 years at St. Clair before retiring in 2016, but he never ventured far away.

"He was a big supporter of sports," Beale said.

In 1998, Muldoon was named won the school's Gerald Serviss Inter-Collegiate coach of the year award, which is presented annually to the St. Clair coach that best exemplifies a high level of performance, sportsmanship, dedication and leadership.

At this time, funeral arrangements were incomplete, but former players and colleagues have already contacted St. Clair about creating a fund towards a scholarship to honour Muldoon. Anyone interested can contact Beale for more information at 519-563-8012 or tbeale@st.claircollege.ca

St. Clair College's PSW program waitlisted for April, accepting June applications

CTVNewsWindsor.ca Staff - Monday, March 8, 2021



The entrance to St. Clair College's main campus in Windsor. Photo taken August 22, 2019.

WINDSOR, ONT. -- Demand appears to be high in Windsor and Chatham to become a Personal Support Worker.

The program is full and a waitlist formed at both St. Clair College campuses for the April semester.

There is still room in the June semester in Windsor and Chatham.

The Ontario government is providing \$115 million to train up to 8,200 new PSWs.

The tuition is free for 6,000 students across all 24 Ontario colleges. Students are expected to graduate within six months, instead of the typical eight months.

The final three months of the program are also paid on-site training positions.

Applications are now being accepted for the June semester. The [St. Clair College website](#) offers full details on the application process.

Windsor to pilot residential rental licensing in student-populated areas

Supporters say licensing would hold landlords more accountable to keep renters safe

CBC News · Mar 08, 2021



The city will draft a bylaw for a residential rental license pilot program in Windsor's Wards 1 and 2, following a motion from Coun. Fabio Costante. (Sanjay Maru/CBC)

Concerns over "utterly deplorable conditions" and keeping landlords accountable to maintain proper living standards have led Windsor city council to approve a residential rental housing licensing pilot project in two wards.

Windsor's Ward 1 and 2, which contain the main campuses of the University of Windsor and St. Clair College, will take part in the pilot. The program will allow for city inspections of residential rental housing units on a regular basis, with a proposed annual licensing fee of \$616.

At this time, it's unknown when the pilot will begin.

During a six-hour debate Monday, councillors heard from 18 delegates who were mostly in support of the pilot.

One of the main justifications was that most students steer clear of making complaints through the city's existing 311 system because they worry that landlords may penalize them for doing so.

"The complaint-based system does not work," said Ward 2 resident Mike Cardinal. "With a licensing system, the city is then allowed to be proactive. They can check out the ads that are out there ... More importantly, it's much simpler for the city to prosecute illegal landlords."

"Look at London, Waterloo, other cities — the question becomes very simple: Are you licensed or not?"

As a landlord himself, Cardinal said licensing rental properties would be a win-win for owners and renters. Landlords could advertise themselves as being in full compliance with licensing conditions, while tenants reap the benefits of knowing their landlord has to upkeep the property.

Others, like Stephen Pickard of the Windsor Landlords Association, disagree. He said residential rental licensing "wouldn't achieve anything" and would only serve to pass licensing fees down to tenants — while also penalizing good landlords who comply with the rules.

"In the same way that you're not hearing complaints of the tenants of the bad landlords and you're not having the bad landlord voluntarily come forward, there's no reason to believe that this is going to change," said Pickard.

"The bad landlords are still not going to appear. The tenants of the bad landlords are still not going to complain. But we're going to have a regime that's going to cost the tenants who are the least able to pay."



This basement sleeping accommodation is not legal, the city says. (City of Windsor)

But for most other delegates, the living conditions in many student rentals are far too poor not to justify introducing a rental licensing program in Windsor.

According to Legal Assistance of Windsor's Anna Colombo, it could help address the "utterly deplorable conditions" that her clinic has seen.

"Electrical outlets that spark every time they're used, ceilings that crumble on to kitchen counters, roofs that leak causing bedroom ceilings to sag, holes in floors that open to standing water," she said.

"We have landlords who refuse to fix broken toilets, leaving tenants to use a bucket."

Despite supporting pilot, mayor expresses skepticism

At the tail end of Monday's marathon meeting, Windsor Mayor Drew Dilkens made clear that he is "fundamentally" against the idea of a residential rental licensing program, pointing to "existing tools and by-laws" to keep renters safe — such as the hiring of three building by-law officers in 2017.

"You have bad buildings which is the first piece — and then you have bad tenants," said Dilkens.

"You can all appreciate, especially around the university and the college, where you'll have different noise issues and some would say it's just 'students being students.'"

But despite his skepticism, Dilkens said he would support the motion "because it's a sensible way to explore whether it can work."

"As leases expire — probably annually — and the students look to go to other places, that gives a landlord an opportunity to increase the rent to the new tenants coming in. So you can bet your bottom dollar that they're going to pass along every penny through this licensing regime on to the tenants," said Dilkens.

"But I think this gives us an opportunity to collect data and see whether or not it makes sense to roll it out city-wide, to see if it works."

Accelerated PSW program offers free tuition, paid training

St. Clair College is accepting applications to Ontario's new accelerated program for personal support workers at its Chatham and Windsor campus, that provides free tuition and paid training.

Chatham Daily News - Mar 08, 2021



St. Clair College is accepting applications to Ontario's new accelerated program for personal support workers at its Chatham and Windsor campuses.

The Ontario government is providing \$115 million to train up to 8,200 new personal support workers for high-demand jobs in the health and long-term care sectors, which is part of the largest PSW recruitment and training drives in the province's history.

The accelerated training program provides a tuition-free opportunity for 6,000 new students and is expected to take only six months to complete rather than the typical eight months, said a media release issued Monday.

After three months of coursework, and experiential learning in a clinical setting, students will complete the final three months through paid on-site training in a long-term care home or in a home and community care environment.

Graduates will be ready to work in long-term care and other health-care settings by the fall of 2021, the media release said.

"Of all of the funding that the provincial government has allocated to combat this pandemic, perhaps none will be as beneficial in a first-hand way as this investment," St. Clair College president Patti France said in a media release.

There is an option to start the program on April 5 or June 14.

Registration for the program is available through the Ontario College Application Service online at www.ontariocolleges.ca/en.

"Even as the pandemic eases, I'm confident that there will continue to be a substantial need for PSWs," France said.

She added the experience with COVID has renewed society's desire to improve the care of seniors, the chronically ill and the disabled, including the preferred option of keeping people comfortable, healthy and safe in their own homes whenever possible.

“Having an accelerated PSW program at St. Clair College in Chatham-Kent is perfect, considering the high demand for PSWs locally”, said Rick Nicholls, MPP for Chatham-Kent—Leamington. “COVID-19 has had an impact on PSWs and our health-care system. Their role is vital throughout communities, especially when dealing with vulnerable citizens.”

The province is also offering tuition assistance to in-process PSW students who started the program at one of Ontario's colleges in January 2021. These students will be eligible to receive a \$2,000 tuition grant to help them complete their studies, as well as a stipend to complete the clinical placement part of their training.

“Personal support workers are the backbone of long-term care and do vital work every day so that our loved ones receive the quality of care they need and deserve,” said Dr. Merrilee Fullerton, the minister of long-term care, in the release.

She encourages those who may be considering training as a personal support worker to apply to one of the 24 Ontario colleges offering the innovative program.

Zonta Club pushes on with purpose despite pandemic

Woodstock Sentinel Review - Mar 09, 2021



Several people braved the rain to take part in the Rally on the Bridge, held on the Third Street Bridge in Chatham on Nov. 25. This was the seventh year a rally to end violence against women has been organized by the Zonta Club of Chatham-Kent. Ellwood Shreve/Postmedia Network Photo by Ellwood Shreve /Ellwood Shreve/The Daily News

Although the COVID-19 pandemic has brought on significant changes, the goal of the Zonta Club of Chatham-Kent's work is the same.

The club continues to focus on work to help women and girls, both internationally and locally.

"All service clubs have had to really think about how they're going to do things," club vice president Wanda Bell said. "Our biggest issue has been that we focus on doing fundraisers."

The Zonta Club had to cancel three major fundraising events in 2020. That included the annual Purses for a Purpose event.

"We cancelled it last year and we didn't even start discussing it this year because people (usually) got together, had tea and they raffled off purses," Bell said. The funds went towards "buying resources for the (Chatham-Kent Public) Library that were made by women or about women's topics."

Another fundraiser the club usually held was the Card Making Extravaganza, the proceeds of which went towards scholarships for women at St. Clair College in Chatham.

In its place, Zonta will be holding a Lucky Springtime Auction from March 20 to March 27. Residents will be able to bid on items in support of the scholarships.

More information will be made available on the club's Facebook page.

The club has also continued running a bottle drive in support of the Chatham-Kent Health Alliance Sexual Assault/Domestic Violence Treatment Centre.

As well, Bell said they continue to donate to organizations like the Chatham Kent Women's Centre, the Chatham-Kent Sexual Assault Crisis Centre and A.L.L. Kids.

Zonta also was able to hold its annual Zonta Says No event in November. Held on the International Day for the Elimination of Violence Against Women, it invites residents to oppose gender-based violence by carrying signs across the Third Street Bridge in Chatham.

Bell said the local club also works with Zonta International on issues facing women.

"Some members are very focussed on the local community and others are focussed (internationally), and that's why I joined because I like the international aspect," she said.

"One of the projects right now ... is focussed on eliminating child marriage because that disproportionately affects young girls. They're usually not marrying young boys in other countries. They're marrying older men."

More information about the club is available at www.zontachathamkent.org.

New PSW program at St. Clair College offers free tuition

Graduates will be ready to work in long-term care by fall 2021



The Windsor Local - Tuesday, March 9, 2021

St. Clair College is accepting applications to Ontario's new accelerated training program for Personal Support Workers (PSWs) starting at their Windsor and Chatham campuses.

The program is part of the Ontario government's \$115 million investment to train up to 8200 new PSWs in the province, through the Long-Term Care Staffing Plan, one of the largest recruitment and training drives in the province's history.

"Having an accelerated PSW program at St. Clair College in Chatham-Kent is perfect considering the high demand for PSWs locally", said Rick Nicholls, MPP for Chatham-Kent-Leamington. "COVID-19 has had an impact on PSWs and our healthcare system. Their roll is vital throughout communities, especially when dealing with vulnerable citizens. This new program will help with the increased need for these essential workers."

Download the Windsor Local app now at the [iOS](#) or [Android](#) app stores: personalize your content, get alerts on critical local information, events and more.

The province is also offering tuition assistance to in-process PSW students who started the program at one of Ontario's publicly assisted colleges in Jan. 2021. These students will be eligible to receive a \$2,000 tuition grant to help them complete their studies, as well as a stipend to complete the clinical placement part of their training.

"Of all of the funding that the provincial government has allocated to combat this pandemic, perhaps none will be as beneficial in a first-hand way as this investment," said Patti France, president of St. Clair College.

She added, "Even as the pandemic eases, I'm confident that there will continue to be a substantial need for PSWs. The experience with COVID has renewed our society's desire to enhance the care of seniors, chronically ill and disabled – including the very desirable option to keep such individuals comfortable, healthy and safe in their own homes whenever possible. Having an adequate number of PSWs in the province will be essential to realize those health-care goals."

The new accelerated program includes:

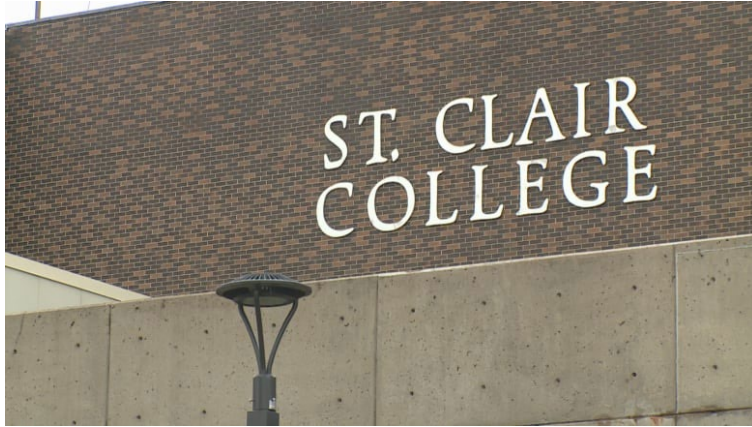
- No tuition fee and funding for expenses such as textbooks and other supplies plus paid work placement.
- A condensed schedule that allows you to graduate with a full PSW credential in six months.
- Opportunities early in the program to get hands-on experience.
- A paid work placement in the three months of the program.

Programs begin Apr. 5 and Jun. 14. Registration for the program is available through the [Ontario College Application Service](#).

St. Clair College says free PSW training program seeing huge interest

Provincial program paying for training to recruit workers needed in seniors' homes

CBC News · Mar 10, 2021



St. Clair College had to close applications for a new, accelerated PSW training program on the same day they opened due to the high level of interest. (Sanjay Maru/CBC)

The provincial government wants more personal support workers trained and working as soon as possible amid the COVID-19 pandemic — and local residents have answered the call.

St. Clair College started taking applications for a new, free PSW training program on Monday, and saw a lot of interest, according to Linda Watson, chair of nursing at St. Clair College.

"It went very well. We had a lot of interest in the program on Monday," she said in an interview with CBC Radio's *Windsor Morning* on Wednesday.

By 3 p.m., the college had to close applications because it had received submissions from more than 300 people. There were 150 spots available for an intake in April and 100 spots for June.



Linda Watson, chair of nursing at St. Clair College. (Courtesy Linda Watson)

Watson said she wasn't surprised by the high level of interest, saying the no-cost training option "opens a lot of doors" for those who might have been interested in entering the field or health-care in general.

Six-month program

The accelerated program compresses an eight-month training program into six, though the curriculum will basically be the same, Watson said.

"We are going to be front-loading our theory and our lab courses in the first 12 weeks, and then all of our clinical will be in the last half of the program," she said.

The program is being offered at the college's Chatham and Windsor campuses.

Accelerated training programs will be offered at all of 24 of Ontario's public colleges. The provincial government announced late last month it will spend \$115 million to offer free tuition to PSW students, with the goal to get 8,200 new personal support workers employed in the field as quickly as possible.

There's a \$2,000-tuition grant available for those who have already started their learning.

High demand for PSWs

The province is calling it one of the biggest recruitment drives for PSWs in Ontario's history, launched due to the urgent need for more help within long-term care and retirement homes amid the COVID-19 pandemic.

Premier Doug Ford said in a media release the efforts will improve quality life for seniors living in care homes and "begin to correct the decades of neglect in this sector."

Locally, hundreds of staff and residents at seniors' homes have been infected with COVID-19 during dozens of outbreaks in the last year. At one point, during the peak of the second wave, nearly half the local long-term care and retirement homes were in outbreak.

Since the pandemic began, 237 people have died amid outbreaks at long-term care and retirement homes in Windsor-Essex. Nearly all were residents though several staff members have also lost their lives to COVID-19.

This is how musical theatre in Windsor is adapting during the pandemic

Students are expected to perform virtually for the final show of the school year

CBC News · Mar 10, 2021



Small groups of students can now rehearse in St. Clair College's Chrysler Theatre.

It's not quite live theatre and it's not quite film: the pandemic has transformed the way music theatre performance students at St. Clair College are performing their final shows of the school year.

This semester, instead of performing in front of a live audience, students are to record themselves individually on-camera singing, dancing and acting. The footage will then be edited and layered with music to create a film-like theatre show — a first for the college.

It's just one of the ways the college has adapted to COVID-19 — another being that the students in the program are taking part in a hybrid model of in-class and virtual learning.

As interesting and unique as the process is, some students find it challenging not being able to physically attend classes all the time as they feel they lose the opportunity to connect with their classmates, which they believe is crucial in their field.

"There's a bit of a lack of spark," said Kozmo Sammartino, a second-year musical theatre student, who's been doing most of his classes online.



Jakob Sonnenberg, a second-year music theatre performance student at St. Clair College, says it's been difficult not being able to perform live. He prefers going to classes in-person as opposed to online learning.

"Not being able to be in the room does not have the same sense of connection with others and it's harder to feel that 'aliveness' that goes on with live theatre, which is, you know, that's a big part of it ... it's live," he said.

Sammartino finds himself less motivated learning and practicing at home.

"Being in front of a screen often ... I've really had to reinforce that creativity within me. You're not able to have the external stimulus of being in the performance space, having your teacher right there," Sammartino said.

"It's easier to zone out, easier to disconnect when you're online. And so I really had to ... reactivate my imagination and really double down and stay focused," he said.

Jakob Sonnenberg, another second-year musical theatre student at the college, shares the same sentiment.

"As a musical theatre student, we're used to being together in one space and not having to wear a mask. So it's definitely been very difficult," he said.

"The reason why I'm doing traditional theatre, musical theatre, instead of like acting for film and TV, is because I love the idea of it's never the same. I always have the opportunity to make more choices. ... So it's been a little bit weird with this situation," he said.



Musical theatre students at St. Clair College have a mix of virtual and in-person classes. (Submitted by St. Clair College)

Adapting to the times

Despite the less than ideal circumstances, the students say they feel fortunate to still be able to perform and look forward to the final production, which is a requirement for the program.

Katherine Kaszas, the artistic director of the program, said the challenge of adapting to the times is something theatre artists and practitioners are trained to do.

"We love obstacles and in fact, we're trained ... as well as students. They're pretty well wired to come up with solutions to problems. And so that's what this is. This is just a challenge," she said.

"It's almost like a COVID movie, a COVID form of presenting these things where actually it's a number of people that are self-taping at home and then presenting their performances in that ubiquitous square of faces that you see so often now when you look at these things online," she said.

Kaszas said this sort of production is not really a film because there isn't a crew taping the students.

Sonnenberg said he's fortunate to have some camera training prior to enrolling in the program, which proved useful now that he's required to record himself performing. He compares the experience to reading for a self-tape audition.

"I basically have my own set up in my house," he explained. "I've learned how to basically use my phone as a webcam and then connected to Zoom so the director can record it."



Katherine Kaszas, the artistic director of the program, said the challenge of adapting to the times is something theatre artists and practitioners are trained to do. (Tahmina Aziz/CBC)

He said he's excited to be returning to the theatre, which recently opened again for a small number of students to rehearse and learn choreography for the production.

But Kaszas said the show is not open to the public.

"We can't really make a great big old film and sell it. So we've been given permission to work with it, with our students and to invite people to our reveal our final performances. And that's about all we'll be able to do, I'm afraid, this year," she said.

How in-person classes work during pandemic

When it comes to the in-person classes, Kaszas said students are broken up into small groups — ones that Sonnenberg calls "student bubbles." Students wear masks inside and space out, but some classes, such as singing, can only be done virtually.

Sonnenberg said he's grateful for the student bubbles as it allows him to socialize, which he says he's been deprived of during the pandemic.

"I was very glad that our faculty and the school worked very hard to put in place different safety protocols so that we can at least have some contact with our fellow classmates and colleagues," he said.

"And that was very important to me. It has been hard and I know it has been hard on some of my classmates as well, but for me personally, it has been the light at the end of a dark tunnel."

He said he hopes to return to full in-person classes by the next school year and perform in front of a live audience again.

St. Clair instructors get creative delivering online curriculum

Windsor Star - Mar 12, 2021



Dale Haggith, a co-ordinator of mechanical engineering technology automotive product design at St. Clair College, holds the engine head of a 1973 Volkswagen Super Beetle that he uses to instruct his students, on Friday, March 12, 2021. Photo by Dax Melmer /Windsor Star

Homemade play dough, sandwich bags and garden hoses have all been pressed into service, as instructors at St. Clair College strive to teach online programs better suited to in-person delivery.

“It’s no one’s fault we’re in this situation,” said Thomas Forget, who has figured out how to teach robotics with a series of interactive videos and live lectures. “But we need to make sure we’re giving content that’s of value.”

St. Clair instructors get creative delivering online curriculum

The college’s School of Engineering Technologies, Apprenticeship and Skilled Trades is chock full of the latest lab and shop equipment, which became unavailable during government-mandated shutdowns due to the COVID-19 pandemic.

Starting last March, there have been times when instructors had to deliver a course solely online. Currently, students are learning under a hybrid model with limited access to campus labs and shops.

“It’s my first year so it’s all I’ve really known,” said Gregory Skaff, who enrolled in first-year robotics last fall. “One day a week we go into class and work on a robot. With the online stuff, they’ve done a great job. We can message the teacher at any time and set up meetings with him. It’s been an interactive experience.”

Forget got permission to bring a robot home and with it, he’s set up space in his garage where he shoots tutorials.



Dale Haggith, a co-ordinator of mechanical engineering technology automotive product design at St. Clair College, sits at his desk where he teaches virtually, on Friday, March 12, 2021.

“I complete some tasks with the robot and then the students tell me what I did wrong,” Forget said. “On Fridays, I give a live, interactive lecture. At least this gives me the ability to teach online. “

Early in the process, Forget eased into unfamiliar territory by offering a virtual coffee and chat session with his students.

When they noticed his drum set in the background and asked him play, he obliged.

“Why not?” he said. “We’re all doing the best we can with this.”

Dale Haggith has transformed part of the family pole barn for his automotive product design class.

“I think teaching in general should be an ongoing experiment,” Haggith said of the challenges that accompany remote learning. “I try to re-evaluate and change because it’s a different group of students each year.”

When the course called for students to make a model of an engine part, Haggith really got creative. His wife measured the ingredients and his kids mixed up a batch of homemade play dough.

“We had to come up with something that was easy to make and easy for the students to work with,” he said.

Sandwich bags filled in for another part of the project.

“They learned about design,” Haggith said. “They need to know what exists and how it works and they get a better idea of why things are designed the way they are.”

Haggith had planned to bring one of his classic cars to school to show his students all the engine modifications he’d made but now he’ll do it through video.

Adapting the electrical apprenticeship program was another hurdle faced by program co-ordinator Tim Tiegs and his team.

Other apprenticeship programs were put on hold but Tiegs pitched for an online pivot.

“We reduced the amount of traditional theory/lecture-type delivery,” Tiegs said. “We incorporated more of their own on-the-job experiences as points of teaching.”

Three electrical apprentices used a garden hose and a valve to show the relationship between pressure, volume and flow.

Tiegs said the activities the students do online are specifically designed to have them think and reason as they would if they were actually performing a task.

“Instead of hooking up some wires, they’ll show us a schematic of what it would be like to hook up,” said student Dustin Clark. “The instructors have really done a lot to accommodate us.

“It’s important to remember why we’re there in the first place. It’s so we can pass our certificate of qualification. They’re not going to ask us to wire a motor during our C of Q. We can learn on-the-job skills on the job.”

Like most of his classmates, Clark is working full time and taking night classes at St. Clair to become a certified electrician.

“The new approach is working,” Tiegs said. “It’s uncomfortable because it’s different. It’s not uncomfortable because it’s not good.”

Documentary takes rare, emotional look at Windsor field hospital

Windsor Star - Mar 13, 2021



Windsor-born documentary filmmaker, Matt Gallagher, is pictured in downtown Windsor, May 5, 2020, while filming for his documentary *Dispatches From a Field Hospital*. Photo by Dax Melmer /Windsor Star

Windsor filmmaker Matt Gallagher didn't just document the emotional communication with loved ones at a COVID-19 field hospital — he lived it.

Gallagher's sad but insightful new documentary *Dispatches From a Field Hospital*, premiering Tuesday on TVO, tells the heartrending story of families striving to keep in touch with their loved ones during the COVID-19 pandemic.

But it also tells his family's story.

When a field hospital opened in the St. Clair College SportsPlex on April 17, 2020 — one of the few such facilities operating in Canada — Gallagher pitched the idea of having a film crew embedded at the site to document the experiences.

“I was thinking, ‘This is interesting. This is something that’s happening in Windsor but it also it’s a theme that’s going to resonate not only nationally but internationally,’” he said.

When hospital administration denied access, Gallagher sidelined the idea.

Until his dad was diagnosed with COVID-19.

I had a responsibility to tell this story.

Gallagher's father is a resident of Heron Terrace long-term care home. The facility suffered one of the first and worst COVID-19 outbreaks. More than 100 staff and residents contracted COVID-19 in the first wave, and 25 died.

“Even when I learned that my dad had COVID-19 and was sent to the field hospital, I wasn't thinking about doing a documentary until I started having conversations with my mother who was telling me the best thing about it was that she was getting these phone calls every day from my dad and phone calls from the doctor,” he said.

It was these dispatches that served the basis for the documentary Gallagher and his producer pitched to TVO. Within 24 hours he had a contract.

Gallagher and his team followed COVID-19 protocols cautiously.

“This is the early days of the pandemic when people are still wearing gloves and sterilizing their groceries,” he said. “I remember when we started filming that we didn’t even want to use N95 masks because they were trying to save them for frontline care workers.”

The team had their own strict rules. They wore cloth masks at all times, never entered anyone’s home, ditched lapel microphones and remained at a distance of at least 10 feet.

The tools Gallagher has gathered in his 20 years as a filmmaker did not fit for the pandemic.

“It’s like trying to make a film with one or two hands tied behind your back,” he said.



Frontline medical staff hold a meeting at the Windsor Regional Hospital Field Hospital at the St. Clair College SportsPlex, during the COVID-19 pandemic, May 13, 2020. Photo by Dax Melmer /Windsor Star

Every morning the crew would set up in front of Gallagher’s mother’s house and wait hours for the hospital’s phone call.

Their patience paid off, since we see and hear his father, mother and him interacting unscripted.

“I think this documentary is important to talk about a point in history because it peels back the curtain of how films are made,” he said. “We didn’t even attempt to hide the microphones and the grip stands and the lights because it’s almost like we had to show those things to show how difficult it was to make a documentary.”

Gallagher purchased some images from the Windsor Star, the only media outlet granted access to the field hospital. Star photographer Dax Melmer and reporter Trevor Wilhelm went inside for their Hot Zone series.

With the heavy content of the documentary, Gallagher also faced many emotional hurdles. He was telling a story of families who had a loved one with a deadly illness. Not everyone in the documentary survived

Those emotions multiplied while reporting on his own family.

“As a filmmaker I’m always asking people to share their stories and to show me the vulnerable side and their struggles and their triumphs,” he said. “When fate knocked on our door and put my dad and my family in the story it’s not something that I could ignore.”



Jonathan Foster, director of the Windsor Regional Hospital – Field Hospital, is pictured in PPE working in the hot zone of the field hospital at the St. Clair Centre SportsPlex, during the COVID-19 pandemic, May 13, 2020.

Making the film, Gallagher imagined he was experiencing some of the feelings of a war photographer.

“You’re in this scenario where you have a camera and there’s all these things happening around you and you just have to point the camera at the action and make sure you’re in focus,” he said.

Gallagher feels grateful that he was close to his family during the pandemic, something that would not have been possible without the documentary.

“All I wanted to do was document history,” said Gallagher. “I had a responsibility to tell this story.”

“I hope people watch it and if nothing else they look back at this time and look at the film and think about how lucky we are to have made it through.”



Financial Plan Report 2021-2022

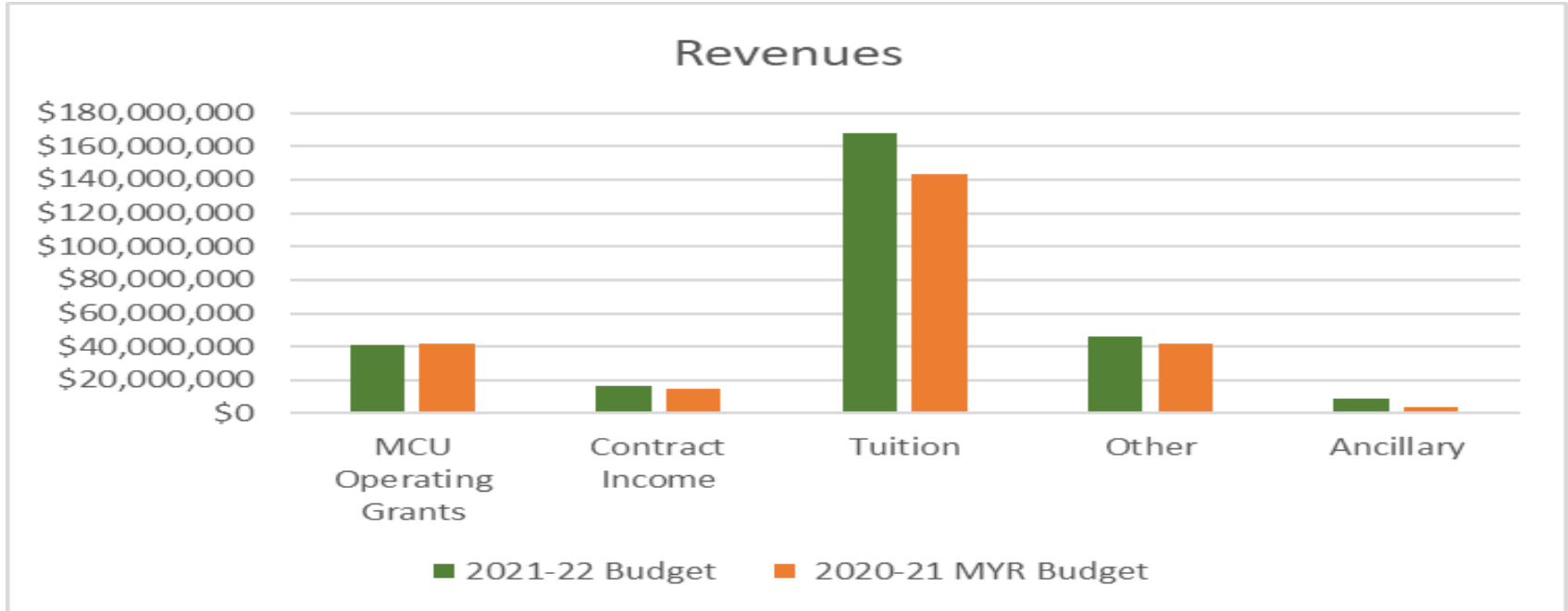
Full Board Presentation to the Board of Governors

March 23, 2021

Summary of Revenues and Expenditures

Schedule I (in 000s)			
Line Item	2020-21 Mid Year Budget	2021-22 Budget Forecast	Variance
Revenue	\$246,098	\$280,647	\$34,549
Expenditures	\$220,814	\$253,305	\$32,491
Surplus	\$25,284	\$27,342	\$2,058

Revenues



Revenues



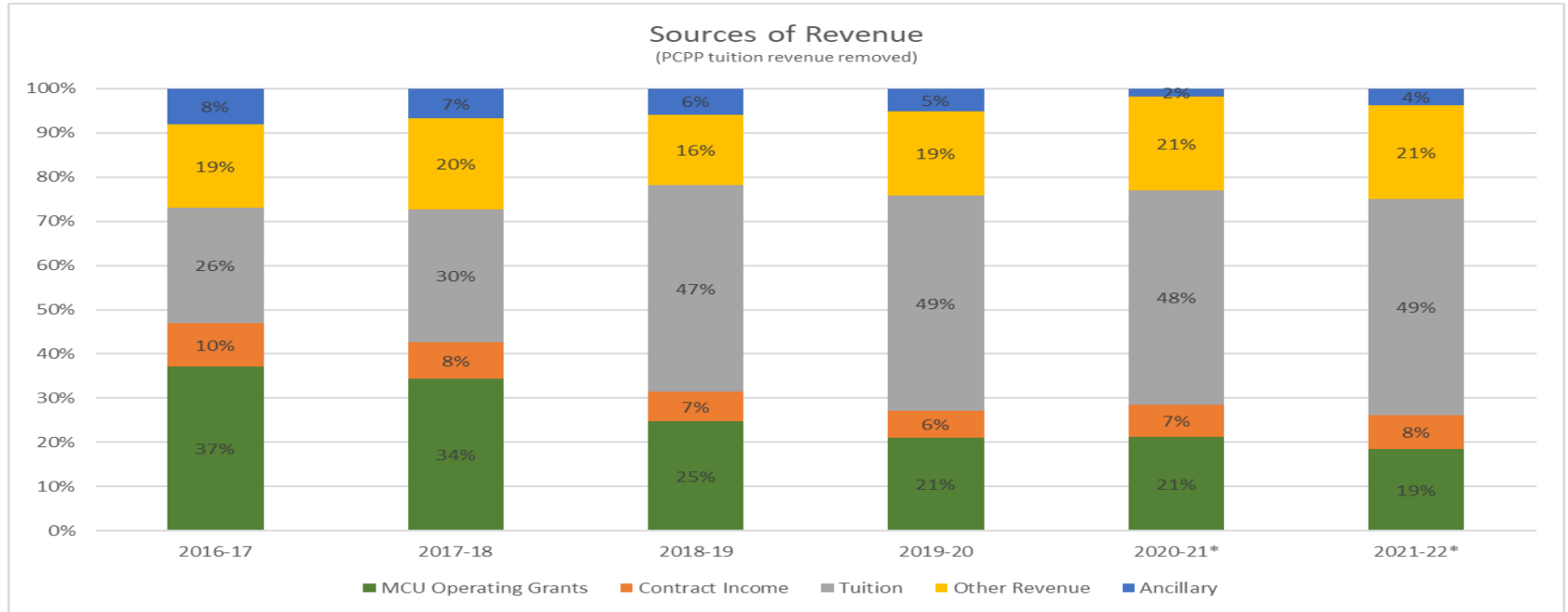
- * International Tuition
- * PCPP Tuition
- * PCPP Fee-for-Service
- * SCWI
- * Divisional Income

- * International Student Recovery (ISR)



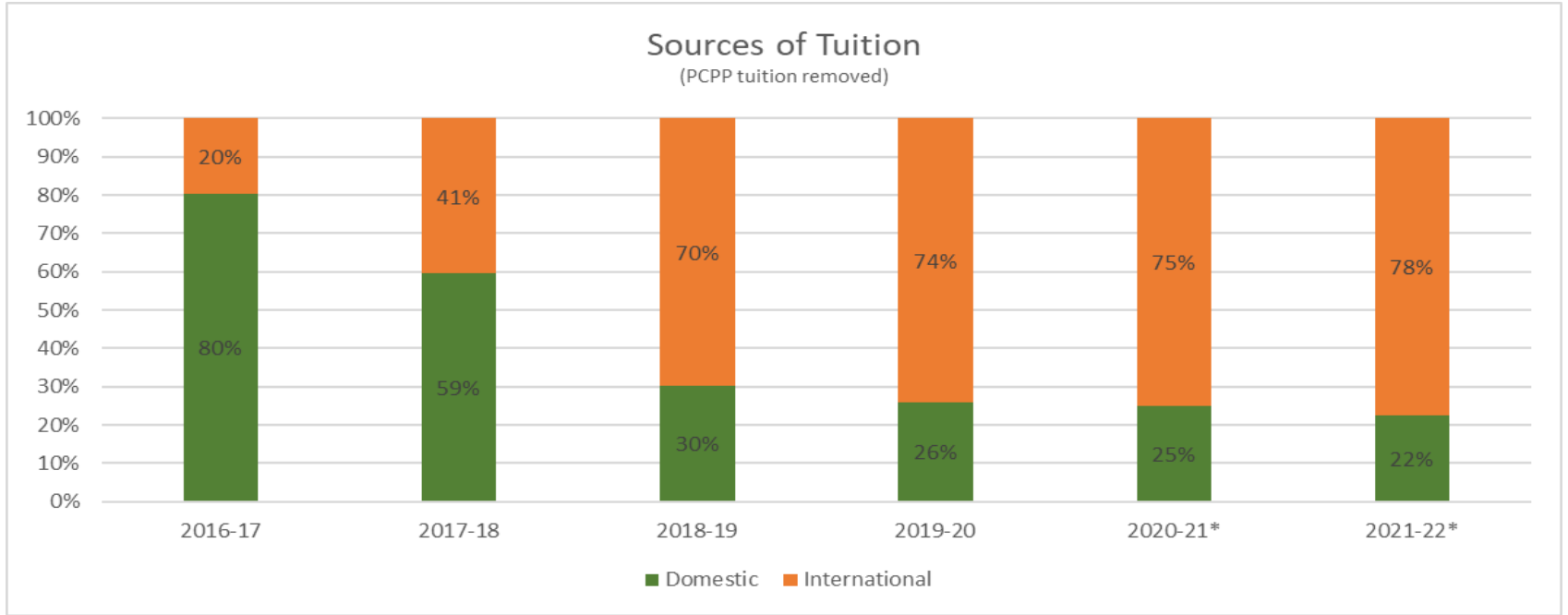
Overall, revenues increased \$34,549,689 or 14%.

Sources of Revenue



*Our sources of revenue continue the shift from portion paid by the government to portion paid by students.

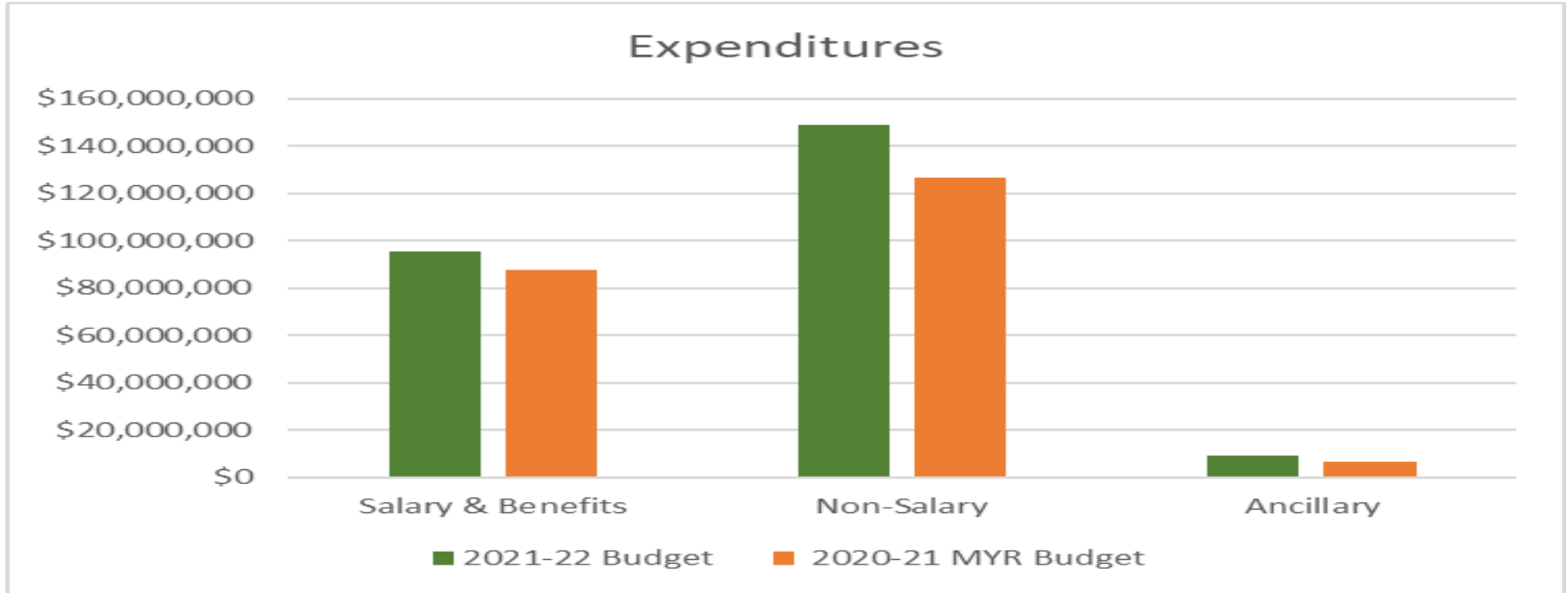
Sources of Revenue



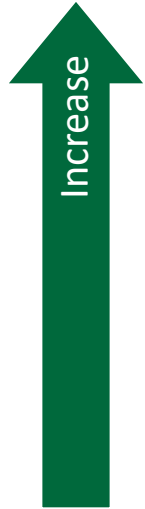
- Domestic Post-Secondary Tuition
 - Based on 7,470 Fall 2021 Day 10 full-time domestic students.
 - Planned increase of 2% or 162 students from Fall 2020 Day 10.
 - Reflects a \$ nil tuition increase.
 - 62% of Windsor-Essex / Chatham-Kent enrolment.
- International Post-Secondary Tuition
 - Based on 4,620 Fall 2021 Day 10 full-time international students.
 - Planned increase of 19% or 742 students.
 - Reflects a \$ nil tuition increase.
 - 38% of Windsor-Essex / Chatham-Kent enrolment.

- PCPP Post-Secondary Tuition
 - Based on 3,000 Fall 2021 Day 10 full-time international students.
 - Planned increase of 11% or 301 students.
 - Reflects a \$ nil tuition increase.

Expenditures



Expenditures



- * Salaries & Benefits
- * Contracted Educational Services
- * Contracted Services Other
- * Insurance
- * Premise Rental
- * Amortization

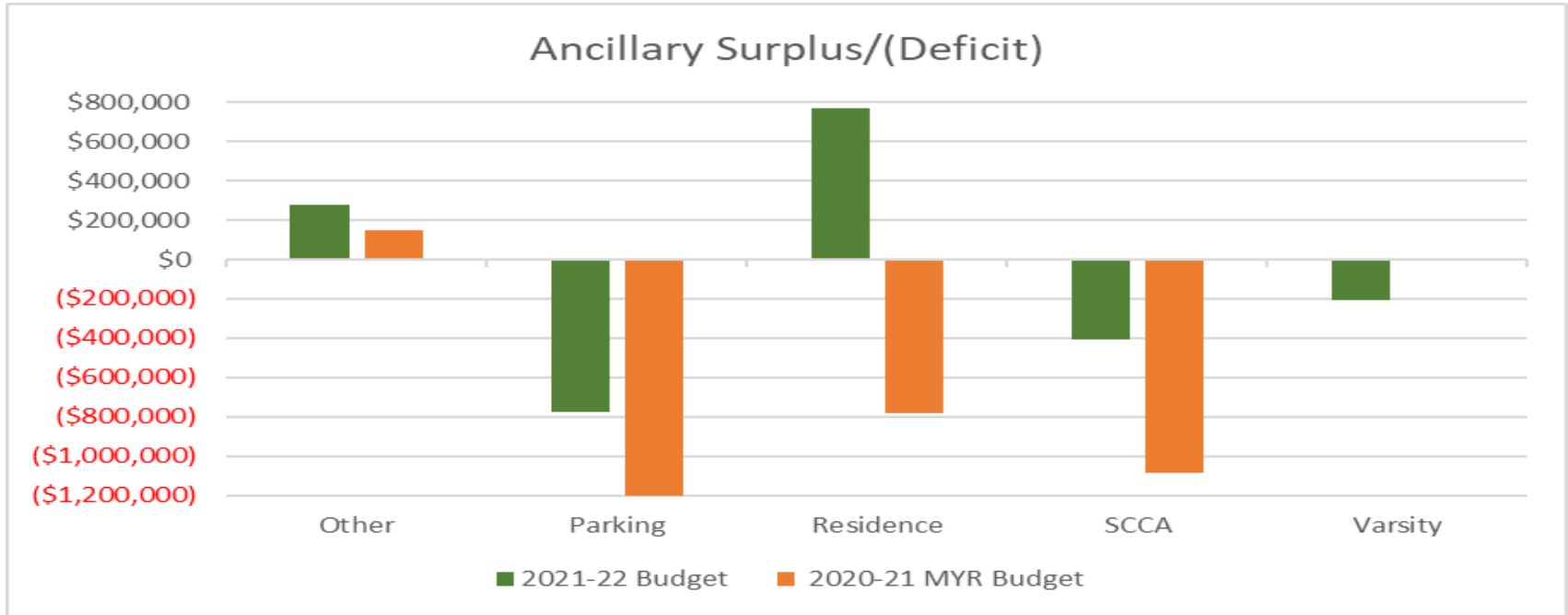
* Stipends & Allowances



Staffing Highlights

- Staffing at Jan.31, 2021: Admin = **72**, Faculty = **327** , Support = **240**
- Full-Time Staffing (net new) for 2021-22 = **8**
- Administration = **2**
- Faculty = **2**
- Support Staff = **4**

Ancillary





Statement of Financial Position Projection

- Assets \$493M
 - ❖ Cash and Cash Equivalents \$88M
 - ❖ Other Current Assets \$149M
 - ❖ Capital Assets \$209M (net).
- Liabilities \$307M
 - ❖ Deferred Revenue \$97M.
 - ❖ Debt \$27M.
- Net Assets \$186M
 - ❖ Unrestricted \$26M.
 - ❖ Internally Restricted \$91M.



Non-Committed Cash Projection (in 000s)

Line Item	2020-21 MYR Budget	2021-22 Budget	Variance
Prior Year Balance	\$33,865	\$23,276	(\$10,589)
Operating Surplus	\$30,135	\$33,110	\$2,975
Capital Outlay (net)	(\$13,000)	(\$31,000)	(\$18,000)
Long-Term Debt	\$3,703	\$18,632	\$14,929
Internally Restricted	(\$16,157)	(\$17,229)	(\$1,072)
Adjustment	(\$6,400)	(\$7,273)	(\$873)
Non-Committed Cash Projection	\$32,146	\$19,515	(\$12,631)

RISE ABOVE THE ORDINARY

Capital

- Capital Budget = \$12M
 - Academics = \$5,778,000
 - Facilities = \$1,083,000
 - Parking = \$1,050,000
 - Fire Hall = \$1,000,000
 - I.T. / A.I. = \$840,000
 - Beautification = \$357,500
 - GEM Residence = \$350,000
 - SCCCA = \$270,000
 - Other = \$271,500
 - Contingency = \$1,000,000
- Zekelman Centre substantial completion is targeted for Dec.24, 2021. The 'up to' \$4M for FF&E will be needed in 2021-22. This is reflected in the Cash and Statement of Financial Position projections.
- Seeking BOG approval to increase the capital budget funded by reserves by an additional \$1M to \$13M in order to enhance the College's Cabana Road entrance.

Capital – Cabana Road Entrance

You Have Arrived at St. Clair College





Internally Restricted Reserves

Date	Financial Sustainability	Deferred Maintenance
June 23, 2020	\$40,270,740	\$5,000,000
November 24, 2020	-	\$4,713,643
March 31, 2021*	\$20,819,718	\$10,611,314
March 31, 2022*	\$5,060,000	(\$7,500,000) \$12,169,124
Total	\$66,150,458	\$24,994,081

A. 2020-21

*\$20M to financial sustainability

*Actual amortization expense to deferred maintenance.

B. 2021-22

*\$5M to financial sustainability

*Actual amortization expense to deferred maintenance.

*Spend \$7.5M from deferred maintenance reserve.

*indicates estimate for deferred maintenance and investment income allocations.

Deferred Maintenance Spending Plan

- Roofs = \$1.2M
- Mechanical / Electrical = \$1.9M
- Flooring = \$900k
- Parking & Sidewalks = \$2.9M
- Ceiling & Wall Coverings = \$876k
- Plumbing = \$291k
- Building Envelope = \$966k
- Windows = 467k
- Doors = \$400k
- Engineering = \$100k

*Current deferred maintenance estimated at \$36M.

*2021-22 deferred maintenance project plan = \$10M. Estimated project amounts reflect \$7.5M funded from reserve and \$2.5M from MCU FRP 2021-22 grant TBD.

*A deferred maintenance monitoring report will be provided to the BOG for the April 2021 meeting.



Financial Sustainability Metrics

Metric	Measure	Actual 2019-20	Estimate 2020-21	Estimate 2021-22
Annual Surplus / Deficit	> \$0	\$31,083,010	\$25,284,245	\$27,342,751
Accumulated Surplus / Deficit	> \$0	\$123,372,258	\$146,839,245	\$176,618,918
Quick Ratio	> 1	4.72	7.38	7.90
Debt to Asset Ratio	< 35%	11.52%	11.06%	13.00%
Debt Servicing Ratio	< 3%	0.56%	0.53%	0.49%
Net Assets to Expense Ratio	> 60%	126.52%	133.97%	127.49%
Net Income to Revenue Ratio	> 1.5%	13.59%	10.27%	9.74%
Number of Flags	-	-	-	-

Student Fee Structure 2021-2022

- The student fee structure for 2021-2022 was approved by the Compulsory Ancillary Fee Protocol Committee on March 15, 2021. Highlights include:
 - Quarterly student fee protocol meetings.
 - Mandatory ancillary fee increase: student buildings operating – Windsor and Chatham, athletics and recreation operating, and health insurance.
 - Mandatory ancillary fee decrease: campus safety and career services
 - Academic support fee split change from 35/65 to 30/70.
 - Essential membership fee increase for SRC and TSI.

Recommendation

- IT IS RECOMMENDED THAT the Board of Governors approve the 2021-22 Financial Plan Report.



Questions?